



Committee of Council Agenda

Tuesday, January 7, 2020

2:00 p.m.

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Pages

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Recommendation:

That the Tuesday, January 7, 2020, Committee of Council Meeting Agenda be adopted as circulated.

3. CONFIRMATION OF MINUTES

3.1 Minutes of Committee of Council

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Recommendation:

That the minutes of the following Committee of Council Meetings be adopted:

- *November 26, 2019*
- *December 10, 2019.*

4. REPORTS

4.1 2020 Operating Budget (verbal report)

Recommendation:

None.

5. COUNCILLORS' UPDATE

6. MAYOR'S UPDATE

7. CAO UPDATE

8. RESOLUTION TO CLOSE

8.1 Resolution to Close

Recommendation:

That the Committee of Council Meeting of Tuesday, January 7, 2020, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:

Item 5.1

e. the acquisition, disposition, or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

9. ADJOURNMENT

9.1 Adjournment of the Meeting

Recommendation:

That the Tuesday, January 7, 2020, Committee of Council Meeting be adjourned.

10. MEETING NOTES

Committee of Council Minutes

Tuesday, November 26, 2019

Heritage Room

3rd Floor, City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

| | | |
|----------|----------------------|-----------------------|
| Present: | Chair - Mayor West | Councillor Penner |
| | Councillor Darling | Councillor Pollock |
| | Councillor Dupont | Councillor Washington |
| | Councillor McCurrach | |

1. CALL TO ORDER

The meeting was called to order at 2:00 p.m.

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Moved-Seconded:

That the Tuesday, November 26, 2019, Committee of Council Meeting Agenda be adopted as circulated.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

3. CONFIRMATION OF MINUTES

None.

4. REPORTS

4.1 BC Conservation Officer Update (verbal report)

BC Conservation staff made a presentation on bear safety and awareness.

4.2 Events Society Update (verbal report)

Event Society members made a presentation on events to date this year.

4.3 Inter-municipal Business Licences for Ride Hailing Vehicles

Moved-Seconded:

That Committee of Council recommend to Council proceeding with bylaw amendments to provide for a Tri-City inter-municipal business licence for ride-hailing businesses.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

4.4 September 2019 Community Centre Update

Staff presented an update on progress at the Community Centre.

4.5 Parks Bylaw Signage

Moved-Seconded:

That Committee of Council direct staff to proceed with parks bylaw sign installation as per Template B in the November 26, 2019 report.

Secondary Motion:

Moved - Seconded:

That the parks bylaw sign installation be referred back to staff to further develop options.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

4.6 2019 Q3 Operating Variance

Moved-Seconded:

That the 2019-2023 financial plan be amended by an increase of \$579,000 in revenues and expenses.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

5. COUNCILLORS' UPDATE

No update.

6. MAYOR'S UPDATE

No update.

7. CAO UPDATE

No update.

8. RESOLUTION TO CLOSE

Moved-Seconded:

That the Committee of Council Meeting of Tuesday, November 26, 2019, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:

Item 4.1

i. the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

Item 4.2

i. the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

9. ADJOURNMENT

9.1 Adjournment of the Meeting

Moved-Seconded:

That the Tuesday, November 26, 2019, Committee of Council Meeting be adjourned at 7:49 p.m.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

10. MEETING NOTES

None.

Mayor

Corporate Officer



Committee of Council Minutes

Tuesday, December 10, 2019

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Present: Vice Chair - Councillor Washington Councillor Penner
Councillor Dupont Councillor Pollock
Councillor McCurrach

Absent: Chair - Mayor West Councillor Darling

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Moved-Seconded:

That the Tuesday, December 10, 2019, Committee of Council Meeting Agenda be adopted as circulated.

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

Carried

3. CONFIRMATION OF MINUTES

3.1 Minutes of Committee of Council

Moved-Seconded:

That the minutes of the following Committee of Council Meetings be adopted:

- *November 19, 2019.*

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

Carried

4. REPORTS

4.1 Pavement Cut Restoration and Degradation Fee

Moved-Seconded:

That Committee of Council direct staff to incorporate pavement rehabilitation standards in updates to the Servicing Bylaw along with a proposed amendment to the Fees and Charges Bylaw for collection of a pavement degradation fee.

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

Carried

4.2 Development Permit – 1955 Western Drive (Additional Information)

Councillor McCurrach declared a conflict of interest due to employment with a telecommunication company.

Moved-Seconded:

That Committee of Council approve Development Permit DP000407, which would regulate rooftop additions at 1955 Western Drive.

In Favour (3): Councillor Washington, Councillor Penner, and Councillor Pollock

Opposed (1): Councillor Dupont

Absent (3): Mayor West, Councillor Darling, and Councillor McCurrach

Carried

Moved-Seconded:

That staff prepare a report reviewing Development Permit guidelines and policies relating to shrouding and delegated authority.

In Favour (4): Councillor Washington, Councillor Dupont, Councillor Penner, and Councillor Pollock

Absent (3): Mayor West, Councillor Darling, and Councillor McCurrach

Carried

4.3 2020 Riverside Secondary School After Grad

Moved-Seconded:

That Committee of Council approve free rental of designated facilities at the Hyde Creek Recreation Centre on May 30 & May 31, 2020 for the Riverside After Grad Committee; and,

That the Riverside After Grad Committee pay for any extra staff costs incurred as a result of this event being hosted at the Hyde Creek Recreation Centre.

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

Carried

5. COUNCILLORS' UPDATE

Council provided updates on City business.

6. MAYOR'S UPDATE

None.

7. CAO UPDATE

None.

8. RESOLUTION TO CLOSE

8.1 Resolution to Close

Moved-Seconded:

That the Committee of Council Meeting of Tuesday, December 10, 2019, be closed to the public pursuant to the following subsection(s) of Section 90(1) of the Community Charter:

Item 5.1

i. the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

Carried

9. ADJOURNMENT

9.1 Adjournment of the Meeting

Moved-Seconded:

That the Tuesday, December 10, 2019, Committee of Council Meeting be adjourned at 5:55 p.m.

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

Carried

10. MEETING NOTES

Councillor McCurrach returned to the meeting at the beginning of Item 4.3.

Mayor

Corporate Officer