



# Committee of Council Agenda

Tuesday, July 20, 2021

2:00 p.m.

Virtual Meeting

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Pages

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

2.1. Adoption of the Agenda

Recommendation:

*That the Tuesday, July 20, 2021, Committee of Council Meeting Agenda be adopted as circulated.*

3. CONFIRMATION OF MINUTES

None.

4. REPORTS

4.1. Rezoning Application for 2258 Kelly Avenue

1

Recommendation:

*That Committee of Council recommend to Council:*

1. *The zoning of 2258 Kelly Ave be amended from RA1 (Residential Apartment 1) to RRh (Residential Rowhouse).*
2. *Prior to adoption of the amending bylaw, the following conditions be met to the satisfaction of the Director of Development Services:*
  - a. *Demolition of existing structures;*
  - b. *Installation of protective fencing for the onsite and offsite tree prior to issuance of a demolition permit; and,*
  - c. *Completion of design and submission of securities and fees for off-site works and services.*

4.2. Development Permit Application for 3240 Oxford Street

8

Recommendation:

*That Committee of Council approve Development Permit DP000453 to regulate a child care facility at 3240 Oxford Street.*

**4.3. Development Permit Application for 1752 and 1758 Salisbury Avenue 26**

Recommendation:

*That Committee of Council approve Development Permit DP000309 to regulate a townhouse development at 1752 and 1758 Salisbury Avenue.*

**4.4. Fines Review 48**

Recommendation:

*That Committee of Council support the proposed amendments to Bylaw Notice Enforcement Bylaw No, 3814, 2013 and Ticket Information Bylaw No.2473, 1992 and recommend Council approve the amendment bylaws.*

**4.5. Pollinator Planting Update 168**

Recommendation:

*That Council direct staff to proceed with pollinator plantings at the following locations:*

- 1. Castle Park - three meadows (550m2),*
- 2. Citadel Landing - five meadows (600m2),*
- 3. Northwest corner of the Hyde Creek Nature Reserve - one meadow (100m2), trail edges 2000m2).*
- 4. End of Fraser Avenue at Cedar Creek - behind parking lot (80m2)*
- 5. Entrance to Cascara park from Ellis Drive (240m2); and*

*Provide educational signage at annual planting beds and natural pollinator planting locations.*

**5. COUNCILLORS' UPDATE**

**6. MAYOR'S UPDATE**

**7. CAO UPDATE**

**8. ADJOURNMENT**

**8.1. Adjournment of the Meeting**

Recommendation:

*That the Tuesday, July 20, 2021, Committee of Council Meeting be adjourned.*

**9. MEETING NOTES**

### **RECOMMENDATION:**

That Committee of Council recommend to Council:

1. The zoning of 2258 Kelly Ave be amended from RA1 (Residential Apartment 1) to RRh (Residential Rowhouse).
2. Prior to adoption of the amending bylaw, the following conditions be met to the satisfaction of the Director of Development Services:
  - (a) Demolition of existing structures;
  - (b) Installation of protective fencing for the onsite and offsite tree prior to issuance of a demolition permit; and,
  - (c) Completion of design and submission of securities and fees for off-site works and services.

### **PREVIOUS COUNCIL/COMMITTEE ACTION**

None.

### **REPORT SUMMARY**

This report provides for consideration of a rezoning application to amend the zoning at 2258 Kelly Avenue from RA1 (Residential Apartment 1) to RRh (Residential Rowhouse) to permit the development of a 3-storey, 5-unit rowhouse building with landscaping. The proposal provides for infill development on a site too small for an apartment with no opportunity for consolidation and redevelopment to apartment. The project is designed to have a high architectural quality that respects the existing neighbourhood character. The report recommends a set of conditions be met as part of the rezoning and approval is recommended.

### **BACKGROUND**

**Proposal:** The applicant, Farzin Yadegari, has proposed to redevelop a site on the south side of Kelly Avenue, abutting the Donald Street Pathway, with a 3-storey, 5-unit rowhouse building.

**Context:** The 801 m<sup>2</sup> (8,630 ft<sup>2</sup>) site is located midblock along Kelly Ave and currently contains an older two storey, single-residential home with one tree onsite. The site does not have any ability to redevelop through land assembly as it is located between the Donald Street Pathway and a 4-unit small scale apartment building developed in 2008. Other surrounding land uses include single-residential homes, 3 to 6 storey apartment buildings, and Elks Park to the rear of the site.



## Rezoning Application – 2258 Kelly Avenue



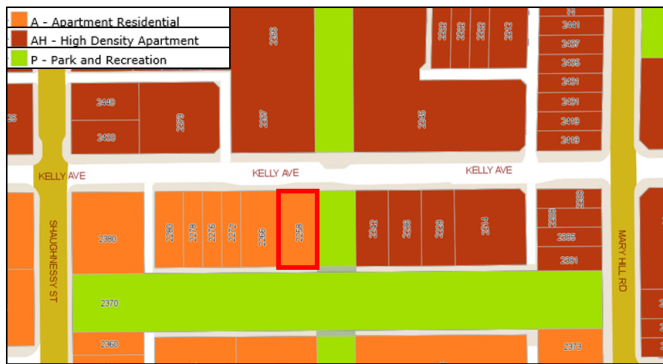
Location map

**Policy and Regulations:** The land use designation in the Official Community Plan for the site is Apartment Residential. The property is currently zoned RA1 – Residential Apartment 1. OCP housing policies allow for Council consideration of rezoning to a multi-family zone, including the Residential Rowhouse zone (RRh), when the remaining lots on the block are of sufficient size to permit further multiple-family residential developments or where lot consolidation for apartment development is not feasible.

The intent of the RRh zone is to accommodate and regulate ground oriented attached dwelling units in a cluster and facing a street. A rowhouse building must contain 4 or more dwelling units each with an exterior entrance and outdoor space.

Should the proposed rezoning be approved, the design of the rowhouse proposal would need to show adherence to the Intensive Residential and Environmental Conservation Permit Area guidelines through the development permit process. These objectives include the orderly development of the area and to encourage coordination of the siting, form, and volume of intensive residential buildings and areas for parking, storage, and landscaping. Environmental objectives include encouraging sustainable building design, efficiency in energy, water, and other resources and reducing waste, pollution and degradation.

# Rezoning Application – 2258 Kelly Avenue



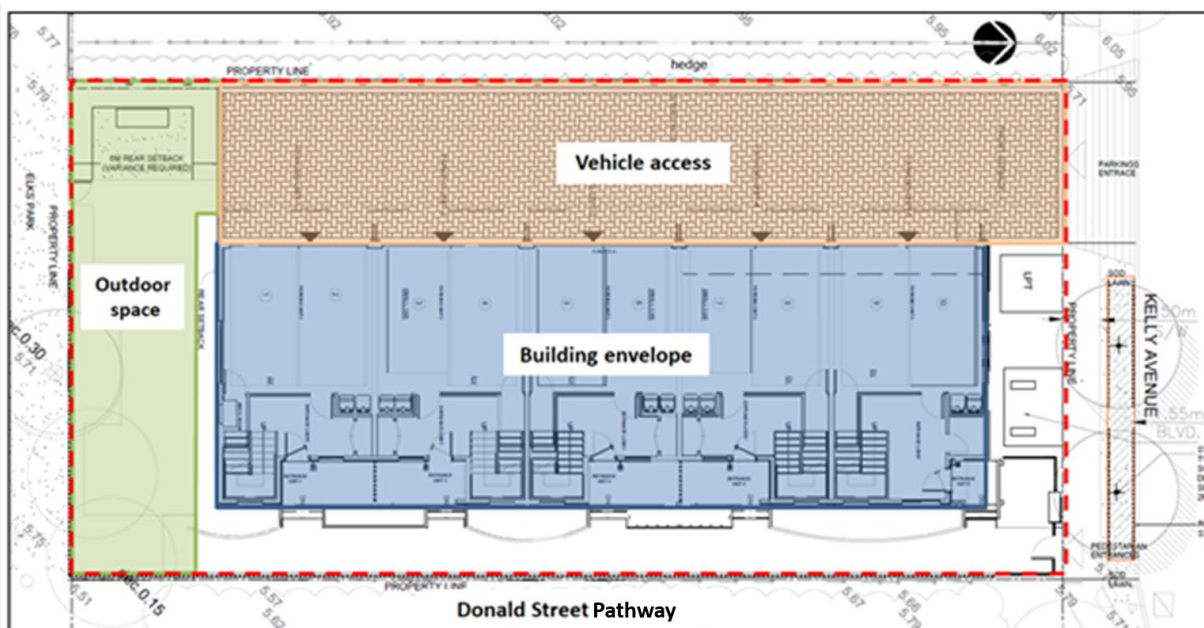
Current OCP Land Designations



Current Zoning

**Project Description:** The proposed development consists of a 5-unit, 3-storey building, made up of 3-bedroom units that are between 152 m<sup>2</sup> (1,636 ft<sup>2</sup>) and 162 m<sup>2</sup> (1,743 ft<sup>2</sup>) in size. The units are oriented towards the Donald Street Pathway, with ground floor pedestrian entry from a walkway secured by a gate off of Kelly Avenue. Second and third storey balconies on both sides of the rowhouse help break up the mass and provide private usable outdoor space for residents. The unit to the north has its entry oriented towards Kelly Avenue to provide greater visual interest with a wooden ornamental feature and enhanced landscaping along the street front.

A 1.2 m (4 ft) high wooden fence will provide privacy and screening along the front of the units adjacent to Donald Street Pathway. A higher fence is located along the rear next to Elks Park and west side of the property adjacent to the small apartment development. Two parking spaces per unit are located in individual garages accessed from the west side of the property off of Kelly Avenue. Recycling and garbage will be located within each individual garage.



Site plan

## Rezoning Application – 2258 Kelly Avenue

The building is of a craftsman style design with articulated facades, varied roof lines, and a mix of materials and colours to increase the individuality of each unit. The building utilizes high quality horizontal cladding materials, prominent cornice with decorative eave brackets, brick veneer, aluminum railings and entry gate, and exposed architectural concrete. The west side of the building limits the number of windows in order to increase privacy between the proposed rowhouse and the existing apartment building.



Proposed rendering looking northwest along the Donald Street Pathway



Proposed rendering looking southeast along Kelly Ave

There is one Magnolia tree at the southeast corner of the site. Staff recommend the tree be retained as it is in good health and its location would allow for future landscaping around the tree. There is a large Maple tree offsite at the front of the Donald Street Pathway. The City's arborist has determined that the critical root zone will not be impacted by any future excavation. Tree protective fencing will be required as a condition of the rezoning for both the onsite and offsite tree as per the City's Tree bylaw.

The landscape plan will include 14 new trees, in addition to hedging, shrubs & groundcovers, pervious pavers, and a fence between the adjacent property to the west. Tree species will include Japanese maple, Columnar Hornbeam and Weeping Nootka Cypress. Large hedging on the neighbouring property to the west will provide additional privacy and screening to the garage and first level of the rowhouse. Open space has been provided at the rear of the property in the amount of 40 m<sup>2</sup> per dwelling unit. It has been programmed in a way to include benches, tables and chairs, a barbeque, and hopscotch painted pavers for children. The rowhouse abuts Elks Park to the rear, which will provide additional outdoor space for children and families. Further details of the building design and landscape plan would be reviewed through Committee's consideration of the Development Permit.



## Rezoning Application – 2258 Kelly Avenue

### Project Profile

	Bylaw Regulations <sup>1</sup>	Proposed <sup>2</sup>	Variance
Site Area	n/a	801 m <sup>2</sup> (8630 ft <sup>2</sup> )	
Floor Area Ratio	1.0 maximum	0.97	
Dwelling Units	n/a	5 units	
Lot Coverage (Building)	55% maximum	45%	
Setbacks:			
Front (Kelly Ave)	3 m	3 m	
Rear (south)	7.5 m	6 m	1.5 m
Interior Side (west)	1.8 m	5.21 m	
Exterior Side (east)	3.5 m	3 m	0.5 m
Building Height	10.5 m	9.8 m	
Building Storeys	n/a	3 storeys	
Parking – Total	10	10	
Small Car	25% maximum (2 stalls)	3 stalls (30%)	1 stall
Outdoor Recreation Area	200 m <sup>2</sup> (40 m <sup>2</sup> per unit)	255 m <sup>2</sup>	

**Variances to the Zoning Regulations:** The applicant has requested a relaxation of 1.5 m to the rear setback along Elks Park and a relaxation of 0.5 m to the exterior setback, on the east side along Donald Street Pathway. Additionally, the proposal also exceeds the maximum 25% small car parking by an additional stall, for a total of three small car parking stalls instead of two.

### Offsite Infrastructure and Services

In accordance with the Subdivision Servicing Bylaw, required improvements would include the frontage along Kelly Avenue to be constructed ½ road plus one meter to Kelly Avenue Greenway standards, complete with curb and gutter, sidewalk, road drainage, landscaping and street lighting. Staff are further recommending the applicant be required to continue the improvements to Kelly Avenue in front of the Donald Street Pathway area, which will address this gap in the greenway improvements. Additional service connections to the site will be required and the undergrounding of overhead wiring for Hydro and telecommunications will be reviewed; a variance request may be applied for if it is not feasible to underground services.

### DISCUSSION

The proposed rezoning generally complies with the land use policies of the Official Community Plan. The apartment designation in the OCP enables Council's consideration of both apartment and rowhouse uses. Redeveloping to an apartment use is not feasible due to the limited site area

<sup>1</sup> Refer to Zoning Bylaw No. 3630, Parking and Development Management Bylaw No. 4078 and Building and Plumbing Bylaw No. 3710 for specific regulations.

<sup>2</sup> Information provided by applicant.

## Rezoning Application – 2258 Kelly Avenue

and the inability to consolidate with the adjacent land to the west as the apartment building was recently constructed. Rezoning to the RRH zone creates an opportunity for increased density and greater variety of ground-oriented housing forms within the apartment designation.

The larger setback along Donald Street Pathway is because the Pathway is a road right of way and the City typically is looking for larger setback along roads for safety and buffering from vehicles. However, the Pathway functions as a pedestrian connection and a smaller setback requirement is reasonable. Reducing the setback enhances the overall quality of design of the rowhouse by creating a more prominent front entry to each unit and a greater 'eyes on the streets' presence along the Donald Street Pathway. Similarly, a slightly reduced rear yard setback makes sense given the context of Elks Park directly adjacent and the rear yard space has been programmed in a well thought out manner to provide sufficient outdoor space for residents. The proposed variance to small car parking will not significantly impact the existing neighbourhood or function of the rowhouse, as each unit will have two side by side parking spaces accessed through individual garages.

The proposal provides for a quality design with respectful building mass to help better blend into the surrounding neighbourhood of multi-family and single-family residential buildings. The rezoning will also result in infrastructure improvements along Kelly Avenue, including the frontage of the Donald Street Pathway. Approval is recommended.

### **PUBLIC CONSULTATION**

A development sign has been posted on the property fronting Kelly Avenue since April 8<sup>th</sup>, 2021. Planning staff have not received any comments in association with the rezoning application. If the application proceeds to Public Hearing, the City would provide notification by mail to residents located within 120 m of the site and advertise the Public Hearing in the newspaper.




Staff conducted a site visit on June 22<sup>nd</sup>, 2021 to ensure that the development sign is in good standing on the subject property.

### **FINANCIAL IMPLICATIONS**

The redevelopment will likely increase the assessed value of the property, resulting in increased property taxation for the City.

## Rezoning Application – 2258 Kelly Avenue

### **OPTIONS** (✓ = Staff Recommendation)

	#	Description
	1	Recommend to Council that the zoning of 2258 Kelly Ave be amended from RA1 to RRh and that the specified conditions be met prior to adoption of the rezoning bylaw.
	2	Request additional information or amendments to the application to address specified issues prior to making a decision on the application.
	3	Recommend to Council that the rezoning application be refused.

**Lead author(s):** Graeme Muir

## Development Permit Application – 3240 Oxford Street

### **RECOMMENDATION:**

That Committee of Council approve Development Permit DP000453 to regulate a child care facility at 3240 Oxford Street.

### **PREVIOUS COUNCIL/COMMITTEE ACTION**

None.

