



# Committee of Council Agenda

Tuesday, November 26, 2024

2:00 p.m.

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

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Pages

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Recommendation:

*That the Tuesday, November 26, 2024, Committee of Council Meeting Agenda be adopted as circulated.*

3. CONFIRMATION OF MINUTES

3.1 Minutes of Committee of Council

3

Recommendation:

*That the minutes of the following Committee of Council Meetings be adopted:*

- *November 5, 2024*
- *November 12, 2024.*

4. REPORTS

None.

5. COUNCILLORS' UPDATE

6. MAYOR'S UPDATE

7. CAO UPDATE

**8. RESOLUTION TO CLOSE**

**8.1 Resolution to Close**

Recommendation:

*That the Committee of Council Meeting of Tuesday, November 26, 2024, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:*

Item 5.1

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

**9. ADJOURNMENT**

**9.1 Adjournment of the Meeting**

Recommendation:

*That the Tuesday, November 26, 2024, Committee of Council Meeting be adjourned.*



# Committee of Council Minutes

Tuesday, November 5, 2024

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Council Present: Chair - Mayor West  
Councillor Darling  
Councillor McCurrach (joined at 1:52 p.m.)  
Councillor Penner  
Councillor Petriw  
Councillor Washington

Council Absent: Councillor Pollock

Staff Present: R. Bremner, CAO  
K. Grommada, Deputy CAO  
C. Deakin, Corporate Officer  
J. Frederick, Director Engineering & Public Works  
B. Irvine, Director Development Services  
D. Long, Director Community Safety & Corporate Services  
J. Lovell, Director Finance  
G. Mitzel, Director Recreation

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## 1. CALL TO ORDER

The meeting was called to order at 1:30 p.m.

## 2. ADOPTION OF THE AGENDA

### 2.1 Adoption of the Agenda

#### Moved-Seconded:

*That the Tuesday, November 5, 2024, Committee of Council Meeting Agenda be adopted as circulated.*

In Favour (5): Mayor West, Councillor Darling, Councillor Penner, Councillor Petriw, and Councillor Washington

Absent (2): Councillor McCurrach, and Councillor Pollock

#### Carried

### **3. CONFIRMATION OF MINUTES**

#### **3.1 Minutes of Committee of Council**

Moved-Seconded:

*That the minutes of the following Committee of Council Meetings be adopted:*

- *October 22, 2024.*

In Favour (5): Mayor West, Councillor Darling, Councillor Penner, Councillor Petriw, and Councillor Washington

Absent (2): Councillor McCurrach, and Councillor Pollock

Carried

### **4. DELEGATION**

#### **4.1 Tri-Cities Community Action Team, re: Substance Use**

Roxanne Saxon, Program Coordinator, Tri-Cities Action Team and Samantha Chong, Public Health Nurse, Tri-Cities Public Health Office provided an on-screen presentation on the opioid crisis in the province, noting statistics on the unregulated drug deaths, addressed breaking down barriers to remove the stigma associated with the toxic drug use and ways they are supporting the community by spreading awareness out with interactive education.

### **5. REPORTS**

#### **5.1 RCMP Third Quarter 2024 Report**

Councillor McCurrach joined the meeting during item 5.1.

Coquitlam RCMP, Officer in Charge, provided an on-screen presentation with an overview of the RCMP Third Quarter 2024 Report, highlighting the strategic plan priorities which include partnering with the community, promoting public safety, targeting criminal activity and supporting staff.

### **6. COUNCILLORS' UPDATE**

No update.

### **7. MAYOR'S UPDATE**

No update.

### **8. CAO UPDATE**

No update.

### **9. RESOLUTION TO CLOSE**

#### **9.1 Resolution to Close**

Moved-Seconded:

*That the Committee of Council Meeting of Tuesday, November 5, 2024, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:*

*Item 5.1*

*f. law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

*Item 5.2*

*f. law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.*

*Item 5.3*

*c. labour relations or other employee relations;*

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

*Item 5.4*

*e. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

*Item 5.5*

*c. labour relations or other employee relations;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, and Councillor Washington

Absent (1): Councillor Pollock

Carried

**10. ADJOURNMENT**

**10.1 Adjournment of the Meeting**

Moved-Seconded:

*That the Tuesday, November 5, 2024, Committee of Council Meeting be adjourned. (4:04 p.m.)*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, and Councillor Washington

Absent (1): Councillor Pollock

Carried

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Mayor

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Corporate Officer



# Committee of Council Minutes

Tuesday, November 12, 2024

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Council Present: Chair - Mayor West  
Councillor Darling  
Councillor McCurrach  
Councillor Penner  
Councillor Petriw  
Councillor Pollock  
Councillor Washington

Staff Present: R. Bremner, CAO  
K. Grommada, Deputy CAO  
C. Deakin, Corporate Officer  
J. Frederick, Director Engineering & Public Works  
B. Irvine, Director Development Services  
D. Long, Director Community Safety & Corporate Services  
J. Lovell, Director Finance  
J. Marshall, Acting Fire Chief  
G. Mitzel, Director Recreation

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## 1. CALL TO ORDER

The meeting was called to order at 3:00 p.m.

## 2. ADOPTION OF THE AGENDA

### 2.1 Adoption of the Agenda

#### Moved-Seconded:

*That the Tuesday, November 12, 2024, Committee of Council Meeting Agenda be adopted as amended with the deletion of item 5.2.*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

#### Carried

### 3. CONFIRMATION OF MINUTES

None.

### 4. PROCLAMATIONS

#### 4.1 Darrell Penner Day - November 20, 2024

Mayor West proclaimed November 20, 2024, as Darrell Penner Day and recognized the incredible contributions of Councillor Penner, who has served the City for the past twenty-five years. In addition to the proclamation, Councillor Penner was presented with a rare (only five people have received the pin) twenty-five years of local government service, gold pin, which only five people have received.

### 5. REPORTS

#### 5.1 Rezoning Application Extension for 1759, 1771, 1775, 1781 Prairie Avenue

Moved-Seconded:

*That Committee of Council extend the date of expiry for adoption of Zoning Bylaw, 2008, No. 3630, Amendment Bylaw, 2022, No. 4286 to December 6, 2025.*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

#### 5.2 Official Community Plan Update - Scope and Timing

This item was deleted from the agenda.

### 6. RESOLUTION TO CLOSE

#### 6.1 Resolution to Close

Moved-Seconded:

*That the Committee of Council Meeting of Tuesday, November 12, 2024, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:*

Item 5.1

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*



Item 5.2

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

Item 5.3

*e. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

Moved-Seconded:

MOTION TO RECONVENE:

*That the November 12, 2024, Committee of Council meeting be reconvened. (4:49 p.m.).*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

**7. PRESENTATIONS**

**7.1 Years of Service Recognition for Bob Buchan**

Committee of Council congratulated Bob Buchan on his fifty-three years of service to softball in Port Coquitlam and highlighted his love of sport, creating opportunities for young athletes, and building a strong and supportive sport community. Bob was presented with a certificate of achievement.

**8. COUNCILLORS' UPDATE**

No update.

**9. MAYOR'S UPDATE**

No update.

**10. CAO UPDATE**

No update.

**11. ADJOURNMENT**

**11.1 Adjournment of the Meeting**

Moved-Seconded:

*That the Tuesday, November 12, 2024, Committee of Council Meeting be adjourned. (5:04 p.m.)*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

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Mayor

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Corporate Officer