

Special Committee of Council Agenda

Tuesday, August 19, 2025, 1:00 p.m.

Virtual Meeting

Pages

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Recommendation:

That the Tuesday, August 19, 2025, Special Committee of Council meeting agenda be adopted.

3. CONFIRMATION OF MINUTES

3.1 Confirmation of Minutes

3

Recommendation:

That the minutes of the following Committee of Council meetings be adopted.

- *June 17, 2025*
- *July 8, 2025*
- *July 15, 2025.*

4. REPORTS

4.1 Fraser Valley Regional Library Budget Presentation (verbal report)

5. RESOLUTION TO CLOSE

Recommendation:

That the Special Committee of Council Meeting of Tuesday, August 19, 2025, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:

Item 5.1

e. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

6. ADJOURNMENT

6.1 Adjournment of the Meeting

Recommendation:

That the Tuesday, August 19, 2025, Special Committee of Council meeting be adjourned.



Committee of Council Minutes

Tuesday, June 17, 2025

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Council Present: Chair - Mayor West
Councillor Darling
Councillor McCurrach
Councillor Penner
Councillor Petriw (joined at 1:04 p.m.)
Councillor Pollock
Councillor Washington

Staff Present: R. Bremner, CAO
K. Grommada, Deputy CAO
B. Clarkson, Fire Chief
C. Deakin, Corporate Officer
J. Frederick, Director Engineering & Public Works
B. Irvine, Director Development Services
D. Kidd, Deputy Director Engineering & Public Works
D. Long, Director Community Safety & Corporate Services
J. Lovell, Director Finance
G. Mitzel, Director Recreation

1. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Moved-Seconded:

That the Tuesday, June 17, 2025, Committee of Council Meeting Agenda be adopted as circulated.

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Petriw

Carried

3. CONFIRMATION OF MINUTES

None.

4. DELEGATIONS

4.1 The Union Co-operative Initiative (UCI) News Co-op Introduction

Councillor Petriw joined the meeting during item 4.1.

Ms. Cleugh gave an on-screen presentation with an introduction and overview of the UCI News Co-operative, which is a newly formed news organization covering Burnaby, New Westminster and the Tri-Cities.

5. REPORTS

5.1 Housing Accelerator Fund Overview-Action Plan (2024-2026)

Moved-Seconded:

That Committee of Council endorse the Housing Accelerator Fund Overview - Action Plan (2024-2026) and direct staff to report back annually with a progress update.

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

5.2 Housing Accelerator Fund Implementation Actions –Supporting Rental Housing Development and Residential Parking Reductions

Moved-Seconded:

That Committee of Council direct staff to prepare amendments to the Processing of Development Applications Policy and refer the Parking and Development Management Bylaw to staff for further information.

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

5.3 Departmental Update - Recreation (Facilities) (verbal report)

The Manager of Recreation Services and the Manager of Facility Services provided an update with the new mission and vision statements, partnering with LiveBarn to replace the previous arena streaming service, the new video splitter added to arena which allows for transition between multiple video sources, fazing out the aging propane-powered Zambonis with new electric models that will

significantly reduce greenhouse gas emissions and will also feature the fast ice system that will enhance ice quality, Mabbett Hall audio-visual systems improvements, highlighted maintenance work and projects and lastly the recreation and maintenance restructuring to align with operational needs and delivery of community services.

6. COUNCILLORS' UPDATE

Council provided updates on City business.

7. MAYOR'S UPDATE

No update.

8. CAO UPDATE

No update.

9. RESOLUTION TO CLOSE

9.1 Resolution to Close

Moved-Seconded:

That the Committee of Council Meeting of Tuesday, June 17, 2025, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:

Item 5.1

e. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

Item 5.2

e. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

Item 5.3

k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

Item 5.4

c. labour relations or employee negotiations.