### **REPORT SUMMARY**

This report describes a development permit application for the development of a 25-child child care facility at 3240 Oxford Street. The project's design and environmental conservation features, including the landscaping and outdoor play space, generally adhere to the objectives and guidelines of the Official Community Plan (OCP) and the proposed variances to zoning and loading regulations are minor. The new purpose-built facility would support the City's objective of facilitating additional child care spaces in the community. Approval of the development permit is recommended.

### **BACKGROUND**

**Proposal:** Matthew Cheng Architect Inc. has submitted a development permit application to regulate the design and landscaping of Creative Achiever Academy, a new child care facility at 3240 Oxford Street. The child care will be a new purpose-built facility with an outdoor play area intended to accommodate 25 children between the ages of 30 months and school age.



Location map

## Development Permit Application – 3240 Oxford Street

The property is located on Oxford Street near the intersection on Prairie Avenue. The site is flat with no trees and is currently vacant as the previous single residential home was demolished in 2020. The lot to the north has a higher elevation and has recently submitted building permit application for a single residential dwelling. Other surrounding uses include a neighbourhood commercial building to the south and single residential uses to the west across Oxford Street and behind the side to the east, although the surrounding neighbourhood is designated in the OCP to transition to townhouse uses over time. A bus stop is located in front of the site and the Northside commercial area is located a few blocks to the east.

**Policy and Regulations:** The Official Community Plan (OCP) designates the site as Townhouse Residential. The OCP includes policies which encourage child care uses throughout the community and supports opportunities to create new child care spaces.

The property is zoned Neighbourhood Commercial (NC) similar to the properties directly to the south along Prairie Avenue. The NC zone is intended to accommodate small scale commercial uses that serve local population and includes provisions for a child care facility with up to 25 children in care.

The site is included within the Commercial and Environmental Conservation development permit area designations of the OCP. The Commercial development permit area design guidelines promote coordination of siting and building design; compatibility with the surrounding context; and guide the overall visual impact of buildings and landscaping. The environmental conservation development permit area objectives and guidelines encourage sustainable development and building design; efficient use of energy, water and other resources; and reduction of waste and pollution.

### Project Profile

	Bylaw Regulations <sup>1</sup>	Proposed <sup>2</sup>	Variance
<b>Site Area</b>	n/a	373.9 m <sup>2</sup> (4,025 ft <sup>2</sup> )	
<b>Floor Area</b>	n/a	264 m <sup>2</sup> (2,843 ft <sup>2</sup> ) and 149 m <sup>2</sup> (1608 ft <sup>2</sup> ) basement	
<b>Dwelling Units</b>	Accessory residential to the rear	None	
<b>Lot Coverage (Building)</b>	40% maximum	40%	
<b>Setbacks:</b>			
<b>Front (Oxford Street)</b>	7.5 m	8.0 m	
<b>Rear (lane)</b>	7.5 m	7.6 m	

<sup>1</sup> Refer to Zoning Bylaw No. 3630, Parking and Development Management Bylaw No. 4078 and Building and Plumbing Bylaw No. 3710 for specific regulations.

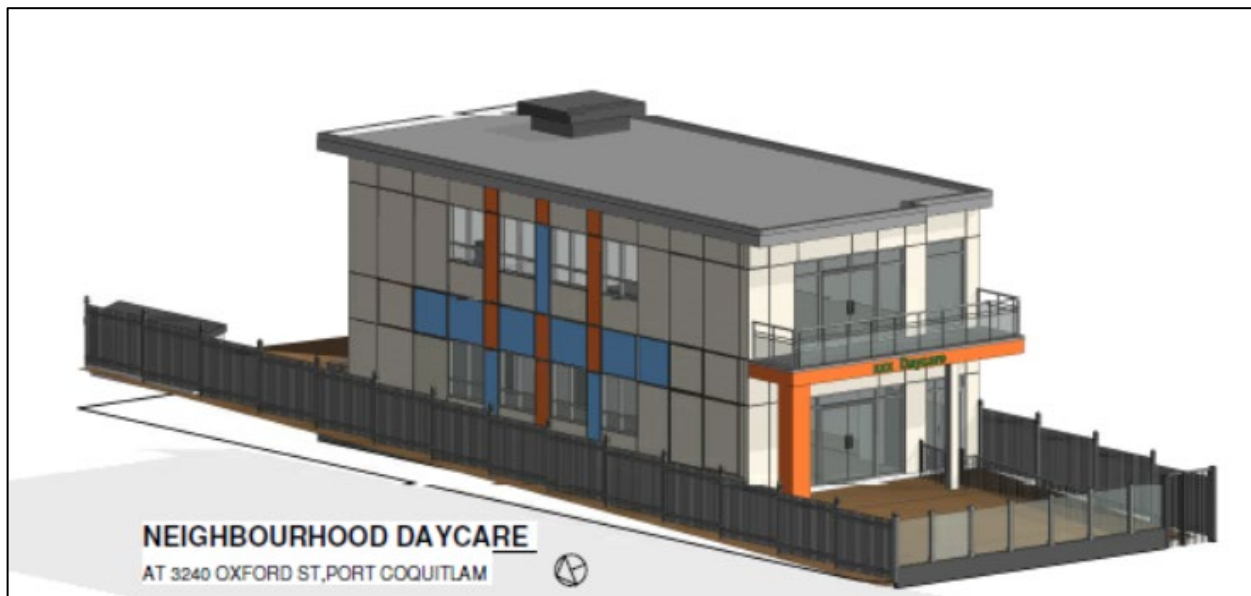
<sup>2</sup> Information provided by applicant.



## Development Permit Application – 3240 Oxford Street

	Bylaw Regulations <sup>1</sup>	Proposed <sup>2</sup>	Variance
Interior Side (north)	1.8 m	3.0 m	
Interior Side (south)	n/a	0 m	
Building Height	7.5 m	7.5 m	
Fence Height			
Outside of the front setback area	2.5 m	2.36 m (1.8m wooden fence above tapering retaining wall)	
Within the front setback area	1.2 m	1.8 m	0.6 m
Parking	2 (1/10 students)	3	
Loading	1	0	1

**Project Description:** The proposed 264 m<sup>2</sup> (2,843 ft<sup>2</sup>) building is oriented towards the street with a gated pedestrian pathway entrance on the south corner. The building contains two stories above grade with a below grade basement accessed internally and by stairs at the rear of the building. The facility provides for classroom space and bathrooms on the main floor, and a nap room, art room, play area and storage in the basement. The second floor is designed with offices, a staff lunch room and a flex space for play, staff training, parent connections and early childhood development information sessions. The building includes accessibility features such as a handicap washroom in the basement and an elevator.

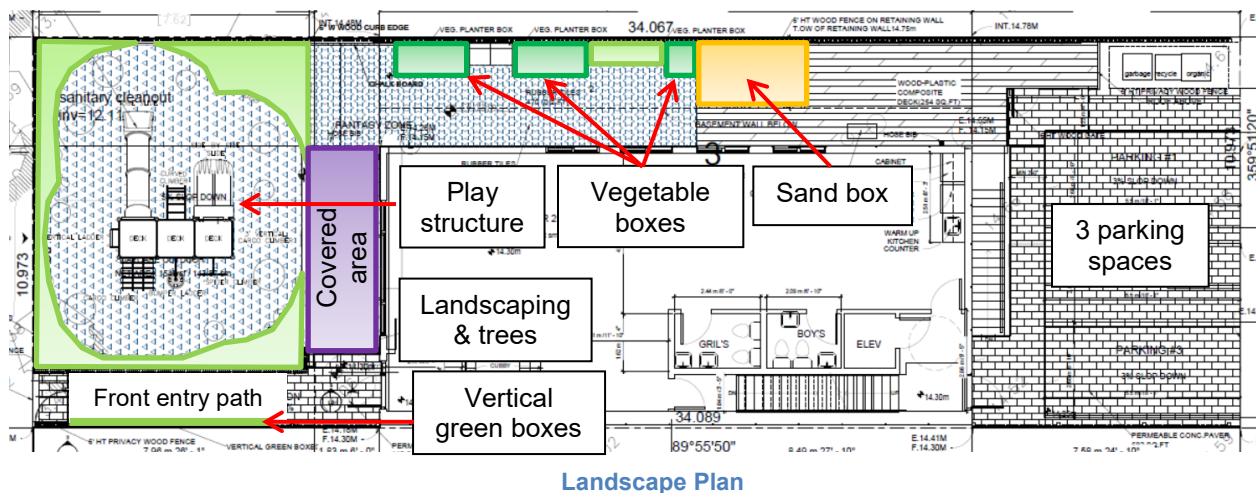


Oxford Street façade

## Development Permit Application – 3240 Oxford Street

The building features a modern design, with a flat roof and durable white hardie panel cladding with orange and blue accent colours. The second storey balcony provides building articulation. Large front windows and windows along the north side provide for natural light. The applicant has proposed a setback and two storey scale that is intended to be sensitive to the surrounding existing residential uses and building heights, including the new proposed single residential home to the north.

The applicants have proposed to provide a 144 m<sup>2</sup> (1,550 ft<sup>2</sup>) outdoor play area in the front and north side yard. The applicants advise the outdoor play space has been thoughtfully designed, with permeable wood chip surfacing in the front yard under a play structure, which is surrounded by landscaping including shrubs, perennials, and two trees (a dogwood and a magnolia). The second story balcony will provide some shade and weather protection. The side yard is designed with rubber tile and wood-plastic composite surfacing and includes vegetable boxes, a sandbox, and movable water tables and messy arts tables.

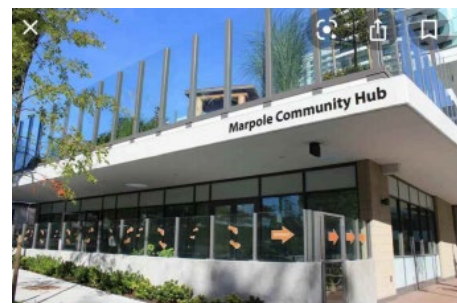


Landscape Plan

The property will be enclosed by a 1.8 meter (6 ft) high fence in accordance with Fraser Health requirements for child safety. The proposed design of the fence at the front property line includes a 0.9 m (3 ft) concrete base with anti-graffiti paint, and 0.9 m tempered glass with a customized graphic design on top.



Custom graphic design example



Picket-style laminated glass precedent

The fences along the side property lines will be constructed of cedar board, consistent with the form and character of fences within this single residential neighbourhood. The fence along the

south property line, adjacent to the neighbourhood commercial building, will also feature vertical green boxes.

Three parking spaces are proposed to be provided at the rear of the facility, developed with permeable concrete pavers.

The project is designed to comply with the environmental conservation area designation by including measures such as high performance windows, energy efficient machinery, equipment and systems, and permeable pavers for at-grade parking and walkways. A complete list of conservation measures is provided in Schedule A of the draft development permit.

**Off-site Improvements:** In accordance with the Subdivision Servicing Bylaw, off-site upgrades include: half road, curb, gutter and sidewalk, street trees, street lighting, and undergrounding of the overhead wiring. The lane may also need to be upgraded to meet Bylaw standards and approximately 15 m sanitary sewer would be replaced to be compliant with current standards. Final off-site improvements will be determined at the building permit stage.

**Proposed Variances:** The applicant has requested a 0.6 m (2 ft) variance to the maximum fence height regulation to allow for a 1.8 m (6 ft) fence at the front property line. The applicant confirmed this taller fence was a recommendation of Fraser Health and intended to enhance separation from traffic and provide privacy.

The applicant has also requested to vary the requirement for a commercial loading space in the Parking and Development Management Bylaw. The applicant advises a commercial loading space is not needed for the child care use and it would limit the on-site parking opportunities.

### **DISCUSSION**

The proposed development meets the objectives set by the City for the provision of child care spaces. The purpose-built facility is expected to provide a high quality inclusive environment with natural light, accessibility features, and opportunities for outdoor play on the site.

The proposed variance to fence height is considered to be appropriate for safety and minor in nature, and mitigated by the high quality tempered glass design proposed, which provides an attractive pedestrian scaled streetscape. A loading space is not anticipated to be needed for this facility, and a variance to the loading space requirement is supported.

It is staff's opinion that the design of the proposed facility and outdoor play area is attractive, the scale and setbacks are compatible with adjacent development, and the design meets the overall intent of the development permit guidelines. Accordingly, staff recommend approval of the Development Permit.

## Development Permit Application – 3240 Oxford Street

### **FINANCIAL IMPLICATIONS**

This property is currently vacant and assessed at \$566,000. The proposed new child care facility is anticipated to be a for-profit business and therefore not eligible for permissive tax exemption. It is anticipated that there will be an increase in both property tax and utility fee revenue.

### **PUBLIC CONSULTATION**

A sign has been posted on the site providing notice of the development permit application since December, 2020. One comment opposing the proposed use was received from the property owner to the south, who also intends to develop a daycare. Staff encouraged the two owners to consider consolidation in order to jointly develop a child care facility, but this option was not pursued. The sign was confirmed to remain in good condition on the site July 8, 2021.



Photo of Development Sign

### **OPTIONS** (✓ = Staff Recommendation)

	#	Description
✓	1	Approve Development Permit DP000453.
	2	Request additional information or amendments if the Committee is of the opinion that such information or amendment would assist in its evaluation of the proposed variances or how the design complies with the development permit area designation.
	3	Recommend rejection of the application if the Committee is of the opinion the application does not conform to the design guidelines and/or support the proposed variances. Pursuant to the delegated authority, the applicant may then request the application be forwarded to Council for consideration.

### **ATTACHMENTS**

Attachment 1: Draft development permit

Lead author(s): Meredith Seeton

THE CORPORATION OF THE CITY OF PORT COQUITLAM  
“DEVELOPMENT PROCEDURES BYLAW, 2013, NO. 3849”

DEVELOPMENT PERMIT

NO. DP000453

Issued to: Ka Wing Holdings Ltd., Inc. No. BC1245229  
(Owner as defined in the Local Government Act,  
hereinafter referred to as the Permittee)

Address: #26 – 2310 Ranger Lane  
Port Coquitlam, BC  
V3B 0K3

1. This Development Permit is issued subject to compliance with all of the Bylaws of the Municipality applicable thereto, except as specifically varied by this Permit.
2. This Development Permit applies to and only to those lands within the Municipality described below, and any and all buildings, structures and other development thereon:

Address: 3240 Oxford Street

Legal Description: Lot 3 Block “D” District Lot 479 Group 1 New Westminster District  
Plan 2167

P.I.D.: 012-549-550

3. The above property has been designated as a Development Permit Area under Section 9.0 – Development Permit Area in the “Official Community Plan Bylaw, 2013, No. 3838”.
4. “Port Coquitlam Zoning Bylaw, 2008, No. 3630” and “Parking and Development Management Bylaw, 2018, No.4078” are varied, supplemented or both in accordance with the following:
  - a. The form and character of the building, including the siting, height and general design, shall be as shown on drawings numbered DP000453 (a) to DP000453 (f) which are attached hereto and form part of this permit.
  - b. The form and character of on-site landscaping shall be as shown on drawings numbered DP000453 (g) and DP000453 (h) and the following standards for landscaping are imposed:

- (i) All landscaping works and planting materials shall be provided in accordance with the landscaping plan and specifications thereon, which form part of this permit and is attached hereto.
  - (ii) All planting materials shall be able to survive for a period of one year from the date of the site landscape approval by the Municipality.
- c. The building and landscaping shall provide the energy conservation, water conservation and GHG emission reduction elements as shown on Schedule A to the drawings which are attached hereto and form part of this permit.

**5. Landscape Security**

- (a) As a condition of the issuance of this permit, the security set out below will be held by the Municipality prior to the issuance of a building permit to ensure satisfactory provision of landscaping in accordance with the terms and conditions as set forth in Clause 4 above. There is filed accordingly an irrevocable Letter of Credit or cash security in the amount **\$67,711.48** for the purpose of landscaping.
- (b) Should any interest be earned upon the security, it shall accrue to the Permittee and be paid to the Permittee if the security is returned. A condition of the posting of the security is that should the Permittee fail to carry out the works or services as hereinabove stated, according to the terms and conditions of this permit within the time provided, the Municipality may use the security to complete these works or services by its servants, agents or contractors, and any surplus shall be paid over to the Permittee.
- (c) The Permittee shall complete the landscaping works required by this permit within six months of the final inspection for the final phase of the development. Within the six month period, the required landscaping must be installed by the Permittee, and inspected and approved by the Municipality.

