

Committee of Council Agenda

Tuesday, March 24, 2020 4:00 p.m. Council Chambers 3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Pages

1

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Recommendation: That the Tuesday, March 24, 2020, Committee of Council Meeting Agenda be adopted as circulated.

3. CONFIRMATION OF MINUTES

3.1 Minutes of Committee of Council

Recommendation: That the minutes of the following Committee of Council Meetings be adopted:

• March 10 , 2020.

4. REPORTS

4.1	RCMP 2019 Year in Review	5
	Recommendation: None.	
4.2	Development Permit Application - 577 Nicola Avenue	42
	Recommendation:	
	That Committee of Council approve Development Permit DP000405 to regulate	

4.3 Animal Control Bylaw Amendment - Emotional Support Animals

an industrial development at 577 Nicola Avenue.

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Recommendation: That Committee of Council recommend that Council:

1. Adopt Bylaw No. 4168 to allow for the provision of emotional support animals; and

2. Adopt amendments to Bylaw Notice Enforcement Bylaw No. 3814 and Ticket Information Bylaw No. 2743 to add ticketing provisions for:

- *S* 10 (12) Aggressive Dog no muzzle \$500.00
 - S 11(9) Dangerous Dog no muzzle \$500.00.
- 5. COUNCILLORS' UPDATE

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- 6. MAYOR'S UPDATE
- 7. CAO UPDATE
- 8. ADJOURNMENT
 - 8.1 Adjournment of the Meeting

Recommendation: That the Tuesday, March 24, 2020, Committee of Council Meeting be adjourned.

9. MEETING NOTES



Committee of Council Minutes

Tuesday, March 10, 2020 Council Chambers 3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Present: Chair - Mayor West Councillor Darling Councillor Dupont Councillor McCurrach Councillor Penner Councillor Pollock Councillor Washington

1. CALL TO ORDER

The meeting was called to order at 5:00 p.m.

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Moved-Seconded:

That the Tuesday, March 10, 2020, Committee of Council Meeting Agenda be adopted as circulated.

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (1): Councillor Washington

Carried

3. CONFIRMATION OF MINUTES

3.1 Minutes of Committee of Council

Moved-Seconded:

That the minutes of the following Committee of Council Meetings be adopted:

• February 25, 2020.

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (1): Councillor Washington

Carried

4. **REPORTS**

4.1 Fire & Emergency Services - Division Update (verbal report)

Chief Sweet and Chief Minaker presented an update on fire service enhancements, health & wellness programs, response statistics and community relations.

4.2 Rezoning Application - 3455 Oxford Street

Moved-Seconded:

That Committee of Council recommend to Council that:

1. The zoning of 3455 Oxford Street be amended from RS1 (Residential Single Dwelling 1) to RS4 (Residential Single Dwelling 4);

2. Prior to adoption of the amending bylaw, the following conditions be met to the satisfaction of the Director of Development Services:

- a. Installation of protective fencing for the tree on the adjacent lot;
- b. Demolition of the existing buildings; and
- c. Completion of design and submission of fees and securities for off-site works and services.

That Committee direct the Director of Development Services to require adherence to the proposed tree replacement plan when issuing Development Permits.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

4.3 Development Permit – 2370 Ottawa Street

Moved-Seconded:

That Committee of Council approve Development Permit DP000360 to provide for the addition of a propane station at 2370 Ottawa Street.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

4.4 Senior Citizens' Housing Society Update

Moved-Seconded:

That Committee of Council:

1. Rescind the following resolution:

"That prior to the disbursement of funds, the Society amend the registered Housing Agreement and covenant pursuant to Section 219 of the Land Title Act to confirm:

- a. The project is in receipt of the Special Needs Housing Reserve funds from the City; and
- b. All funds received shall be repaid to the City with applicable accrued interest if the project fails to advance to completion within a five-year period."

2. Direct staff to draft and execute an agreement between the City and the Port Coquitlam Senior Citizens' Housing Society to confirm:

- a. The project is in receipt of the Special Needs Housing Reserve funds from the City;
- b. All funds received shall be repaid to the City with applicable accrued interest if the project fails to advance to completion within a five-year period from the date of building permit issuance.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

5. COUNCILLORS' UPDATE

Council provided updates on City business.

6. MAYOR'S UPDATE

Mayor West provided an update on City business.

7. CAO UPDATE

None.

8. ADJOURNMENT

8.1 Adjournment of the Meeting

Moved-Seconded:

That the Tuesday, March 10, 2020, Committee of Council Meeting be adjourned at 5:52 p.m.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

9. MEETING NOTES

Councillor Washington joined the meeting during Item 4.1 (5:02 p.m.).

Mayor

Corporate Officer

RECOMMENDATION:

None.

REPORT SUMMARY

The purpose of this report is to provide Council with an update on the detachment's 2019 third trimester and 2019 annual results.

BACKGROUND

The objective of the final trimester report and 2019 year in review is to inform Council of the progress made by RCMP members, municipal employees, and volunteers in support of the priorities, goals, and objectives laid out in the Coquitlam RCMP 2016-2020 Strategic Plan.

This plan outlines three main priorities:

- Priority 1 Enhance Public Safety;
- Priority 2 Promote Community Engagement; and
- Priority 3 Achieve Organizational Excellence

These priorities are defined in the plan with goals and objectives assigned to each priority and metrics designed to measure success and identify areas for improvement.

DISCUSSION

2019-T3 Trimester Update

Attachment #2 provides the 2019-T3 Trimester Update which includes the crime statistics from September 1 to December 31, 2019. The following observations were made for the City of Port Coquitlam:

Person crimes which include assault, domestic violence, robbery and sex offences were generally reduced in T3-2019 compared to the three-year average, particularly robbery. The exceptions were sex offences and assaults. These types of crimes are complex and time consuming and in 2019, Port Coquitlam Council approved four new RCMP members to address policing challenges in specific areas, two of which were for the Sex Crimes Unit and Domestic Violence Unit. The addition of these members will assist in continuing to address these critical areas.

Property crimes which include break and enter, theft, shoplifting and fraud decreased by 4% in T3-2019 when compared with the three-year average. There were individual increases observed for



RCMP 2019 Year in Review: City of Port Coquitlam

theft of vehicle, break and enter-residence and break and enter-business. However, these increases represented relatively few files.

Overall the number of property crimes in Port Coquitlam has remained stable for the past three years.

The RCMP Mental Health Liaison Unit (MHLU) is dedicated to responding to clients with mental health needs who have contact with the police and require emergency response. The management of these mental health calls continues to be a key area of focus for the detachment.

Overall, there was a small increase in mental health calls for service in T3-2019 compared to the three-year average however there was small decrease in average hospital wait times. The RCMP is working in partnership with various health and community agencies to seek changes to the process regarding mental health calls as RCMP members are currently required to wait at the hospital with clients until admitted to the facility and as a result this has a significant impact to the police resources. There has been some improvement in this area as there was a reduction in the number of files with wait times greater than or equal to two hours. The MHLU also supports the Provincial Integrated Court initiative which requires a member to be in attendance for court proceedings with mental health clients.

Overall the number of mental health calls remains high in relation to assigned resources and continues to be an area of focus.

Road safety is a top priority for the detachment and an additional Traffic Services member was approved by Council in 2019. This additional member has provided improved response to calls for service as well as increased proactive enforcement and visibility in the community. There was a marked increase in traffic speeding violation tickets in T3-2019 compared to the three-year average. There was also an increase in intersection infractions and a decrease in distracted driving along with smaller changes in the other categories of tickets.

Coquitlam RCMP members, municipal employees, and volunteers hosted several successful community events including the Back to School Speed Watch Campaign, Coffee with a Cop, Violence in Relationships Workshop, Volunteer Recognition Dinner, 9-1-1 We Care Toy Drive, and Operation Tracking Santa.

2019 Year in Review (Attachment #2 and #3)

Attachment #2 provides the 2019 Year in Review which includes a review of the crime rate, calls for service, and additional crime statistics for the most recent four years. The crime rate and calls for service increased slightly in 2019 compared to 2018.



RCMP 2019 Year in Review: City of Port Coquitlam

Attachment #3 displays the statistical information that will appear in the April 2 edition of Tri-City News. Three separate charts for the entire jurisdiction display breakdowns of priority areas for the detachment including: Road Safety, Person Offences and Property Offenses. The RCMP Year in Review is intended to provide the public with information on general police and crime statistics for the entire detachment and highlights a variety of community activities for each month of the year.

Uniformed Crime Reduction Unit Update

The Uniformed Crime Reduction Unit (UCRU) was created when Coquitlam/Port Coquitlam Councils approved eighteen new RCMP members over the course of three budget cycles (2015-2017) and was requested as a key component of the detachment's crime reduction strategy. The original vision for UCRU was one fully cost-shared 18-member unit deployed in two (2) teams of nine (9) members which is the most efficient and effective way to deploy police resources from an operational and administrative perspective. However, due to the timing of the approval of the members, initially the UCRU units worked exclusively in each city. As of 2017, Port Coquitlam approved the last remaining members to complete the two (2) nine (9) member fully cost-shared UCRU teams. These UCRU resources are now deployed according to the cost share (approx. 68% Coquitlam and 32% to Port Coquitlam).

The UCRU's mandate is to target high crime areas with police presence, primarily as foot and bike patrol teams, to add visibility, and to implement crime reduction initiatives that mitigate the crime causation factors which could lead to crime 'hotspots' becoming entrenched. The UCRU is focused on high risk areas to reinforce the crime reduction strategy.

Together with other Coquitlam RCMP teams, including the Prolific Target Team (PTT) and the Community Response Team (CRT), UCRU is an integral part of the intelligence-led, data driven policing methods that are employed to minimize crime in the City. This includes gathering frontline intelligence through proactive activities like street checks and targeted foot/bike/vehicle patrols and currently the focus of UCRU remains patrol in high crime areas and hotspots. In addition, the team's mandate has grown to also include engagement with homeless individuals and patrols for encampments.

With respect to UCRU police activity in downtown Port Coquitlam in 2019, 7% of their police files were associated with this area alone. However, these statistics do not capture the amount of time spent on the daily patrols in this location. Overall, the detachment had 1981 interactions in downtown Port Coquitlam including general duty and UCRU files.

The Coquitlam RCMP's intelligence-led, data driven policing methods are considered to be the industry's best practice and have been shown to be effective as measured by the steadily decreasing crime rate. By contrast, perception-based policing methods can lead to the risk of removing scarce resources away from areas deemed high crime risk through our analytical process. In addition, the detachment is obliged to support reactive/response-oriented services



RCMP 2019 Year in Review: City of Port Coquitlam

such as 24/7 patrol/response and investigations. Meeting this obligation can result in underresourcing of strategic/proactive initiatives if not carefully managed through the crime reduction initiatives. The OIC is ultimately accountable for determining overall operational priorities and deploying resources in a manner that provides the safest possible community.