Item 5.5

e. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

10. ADJOURNMENT

10.1 Adjournment of the Meeting

Moved-Seconded:

*That the Tuesday, June 17, 2025, Committee of Council Meeting be adjourned.
(4:22 p.m.)*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

Mayor

Corporate Officer



Committee of Council Minutes

Tuesday, July 8, 2025

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Council Present: Chair - Mayor West
Councillor Darling
Councillor McCurrach
Councillor Penner
Councillor Pollock
Councillor Washington

Council Absent: Councillor Petriw

Staff Present: R. Bremner, CAO
K. Grommada, Deputy CAO
C. Deakin, Corporate Officer
J. Frederick, Director Engineering & Public Works
J. Little, Acting Director Development Services
D. Long, Director Community Safety & Corporate Services
J. Lovell, Director Finance
J. Marshall, Acting Fire Chief
G. Mitzel, Director Recreation

1. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Moved-Seconded:

That the Tuesday, July 8, 2025, Committee of Council Meeting Agenda be adopted as amended by deleting item 5.1 and adding clauses g) and i) under Resolution to Close under item 5.3.

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

3. CONFIRMATION OF MINUTES

3.1 Minutes of Committee of Council

Moved-Seconded:

That the minutes of the following Committee of Council Meetings be adopted:

- *June 10, 2025*
- *June 24, 2025.*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

4. RESOLUTION TO CLOSE

4.1 Resolution to Close

Moved-Seconded:

That the Committee of Council Meeting of Tuesday, July 8, 2025, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:

Item 5.1

l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

Item 5.2

e. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

Item 5.3

g. litigation or potential litigation affecting the municipality;

i. the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

5. REPORTS

5.1 Tree Bylaw Amendments 2025

This item was deleted from the agenda.

6. COUNCILLORS' UPDATE

No update.

7. MAYOR'S UPDATE

No update.

8. CAO UPDATE

No update.

9. ADJOURNMENT

9.1 Adjournment of the Meeting

Moved-Seconded:

*That the Tuesday, July 8, 2025, Committee of Council Meeting be adjourned.
(4:01 p.m.)*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

Mayor

Corporate Officer

Committee of Council Minutes

Tuesday, July 15, 2025

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Council Present: Chair - Mayor West
Councillor Darling
Councillor McCurrach
Councillor Petriw
Councillor Pollock
Councillor Washington

Council Absent: Councillor Penner

Staff Present: R. Bremner, CAO
K. Grommada, Deputy CAO
B. Clarkson, Fire Chief
C. Deakin, Corporate Officer
J. Frederick, Director Engineering & Public Works
B. Irvine, Director Development Services
J. Lovell, Director Finance
G. Mitzel, Director Recreation

1. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Moved-Seconded:

That the Tuesday, July 15, 2025, Committee of Council Meeting Agenda be adopted as amended by adding clause g) and i) to item 5.2 under Resolution to Close.

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Petriw, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Penner

Carried

3. CONFIRMATION OF MINUTES

3.1 Minutes of Committee of Council

Moved-Seconded:

That the minutes of the following Committee of Council Meetings be adopted:

- *June 3, 2025.*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Petriw, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Penner

Carried

4. REPORTS

4.1 RCMP Quarter Two 2025 Report

The Officer in Charge, Coquitlam RCMP provided an on-screen overview of the RCMP Second Quarter 2025 Report, highlighting key metrics and initiatives which included partnering with the community, promoting public safety, targeting criminal activity and supporting staff.

4.2 Child Care Action Plan 2025 Update

Moved-Seconded:

That Committee of Council direct staff to update the Child Care Action Plan that will review targets for new licensed spaces, demographic groups and opportunities to further support the creation of new spaces.

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Petriw, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Penner

Carried

5. COUNCILLORS' UPDATE

No update.

6. MAYOR'S UPDATE

No update.

7. CAO UPDATE

No update.

8. RESOLUTION TO CLOSE

8.1 Resolution to Close

Moved-Seconded:

That the Committee of Council Meeting of Tuesday, July 15, 2025, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:

Item 5.1

k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

Item 5.2

e. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

g. litigation or potential litigation affecting the municipality;

i the receipt of advice that is subject to solicitor-client privilege, including communication necessary for that purpose;

k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Petriw, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Penner

Carried

9. ADJOURNMENT

9.1 Adjournment of the Meeting

Moved-Seconded:

*That the Tuesday, July 15, 2025, Committee of Council Meeting be adjourned.
(2:45 p.m.)*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Petriw, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Penner

Carried

Mayor

Corporate Officer