# Committee of Council Minutes

**Tuesday, March 10, 2020**
**Council Chambers**
**3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC**

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| Present: | Chair - Mayor West | Councillor Penner |
| | Councillor Darling | Councillor Pollock |
| | Councillor Dupont | Councillor Washington |
| | Councillor McCurrach | |

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## 1. CALL TO ORDER

The meeting was called to order at 5:00 p.m.

## 2. ADOPTION OF THE AGENDA

### 2.1 Adoption of the Agenda

Moved-Seconded:

*That the Tuesday, March 10, 2020, Committee of Council Meeting Agenda be adopted as circulated.*

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (1): Councillor Washington

Carried

## 3. CONFIRMATION OF MINUTES

### 3.1 Minutes of Committee of Council

Moved-Seconded:

*That the minutes of the following Committee of Council Meetings be adopted:*

- *February 25, 2020.*

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (1): Councillor Washington

Carried

## 4. REPORTS

### 4.1 Fire & Emergency Services - Division Update (verbal report)

Chief Sweet and Chief Minaker presented an update on fire service enhancements, health & wellness programs, response statistics and community relations.

### 4.2 Rezoning Application - 3455 Oxford Street

Moved-Seconded:

*That Committee of Council recommend to Council that:*

*1. The zoning of 3455 Oxford Street be amended from RS1 (Residential Single Dwelling 1) to RS4 (Residential Single Dwelling 4);*

*2. Prior to adoption of the amending bylaw, the following conditions be met to the satisfaction of the Director of Development Services:*

a. *Installation of protective fencing for the tree on the adjacent lot;*

b. *Demolition of the existing buildings; and*

c. *Completion of design and submission of fees and securities for off-site works and services.*

*That Committee direct the Director of Development Services to require adherence to the proposed tree replacement plan when issuing Development Permits.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

### 4.3 Development Permit – 2370 Ottawa Street

Moved-Seconded:

*That Committee of Council approve Development Permit DP000360 to provide for the addition of a propane station at 2370 Ottawa Street.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

### 4.4 Senior Citizens' Housing Society Update

Moved-Seconded:

*That Committee of Council:*

*1. Rescind the following resolution:*

*"That prior to the disbursement of funds, the Society amend the registered Housing Agreement and covenant pursuant to Section 219 of the Land Title Act to confirm:*

a. *The project is in receipt of the Special Needs Housing Reserve funds from the City; and*

b. *All funds received shall be repaid to the City with applicable accrued interest if the project fails to advance to completion within a five-year period."*

*2. Direct staff to draft and execute an agreement between the City and the Port Coquitlam Senior Citizens' Housing Society to confirm:*

a. *The project is in receipt of the Special Needs Housing Reserve funds from the City;*

b. *All funds received shall be repaid to the City with applicable accrued interest if the project fails to advance to completion within a five-year period from the date of building permit issuance.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

## 5. COUNCILLORS' UPDATE

Council provided updates on City business.

## 6. MAYOR'S UPDATE

Mayor West provided an update on City business.

## 7. CAO UPDATE

None.

## 8. ADJOURNMENT

### 8.1 Adjournment of the Meeting

Moved-Seconded:

*That the Tuesday, March 10, 2020, Committee of Council Meeting be adjourned at 5:52 p.m.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

## 9. MEETING NOTES

Councillor Washington joined the meeting during Item 4.1 (5:02 p.m.).

Mayor

Corporate Officer