FINANCIAL IMPLICATIONS

None.

ATTACHMENTS

- Att#1: Presentation Slides: RCMP Trimester 2019-T3 and 2019 Year in Review for the City of Port Coquitlam
- Att#2: RCMP Trimester 2019-T3 and 2019 Year in Review for the City of Coquitlam
- Att#3: RCMP Year in Review Tri-City News Charts for the Detachment

Lead author(s): Darryl Lal, John Hill





Attachment 1

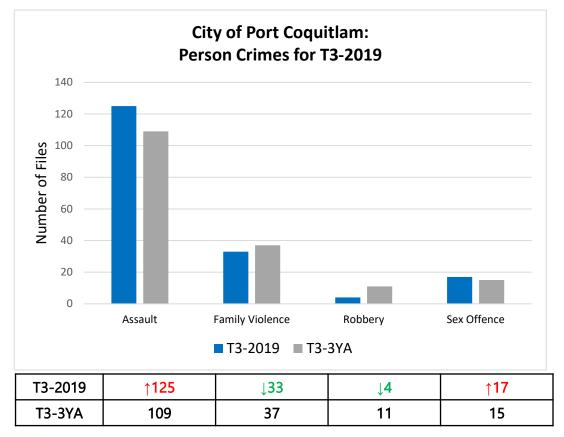
LOWER MAINLAND DISTRICT REGIONAL POLICE SERVICE - CONNECTED TO OUR COMMUNITIES

RCMP 2019 Year in Review: City of Port Coquitlam

Presented by: Supt. Annette Fellner Presentation Date: March 24, 2020



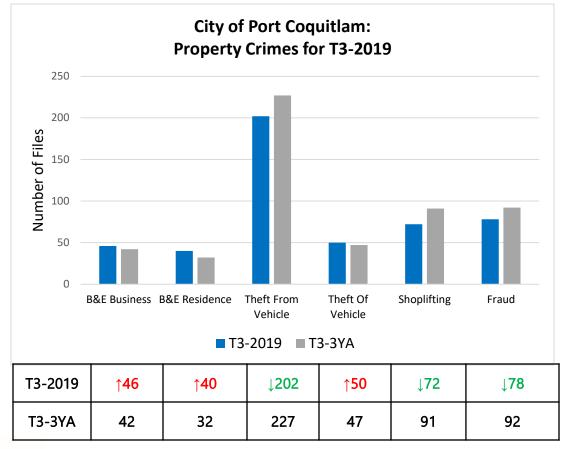






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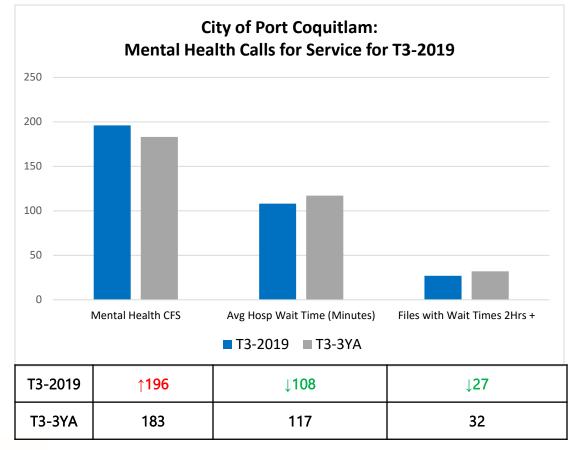
LOWER MAINLAND DISTRICT REGIONAL POLICE SERVICE - CONNECTED TO OUR COMMUNITIES





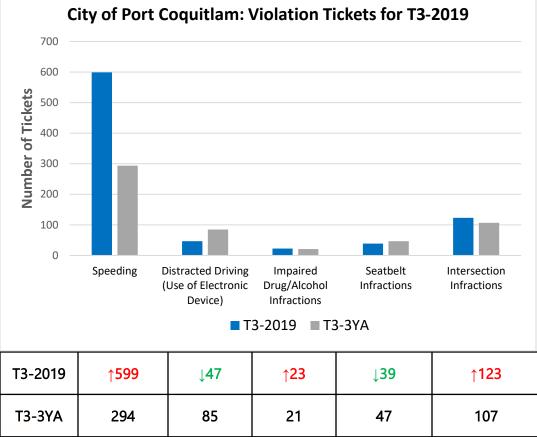


LOWER MAINLAND DISTRICT REGIONAL POLICE SERVICE - CONNECTED TO OUR COMMUNITIES





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Common UCRU Activities in 2019

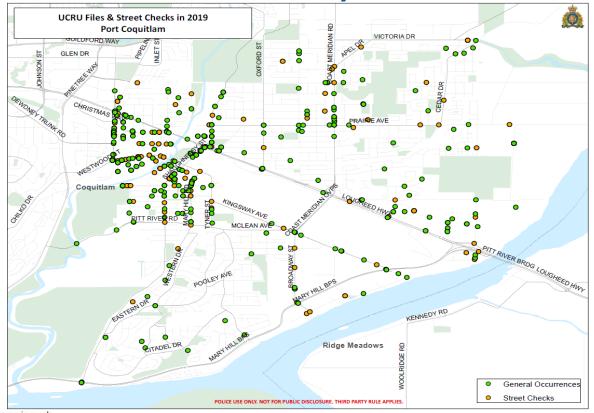
- Foot and bike patrols, curfew checks
- Patrols of high crime areas and designated hotspots
- Patrols of 3030 Gordon Avenue area
- Engagement with homeless individuals and patrols for encampments





LOWER MAINLAND DISTRICT REGIONAL POLICE SERVICE - CONNECTED TO OUR COMMUNITIES

UCRU Police Activity Files in 2019







2019 T-3: Selected Community Events Hosted by Staff, Members, and Volunteers:

- September: Back to School Speed Watch Campaign
- October: Coffee with a Cop
- November: Violence in Relationships Workshop
- December: Volunteer Recognition Dinner
- December: 9-1-1 We Care Toy Drive
- December: Operation Tracking Santa

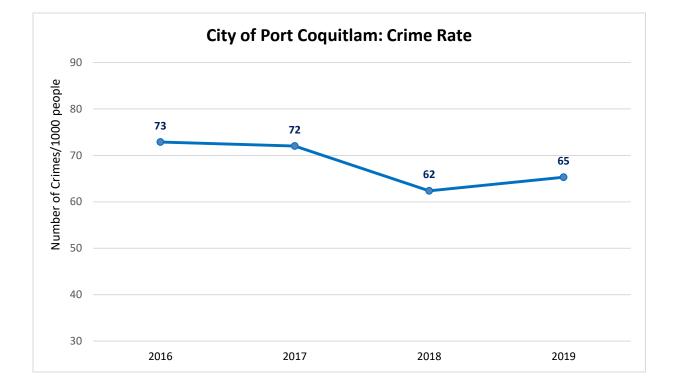




2019 Year in Review City of Port Coquitlam

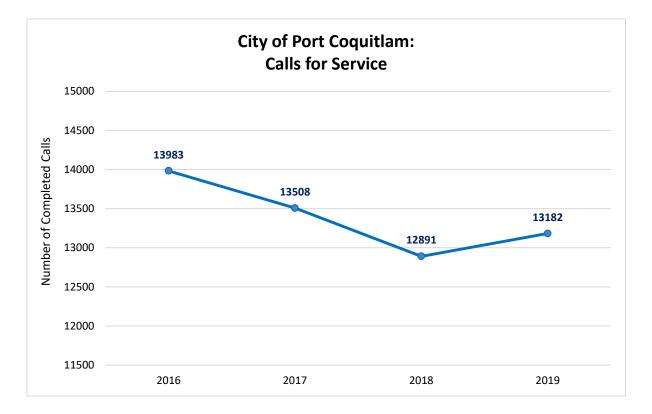






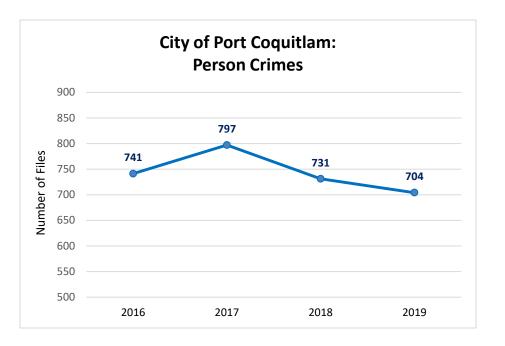


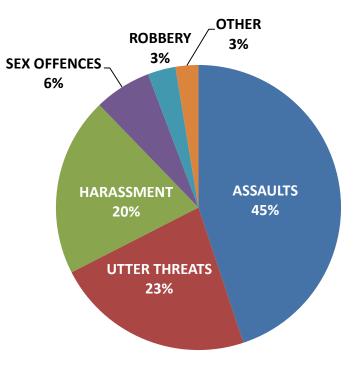






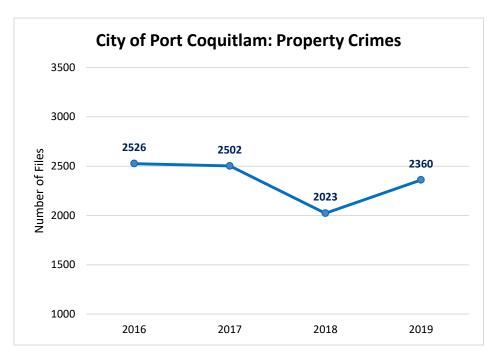
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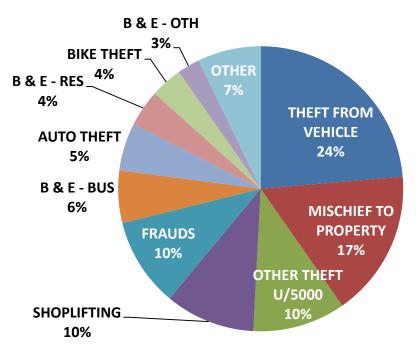






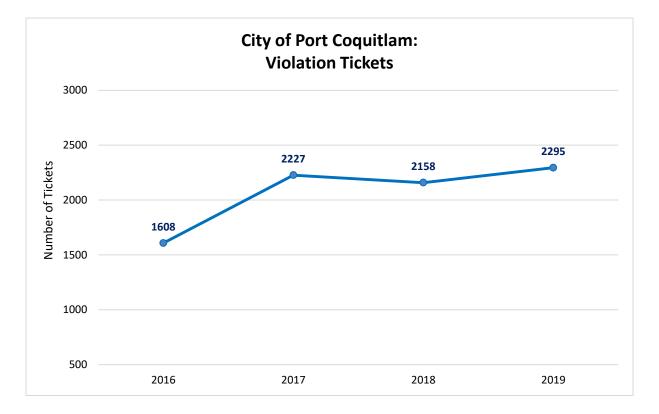






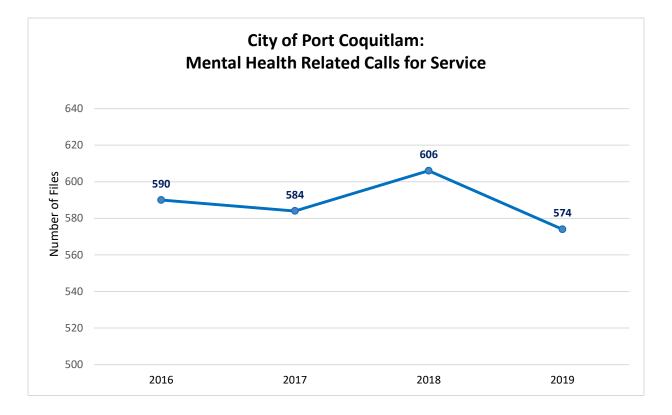
















Questions?