If the landscaping is not approved within the six month period, the Municipality has the option of continuing to hold the security until the required landscaping is completed or has the option of drawing the security and using the funds to complete the required landscaping, and recoup additional costs from the Permittee if necessary. In such a case, the Municipality or its agents have the irrevocable right to enter into the property to undertake the required landscaping for which the security was submitted.

- (d) Should the Permittee carry out the works and services permitted by this permit within the time set out above, the security shall be returned to the Permittee.

6. The land described herein shall be developed strictly in accordance with the terms and conditions and provisions of this permit and any plans and specifications attached to this permit, which shall form a part hereof.
7. This permit shall lapse if the Permittee does not substantially commence the construction permitted by this permit within two years of the (issuance) date of this permit.
8. The terms of this permit or any amendment to it, are binding on all persons who acquire an interest in the land affected by this permit.
9. This permit is not a building permit.

APPROVED BY THE COMMITTEE OF COUNCIL THE \_\_\_\_\_ DAY OF \_\_\_\_\_ MONTH 20\_\_\_\_.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ MONTH 20\_\_\_\_.

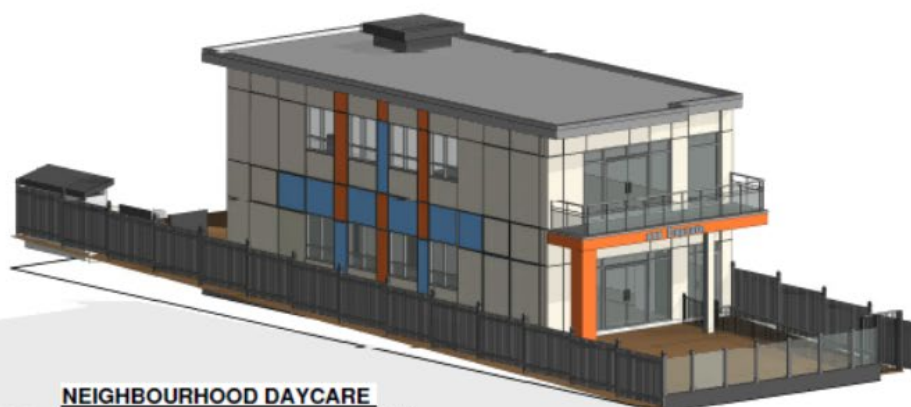
\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMS AND  
CONDITIONS UPON WHICH THIS PERMIT IS ISSUED.

\_\_\_\_\_  
Applicant (or Authorized Agent or  
Representative of Applicant)





# **NEIGHBOURHOOD DAYCARE**

AT 3240 OXFORD ST, PORT COQUITLAM



## **CONTEXT PLAN ( EXISTING)**



### **PROJECT DATA:**

ADDRESS: 3240 OXFORD ST PORT COQUITLAM BC

ZONING: NC

LOT AREA 4023 SF / 373.88 SM

PROPOSED USE: CHILD CARE FACILITIES

### **COMMERCIAL ZONES REGULATIONS:**

	ALLOWED	PROPOSED
BUILDING HEIGHT :	7.5 M	7.5 M
LOT COVERAGE:	40%	39.90%
FRONT SET BACK :	7.5M	7.95 M
REAR SETBACK:	7.5M	7.58 M
INTERIOR SIDE SETBACK:	0/1.8M	3.05M AT NORTH 0 M AT SOUTH

GROSS AREA:  
BASEMENT: 1607 SF / 149.35 SM  
LEVEL 1: 1421 SF / 132.06 SM  
LEVEL 2: 1421SF / 132.06 SM

PARKING CALCULATION : PROPOSED 25 CHILD  
CHILD CARE FACILITIES: 1 PER 10 CHILDREN REQUIRED 2 PARKING PROVIDED: 3 PARKING  
TOILET REQUIREMENT: ONE TOILET AND WASH BASIN FOR EVERY 10 CHILDREN  
PROPOSED: 4 WC

CHILD CARE FACILITIES:  
PROPOSED CLASSROOM AT LEVEL 1 FLOOR: 1160 SF/107.81 SM  
ART ROOM AT BASEMENT: 146 SF / 13.57 SM  
PROPOSED INTERIOR BASEMENT DAYCARE COMMON PLAY AREA : 791 SF / 73.51 SM  
PROPOSED NAP AREA AT BASEMENT: 400 SF / 37.17 SM  
PROPOSED LEVEL 2 DAYCARE OFFICE: 1251 SF / 116.26 SM  
PROPOSED EXTERIOR PLAY GROUND: 1615 SF / 150 SM



PROPOSED SITE

## **OXFORD STREET SCAPE**



**MATTHEW  
CHENG  
ARCHITECT INC.**

2160 322-420 STANLEY AVENUE  
VANCOUVER, BC V6A 2B3  
TEL: 604-271-1011  
CELL: 604-610-0047 / Email: matthew@mc.ca

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ARCHITECT. THE ARCHITECT'S FEE IS NOT BE  
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Scale:



**NEIGHBOURHOOD  
DAYCARE**  
3240  
OXFORD ST  
PORT  
COQUITLAM

**CONTEXT PLAN,  
STREET SCAPES,  
PROJECT DATA**

Drawn	Author
Checked	Checker
Scale	
Sheet	20 P AP 01
Scale	1:100
Date	April 2021





## Conservation Measure

## Location and size of wire

Deep roof overhang at west of building, a deck at second floor facing west to shelter peak summer exposure while enabling light during the winter months.

High performance glazing in windows and thermal breaks in windows, doors and frames for interior temperature stability

EnergyStar® rated appliances will be used

water conservation:

## Conservation Measure

Permeable paving materials will be used for surface parking areas and entry pathway

Automated, high efficiency mechanical irrigation systems and sufficient depth of topsoil and composted materials for well-rooted plantings

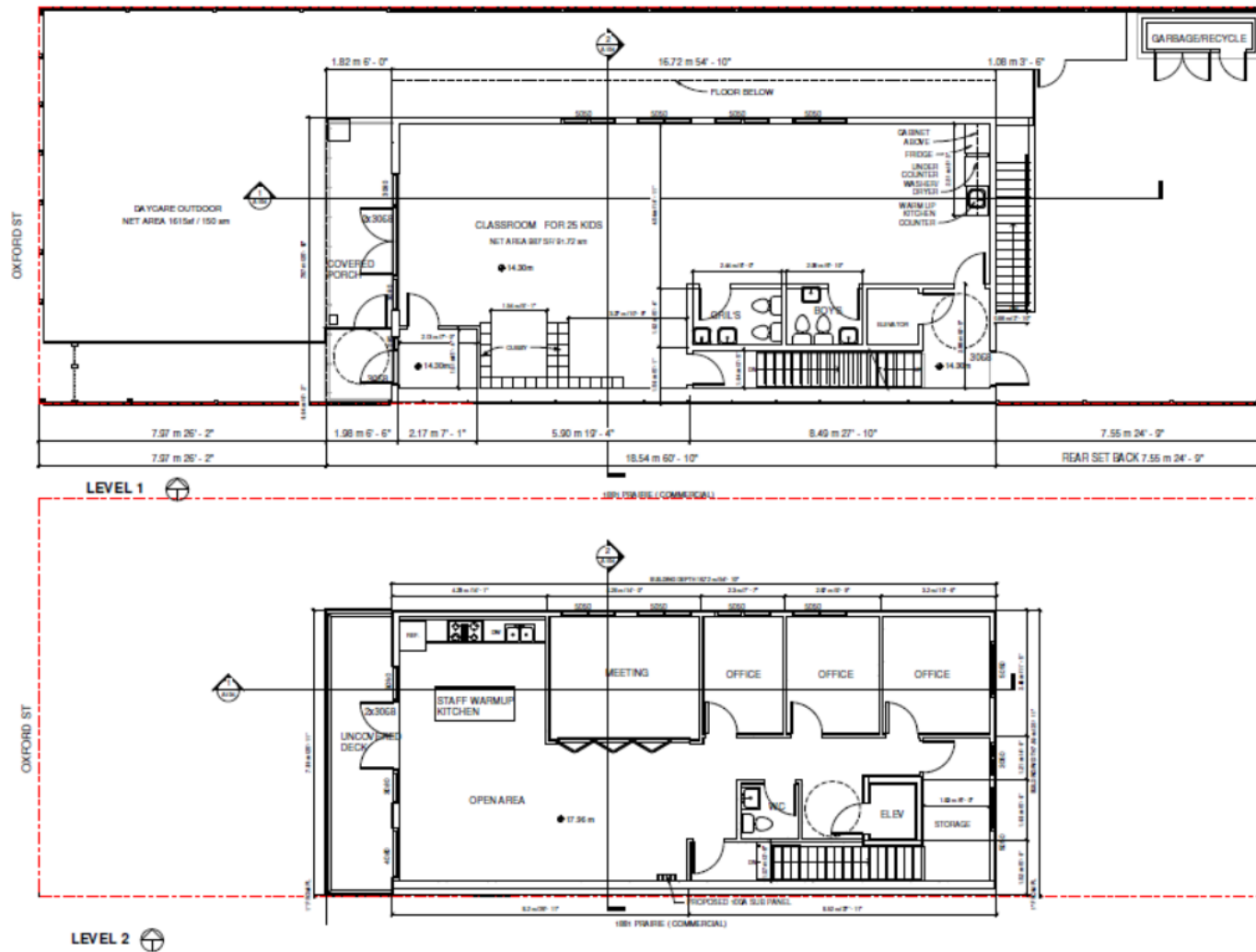
CRIS reduction:

## Conservation Measure

Locally sourced construction material

Adequate exhaust and recycling facility.

Two trees will be planted



**MATTHEW CHENG ARCHITECT INC.**

1300 250 470 HAWK AVENUE  
VANCOUVER, BC V6A 3B3  
TEL: 604 271 1012  
CELL: 604 271 1012 / Email: matthew@mcarch.com

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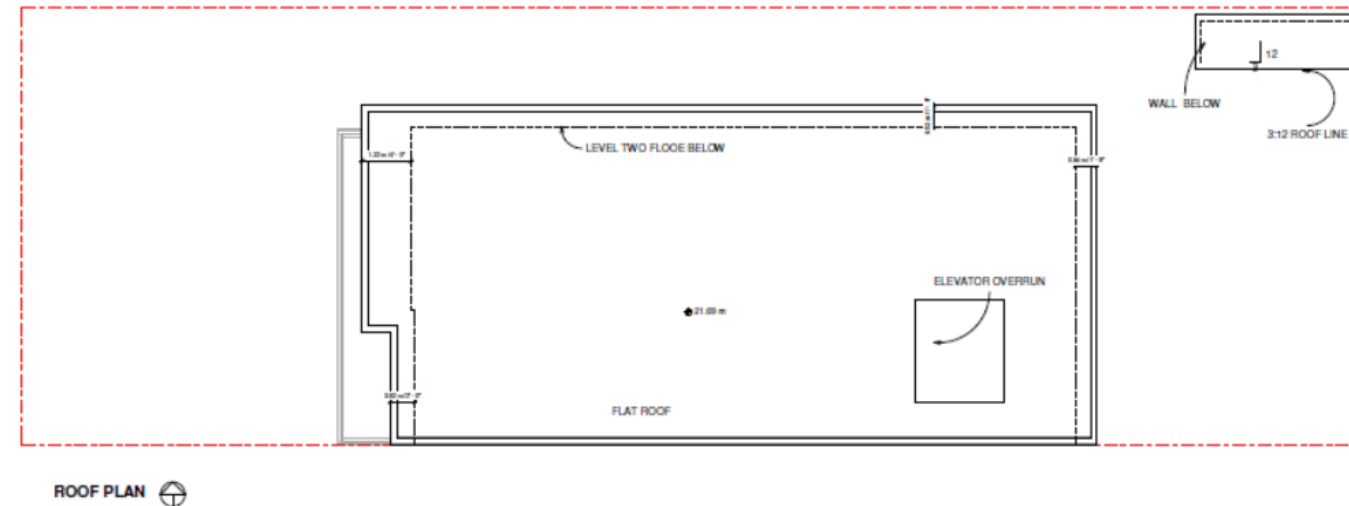
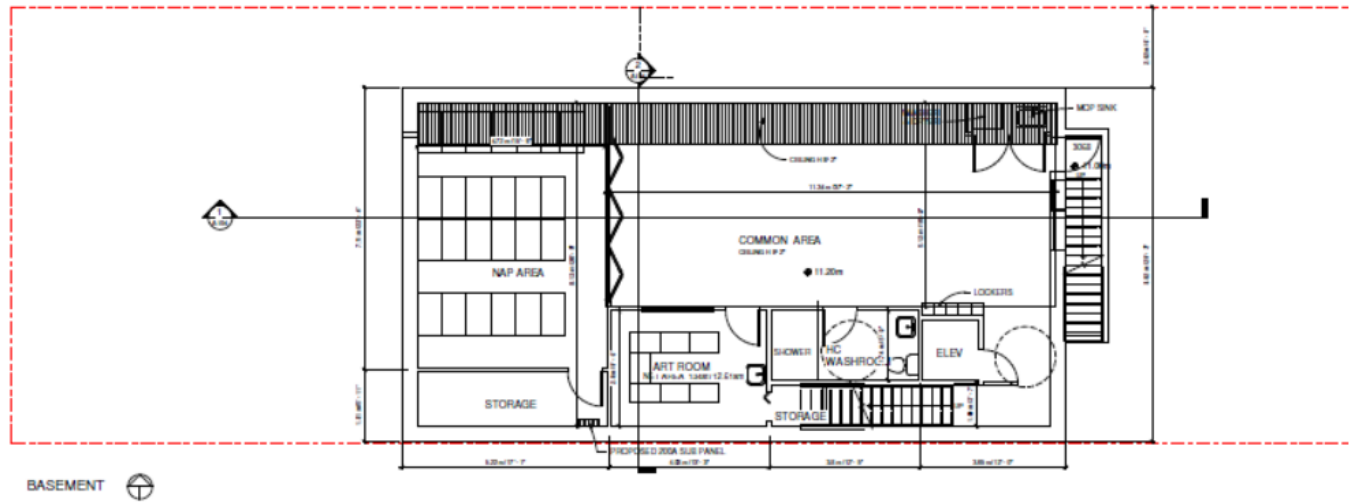
Drawn:

1/4" = 1'-0"

Project:  
**NEIGHBOURHOOD DAYCARE**  
3240  
OXFORD ST  
PORT COQUITLAM

Level:  
**LEVEL 1**  
**LEVEL 2**

Scale: P/W  
Material: MC  
Date: 1/4" = 1'-0"  
Project: 20 P AP 01  
Drawing: 01  
Date: JAN 2014, 2015  
**A102**



**MATTHEW  
CHENG  
ARCHITECT INC.**

Unit 202 - 470 IVANS AVENUE  
VANCOUVER, BC V6A 2G9  
Tel: (604) 731-3012  
Fax: (604) 689-0507 / Email: mail@wv-mca.ca

THEIR OWN WHO MUST NOT BE CALLED THE  
GENERAL CONTRACTOR SHALL VERIFY ALL  
DIMENSIONS AND LAYOUTS PRIOR TO  
CONSTRUCTION TO WORK. ALL DIMENSIONS AND  
LAYOUTS SHALL BE REPORTED TO  
MANAGER OF THE  
TO THE ARCHITECT. CONSTRUCTION RESPONSIBILITY  
TO THE MAIN AND DESIGN AGREEMENT AT ALL  
TIMES  
MANAGER THE EXCLUSIVE PROPERTY OF  
MANAGER THE ARCHITECT AND ANY  
NOT BE USED IN A REPRESENTATIVE  
MANNER  
WITHOUT CONSENT.