RCMP 2019-T3 Trimester and 2019 Annual Report

City of Port Coquitlam





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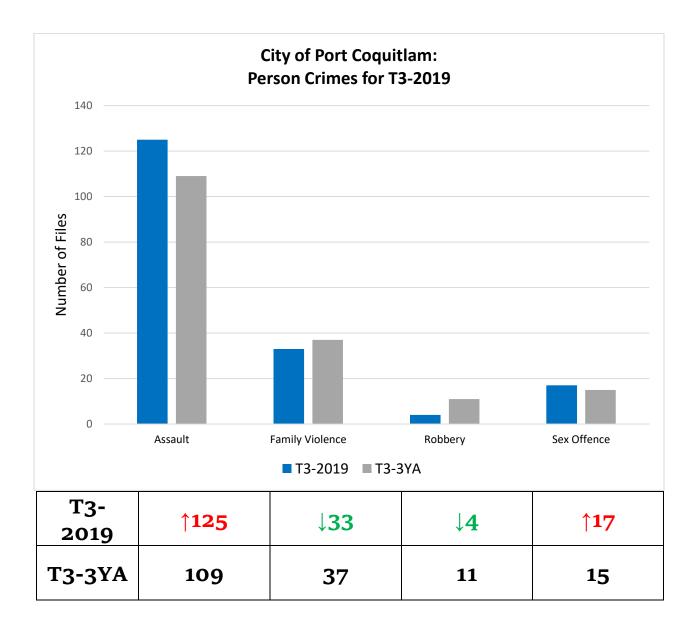
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2019-T3 TRIMESTER REPORT

2019-T3: PERSON CRIMES

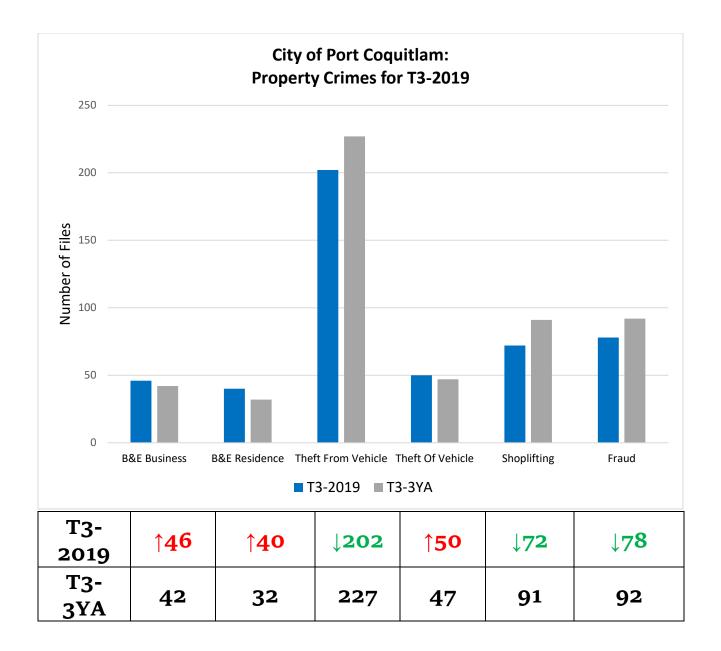
Appendix 1: Family violence and robbery were reduced in T3-2019 compared to the three year average whereas assault and sex offences were increased.





2019-T3: PROPERTY CRIMES

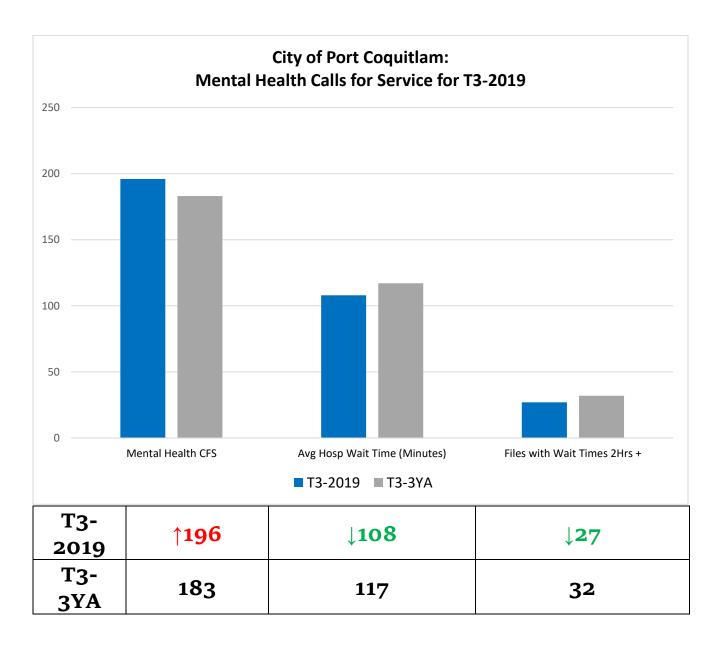
Appendix 1: Property crimes in T3-2019 were similar to the three year average with the exception of a decrease in theft from vehicle files, shoplifting and fraud.





2019-T3: MENTAL HEALTH-RELATED CALLS FOR SERVICE

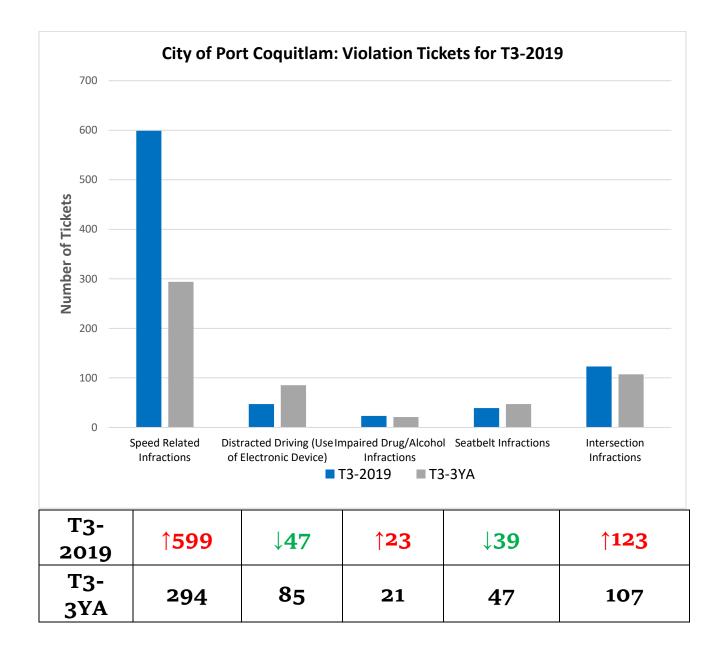
Appendix 2: There was a small increase in mental health calls for service in T3-2019 compared to the three year average. There was a small reduction in average wait times and the number of files with wait times greater than or equal to two hours.





2019-T3 VIOLATION TICKETS

Appendix 3: There was a marked increase in traffic speeding violation tickets in T3-2019 compared to the three year average. There was also an increase in intersection infractions and a reduction in distracted driving violations.





2019-T3 SELECTED COMMUNITY EVENTS

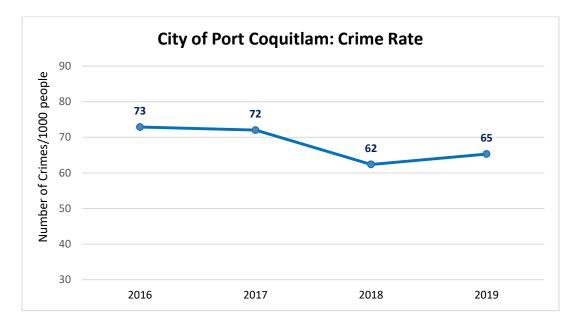
- September: Back to School Speed Watch Campaign
- October: Coffee with a Cop
- November: Violence in Relationships Workshop
- December: Volunteer Recognition Dinner
- December: 9-1-1 We Care Toy Drive
- December: Operation Tracking Santa



2019 ANNUAL REPORT

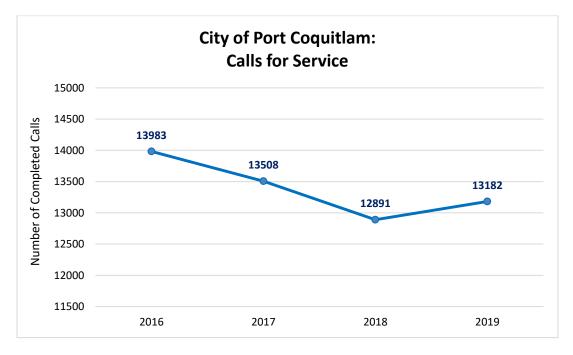
2016-2019: CRIME RATE

After a three year decline there was small increase in crime rate and calls for service in Port Coquitlam.



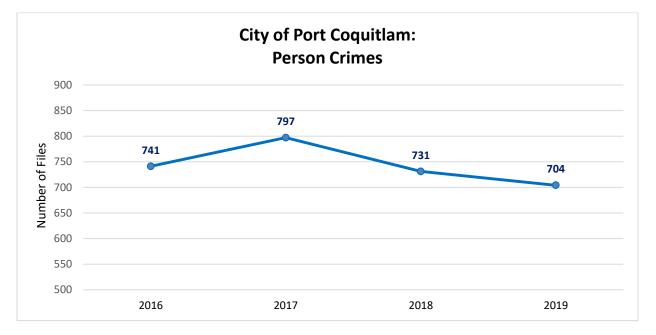
2016-2019: CALLS FOR SERVICE





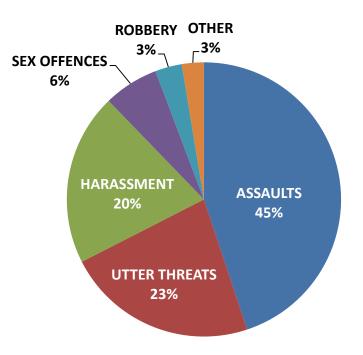
2016-2019: PERSON CRIMES

Person crimes have declined in number in the past three years in Port Coquitlam.



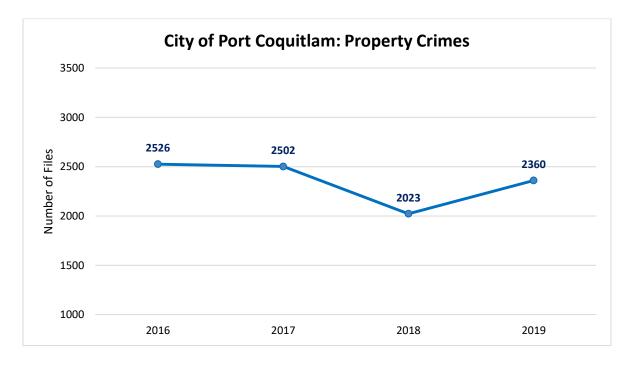
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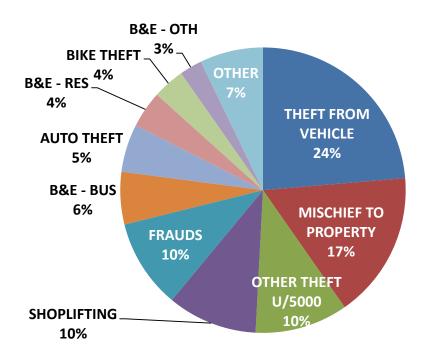


2016-2019: PROPERTY CIMES

After a three year decline there was an increase in the number of property crimes in 2019.





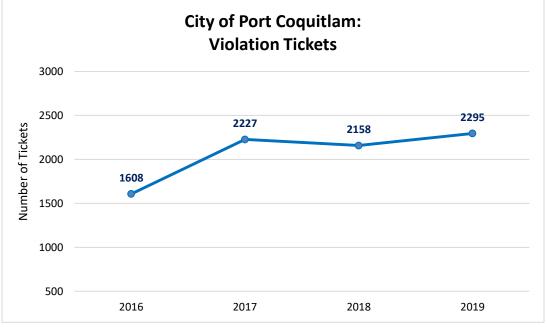


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2016-2019: VIOLATION TICKETS

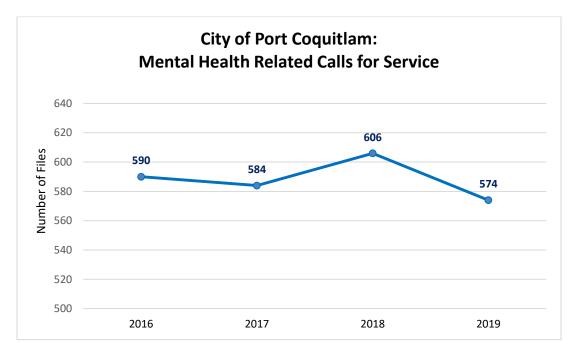
The total number of violation tickets in Port Coquitlam has remained similar in the past three years.



2016-2019: MENTAL HEALTH-RELATED CALLS FOR SERVICE

Mental health calls for service declined by 32 files in 2019 compared to 2018 but still remains high.





Appendix 1: Crime Statistics

		T1	Т2	Т3	3-year T3 Average	% change
	Assault	83	115	125	109	15%
N S	Family Violence	26	26	33	37	-10%
R S O	Robbery	6	11	4	11	-65%
PEF	Sex Offence	11	18	17	15	13%
	All Persons Crimes (1000 Series)	216	248	240	253	-5%
Т≺	B&E Business	47	48	46	42	9%
E R .	B&E Residence	18	46	40	32	24%
NO P	Theft From Vehicle	193	181	202	227	-11%
ΡR	Theft Of Vehicle	33	49	50	47	6%



Shoplifting	91	94	72	91	-21%
Fraud	69	92	78	92	-15%
All Property Crimes (2000 Series)	685	877	798	827	-4%

Appendix 2: Mental Health Calls for Service

	T1	T2	Т3	3-year T3 Average	% change
Mental Health Related Files	170	208	196	183	7%
Average Hospital Wait Time (minutes)	102	114	108	117	-8%
Hospital Wait Times 2 hours +	25	29	27	32	-17%

Appendix 3: Traffic Statistics

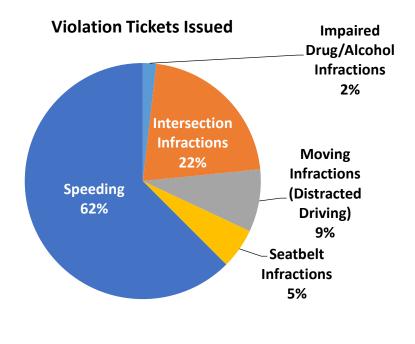


	T1	T2	Т3	3-year T3 Average	% change
Speed Related Infractions	543	389	599	294	+104%
Distracted Driving (Use of Electronic Device)	59	38	47	85	-45%
Impaired Drug/Alcohol Infractions	23	32	23	21	+10%
Seatbelt Infractions	47	41	39	47	-17%
Intersection Infractions	111	181	123	107	+15%

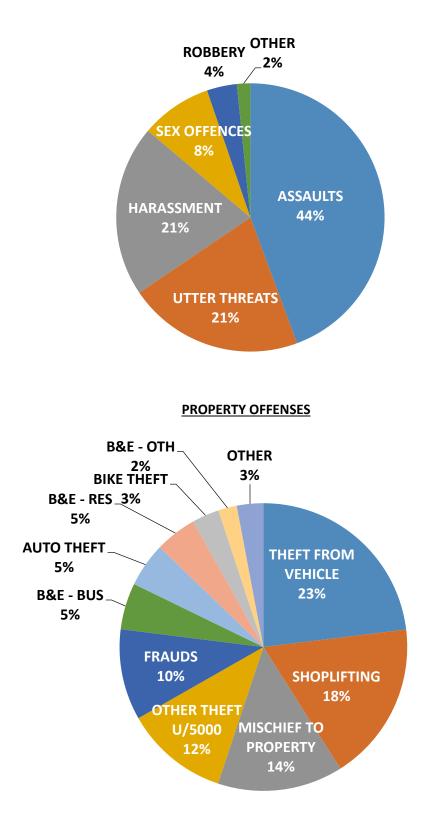
RCMP Year in Review – Tri-City News Charts for the Detachment

STATS & FACTS

ROAD SAFETY



PERSON OFFENSES



RECOMMENDATION:

That Committee of Council approve Development Permit DP000405 to regulate an industrial development at 577 Nicola Avenue.

PREVIOUS COUNCIL/COMMITTEE ACTION

None.

REPORT SUMMARY

This report describes an application for a development permit to regulate an industrial development at the corner of Nicola Avenue and Fremont Connector in the Dominion Triangle. The 5-unit, twostorey building proposal and site landscaping are designed to generally comply with the site's M3 Light Industrial zoning, development permit designations and registered sustainability covenant. As such, the development permit is recommended for approval.

BACKGROUND

The site is located at the corner of Nicola Avenue and Fremont Connector and is currently vacant. Surrounding land uses include light industrial, the Riverside Church and multi-family residential uses across Fremont Connector.



Location map

The land use designation in the Official Community Plan for the site is Light Industrial; policies of the Plan promote economic development and job creation within this designation. The property is



Report To: Department: Approved by: Meeting Date: Committee of Council Development Services L. Grant March 24, 2020

zoned M3 – Light Industrial with a site specific provision to restrict commercial indoor recreation uses at this site.

The objectives and guidelines of the site's industrial development permit area designation are intended to:

- guide the form and character of industrial developments,
- promote orderly development, and
- control the interface between industrial and other land uses.

The environmental conservation development permit area designation encourages:

- sustainable development and building design,
- efficient use of energy, water and other resources, and
- the reduction of waste and pollution.

At the time of rezoning a restrictive covenant was registered on the property title to establish a number of sustainability guidelines. These site specific design guidelines predated the establishment of the environmental conservation DPA but are based on similar principles and provide guidelines for:

- stormwater management,
- dark sky lighting,
- minimizing heat island effect,
- drought tolerant planting and rain water sensors in irrigation equipment, and
- provision of bike racks.

Development Proposal

Martini Construction Ltd. has proposed the development of a two-storey industrial building with onsite parking, loading bays and landscaping at 577 Nicola Avenue. The 2,015m² (21,965 ft²) multiunit building will be constructed of durable tilt-up concrete and provide industrial space and accessory offices suitable for a wide variety of light industrial uses.

The façade along Fremont connector and Nicola Avenue will have extensive glazing and subtle elements of wall articulation, varying height, reveal lines, awnings and a colour palette of light and dark gray with black accents. The building design and color has been coordinated to create a uniform and clean look and focuses the accessory offices uses to the south and west side of the building site fronting the streets. The north loading bay façade fronting the rear driveway will use a



Building façade (southwest corner)



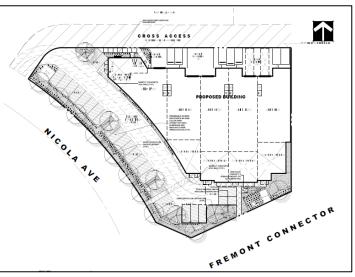
Report To: Department: Approved by: Meeting Date:

Committee of Council Development Services L. Grant March 24, 2020

series of reveal lines and colour to create architectural interest while ensuring these areas remain secure for the future business occupants. The east façade facing the Riverside Church parking lot will use a combination of setbacks, glazing and a series of reveal lines and colour to create architectural interest.

The landscape plan calls for a mixture of trees, shrubs, groundcover plants and lawn. 16 new trees, including a mixture of conifer (1) and deciduous (15) species, will be planted on the south and western portions of the site in landscape areas and strips within the parking areas. A significant portion of the site area will be used for required parking, vehicle circulation, and transport vehicle loading areas which is typical of industrial development.

As shown in the inset drawing the building frontage and most of the parking is oriented to Fremont Connector and



Site plan / landscape drawing

Nicola Avenue and loading spaces are oriented to the rear of the building. Access to the site will be provided by a cross access easement that provides vehicular access to an industrial building at 583 Nicola Avenue and the Riverside Church. The easement allows adequate access to the site without placing a new driveway near the Fremont / Nicola intersection.