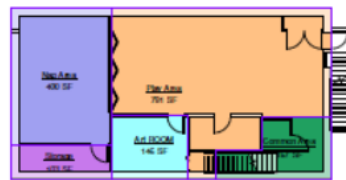
ST	TY-MS	DESCRIPTION	DATE	CHK
		Consolidated		

NEIGHBOURHOOD  
DAYCARE  
3240  
OXFORD ST  
PORT  
COQUITLAM

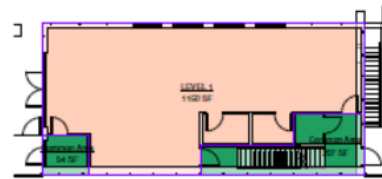
## BASEMENT AND ROOF PLAN

Drawn by	PW
Checked by	MC
Scale	1/4" = 1'-0"
Project Number	20 P AP 01
Revision Date	Design No.
Date	A103
JUN 2014, 2021	

DP000453 (d)



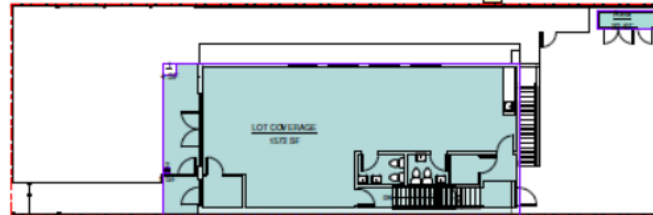
BASEMENT GROSS: 1607 SF / 149.35 SM  
 Art Room 146 SF / 13.57 SM  
 Common Area 167 SF / 15.53 SM  
 Nap Area 400 SF / 37.17 SM  
 Play Area 791 SF / 73.51 SM  
 Storage 103 SF / 9.57 SM



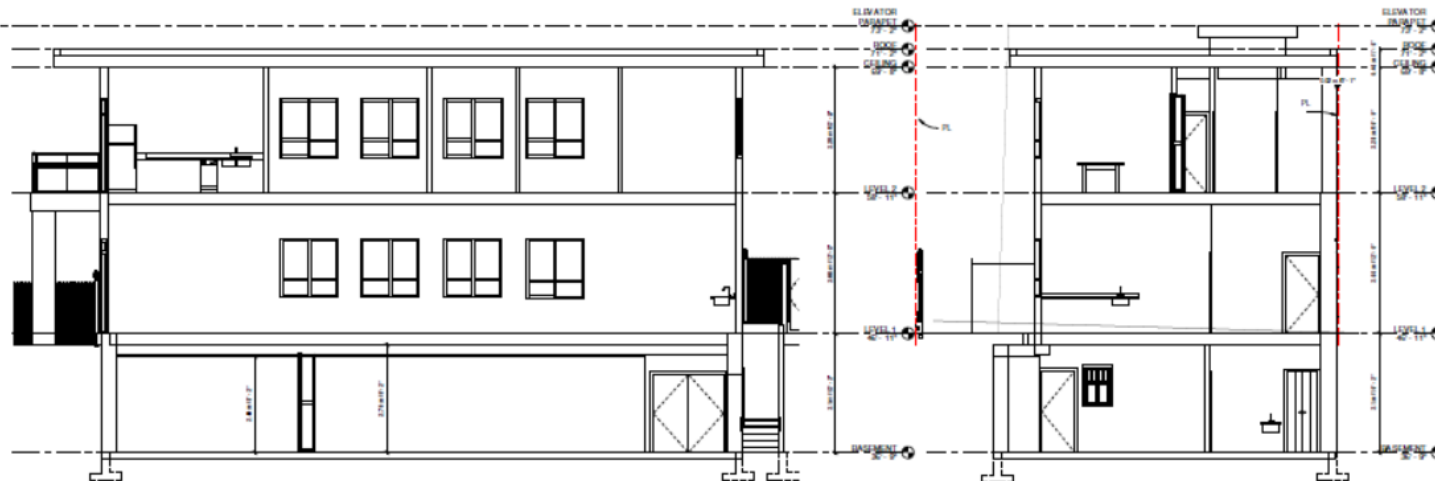
LEVEL 1 TOTAL GROSS AREA: 1421 SF / 132.06 SM  
 Common Area 261 SF / 24.25 SM  
 LEVEL 1 1421 SF / 132.06 SM



LEVEL 2 TOTAL GROSS AREA: 1421 SF / 132.06 SM  
 Common Area 170 SF / 15.80 SM  
 LEVEL 2 1251 SF / 116.26 SM  
 UNCOVERED DECK



LOT COVERAGE BUILDING: 1605 SF / 149.15 SM (39.90%)



SECTION 1

SECTION 2



MATTHEW  
 CHENG  
 ARCHITECT INC.

1000 420 DUNDAS AVENUE  
 VANCOUVER, BC V6A 3G3  
 TEL: 604.771.1012  
 FAX: 604.771.1012

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Drawn:

1/8" = 1'-0" 1/4" = 3'-0" 1/2" = 6'-0" 3/4" = 9'-0" 1" = 12'-0"

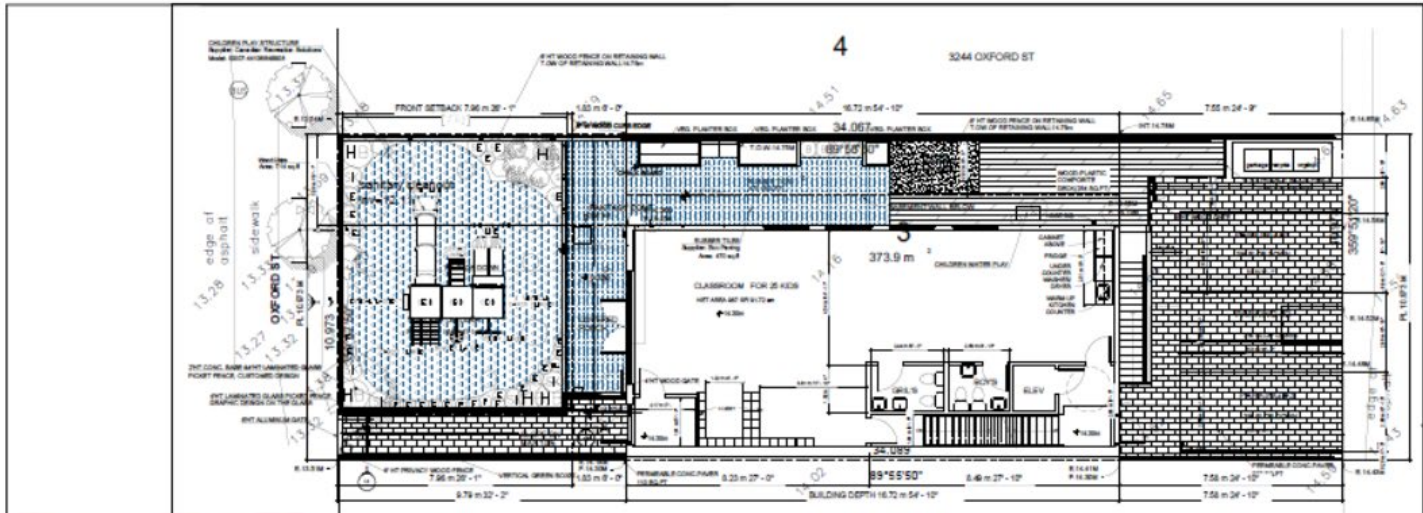
NEIGHBOURHOOD  
 DAYCARE  
 3240  
 OXFORD ST  
 PORT  
 COQUITLAM

AREA  
 CALCULATION  
 SECTIONS

Date: 10/10/2010  
 Drawn: MC  
 Scale: As Indicated  
 Title: 20 P AP 01  
 Sheet: A104

DP000453 (e)





Messy Table



Children Water Play



Vertical Green Boxes



Customized Glass Picket Fence



Sand Box



Children playground rubber safety surface



6' Ht Laminated Glass Picket-Style Fence



Vegetable Planter Box

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215-3800 Westbrook Mall  
Vancouver, British Columbia  
V6J 3L9  
Tel: 778.316.9516  
Email: chiclusstudio@gmail.com  
Website: www.chiclusstudio.com

NO.	DATE	REVISION DESCRIPTION	BY
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

PROJECT:

3240 Oxford St. Port Coquitlam, BC

DRAWING TITLE:

LANDSCAPE PLAN

DATE: Jun 28, 2021

DESIGNED BY: L1

CHECKED BY: L1

DATE: Jun 28, 2021

PROJECT NO: L&P 000



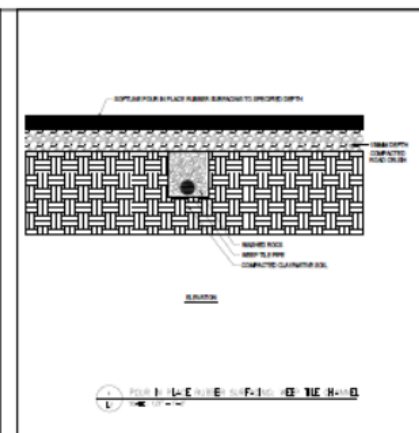
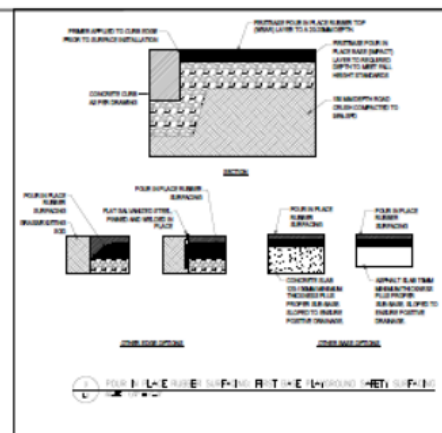
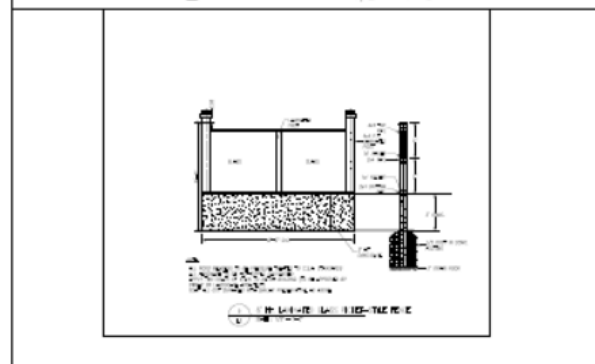
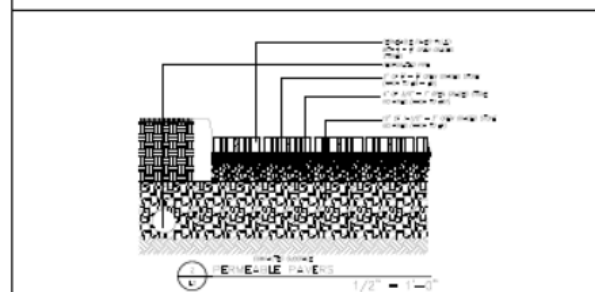
[illegible]

**PROJECT**

3240 Oxford St. Port Coquitlam, BC

**DRAWING TITLE:**

DATE: Jun 28, 2021	DRAWING NUMBER:
SCALE: AS NOTED	<b>L2</b>
DRAWN: CL	
DESIGN: CL	
CHECK: CL	
CUSTOMER PROJECT NUMBER: L499	

[illegible]

**Schedule A****Energy Conservation:**

Conservation Measure	Verification Method
Location and size of windows will increase natural ventilation and natural daylight. Deep roof overhang at west of building, a deck at second floor facing west to shelter peak summer exposure while enabling light during the winter months.	DP and BP stage; staff review of BP submission
High performance glazing in windows and thermal breaks in windows, doors and frames for interior temperature stability	Staff review of BP submission; written confirmation from applicant
EnergyStar® rated appliances will be used	Written confirmation from applicant

**Water conservation:**

Conservation Measure	Verification Method
Permeable paving materials will be used for surface parking areas and entry pathway	Landscaping inspection
Automated, high efficiency mechanical irrigation systems and sufficient depth of topsoil and composted materials for well-rooted plantings	Landscaping inspection; written confirmation from applicant

**GHG Reduction:**

Conservation Measure	Verification Method
Locally sourced construction material	Written confirmation from applicant
Adequate garbage and recycling facility	DP and BP stage; staff review of BP submission
Two trees will be planted	DP stage; landscaping inspection

per OCP Sec. 9.11 Environmental Conservation DPA designation



## Development Permit Application – 1752 and 1758 Salisbury Avenue

### RECOMMENDATION:

That Committee of Council approve Development Permit DP000309 to regulate a townhouse development at 1752 and 1758 Salisbury Avenue.

### PREVIOUS COUNCIL/COMMITTEE ACTION

On June 13, 2021, Council approved Zoning Amendment Bylaw No. 4154 to permit a townhouse use at 1752 and 1758 Salisbury Avenue.

### REPORT SUMMARY

This report describes an application for a development permit to enable development of a townhouse complex at 1752 and 1758 Salisbury Avenue. The project, which conforms to the City's design objectives and guidelines and complies with zoning and parking regulations, is recommended for approval.

### BACKGROUND

**Proposal:** Following approval of the rezoning, the applicant Jordan Kutev Architects Inc., wishes to proceed with consideration of the development permit to enable development of a 9-unit townhouse complex at 1752 and 1758 Salisbury Avenue.



Location map

**Site Context:** The 2,168m<sup>2</sup> site (about ½ an acre) is located in a mid-block location on the south side of Salisbury Avenue between Oxford and Wellington Streets. The site is vacant as the previous houses were recently demolished. Surrounding land uses include single-residential and

## Development Permit Application – 1752 and 1758 Salisbury Avenue

some townhouse uses and the site is in walking distance of parks, schools, public transit and the northside center. A rezoning application for larger townhouse development south of the site at 1759, 1771, 1775 and 1781 Prairie Avenue has been submitted and is under review.

**Policy and Regulations:** The site is located in an area designated by the Official Community Plan (OCP) as Townhouse and was recently rezoned to RTh3 (Residential Townhouse 3) which permits a townhouse use. Townhouse development is regulated by the Intensive Residential and Environmental Conservation Development Permit area (DPA) guidelines of the OCP.

The residential design guidelines promote coordination of siting and building design; use of high-quality cladding materials; consideration of the relationship between buildings and open areas; and the overall visual impact of buildings and landscaping.

The environmental conservation DPA objectives and guidelines encourage sustainable development and building design; efficient use of energy, water and other resources; and, reduction of waste and pollution.

### Project Profile

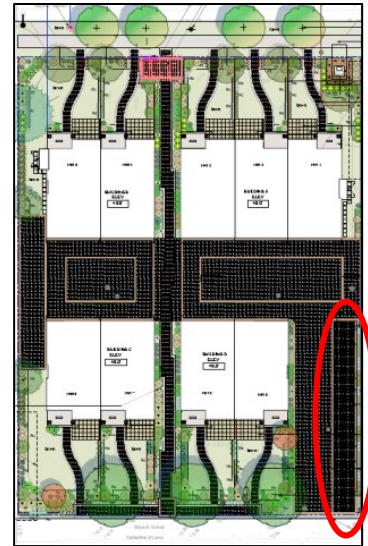
	Bylaw Regulations	Proposed <sup>1</sup>
Minimum site area	1,000 m <sup>2</sup>	2,168 m <sup>2</sup>
Density (maximum units)	9 (1 unit per 220 m <sup>2</sup> )	9
Building lot coverage	40%	29%
Setbacks:		
Front (Salisbury)	7.5m	9.5 m
Rear (Lane)	7.5 m	11 m
Interior Side (East)	1.8	1.8 to 8.6 m
Interior Side (West)	1.8	2.4 to 3.3 m
Building height:	10.5 m	9.5 m
Parking - Total	20	23
Resident	18	18
Visitor	2	2 + 3 flex spaces
Small car	25% (6 spaces) max	none
Tandem parking	40% max	none
Usable open space	30 m <sup>2</sup> per unit	58 to 97 m <sup>2</sup> per unit
Impervious surface	n/a	65%

**Project Description:** The proposed development consists of nine, 4-bedroom townhomes approximately 158m<sup>2</sup> (1,708 ft<sup>2</sup>) in size distributed into four buildings. The units fronting Salisbury

<sup>1</sup> Information provided by applicant

## Development Permit Application – 1752 and 1758 Salisbury Avenue

Avenue would have direct pedestrian access to the street, landscaped front yards and defined entries; those located at the back of the site have front entrances oriented to the lane with pedestrian access via a landscaped central pathway linking these homes to Salisbury Avenue. Each townhome would have two side-by-side parking spaces in a garage, two visitors' parking spaces are located along the west property line and three additional 'flex' parking spaces along the driveway entrance. Garbage, organic waste and recycling storage would be accommodated within each unit's garage. Use of the 'flex' parking spaces would be restricted during garbage and recycling pick-up to ensure adequate access is provided for service vehicles.