Project Profile

	Bylaw	
	Regulations ¹	Proposed ²
Site Area	930 m ² min'm	3,543 m ² (0.9 acres)
Total Building Area	n/a	2,022 m ² (21,765 ft ²)
Building Lot Coverage	n/a	44 %
Setbacks:		
Front Setback (Fremont)	6 m	6 m
Rear Setback (north)	3 m	3.2 m
Exterior Side Setback (Nicola)	6 m	6 m
Interior Side Setback (east)	0 m	0.1 m
Building Height	12 m	10.5 m

 ¹ Refer to Zoning Bylaw No. 3630 and Parking and Development Management Bylaw No. 4078 for specific regulations.
 ² Information provided by applicant.



	Bylaw Regulations ¹	Proposed ²
Impervious surface	80%	77.9%
Parking (total)	21	33
Small car parking spaces	25% (8 spaces)	18% (6 spaces)
Loading bays	2 minimum	4
Bicycle Parking	Space for 6 bikes	Space for 6 bikes

Offsite Infrastructure and Services

Offsite infrastructure such as road works, curbs and gutters, sidewalks, boulevard landscaping and street trees, was provided when the parcel was subdivided in 2014. Any service requirements (water, sewer, sanitary) or infrastructure deficiencies would be identified at building permit stage.

DISCUSSION

The proposed building and landscaping complies with the regulations of the zoning and parking bylaws and provides a quality of character consistent with other light industrial development in the Dominion Triangle.

The site specific sustainability guidelines registered on title call for a 4m wide landscape strip whereas the zoning bylaw calls for a 3m wide landscape strip fronting roads. The sustainability guidelines state the intent of the 4m strip is to "soften building edges and screen parking and loading areas". To allow efficient development of the site including maximization of the building floor area while meeting parking and driveway requirements, the applicant has proposed a 3m landscape strip which is consistent with the current zoning bylaw regulation. In support of this request, the applicant intensified the landscaping within the landscape strip to maximize screening and added permeable pavers to the parking spaces to improve the aesthetic and provide an increase in site permeability. Staff believe the proposed 3m wide landscape strip and permeable pavers meets the intent of the guideline.

Measures to comply with the sustainable design guidelines and the environmental conservation objectives and guidelines include building practices and products to reduce energy and water consumption, promote stormwater management, and reduce greenhouse gas emissions. Proposed elements include a cool roof, high efficiency windows and selection of native and drought tolerant plant species, a stormwater infiltration swale along Nicola Avenue, use of low volatile organic compound materials, energy efficient lighting, high efficiency irrigation system, and bicycle parking. A complete list of conservation measures is included in Schedule A of the development permit.

The design of the proposed industrial building and landscaping meets the intent of the industrial design guidelines, environmental conservation designation and the site specific sustainability



guidelines. The proposal complies with applicable zoning and parking regulations. Staff recommend approval.

PUBLIC CONSULTATION

A sign providing notification of the application is posted on site. To date, no comments have been received.

FINANCIAL IMPLICATIONS

None.

<u>OPTIONS</u> (✓ = Staff Recommendation)

	#	Description
\checkmark	1	Approve Development Permit DP000405.
	2	Request additional information or amendments if Committee is of the opinion that such information or amendment would assist in its evaluation of how the design complies with the development permit area designation or regulations.
	3	Refuse the application if the Committee is of the opinion the application does not conform to the design guidelines or regulations.

ATTACHMENTS

Attachment 1: Draft Development Permit DP000405

Lead author(s): Bryan Sherrell



THE CORPORATION OF THE CITY OF PORT COQUITLAM

"DEVELOPMENT PROCEDURES BYLAW, 2013, NO. 3849"

DEVELOPMENT PERMIT

NO. DP000405

Issued to: HART FAMILY REALTY LTD (Owner as defined in the Local Government Act, hereinafter referred to as the Permittee)

Address: 157 DOGWOOD DRIVE ANMORE BC V3H 5G1

- 1. This Development Permit is issued subject to compliance with all of the Bylaws of the Municipality applicable thereto, except as specifically varied by this Permit.
- 2. This Development Permit applies to and only to those lands within the Municipality described below, and any and all buildings, structures and other development thereon:

Address:	577 NICOLA AVENUE
Legal Description:	LOT D, SECTION 9, BLOCK 6N, RANGE 1E, NEW WESTMINSTER LAND DISTRICT, PLAN EPP38563
P.I.D.:	029-383-862

- 3. The above property has been designated as a Development Permit Area under Section 9.0 – Development Permit Area in the "Official Community Plan Bylaw, 2013, No. 3838".
- 4. "Port Coquitlam Zoning Bylaw, 2008, No. 3630" and "Parking and Development Management Bylaw, 2018, No.4078" are varied, supplemented or both in accordance with the following:
 - a. The form and character of the building, including the siting, height and general design, shall be as shown on drawings numbered <u>DP000405 (1) to DP000405</u> (8) which are attached hereto and form part of this permit.
 - b. The form and character of on-site landscaping shall be as shown on drawings numbered DP000405 (7) and DP000405 (8) and the following standards for landscaping are imposed:
 - (i) All landscaping works and planting materials shall be provided in accordance with the landscaping plan and specifications thereon, which form part of this permit and is attached hereto.
 - (ii) All planting materials shall be able to survive for a period of one year from the date of the site landscape approval by the Municipality.
 - c. The building and landscaping shall provide the energy conservation, water conservation and GHG emission reduction elements as shown on Schedule A to the drawings which are attached hereto and form part of this permit.

5. Landscape Security

- (a) As a condition of the issuance of this permit, the security set out below will be held by the Municipality prior to the issuance of a building permit to ensure satisfactory provision of landscaping in accordance with the terms and conditions as set forth in Clause 4 above. There is filed accordingly an irrevocable Letter of Credit or cash security in the amount \$117,632.00 for the purpose of landscaping.
- (b) Should any interest be earned upon the security, it shall accrue to the Permittee and be paid to the Permittee if the security is returned. A condition of the posting of the security is that should the Permittee fail to carry out the works or services as hereinabove stated, according to the terms and conditions of this permit within the time provided, the Municipality may use the security to complete these works or services by its servants, agents or contractors, and any surplus shall be paid over to the Permittee.
- (c) The Permittee shall complete the landscaping works required by this permit within six months of the final inspection for the final phase of the development. Within the six month period, the required landscaping must be installed by the Permittee, and inspected and approved by the Municipality.

If the landscaping is not approved within the six month period, the Municipality has the option of continuing to hold the security until the required landscaping is completed or has the option of drawing the security and using the funds to complete the required landscaping, and recoup additional costs from the Permittee if necessary. In such a case, the Municipality or its agents have the irrevocable right to enter into the property to undertake the required landscaping for which the security was submitted.

- (d) Should the Permittee carry out the works and services permitted by this permit within the time set out above, the security shall be returned to the Permittee.
- 6. The land described herein shall be developed strictly in accordance with the terms and conditions and provisions of this permit and any plans and specifications attached to this permit, which shall form a part hereof.
- 7. This permit shall lapse if the Permittee does not substantially commence the construction permitted by this permit within two years of the (issuance) date of this permit.
- 8. The terms of this permit or any amendment to it, are binding on all persons who acquire an interest in the land affected by this permit.
- 9. This permit is not a building permit.

OF **APPROVED** BY THE COMMITTEE COUNCIL THE ICLICK HERE ENTER THE DAY (IE 12TH)] DAY OF -[CLICK HERE - ENTER THE MONTH, YEAR].

SIGNED THIS [CLICK HERE - ENTER THE DAY (IE 12TH)] DAY OF [CLICK HERE - ENTER THE MONTH, YEAR].

Mayor

Corporate Officer

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMS AND

CONDITIONS UPON WHICH THIS PERMIT IS ISSUED.

Applicant (or Authorized Agent or Representative of Applicant)

PROPOSED BUILDING

ADDRESS: 577 NICOLA AVE, PORT COQUITLAM, B.C.

LEGAL DESCRIPTION: LOT D, BLOCK 6N, PLAN EPP38563, SECTION 9, RANGE 1E, NEW WESTMINSTER LAND DISTRICT



DPasouros (1)





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SITE FLAN	
ONE DETALS	A
BROUND FLOOR FLAN	
ROOP FLAR	A
ELEVATIONS	

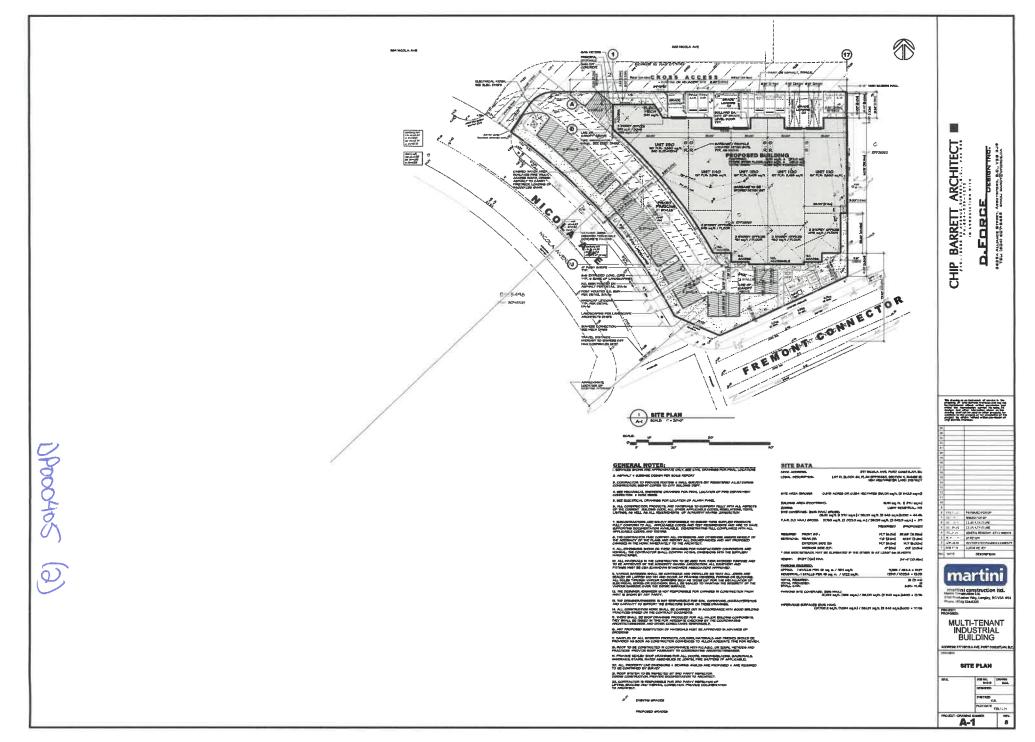


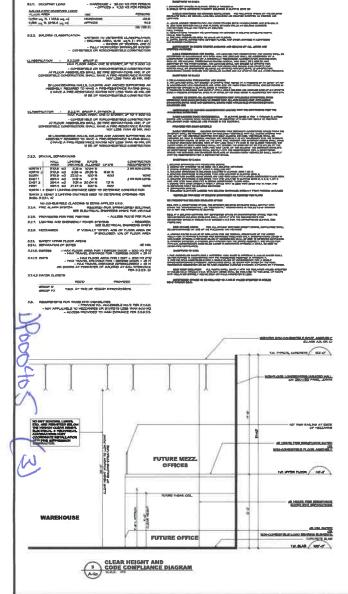
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ASHRAE COMPLIANCE NOTES (PART 10)