Flex parking

The three-storey building design is proposed to utilize a craftsman architectural style and feature a variety of roof, window and entry elements. The building design features high quality cladding materials including fibre-cement horizontal siding and panels with trim reveals and vertical fibre-cement board for the roof gables in a cool colour palette of mist and slate gray. White colour doors, window frames, garage doors, trims and the metal and glass balcony railings will provide accents to the overall design.



Salisbury Avenue facade

The image above shows how the architect has designed the project to relate the height and siting of the proposed townhouse development to adjacent houses. This includes setting back the buildings an additional 2m from the front property line and stepping in the street front corners and sloping the closet ceilings to reduce the potential impact of the building height. The house directly east of the proposed development is more modest in scale with a 1½ storey height. This property benefits from a number of large fir trees in the rear yard and a large magnolia and lilac in the side yard which will help mitigate the visual impact of the taller townhouses and provide screening between the properties.

The proposed landscape plan provides for thirteen new trees including two Armstrong Maple, two Saskatoonberry, five Stellar Pink Dogwood, three Katsura trees, four Galaxy Magnolia, one Douglas Fir, 15 Emerald Green Cedar and four street trees pursuant to subdivision servicing requirements. The landscape plan also includes a mixture of 404 shrubs, 279 perennials and 420 groundcover plants, sod and extensive use of porous pavers for driveways and walkways to promote rainwater infiltration and onsite stormwater management.

The project is designed to comply with the environmental conservation area designation by including such measures as using high performance windows, energy star rated appliances, low flow water fixtures, porous hard surfaces for at-grade parking, driveways and walkways to reduce storm water run-off and provide electric vehicle charging rough-in. A complete list of conservation measures is provided in Schedule A of the draft development permit.

**Offsite infrastructure and services:** The subdivision servicing bylaw sets servicing standards (water, sewer and sanitary) for new development along with requirements for construction of offsite upgrades such as roads, curbs and gutters, sidewalks, street lighting, street trees and laneways adjacent to the development site. In addition to these standard requirements the lane is to be constructed beyond the frontage to connect to existing lane improvements at 1731 Prairie Avenue and the watermain along Salisbury Avenue is to be upgraded to 200mm from the west edge of the site to Wellington Avenue to provide adequate water service to the new townhouses. Plans, fees and securities of these works were required prior to final approval of the rezoning.

### **DISCUSSION**

The design of the proposed townhouse complex is sensitive to the context of the site, which while designated by the OCP as Townhouse currently consists of mostly of one and two-storey homes along Salisbury Avenue. It is staff's opinion that the design of the proposed townhouse and landscaping is attractive, complies with the RTh3 zoning regulations, exceeds parking requirements, and meets the intent of both the intensive residential and environmental conservation objectives and guidelines of the Official Community Plan. Approval is recommended.

### **FINANCIAL IMPLICATIONS**

With the proposed new townhouse complex, it is anticipated that there will be an increase in both property tax and utility fee revenue.

### **PUBLIC CONSULTATION**

A sign notifying residents of the rezoning and development permit applications was posted on the site November 23, 2018, the applicant hosted an open house March 14, 2019 and a public hearing



## Development Permit Application – 1752 and 1758 Salisbury Avenue

was held January 14, 2020 and to date staff has not received any additional input about the townhouse complex design.

This sign was confirmed to remain in good condition on the site July 9, 2021.



Photo of Development Notice sign

### **OPTIONS** (✓ = Staff Recommendation)

	#	Description
✓	1	Approve Development Permit DP000309.
	2	Request additional information or amendments if the Committee is of the opinion that such information or amendment would assist in its evaluation of how the design complies with the development permit area designation.
	3	Recommend rejection of the application if the Committee is of the opinion the application does not conform to the design guidelines. Pursuant to the delegated authority, the applicant may then request the application be forwarded to Council for consideration.

### **ATTACHMENTS**

Attachment 1: Draft development permit

Lead author(s): Bryan Sherrell

THE CORPORATION OF THE CITY OF PORT COQUITLAM

"DEVELOPMENT PROCEDURES BYLAW, 2013, NO. 3849"

DEVELOPMENT PERMIT

NO. DP000309

Issued to: 1274600 B C LTD  
(Owner as defined in the Local Government Act,  
hereinafter referred to as the Permittee)

Address: 12638 59A AVE SURREY BC V3X 1V8

1. This Development Permit is issued subject to compliance with all of the Bylaws of the Municipality applicable thereto, except as specifically varied by this Permit.
2. This Development Permit applies to and only to those lands within the Municipality described below, and any and all buildings, structures and other development thereon:

Address: 1752 and 1758 Salisbury Avenue

Legal Description: LOT 5 and 6, BLOCK C, DISTRICT LOT 479, GROUP 1, NEW  
WESTMINSTER DISTRICT, PLAN 2006

P.I.D.: 002-229-111 and 012-433-799

3. The above property has been designated as a Development Permit Area under Section 9.0 – Development Permit Area in the "Official Community Plan Bylaw, 2013, No. 3838".
4. "Port Coquitlam Zoning Bylaw, 2008, No. 3630" and "Parking and Development Management Bylaw, 2018, No.4078" are varied, supplemented or both in accordance with the following:
  - a. The form and character of the buildings, including the siting, height and general design, shall be as shown on drawings numbered DP000309 (1) to DP000309 (13) which are attached hereto and form part of this permit.
  - b. The form and character of on-site landscaping shall be as shown on drawings numbered DP000309 (12) and DP000309 (13) and the following standards for landscaping are imposed:
    - (i) All landscaping works and planting materials shall be provided in accordance with the landscaping plan and specifications thereon, which form part of this permit and is attached hereto.

- (ii) All planting materials shall be able to survive for a period of one year from the date of the site landscape approval by the Municipality.
- c. The building and landscaping shall provide the energy conservation, water conservation and GHG emission reduction elements as shown on Schedule A to the drawings which are attached hereto and form part of this permit.

**5. Landscape Security**

- (a) As a condition of the issuance of this permit, the security set out below will be held by the Municipality prior to the issuance of a building permit to ensure satisfactory provision of landscaping in accordance with the terms and conditions as set forth in Clause 4 above. There is filed accordingly an irrevocable Letter of Credit or cash security in the amount \$108,853.00 for the purpose of landscaping.
- (b) Should any interest be earned upon the security, it shall accrue to the Permittee and be paid to the Permittee if the security is returned. A condition of the posting of the security is that should the Permittee fail to carry out the works or services as hereinabove stated, according to the terms and conditions of this permit within the time provided, the Municipality may use the security to complete these works or services by its servants, agents or contractors, and any surplus shall be paid over to the Permittee.
- (c) The Permittee shall complete the landscaping works required by this permit within six months of the final inspection for the final phase of the development. Within the six month period, the required landscaping must be installed by the Permittee, and inspected and approved by the Municipality.

If the landscaping is not approved within the six month period, the Municipality has the option of continuing to hold the security until the required landscaping is completed or has the option of drawing the security and using the funds to complete the required landscaping, and recoup additional costs from the Permittee if necessary. In such a case, the Municipality or its agents have the irrevocable right to enter into the property to undertake the required landscaping for which the security was submitted.

- (d) Should the Permittee carry out the works and services permitted by this permit within the time set out above, the security shall be returned to the Permittee.
- 6. The land described herein shall be developed strictly in accordance with the terms and conditions and provisions of this permit and any plans and specifications attached to this permit, which shall form a part hereof.

7. This permit shall lapse if the Permittee does not substantially commence the construction permitted by this permit within two years of the (issuance) date of this permit.
8. The terms of this permit or any amendment to it, are binding on all persons who acquire an interest in the land affected by this permit.
9. This permit is not a building permit.

APPROVED BY THE COMMITTEE OF COUNCIL THE \_\_\_\_ DAY OF JULY, 2021.

SIGNED THIS \_\_\_\_ DAY OF JULY, 2021.

---

Mayor

---

Corporate Officer

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE TERMS AND  
CONDITIONS UPON WHICH THIS PERMIT IS ISSUED.

---

Applicant (or Authorized Agent or  
Representative of Applicant)





ISSUED FOR:  
REZONING/DP RESUBMISSION

DATE:  
OCT 11, 2019

SET:

JKA PROJECT No:  
1630

# Townhouse Development

1752 & 1758 Salisbury Ave., Port Coquitlam, British Columbia

## ARCHITECTURAL

**Jordan Kutev Architect Inc.**  
180 - 2250 Boundary Road,  
Burnaby, British Columbia  
V5M 3Z3  
Tel.: 604 298 3222  
Fax: 604 298 3826  
www.jka.cc

A000 COVER PAGE/ DRAWING LISTS  
A151 SURVEY PLAN  
A152 CONTEXT PLAN & STREETSCAPE  
A153 SITE PLAN & FIRE TRUCK ACCESS PLAN  
A154 ENTRY ELEMENT DETAILS

A221 GROUND FLOOR PLAN  
A222 MAIN FLOOR PLAN  
A223 UPPER FLOOR PLAN

A281 TYPICAL UNIT A FLOOR PLAN  
A282 TYPICAL UNIT A1 FLOOR PLAN  
A282 TYPICAL UNIT A2 FLOOR PLAN  
A283 TYPICAL UNIT A3 FLOOR PLAN

A401 BUILDING ELEVATIONS  
A402 BUILDING ELEVATIONS  
A403 BUILDING ELEVATIONS  
A404 BUILDING ELEVATIONS  
A405 BUILDING ELEVATIONS

A451 BUILDING SECTIONS

A461 SCHEMATIC RENDERINGS  
A462 SCHEMATIC RENDERINGS  
A463 SCHEMATIC RENDERINGS

## OWNER

**ARC Real Estate  
Development Group Ltd.**  
PO Box 30563 Brentwood mall  
BURNABY BC  
V5C 2A0

## SURVEY

**Target Land Surveying Ltd.**  
#204 - 216 Blue Mountain Street,  
Coquitlam, British Columbia,  
V3K 4H2  
Tel.: 604-936-6151

## LANDSCAPE

**Greenway Landscape  
Architecture.**  
2280 Park Crescent  
Coquitlam, British Columbia,  
V3J 6T4  
Tel.: 604-461-9120

## CIVIL

**Mainland Engineering Ltd.**  
#206 - 6363 128 Street  
Surrey, British Columbia,  
V3W 4G1  
Tel.: 604-8044-103

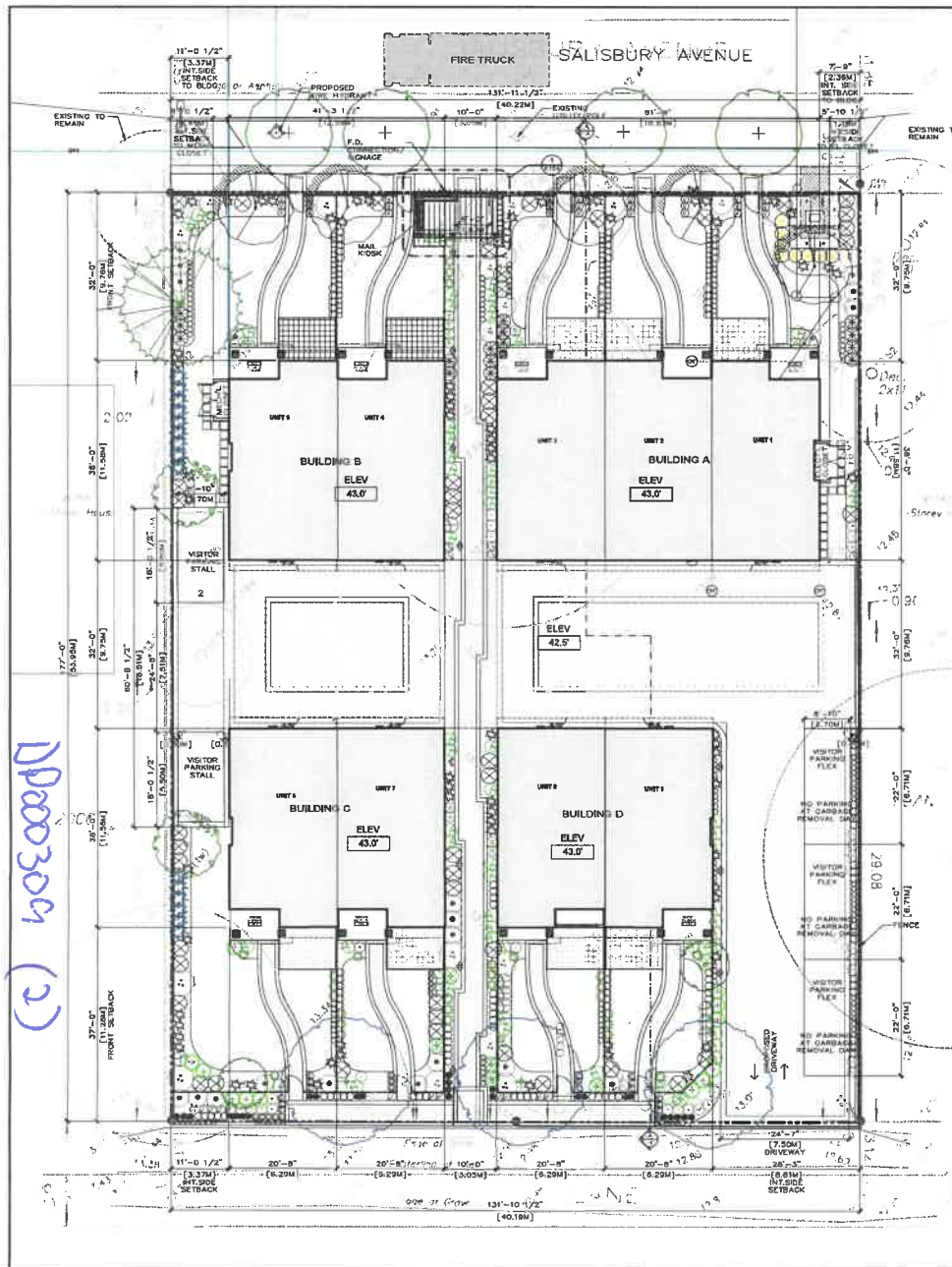
## ARBORIST

**Burly Boys Tree Service**  
737 Burley Drive,  
West Vancouver, British Columbia,  
V7T 1Z7  
Tel.: 604-926-8733  
www.burlyboys.com

**Townhouse Development**  
1752 & 1758 Salisbury Ave., Port Coquitlam,  
British Columbia

DP000306 (1)

D:\p0003004 (2)



## PROJECT STATISTICS

### 10 Unit Townhouse Development 1758 & 1752 Salisbury Avenue, Port Coquitlam, British Columbia

Project Name:	Townhouse Development	
Civic address:	1758 & 1752 Salisbury Avenue, Port Coquitlam, British Columbia	
Legal Description:	Lot 6 & 6 Block "C" District Lot 479 Group 1 NWD Plan NWP2006	
Proposed Zoning:	RTH3	
Site area:	23336.16 sq. ft.	2168.00 sq. m.
Uses	Allowed / required	Proposed
RTH-3 2.3 Permitted Uses	Townhouse Residential	Townhouse Residential
Site coverage		
RTH-3 2.4	9334.71 sq. ft. [ 867.19 sq. m. ] 40% of Lot Area	6759.48 sq. ft. [ 627.67 sq. m. ] 28.97%
Density of Development	1 Unit per 220 sqm.	Number of Units: 9
RTH-3 2.5.5	9.65	9
Building Height		
RTH-3 2.4	34.4 ft. (10.5m)	31.13 ft. (9.48m) (ft. Grade to Mean Elevation)
Setbacks		
Front - North (Salisbury Ave.)		
Building - A (RTH 3 2.4)	24.6 ft [ 7.5 m. ]	32 ft. [ 9.75 m ]
Building - B (RTH 3 2.4)	24.6 ft [ 7.5 m. ]	32 ft. [ 9.75 m ]
Side East		
Building - A (RTH 3 2.4)		
To Building	5.9 ft [ 1.8 m. ]	7.75 ft. [ 2.38 m ]
To Elect. Closet	5.9 ft [ 1.8 m. ]	5.9 ft. [ 1.8 m. ]
Building - D (RTH 3 2.4)	5.9 ft [ 1.8 m. ]	28.21 ft. [ 8.60 m ]
Side West		
Building - B (RTH 3 2.4)		
To Building	5.9 ft [ 1.8 m. ]	11.06 ft. [ 3.37m. ]
To Mech. Closet	5.9 ft [ 1.8 m. ]	8.03 ft. [ 2.45m. ]
Building - C (RTH 3 2.4)	5.9 ft [ 1.8 m. ]	11.06 ft. [ 3.37m. ]
Rear - South (Lane)		
Building - C (RTH 3 2.4)	24.6 ft [ 7.5 m. ]	37 ft. [ 11.28 m. ]
Building - D (RTH 3 2.4)	24.6 ft [ 7.5 m. ]	37 ft. [ 11.28 m. ]