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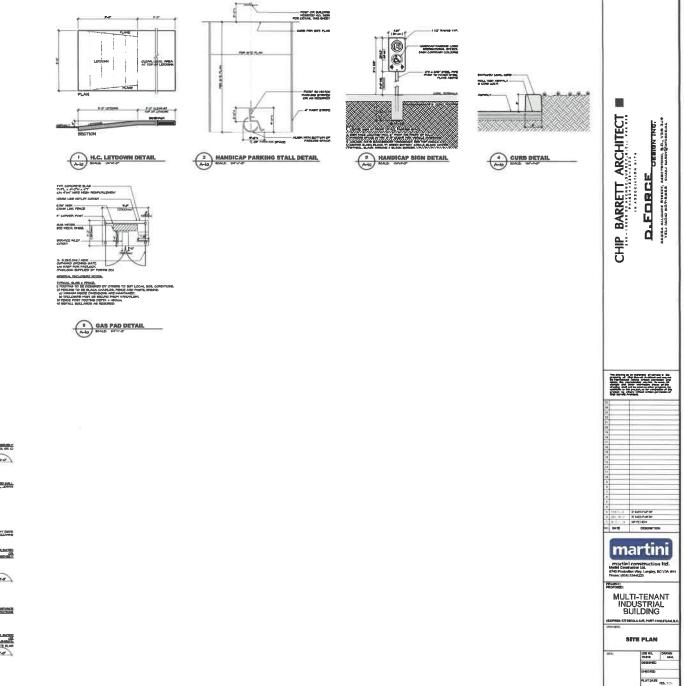
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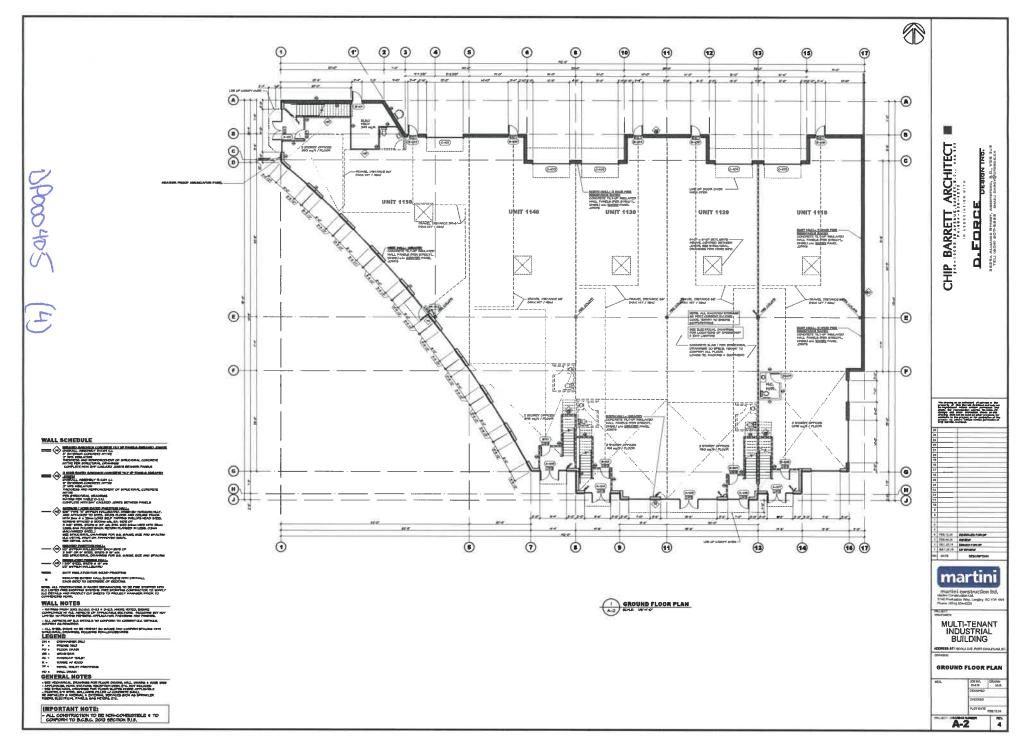
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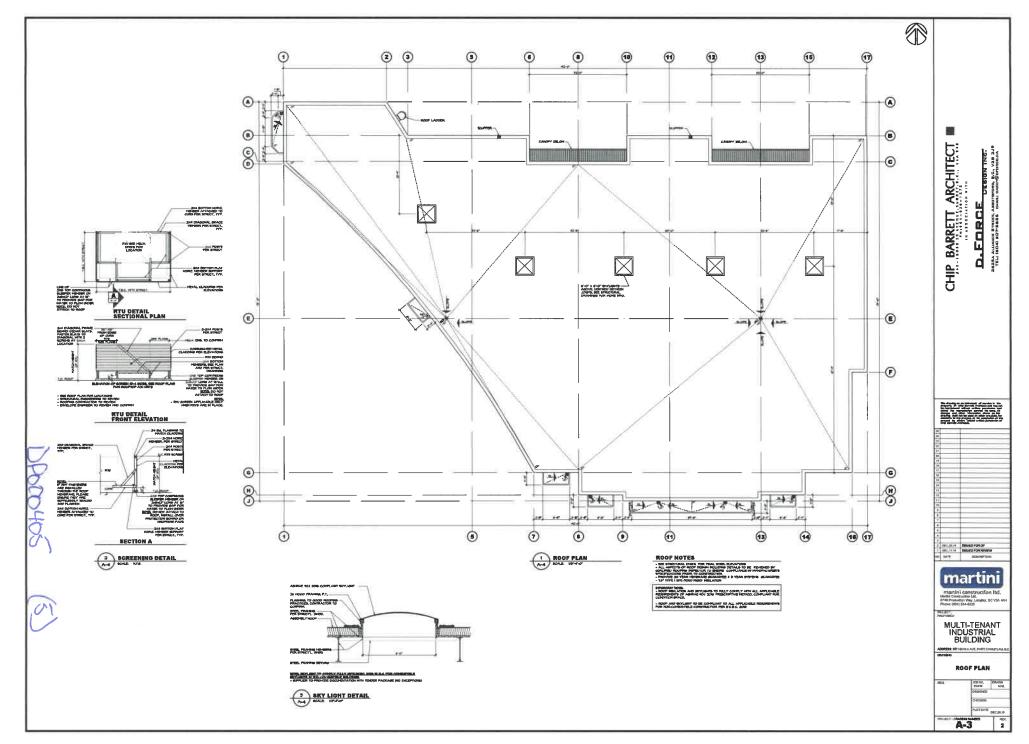
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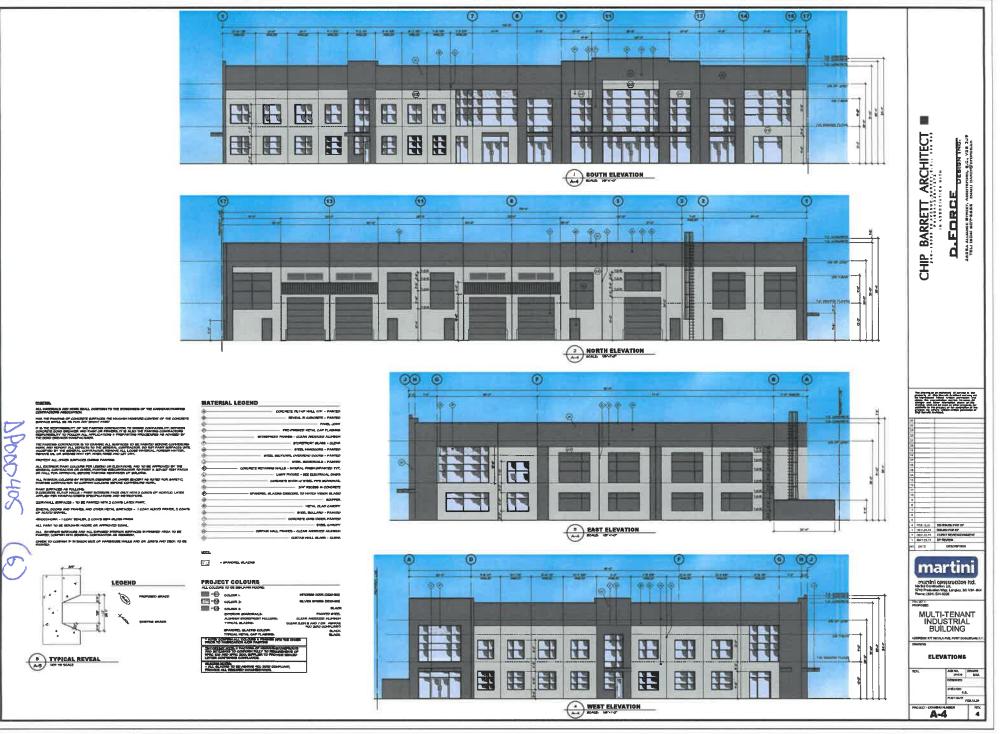