Residential	20 spaces 2 spaces per unit = 18 2 visitor parking	20 regular + 3 flex 2 spaces x 9 units = 18 spaces visitor parking = 2 spaces visitor flex parking = 3 spaces
Impervious Surfaces		
Building footprint	N/A	6734.9 sq. ft.
Pavement	N/A	85.3 sq. ft. x 9 = 776.7 sq. ft.
Entry Porches	N/A	58.38 sq. ft. x 9 = 525.42 sq. ft.
Total Impervious Surfaces	N/A	34.30%
Total Permeable Pavers	N/A	37.50%

### Unit Details (sq. ft.)

Unit Types	Unit No.	Main level Area (sq. ft.)		Second Level area (sq. ft.)	Third Level area (sq. ft.)	Stairs deducted	Balcony Area (sq. ft.)	TOTAL AREA (SQ. FT.)	Usable Open Space at Ground Level (sq. ft.)
		Residential area	Garage area (deducted)						
Type A1	1	284.73	484.4	721.6	697.12	68.38	162.13	1703.48	844.7
Type A2	2	282.62	463	718.2	693.02	68.38	158.66	1693.84	807.6
Type A3	3	284.73	467	724.2	698.72	68.38	162.13	1708.65	889
Type A1	4	284.73	467	736	698.72	78.6	162.13	1726.45	825.9
Type A1	5	284.73	484.4	721.6	697.12	68.38	162.13	1703.48	1050.5
Type A1	6	284.73	484.4	721.6	697.12	68.38	162.13	1703.48	1159
Type A3	7	284.73	467	736	698.72	78.6	162.13	1726.45	889.5
Type A2	8	284.73	467	724.2	698.72	68.38	162.13	1708.65	698.5
Type A2	9	284.73	467	724.2	698.72	68.38	162.13	1708.65	854.5
TOTAL AREA (Excluding the garages & stairs of 3rd floor)		2580.48	4191.2	6527.6	6262.98	636.26	1458.7	18371.04	7004.4

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NORTH  
Jordan Kulev  
architect inc

1 24.01.2016  
2 24.01.2016  
3 19.02.2016  
4 19.02.2016  
5 19.02.2016  
6 19.02.2016  
7 19.02.2016  
8 19.02.2016  
9 19.02.2016  
10 19.02.2016

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11/02/2016

3 10/02/2016 RE-ISSUED FOR REZONING/DP

2 10/02/2016 RE-ISSUED FOR REZONING/DP

1 10/02/2016 RE-ISSUED FOR REZONING/DP

NO DATE REMARKS



Townhouse Development

1752 & 1758 Salisbury Ave.  
Port Coquitlam, British Columbia

SITE PLAN  
& PROJECT STATISTICS

REZONING/DP

A153

SCALE: 3/32" = 1'-0"  
PROJECT NO: 1630  
DRAWN BY: VS  
DATE: NOV2016  
CHECKED BY: JK







37



Architectural floor plan of the 11th floor of a building. The plan shows four apartment units (1, 2, 3, 4) and common areas. Dimensions are provided in feet and inches, with metric equivalents in brackets. Key features include a front entrance, a rear entrance, a central elevator shaft, and various rooms such as bedrooms, bathrooms, and living areas. The plan is oriented with North at the top.

**Dimensions:**

- Overall width: 11'-0" 1/2" [3.37m]
- Overall depth: 17'-0" 1/2" [5.19m]
- Unit 1 width: 11'-0" 1/2" [3.37m]
- Unit 2 width: 11'-0" 1/2" [3.37m]
- Unit 3 width: 11'-0" 1/2" [3.37m]
- Unit 4 width: 11'-0" 1/2" [3.37m]
- Unit 1 depth: 11'-0" 1/2" [3.37m]
- Unit 2 depth: 11'-0" 1/2" [3.37m]
- Unit 3 depth: 11'-0" 1/2" [3.37m]
- Unit 4 depth: 11'-0" 1/2" [3.37m]

**Room Labels:**

- UNIT 1 TYPE A1
- UNIT 2 TYPE A2
- UNIT 3 TYPE A3
- UNIT 4 TYPE A4
- UNIT 5 TYPE A5
- UNIT 6 TYPE A6
- UNIT 7 TYPE A7
- UNIT 8 TYPE A8
- UNIT 9 TYPE A9
- UNIT 10 TYPE A10
- UNIT 11 TYPE A11
- UNIT 12 TYPE A12
- UNIT 13 TYPE A13
- UNIT 14 TYPE A14
- UNIT 15 TYPE A15
- UNIT 16 TYPE A16
- UNIT 17 TYPE A17
- UNIT 18 TYPE A18
- UNIT 19 TYPE A19
- UNIT 20 TYPE A20
- UNIT 21 TYPE A21
- UNIT 22 TYPE A22
- UNIT 23 TYPE A23
- UNIT 24 TYPE A24
- UNIT 25 TYPE A25
- UNIT 26 TYPE A26
- UNIT 27 TYPE A27
- UNIT 28 TYPE A28
- UNIT 29 TYPE A29
- UNIT 30 TYPE A30
- UNIT 31 TYPE A31
- UNIT 32 TYPE A32
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- UNIT 34 TYPE A34
- UNIT 35 TYPE A35
- UNIT 36 TYPE A36
- UNIT 37 TYPE A37
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- UNIT 40 TYPE A40
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- UNIT 95 TYPE A95
- UNIT 96 TYPE A96
- UNIT 97 TYPE A97
- UNIT 98 TYPE A98
- UNIT 99 TYPE A99
- UNIT 100 TYPE A100

**Other Labels:**

- FRONT ENTRANCE
- REAR ENTRANCE
- ELEVATOR
- STAIRS
- CL. (Closets)
- BATH
- KITCHEN
- LIVING
- BED
- HALL
- ENTRY
- TERACE
- PORCH
- POOL
- GARAGE
- STORAGE
- MECHANICAL
- UTILITY
- LAUNDRY
- REAR PORCH
- FRONT PORCH
- STAIRWELL
- ELEVATOR SHAFT
- STAIRS
- CL. (Closets)
- BATH
- KITCHEN
- LIVING
- BED
- HALL
- ENTRY
- TERACE
- PORCH
- POOL
- GARAGE
- STORAGE
- MECHANICAL
- UTILITY
- LAUNDRY
- REAR PORCH
- FRONT PORCH
- STAIRWELL
- ELEVATOR SHAFT

[illegible]

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3	10 OCT 2019	RE- ISSUED FOR REZONING/DP
2	18 JUL 2019	RE- ISSUED FOR REZONING/DP
1	19 APR 2019	ISSUED FOR REZONING

### Townhouse Development

1752 & 1758 Salisbury Ave.  
PoCo, British Columbia

### UPPER FLOOR PLAN

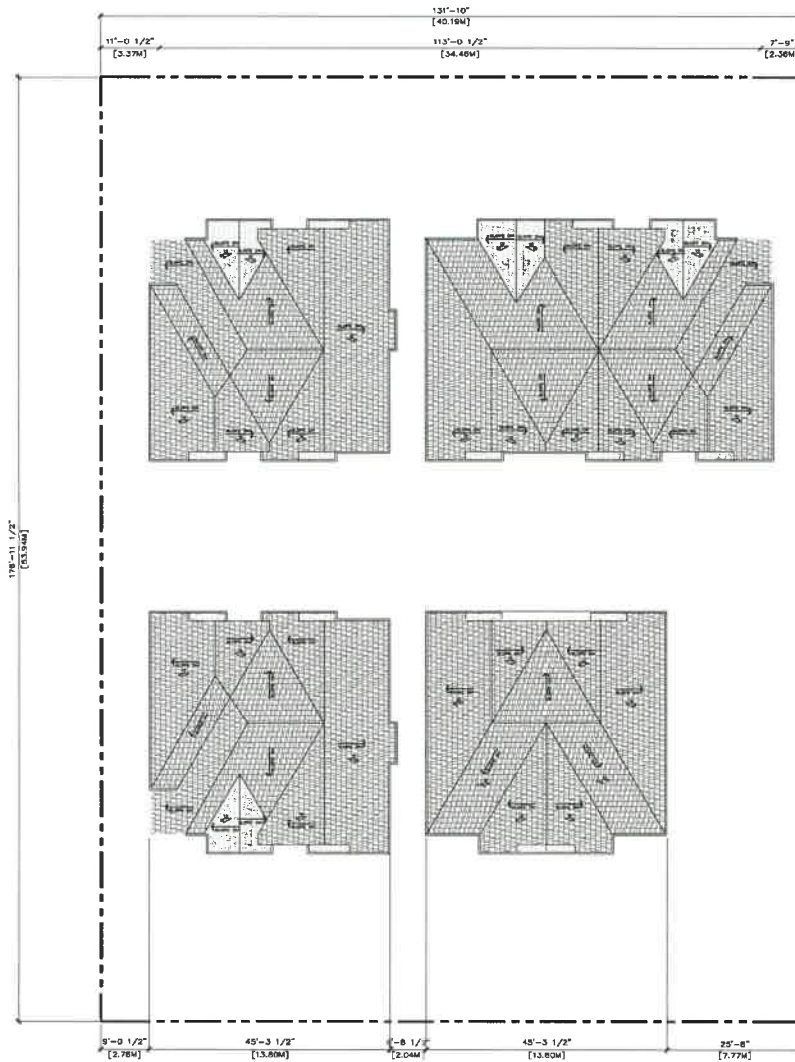
REZONING/DP

A223

SCALE: 3/32" = 1'-0"	PROJECT NO: 1630
DRAWN BY: VE	DATE: NOV2016
CHECKED BY: JL	



DP00309 (7)



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Jordan Kutev  
architect inc

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3	11/02/2018	RE-ISSUED FOR REZONING/DP
2	11/02/2018	RE-ISSUED FOR REZONING/DP
1	11/02/2018	RE-ISSUED FOR REZONING/DP



Townhouse  
Development

1752 & 1758 Salisbury Ave.  
PoCo, British Columbia

ROOF PLAN

REZONING/DP

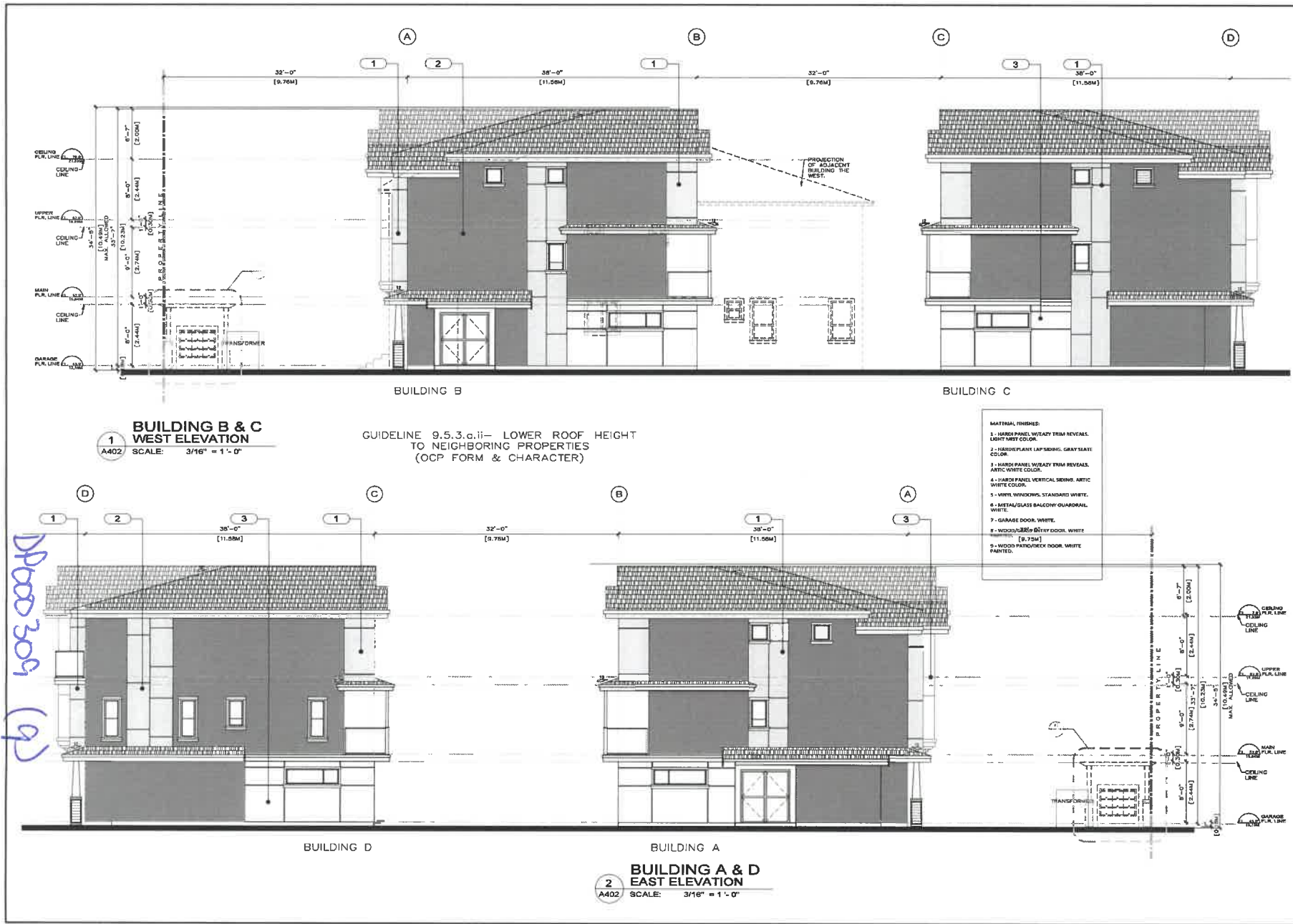
A251

SCALE: 3/32" = 1'-0"	PROJECT NO: 1630
DRAWN BY: VE	DATE: NOV2016
CHECKED BY: JK	



**BUILDING B + A**  
**SOUTH ELEVATION**  
SCALE: 3/16" = 1' - 0"





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**Jordan kutev architect inc**

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 6 781.255.1057  
 7 781.255.1058  
 8 781.255.1059  
 9 781.255.1060