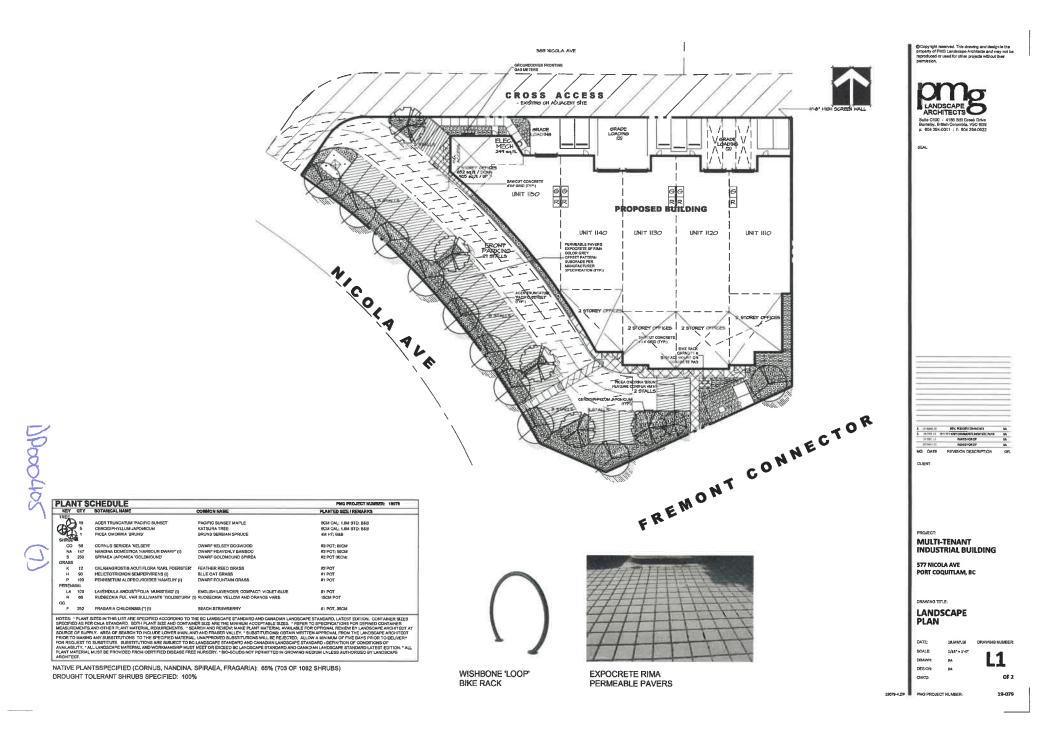
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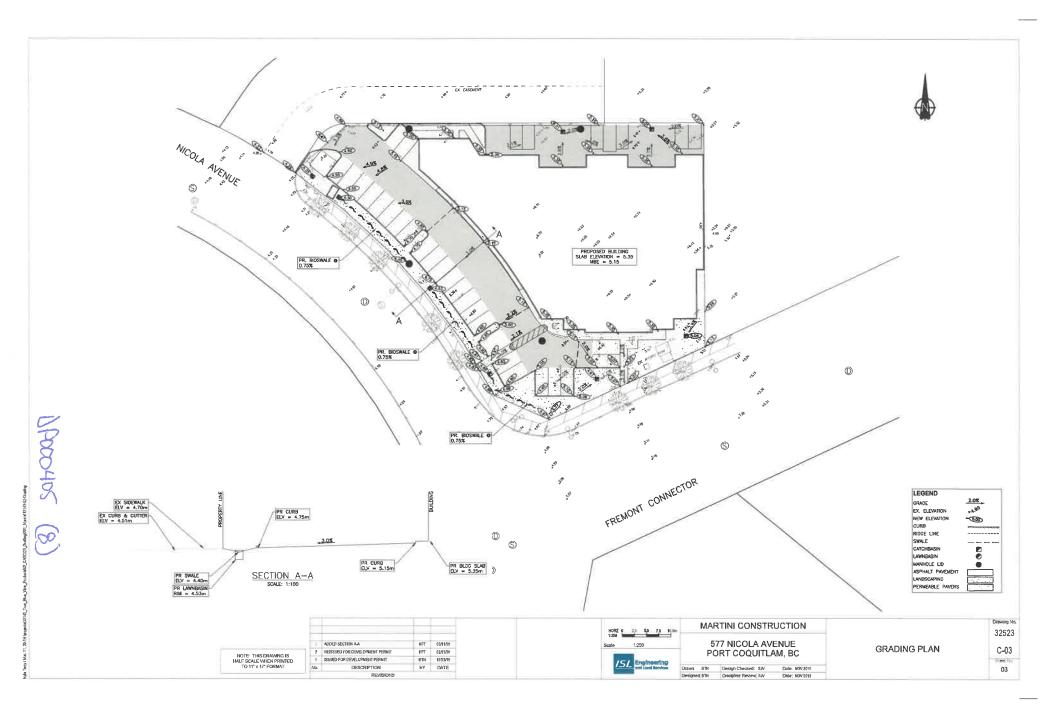
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Energy Conservation:

Conservation Measure	Verification Method
All roofs are to meet or exceed 'Cool Roofs' as described in ASHRAE 90.1—2007 'Section 5.5.3.1.1—	BP stage; written confirmation by Architect along with staff review of BP submission
Roof Solar Reflectance and Thermal Emittance'; to minimize solar heat gain	
Provide planting/screening to help mitigate heat gain	DP stage; staff review of landscape plan
Window placement and use of skylights to provide opportunities for natural light	DP and BP stage; staff review of building plans
Windows and skylights are to be high efficiency with	BP stage; written confirmation by Architect along
low-E coatings	with staff review of BP submission
T5 lights will be used to reduce energy consumption	BP stage; written confirmation by Architect

Water conservation:

Conservation Measure	Verification Method
A bioswale will be constructed along the Nicola	BP stage ; written confirmation provided by Civil
Avenue property boundary to treat the adjacent parking area	Engineer
Native and drought resistant planting will be used to	DP and BP stage; staff review of landscape drawing,
reduce water consumption	site inspection by Landscape Architect and City
	Arbourist
High-efficiency irrigation system with rain sensors will	DP and BP stage; staff review of landscape drawing,
be installed	site inspection by Landscape Architect and City
	Arbourist
Minimum depth of soil for planting areas will be	DP and BP stage; staff review of landscape drawing,
30cm	site inspection by Landscape Architect and City
	Arbourist
Soil/grit and oil interceptors will be installed	BP stage; staff review of building plans and
	inspections
Impervious landscape/permeable paver area exceed	DP stage; staff review of landscape plan
the minimum requirements of the zoning bylaw	
increasing infiltration and reduce stormwater flows	

GHG Reduction:

Conservation Measure	Verification Method
Building will be constructed of insulated tilt-up concrete panels with a cool roof which reduce energy consumption for heating and cooling purposes	BP stage; written confirmation by Architect along with staff review of BP submission
Building will utilize materials with low volatile organic compound off-gassing potential	BP stage; written confirmation by Architect along with staff review of BP submission
Installation of bike racks to promote alternative transportation	DP and BP stage; staff review of landscape drawing

per OCP Sec. 9.11 Environmental Conservation DPA designation

RECOMMENDATION:

That Committee of Council recommend that Council:

- 1. Adopt Bylaw No. 4168 to allow for the provision of emotional support animals; and
- 2. Adopt amendments to Bylaw Notice Enforcement Bylaw No. 3814 and Ticket Information Bylaw No. 2743 to add ticketing provisions for:
 - S 10 (12) Aggressive Dog no muzzle \$500.00
 - S 11(9) Dangerous Dog no muzzle \$500.00

REPORT SUMMARY

This report outlines proposed amendments to Animal Control Bylaw No. 3990, to allow for the keeping of emotional support animals within specific parameters.

This report also recommends a housekeeping amendment to add ticketing provisions for aggressive and dangerous dogs without muzzles.

BACKGROUND

In recent years the Bylaw Division has come across situations via complaint in which people have been keeping animals as pets that are not permitted in residential zones. Specifically, they are not permitted under Animal Control Bylaw No. 3990 or Zoning Bylaw No. 3630. In some of these situations, individuals have claimed that the animals provide them emotional support or comfort. Examples of the types of animals that are being brought forward as emotional support animals are chickens, goats and pigs.

Currently, the animal control bylaw only addresses a service animals or guide dogs. It is important to distinguish between the commonly known service animal (usually dogs) and emotional support animals. Service dogs differ from emotional support animals in a few key ways. Service dogs have been trained to perform specific tasks for individuals, and are usually given access to anywhere their owner goes. Emotional support animals do not require any specific training, and may not be given access to establishments such as restaurants, malls, or airports like service dogs are.

Training and certification for Guide Dog and Service Dogs are regulated in British Columbia as per the Guide Animal Act. Dogs certified and registered under these guidelines are for animals used for person with blindness or disabilities other than blindness. The legislation defines a "Guide Animal" as "if that animal is used by a person with a disability to avoid hazards or to otherwise compensate for a disability; and" it further defines person with a disability as " a person who is apparently blind or otherwise disabled and is dependent on a guide animal or white cane."

Certified guide dog or service animals are permitted in Port Coquitlam and are exempt from a license fee.



DISCUSSION

Recognizing that animals may serve as emotional support to persons in need, this report recommends that Animal Control Bylaw No. 3990 be amended to allow emotional support animals in specific and limited circumstances, subject to approval by the Bylaw Services Manager on a case by case basis. The recommended bylaw amendment stipulates that a person must apply to the Bylaw Services Manager to have a farm animal designated as an emotional support animal by submitting an application, providing the address at which the animal will be kept, and providing a letter from a qualified person or psychiatrist evidencing that the animals is used for a disability-related illness.

The proposed amendment stipulates further that the Bylaw Services Managers may designate the animal as an Emotional Support Animal subject to the owner meeting certain provisions that mitigate potential disturbances such as noise or odour, or conversely; reject the application. The Bylaw Services Manager may review and cancel the designation if conditions are not met or if the animal becomes a nuisance or is not adhering to the provisions.

Provisions of the amendment also outline that the owner can only keep the animal at the address on the application and that the designation is specific to the animal and cannot be transferred upon the death of the animal.

The following guidelines will be adopted in applying the bylaw:

- No specific time limit on designation however the designation will be reviewed if complaints are received. The designation is good for as long as the animal and the owner live at the address on the application.
- A one designation per animal requirement. Some owners might suggest that they should be permitted to keep a pig and that they can replace one pig with another without making a new application. In that case it is the owner that has special status, not the animal, and it is likely easier to administer an animal specific regulation.
- No amendment to the Zoning Bylaw. This is for two reasons. First the prohibition against keeping farm animals in a residential zone is found in the animal control bylaw, not the zoning bylaw. Second, the definition of agriculture in the zoning bylaw refers to "farm use" in the Agricultural [Land] Commission Act, which in turn refers to using "agricultural land for farming ... animals". That use is not occurring here, as a person is using residential land to keep a domestic animal for a residential purpose. The difference being that this species of animal might be farmed by others.

The guidelines for applying for an animal to become an emotional support are quite stringent in that the amendment is very tight to ensure this isn't a wide scale item, and the application is onerous to also ensure it isn't abused.



Animal Control Bylaw Amendment - Emotional Support Animals

A concern around adopting this amendment is the potential of opening a floodgate of applications for animals that are not suitable to live in residential areas. Denials of applications could lead to Canadian Charter legal challenges under the equity of rights for mental and physical disabilities; section 15. Most municipalities however, do not have a provision for support animals that extend beyond domestic animals.

FINANCIAL IMPLICATIONS

None.

<u>OPTIONS</u> (\checkmark = Staff Recommendation)

	#	Description
K	1	Recommend adoption of the bylaw amendments.
	2	Request further information from staff.
	3	Take no action and leave the current bylaw unchanged.