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**REAL** 110072019

**3** 110072019 **ISSUED FOR REZONING/DP**

**2** 110072019 **ISSUED FOR REZONING/DP**

**1** 110072019 **ISSUED FOR REZONING/DP**

**NO** **DATE** **REMARKS**

**ARC Development Group**

**Townhouse Development**

**1752 & 1758 Selkirk Ave.  
 PoCo, British Columbia**

**BUILDING B & C  
 WEST ELEVATION  
 BUILDING A & D  
 EAST ELEVATION**

**REZONING/DP**

**A402**

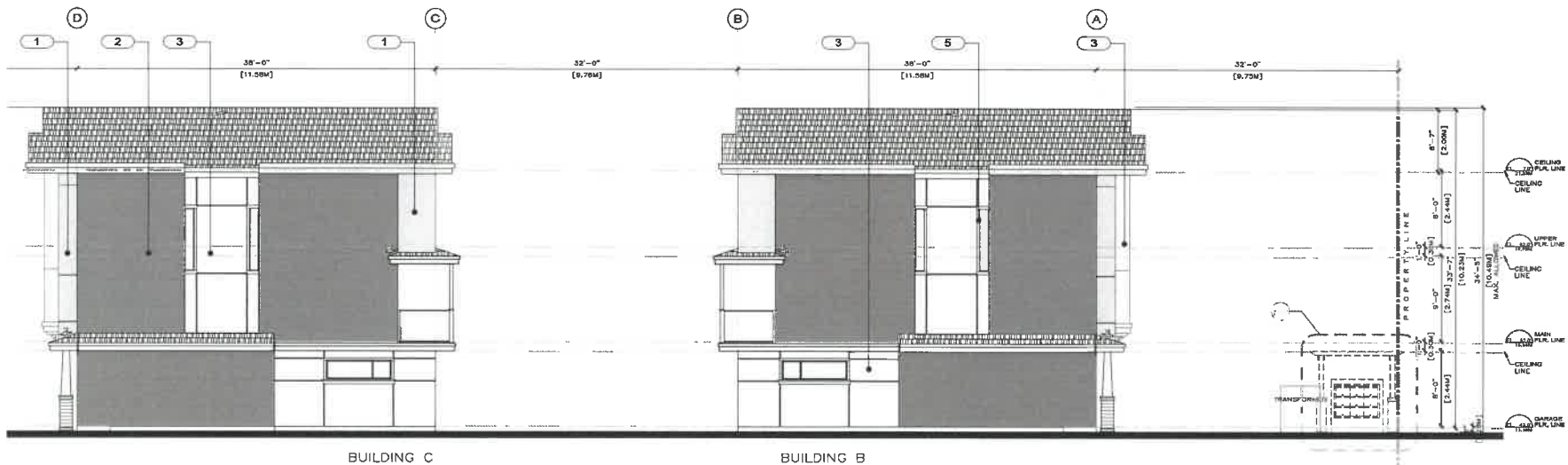
**SCALE** 1/4" = 1'-0" **PROJECT NO** 1630

**DRAWN BY** VE **DATE** NOV2016

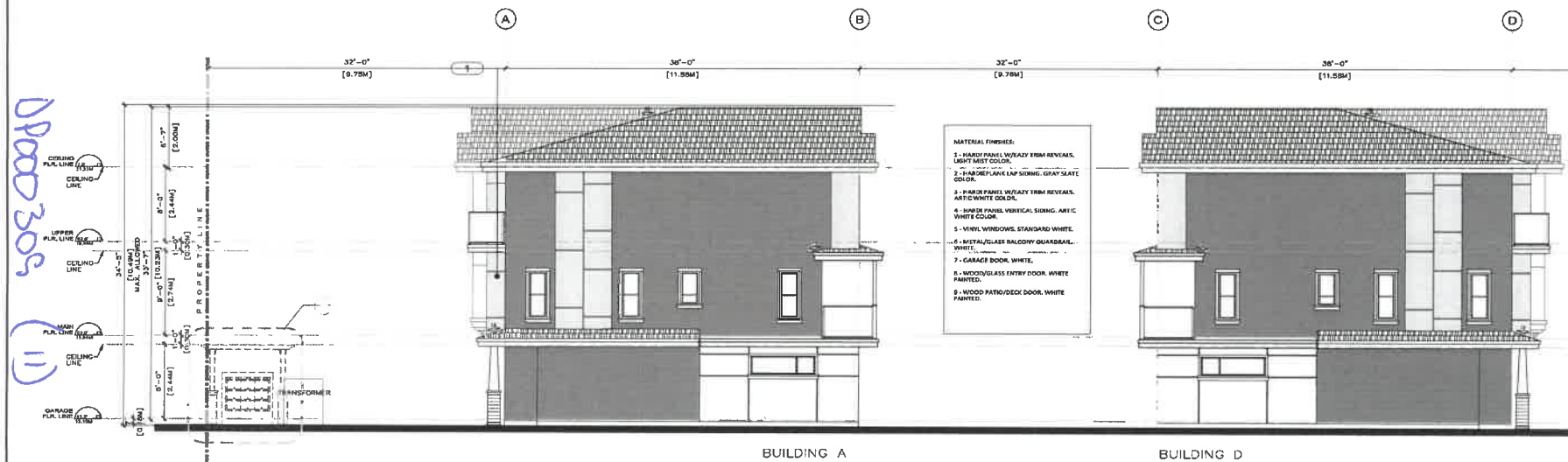
**CHECKED BY** JK







**BUILDING C & B  
EAST ELEVATION**  
SCALE: 3/16" = 1'-0"



**BUILDING A & D  
WEST ELEVATION**  
SCALE: 3/16" = 1'-0"

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100 100 300 JKA

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SEAL 110012019

NO.	DATE	REMARKS
3	11/02/2016	RE-ISSUED FOR REZONING/DP
2	11/02/2016	ISSUED FOR REZONING/DP
1	11/02/2016	ISSUED FOR REZONING/DP

**ARC**  
Development Group

Townhouse  
Development

1752 & 1758 Selkirk Ave.  
PeCo, British Columbia



BUILDING C & B  
EAST ELEVATION  
BUILDING A & D  
WEST ELEVATION

REZONING/DP

A404

SCALE: 1/4" = 1'-0"	PROJECT NO: 1630
DRAWN BY: VE	DATE: NOV/2016
CHECKED BY: JK	

SYMBOL	TOTAL TREES	BOTANICAL NAME	COMMON NAME	SIZE	SPACING
2	2	<i>Acer rubrum</i> var. <i>rubrum</i>	Red-tipped Maple (colorado)	7m Can. Wb.	
2	2	<i>Aemulopanax arborea</i>	Santalobanberry	2.5m tall, Wb. multitrunk	
3	3	<i>Cornus x Radges</i>	Sadler Pink Dogwood	6m Can. Wb.	
3	3	<i>Candidaphylon japonicum</i>	Kawano Tree	7m Can. Wb.	
4	4	<i>Magnolia Galazya</i>	Galazya Magnolia	7m Can. Wb.	
1	1	<i>Parashocaba norensis</i>	Doylei Fir	5.5m tall, Wb.	
15	15	<i>Thuja occidentalis</i> (Swainson)	Evergreen Cedar	4 x replacement tree 2.1m tall 600 c.u.	

HYBRID CULT.	BOTANICAL NAME	COMMON NAME	SIZE	SPACING
	<b>BRILLIANT</b>			
	32 <i>Aquilegia japonica</i> Gump Pink	Queen Pinks Azures	72" x 36"	24"
	33 <i>Crocus vulgaris</i>	Pink Hyacinth	42" x 24"	12"
	34 <i>Erica carnea</i> Springwood White	White Evening Heather	42" x 24"	12"
	35 <i>Hedysarum maculatum</i>	Big Red Hyacinth	72" x 36"	24"
	36 <i>Hyacinthus orientalis</i>	Blue Hyacinth	42" x 24"	12"
	37 <i>Polystichum montanum</i>	Woodland Sweet Fern	42" x 24"	12"
	38 <i>Rhododendron</i> Reda	Red Azalea Shrublet	42" x 24"	12"
	39 <i>Rhododendron</i> Theresa <sup>®</sup>	Red Azalea Shrublet	42" x 24"	12"
	40 <i>Rhododendron</i> White	White Azalea Shrublet	42" x 24"	12"
	41 <i>Rhododendron</i> H. Aurata	Red Azalea Shrublet	42" x 24"	12"
	42 <i>Saxifraga</i> "Macrantha" M. F.	Shrublet (pink and lavender)	42" x 24"	12"
	43 <i>Saxifraga</i> "Gemma Gold Flame"	Gold Flame Shrublet	42" x 24"	12"
	44 <i>Saxifraga</i> "Gemma Gold Flame"	Gold Flame Shrublet	42" x 24"	12"
	45 <i>Waldsteinia</i> Blue	Mountain White Violets	72" x 36"	24"
	46 <i>Waldsteinia</i> Blue	Mountain White Violets	72" x 36"	24"
	47 <i>Waldsteinia</i> Blue	Mountain White Violets	72" x 36"	24"
	48 <i>Waldsteinia</i> Blue	Mountain White Violets	72" x 36"	24"
	49 <i>Waldsteinia</i> Blue	Mountain White Violets	72" x 36"	24"
	50 <i>Waldsteinia</i> Blue	Mountain White Violets	72" x 36"	24"

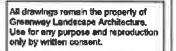
GROUND COVERS					
As	150	<i>Aedonstaphylos ura-ura</i> V.J.	Vancouver Jade Klamnik	#1 pot	500 e.c.
He	220	<i>Hypericum calycinum</i>	St. Johnswort	10cm pot	300 e.c.
Pt	50	<i>Pachysandra terminalis</i>	Japanese Spurge	10cm pot	450 e.c.

PERENNIALS				
Ac	18	Ascleb. chinensis	Chinese Asilbe	#1 pot 450 e.c.
He	127	Heimerocallis "Happy Returns"	Happy Returns Daylily	10cm pot 500 e.c.
He	52	Hosia subcordata "Elegans"	Elegans Pleian Lily	#1 pot 500 e.c.
gt	5	Rothbeckia fulgida "Goldstrain"	Black-eyed Susan	#1 pot 450 e.c.
He	22	Pendulocallis apocynifolius "Harmel"	Harmel Fountain Grass	#1 pot 600 e.c.
He	26	Poa tenuissima	Mexican Feather Grass	#1 pot 300 e.c.

- 1) In case of discrepancy between plant numbers on this list and on the plan, the plan shall prevail.
- 2) All planting shall be in accordance with SCSLA/CLNA Landscape Standard, latest edition.
- 3) All planting beds: mulch with 75mm of decomposed hemlock bark.
- 4) All planting beds and lawn areas: 450mm depth growing medium (absorbent landscape).

1. All work to satisfaction of the Owner.
2. All work in compliance with City of Port Coquitlam municipal standards.
3. Dispose of all excavated and surplus materials off site, recycle where feasible.
4. Contractor to coordinate location of all site materials to be introduced.
5. Contractor to coordinate all construction and layout before proceeding.
6. All dimensions are as indicated, unless noted otherwise.
7. Contractor to coordinate all work with other disciplines, including civil, electrical, and architectural, as directed by the Owner.
8. Contractor to make good all damage to satisfaction of the Owner, at no additional cost.
9. Contractor to be completed in all times. Do not leave work areas in an unsafe or hazardous condition, fence and/or mats as required.
10. Sidewalks and streets to be kept clean at all times and cleared to the satisfaction of the City.
11. All work to be completed in accordance with drawings and specifications.
12. Ensure positive drainage for all landscape areas.

Tree locations to be adjusted in the field as determined by location of underground services. Confirm locations before digging.



#	DATE	STATUS/REVISION
1.	MAY 01, 17	ISSUED FOR PERMITTING
2.	Sept 08, 17	DEVELOPMENT PERMIT
3.	JUL 12, 19	DEVELOPMENT PERMIT
4.	NOV 17, 19	DEVELOPMENT PERMIT



Seal of the Professional Engineer, Paul A.C. Witzhead, License No. 248, State of Florida, Mechanical Engineering.

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**Paul Whitbread RBCSLA**  
Registered Landscape Architect #245

CLIENT  
**ARC Development  
Group**  
Burnaby BC

**PROJECT**  
**Townhomes**  
1752 + 1758 Salisbury Ave  
Port Coquitlam BC

## DRIVING Landscape Plan

DRAWING NUMBER

L-1

SCALE	AS NOTED
DRAWN	PAGN

PROJECT NUMBER 1705

DP000306 (12)

## 1 Landscape Plan

$$3/32'' = 1' - 0''$$




## SOIL, PLANTS & LANDSCAPING

### PART 1 - GENERAL

- 1.1 **REQUIREMENTS INCLUDED**
- 1.2 **QUALITY ASSURANCE**
- 1.3 **PROTECTION OF THE PUBLIC**
- 1.4 **FINAL ACCEPTANCE/MAINTENANCE**
- 1.5 **REPLACEMENTS/WARRANTY**

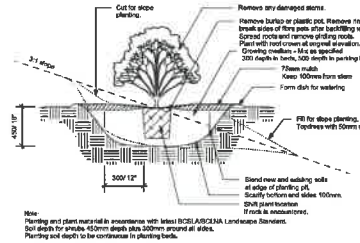
### PART 2 - PRODUCTS

- 2.1 **PLANTING SOIL**
- 2.2 **FERTILIZER**
- 2.3 **MULCH**
- 2.4 **PLANTS**
- 2.5 **SOIL**

### PART 3 - EXECUTION

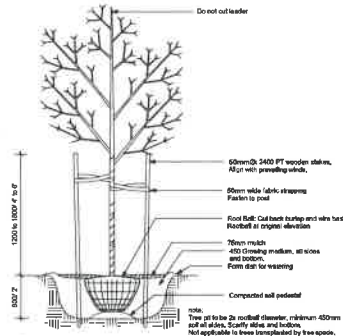
- 3.1 **PLANTING SOIL PREPARATION AND MIXING**
- 3.2 **SOIL PLACEMENT**
- 3.3 **FERTILIZATION/PHYSICAL GRADING**
- 3.4 **LAYOFF AND EXCAVATION FOR PLANTING**
- 3.5 **PLANTING**
- 3.6 **MULCHING**
- 3.7 **SOIL TUBE**
- 3.8 **LED LIGHTED BOLLARD**
- 3.9 **CLEARUP**

END OF SECTION



1 Shrub Planting

1" = 24" - 0"



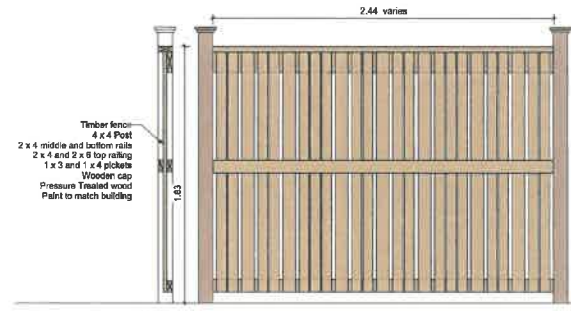
2 Tree Planting

1" = 24" - 0"



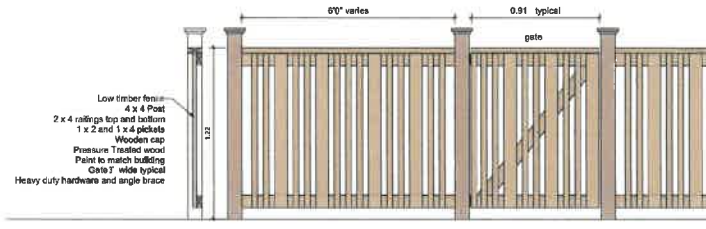
3 LED Lighted Bollard

Not to scale



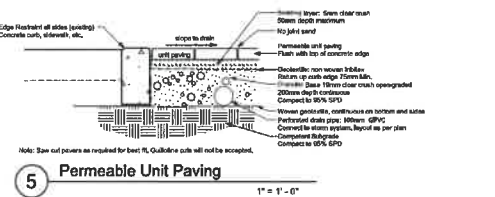
4 6' Tall Fence

3/4" = 1' - 0"



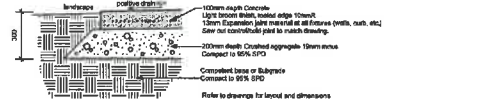
5 4' Picket Fence with Gate

3/4" = 1' - 0"



6 Permeable Unit Paving

1" = 1' - 0"



7 Concrete Paving: Pedestrian

not to scale

DPO0304 (13)

### GENERAL NOTES

1. All work to satisfaction of the Owner.
2. All work to be completed by the City of Port Coquitlam municipal standards.
3. Dispose of all excavated and surplus materials off site, recycle where feasible.
4. Consider to confirm location of any site services before proceeding.
5. Contractor to confirm actual site conditions and layout before proceeding.
6. All dimensions are in millimeters, unless noted otherwise.
7. Contractor to coordinate landscape construction with work of other disciplines, including civil, electrical, and architectural, as directed by the Owner.
8. Contractor to make good all damage to satisfaction of the Owner, at no additional cost.
9. Public to be protected from harm at all times. Do not leave work areas in an unsafe or hazardous condition, fence and/or make safe as required.
10. Backfills and street to be kept clean at all times and cleared to the satisfaction of the City.
11. All work to be completed consistent with all drawings and specifications.
12. Ensure positive drainage for all landscape areas.

Refer to architectural and civil engineering drawings.

Tree locations to be adjusted in the field as determined by location of underground services. Confirm locations before digging.

All drawings remain the property of Greenway Landscape Architects. Use for any purpose and reproduction only by written consent.