ATTACHMENTS

Att#1: Bylaw 4168 – Animal Control Amendment Bylaw

Att#2: Bylaw 4170 – Bylaw Notice Enforcement Amendment

Att#3: Bylaw 4171 – Ticket Information Utilization Amendment

Lead author(s): Paula Jones

Contributing author(s): None



Council Corporate Support R. Wishart March 24, 2020

CITY OF PORT COQUITLAM

ANIMAL CONTROL AMENDMENT BYLAW, 2020

Bylaw No. 4168

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. <u>CITATION</u>

This Bylaw may be cited as "Animal Control Bylaw, 2017, No. 3990, Amendment Bylaw, 2020, No.4168".

2. <u>AMENDMENTS</u>

Animal Control Bylaw, 2017, No. 3990 is amended as follows:

2.1 By adding the following definition to section 2 [Definitions] in the appropriate alphabetical order:

Emotional Support Animal means an animal that is designated as an emotional support animal by the Bylaw Services Manager;

- 2.2 By adding the words "an Emotional Support Animal," after the words "and includes" in the definition of **Domestic Animal** in Section 2. Definitions;
- 2.3 By adding the words "or Emotional Support Animals" after the word "bees" in the definition of **Farm Animal** in Section 2. Definitions;
- 2.4 By adding the following as subsections 4) to 8) to section 16 [Other Domestic Animals]:
 - 4) a person may apply to the Bylaw Services Manager to have a Farm Animal designated as an Emotional Support Animal by:
 - a) completing and submitting a form of application acceptable to the Bylaw Services Manager;
 - b) specifying on the form the residential address at which the animal will be kept; and
 - c) providing a letter from a qualified physician or psychiatrist evidencing that the animal is used for a disability-related need.
 - 5) upon receiving a completed application under section 16(4) the Bylaw Services Manager may, at the Bylaw Services Manager's discretion:
 - a) designate the animal an Emotional Support Animal;
 - b) designate the animal an Emotional Support Animal with such designation being subject to the owner fulfilling conditions that the Bylaw Services Manager deems necessary to mitigate the risk of disturbing noise, odour and other nuisances that arise from the keeping of the animal; or
 - c) reject the application.

- 6) It is a condition of every designation of an Emotional Support Animal that:
 - (a) the owner will only keep the Emotional Support Animal at the residential address stated on the application; and
 - (b) the designation cannot be transferred to another animal upon the death of the Emotional Support Animal or otherwise.
- 7) The Bylaw Services Manager may cancel the designation of an Emotional Support Animal if the owner fails to uphold a condition of the designation or otherwise contravenes this Bylaw.
- 8) a person may request:
 - (a) a change to the residential address at which an Emotional Support Animal will be kept; or
 - (b) to transfer the designation to a new animal; by making a new application under this Bylaw.

READ A FIRST TIME this	day of	, 2020
READ A SECOND TIME this	day of	, 2020
READ A THIRD TIME this	day of	, 2020

Mayor

Corporate Officer

CITY OF PORT COQUITLAM

BYLAW NOTICE ENFORCEMENT AMENDMENT BYLAW, 2020

Bylaw No. 4170

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. <u>CITATION</u>

This Bylaw is cited as "Bylaw Notice Enforcement Bylaw, 2013, No. 3814, Amendment Bylaw, 2020, No. 4170".

2. <u>ADMINISTRATION</u>

That the "Bylaw Notice Enforcement Bylaw, 2013, No. 3814", be amended by replacing the existing Schedule "A" for "Solid Waste Bylaw No. 3900", with Schedule "A" for "Animal Control Bylaw No. 3990", attached hereto and forming part of this Bylaw.

READ A FIRST TIME this	day of	, 2020
READ A SECOND TIME this	day of	, 2020
READ A THIRD TIME this	day of	, 2020

Mayor

Corporate Officer

SCHEDULE "A"

Designated Bylaw Contraventions and Penalties

Animal Control Bylaw No. 3990

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION	DISCOUNTED	FULL	COMPLIANCE
	NO.	PENALTY IN \$	PENALTY IN \$	AGREEMENT
	IN BYLAW	(within 14 days)	(after 14 days)	DISCOUNT ⁽¹⁾
Dog At Large	8.1	100.00	150.00	n/a
Failure to Remove	8.3	100.00	150.00	n/a
Excrement				
Unconfined Dog in Heat	8.4	100.00	150.00	n/a
Confined Animal/	8.5	100.00	150.00	n/a
Inadequate Ventilation				
More Than Three Dogs in	9.3	100.00	150.00	n/a
Off Leash Area				
Fail to Secure Dog in Off	9.7	100.00	150.00	n/a
Leash Area	•			
Fail to Provide	10.3	200.00	300.00	50%
Identification of	1010	200.00	000100	0070
Aggressive Dog				
Aggressive Dog Not	10.4	N/A	500.00	n/a
Secured			000100	1.704
Aggressive Dog At Large	10.5	N/A	500.00	n/a
Aggressive Dog in Off	10.6	N/A	500.00	n/a
Leash Area	10.0		000.00	17/4
Fail to Report Aggressive	10.8	N/A	500.00	n/a
Dog At Large	10.0		000.00	174
Fail to Report Transfer of	10.9	N/A	500.00	n/a
Aggressive Dog	10.0	1 1/7 1	000.00	n/a
Aggressive Dog No	10.12	N/A	500.00	n/a
Muzzle	10.12		000.00	174
Fail to Post/Maintain	11.3	N/A	500.00	n/a
Dangerous Dog Sign	11.0		000.00	17/4
Fail to Report Transfer of	11.6	N/A	500.00	n/a
Dangerous Dog	11.0		000.00	174
Fail to Mark Dangerous	11.7	N/A	500.00	n/a
Dog With Identification			000.00	17/4
Dangerous Dog Not	11.8	N/A	500.00	n/a
Secured	11.0		000.00	174
Dangerous Dog No	11.9	N/A	500.00	n/a
Muzzle	11.5	1 1/7 1	000.00	n/a
Dangerous Dog At Large	11.10	N/A	500.00	n/a
Dangerous Dog With	11.14	N/A	500.00	n/a
Minor	+	1 1/7	500.00	Π/α
Fail to Report Dangerous	11.15	N/A	500.00	n/a
Dog At Large	11.15	I N/ / T	500.00	n/a
Dog At Large Dangerous Dog in Off	11.16	N/A	500.00	n/a
Leash Area	11.10	11/7	300.00	n/a
Unlicensed Dog	12.1	100.00	150.00	50%
	12.1	100.00	150.00	50%

Column 1	Column 2	Column 3	Column 4	Column 5
DESCRIPTION	SECTION	DISCOUNTED	FULL	COMPLIANCE
	NO.	PENALTY IN \$	PENALTY IN \$	AGREEMENT
	IN BYLAW	(within 14 days)	(after 14 days)	DISCOUNT ⁽¹⁾
No Licence Tag	12.3	50.00	75.00	50%
More Than Three Dogs	13.2	100.00	150.00	50%
Unpermitted Kennel	13.3	100.00	150.00	n/a
Farm Animal in a	15.1	100.00	150.00	50%
Residential Zone				
Farm Animal At Large	15.2	100.00	150.00	n/a
Keep Venomous Snake	16.1 (a)	200.00	300.00	n/a
Keep More Than Four	16.1 (b)	100.00	150.00	50%
Snakes				
Keep More Than Four	16.1 (c)	100.00	150.00	50%
Rodents				
Prohibited use in cannabis	ll 6(d)	100.00	150.00	n/a
establishment				

(1) Where compliance agreement entered in Accordance With section 8 (a)(v) of this bylaw.

CITY OF PORT COQUITLAM

TICKET INFORMATION UTILIZATION AMENDMENT BYLAW, 2020

Bylaw No. 4171

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. <u>CITATION</u>

This Bylaw is cited as "Ticket Information Utilization Bylaw, 1992, No. 2743, Amendment Bylaw, 2020, No. 4171".

2. ADMINISTRATION

That the Ticket Information Utilization Bylaw No. 2743 be amended by replacing Schedule 15 – "Animal Control Bylaw No. 3990" with the Schedule 15 for "Animal Control Bylaw No. 3990" attached hereto and forming part of this Bylaw.

READ A FIRST TIME this	day of	, 2020
READ A SECOND TIME this	day of	, 2020
READ A THIRD TIME this	day of	, 2020

Mayor

Corporate Officer

SCHEDULE 19

Animal Control Bylaw No. 3990 SECTION

FINE

<u>FINE</u> (If paid within 30 Days of Service)

Dog At Large	8.1	150.00	100.00
Failure to Remove Excrement	8.3	150.00	100.00
Unconfined Dog in Heat	8.4	150.00	100.00
Confined Animal/Inadequate	8.5	150.00	100.00
Ventilation			
More Than Three Dogs in	9.3	150.00	100.00
Off Leash Area			
Fail to Secure Dog in Off	9.7	150.00	100.00
Leash Area			
Fail to Provide Identification	10.3	300.00	200.00
of Aggressive Dog			
Aggressive Dog Not Secured	10.4	500.00	N/A
Aggressive Dog At Large	10.5	500.00	N/A
Aggressive Dog in Off Leash	10.6	500.00	N/A
Area			
Fail to Report Aggressive	10.8	500.00	N/A
Dog At Large			
Fail to Report Transfer of	10.9	500.00	N/A
Aggressive Dog			
Aggressive Dog No Muzzle	10.10	500.00	N/A
Fail to Post/Maintain	11.3	500.00	N/A
Dangerous Dog Sign			
	11.6	500.00	
Fail to Report Transfer of	11.6	500.00	N/A
Dangerous Dog	11.7	5 00.00	
Fail to Mark Dangerous Dog	11.7	500.00	N/A
With Identification	11.8	500.00	N/A
Dangerous Dog Not Secured	11.8	500.00	N/A N/A
Dangerous Dog No Muzzle		500.00	N/A N/A
Dangerous Dog At Large	11.10		
Dangerous Dog With Minor	11.14	500.00	N/A
Fail to Report Dangerous	11.15	500.00	N/A
Dog At Large			
Dangerous Dog in Off Leash	11.16	500.00	N/A
Area			

BYLAW NO. 2743

SCHEDULE 15 CONTINUED

Animal Control Bylaw No. 3990 SECTION

FINE

<u>FINE</u> (If paid within 30 Days of Service)

Unlicensed Dog	12.1	150.00	100.00
No Licence Tag	12.3	75.00	50.00
More Than Three Dogs	13.2	150.00	100.00
Unpermitted Kennel	13.3	150.00	100.00
Farm Animal in Residential Zone	15.1	150.00	100.00
Farm Animal At Large	15.2	150.00	100.00
Keep Venomous Snake	16.1 (a)	300.00	200.00
Keep More Than Four Snakes	16.1 (b)	150.00	100.00
Keep More Than Four Rodents	16.1 (c)	150.00	100.00