#	DATE	REVISION
1	2024-01-15	ISSUED FOR PERMITTING
2	2024-01-15	PERMIT PAYMENT PERMIT
3	2024-01-15	DEVELOPMENT PERMIT
4	2024-01-15	CONSTRUCTION PERMIT



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Landscape Architecture  
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Coquitlam BC V3J 5T4  
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E paul@greenway.ca

Paul Whitehead RBCSLA  
Registered Landscape Architect #210

**CLIENT**  
**ARC Development**  
Group  
Burnaby BC

**PROJECT**  
**Townhomes**  
1752 + 1758 Salisbury Ave  
Port Coquitlam BC

**DRAWING**  
**Landscape**  
**Details**

**DRAWING NUMBER**  
**L-2**

**SCALE** AS NOTED

**EXHIBIT** PACW

**PROJECT NUMBER** 1705

## Schedule A

### Energy Conservation:

Conservation Measure	Verification Method
Building design to meet BC Energy Step Code step as required by the Building and Plumbing Bylaw	BP stage; staff review of building plans
Window placement to provide opportunities for natural light	DP and BP stage; staff review of building plans
Windows are to be efficient thermally broken to help reduce solar heat gain	BP stage; written confirmation by Architect along with staff review of BP submission
Use of Energy Star rated appliances and energy efficient lighting for residential uses	BP stage; written confirmation by developer
Exterior lighting that is downward casting to reduce glare and spill-over to adjacent areas	BP stage; written confirmation by developer

### Water conservation:

Conservation Measure	Verification Method
High efficiency landscape irrigation system with rain sensors is to be installed	DP and BP stage; staff review of landscape drawing, site inspection by Landscape Architect and City Arbourist
Use of efficient/low-flow plumbing fixtures for residential uses	DP and BP stage; written confirmation by Architect along with staff review of BP submission
Use of permeable pavers for at-grade parking, driveways and walkways	DP and BP stage; staff review of landscape drawing, site inspection by Landscape Architect and City Arbourist

### GHG Reduction:

Conservation Measure	Verification Method
Use of low volatile organic compounds (VOC) finishes and paints	BP stage; written confirmation by developer
All resident parking spaces are to have access to roughed-in for EV charging	DP and BP stage; written confirmation by developer
Provision of space for recycling storage to promote waste diversion	DP and BP stage; staff review of building plans

per OCP Sec. 9.11 Environmental Conservation DPA designation

**RECOMMENDATION:**

*That Committee of Council support the proposed amendments to Bylaw Notice Enforcement Bylaw No, 3814, 2013 and Ticket Information Bylaw No.2473, 1992 and recommend Council approve the amendment to the bylaws.*

**REPORT SUMMARY**

This report provides an overview of the current ticketing systems and outlines the recommendations of the comprehensive fine review conducted by staff.

**BACKGROUND**

Prior to 2013, Port Coquitlam issued all tickets for bylaw infractions under the Provincial Court system via Municipal Ticket Information (MTI) tickets. Tickets issued under this system are subject to a higher burden of proof that must meet Provincial Court standards beyond a reasonable doubt. Tickets issued under this system are also required to be served in person requiring significant staff resources and subsequent staff time spent in court. The maximum penalty issued under the MTI system is \$1,000 for each day the offence occurs.

Recognizing that disputes of bylaw infractions via the Provincial Court system was neither efficient nor effective; the provincial government devised an alternate or complimentary dispute system known as the Adjudication System. The Bylaw Dispute Adjudication System is regulated by the Province under the *Local Government Bylaw Notice Enforcement Act* and the Bylaw Notice Enforcement Regulation allowing municipalities authority to issue Bylaw Enforcement Notices. Municipalities can add some or all bylaws to the Bylaw Notice Enforcement Bylaw. Under this system, adjudicators are appointed by the Province to adjudicate disputed bylaw notices. Each municipality participating in the system contracts directly with one or more appointed persons to adjudicate disputed bylaw notices for the municipality. The adjudication system also allows for bylaw notice enforcement notices (tickets) to be issued via mail and be issued under a lower standard of proof based on a balance of probabilities. The maximum penalty under the adjudication system is \$500 for each day that the offence occurs.

In February 2013, Bylaw Notice Enforcement Bylaw No. 3814 was adopted by Council to provide a more efficient and effective means of enforcing bylaw infractions for many of Port Coquitlam's bylaws. The Municipal Ticket Information system has been maintained as a secondary form of ticketing and until very recently has not been used since 2013. The reasoning behind keeping the two systems is that tickets can be issued at higher penalties if the violation is particularly egregious and or the City wishes to escalate enforcement.

All dispute hearings under the adjudication system are held in a meeting room at City Hall with disputants being allowed to dispute by phone, in person, or in writing. During COVID, hearings have been conducted remotely via telephone conference. Hearings are conducted once or twice a year depending on the number of disputes that are submitted.

If tickets are disputed and not paid, the City has the option to send the unpaid amounts to a collections company or send the tickets to payment hearing in Provincial court. The vast majority of unpaid tickets are sent to a collection agency who collect approximately 34 percent commission on recovered fines. Although payment hearing can be a successful means to collect unpaid fines it does use considerable staff resources and is only used if the unpaid fines are a significant unpaid amount. (\$1,000 or higher).

### **DISCUSSION**

Bylaw fines were reviewed and updated at the time the City implemented the adjudication system and since that time fines have been updated when necessary. The length of time that has passed without a comprehensive fine review has resulted in a significant variation in fines within and between bylaws that appear somewhat arbitrary.

A comprehensive review has subsequently been undertaken and included a fine comparison between several other municipalities. Fines in Port Coquitlam were compared with Coquitlam, Maple Ridge, New Westminster, Delta and Abbotsford. The fine comparison table shown in attachment #1 illustrates that Port Coquitlam has more fines listed for violations than comparative municipalities. Delta and Abbotsford have most recently conducted fine reviews leading staff to lean more heavily on these municipalities in considering adjustments for recommended fines.

#### **Bylaw Notice Enforcement Bylaw No. 3814**

The existing fine structure for the Bylaw Notice Enforcement Bylaw allows for discounted ticket amounts after 14 days with the full amount owing thereafter. The recommended fines for the Bylaw Notice Enforcement Bylaw are shown in red columns and are compared to the current fine and fine structure listed in the black columns (Attachment #2).

The new fine structure allows for a discount amount of 30 percent if paid within 30 days and an additional penalty of \$75 after 90 days. The 30 percent discount was calculated by keeping the discount low enough so that the fine remains significant and still provides incentive to pay. This rational was chosen in comparison to other municipalities and aligns with the cities that already have amended their fines. The \$75 flat fee added as a penalty keeps the fine at a minimum threshold for collections to actively pursue and collect.

Regarding recommendations for higher fines, or in cases where fines are already high, the amounts are based on the rationale as they pertain to serious safety risks such as fire or building issues or environment risks such as tree violations or water pollution.

Further proposed amendments to the Bylaw Notice Enforcement Bylaw include the following:

- Adding administrative changes to include the Director of Community Safety & Corporate Support as a Screening Officer and to the ticketing authorities for all bylaws
- Removing the reference to Assistant Manager Bylaw Services (position no longer exists)
- Adding Firearms Bylaw No. 1220 and new fines (previously not included)
- Adding Soil Bylaw No. 3331 and new fines (previously not included)
- Adding Parking and Development Management Bylaw No. 4078 and new fines (previously not included)
- Adding new fines to Animal Control Bylaw No. 3990 for dangerous dog
- Adding new fines to Parks & Facilities Bylaw No. 3421
- Adding new fines to Zoning Bylaw No. 3630 and removing others that are redundant
- Adding new fines to Building & Plumbing Bylaw No. 3710 (Failure to allow inspection & failure to backflow test)
- Amending charge phrases for Emergency Service Radio Bylaw No. 4210 (current wording too long to fit on ticket)

### Ticket Information Bylaw No. 2473

Most municipalities have adopted the two ticketing systems however, the City of Abbotsford has recently amended their Municipal Ticket Information Bylaw to increase all included fines to the maximum amount of \$ 1,000. Proposed amendments to the Ticket Information Bylaw include raising all fines to \$1,000 with the exception of minor traffic offences in the Highway Use Bylaw. All other fines will be amended to carry a \$1,000 fine. Fines of this gravity can be used in instances where the City finds the offences are not adequately addressed through the lower fines and believes escalated enforcement is warranted. (Proposed amendments - track changes Attachment #3). Examples of cases in which escalated enforcement might be necessary are imminent life safety risks or serious environmental risks.

Additional amendments to Ticket Information Bylaw No. 2473 include:

- Removing the position of Assistant Manager Bylaw Services from all bylaws (the position no longer exists)
- Removing Commercial Vehicle Bylaw (it no longer exists)
- Adding the Property Use Coordinator to the following bylaws for ticketing authority: Building and Plumbing Bylaw, Controlled Substance Nuisance Bylaw, Sign Bylaw and the Zoning Bylaw




## Fines Review

- Adding Emergency Radio Services Bylaw No. 4210 and change charge phrases (previously not included in Ticket Information Bylaw but did exist in the Bylaw Notice Enforcement Bylaw)
- Adding Firearms Bylaw No. 1220 and new fines (previously not included)
- Adding Soil Bylaw No. 3331 and new fines (previously not included); adding Agricultural Land Commission Officers to ticketing authority
- Adding Parking and Development Management Bylaw No. 4078 and new fines (previously not included)
- Adding new fines to Parks & Facilities Bylaw No. 3421
- Adding new fines to Animal Control Bylaw No. 3990 (for dangerous dog)
- Adding new fines to Zoning Bylaw No. 3630 and removing redundant fines for illegal suites
- Adding new fines to Building & Plumbing Bylaw No. 3710 (Failure to allow inspection & failure to backflow test)

### **FINANCIAL IMPLICATIONS**

The proposed changes may result in increased fine revenue due to an enhanced incentive to pay early and increased late penalties leading to a potential rise in collection rates when pursuing outstanding fines.

### **OPTIONS** (✓ = Staff Recommendation)

	#	Description
	1	That the proposed amendments to Bylaw Notice Enforcement Bylaw No, 3814, 2013 and Ticket Information Bylaw No. 2473, 1992 be forwarded to Council for approval.
	2	Leave the Bylaw Notice Enforcement Bylaw and Ticket Information Bylaws as they are, with no changes.
	3	Direct Staff to make further changes.

### **ATTACHMENTS**

Att#1: Comparison Table

Att#2: Bylaw Notice Enforcement Bylaw amendments track changes

Att#3: Ticket Information Bylaw amendments track changes

**Lead author(s):** Paula Jones



COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
<b>Animal Control Bylaw No. 3990</b>												
Dog at Large	100	150	100	150	100	150	150	250	75	100	-	-
Failure to Remove Excrement	100	150	100	150	100	150	150	250	125	150	-	-
Unconfined Dog in Heat	100	150	50	75	-	-	75	100	-	-	-	-
Confined Animal/ Inadequate Ventilation	100	150	400	500	200	250	150	200	175	200	-	-
More Than Three Dogs in Off Leash Area	100	150	-	-	-	-	-	-	-	-	-	-
Fail to Secure Dog in Off Leash Area	100	150	100	150	-	-	75	100	-	-	-	-
Fail to Provide Identification of Aggressive Dog	200	300	150	200	150	200	-	-	125	150	-	-
Aggressive Dog Not Secured	n/a	500	150	200	-	-	200	300	-	-	-	-
Aggressive Dog at Large	n/a	500	-	-			200	300	-	-	-	-
Aggressive Dog in Off Leash Area	n/a	500	150	200	-	-	-	-	-	-	-	-
Fail to Report Aggressive Dog at Large	n/a	500	-	-	250	300	-	-	225	250	-	-
Fail to Report Transfer of Aggressive Dog	n/a	500	-	-	-	-	-	-	-	-	-	-
Aggressive Dog No Muzzle	n/a	500	-	-	250	300	200	300	-	-	-	-
Fail to Post/Maintain Dangerous Dog Sign	n/a	500	100	150	250	300	400	500	-	-	-	-
Fail to Report Transfer of Dangerous Dog	n/a	500	-	-	400	450	400	500	-	-	-	-
Fail to Mark Dangerous Dog with Identification	n/a	500	300	400	-	-	400	500	75	100	-	-
Dangerous Dog Not Secured	n/a	500	300	400	-	-	400	500	-	-	-	-
Dangerous Dog No Muzzle	n/a	500	300	400	-	-	400	500	-	-	-	-
Dangerous Dog at Large	n/a	500	400	500	-	-	400	500	-	-	-	-
Dangerous Dog With Minor	n/a	500	-	-	-	-	-	-	-	-	-	-
Fail to Report Dangerous Dog At Large	n/a	500	-	-	-	-	-	-	-	-	-	-
Dangerous Dog in Off Leash Area	n/a	500	300	400	-	-	400	500	-	-	-	-
Unlicensed Dog	100	150	100	150	100	150	150	250	125	150	-	-
No Licence Tag	50	75	50	75	75	100	75	100	75	100	-	-
More Than Three Dogs	100	150	100	150	100	150	150	200	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
			too many animals									
Unpermitted Kennel	100	150	-	-	200	250	-	-	-	-	-	-
Farm Animal in a Residential Zone	100	150	100	150	-	-	150	200	-	-	-	-
Farm Animal at Large	100	150	-	-	150	200	-	-	75	100	-	-
Keep Venomous Snake	200	300	-	-	-	-	-	-	-	-	-	-
Keep More Than Four Snakes	100	150	100	150	-	-	-	-	125	150	-	-
Keep More Than Four Rodents	100	150	100	150	-	-	-	-	125	150	-	-
Prohibited use in cannabis establishment	100	150	-	-	-	-	-	-	-	-	-	-
<b>Boulevard Maintenance Bylaw No. 3965</b>												
Failure to Remove Snow or Ice	100	150	50	75	100	150	100	150	175 *fail to maintain	200	450	500
Failure to remove rubbish from sidewalk	100	150	100	150	100	150	100	150	-	-	450	500
Failure to remove rubbish from Boulevard	100	150	100	150	-	-	75	125	-	-	-	-
Construct fence/wall/structure on Boulevard	100	150	100	150	-	-	150	200	-	-	-	-
Erect signage on Boulevard	100	150	-	-	-	-	-	-	-	-	-	-
Plant tree/hedge/bush/shrub on Boulevard	100	150	-	-	-	-	-	-	-	-	-	-
Obstruct Boulevard	100	150	-	-			-	-	-	-	-	-
Place/install impervious surface	150	200	-	-	-	-	-	-	-	-	-	-
Interfere with access to Utilities	100	150	-	-	-	-	-	-	-	-	-	-
Obstruct sightlines	100	150	-	-			-	-	-	-	-	-
Damage Boulevard	100	150	-	-	100	150	-	-	450	500	-	-
Fail to Dispose of Vegetation/Rubbish on Boulevard	100	150	100	150	-	-	-	-	-	-	450	500
Cut down Tree	200	300	200	250	-	-	-	-	-	-	-	-
Altering natural grade/effect drainage	100	150	-	-	-	-	-	-	-	-	-	-
Failure to Trim Grassland	100	150	50	75	75	100	-	-	-	-	-	-
Material on sidewalk/highway	100	150	-	-	-	-	-	-	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Failure to Maintain Ditch/ Obstruct Ditch Crossing	100	150	50	75	-	-	-	-	-	-	-	-
<b>Building and Plumbing Bylaw No. 3710</b>												
Construction without building permit	100	150	n/a	500	200	250	200	250	225	250	450	500
Occupancy contrary to notice or permit	100	150	-	-	-	-	450	500	225	250	-	-
Construction contrary to plans	100	150	100	150	200	250	150	200	-	-	450	500
Failure to obtain inspection	100	150	n/a	500	150	200	200	250	-	-	-	-
Unlawful disposal of pool water	100	150	-	-	-	-	-	-	-	-	-	-
Improper Maintenance of pool fence	100	150	100	150	400	450	150	200	225	250	-	-
Moving Building without permit	100	150	100	150	200	250	200	250	225	250	-	-
Fail to Comply Stop Work order	200	300	n/a	500	400	450	450	500	225	250	-	-
<b>Business Bylaw No. 3725</b>												
No Business licence	100	150	n/a	500	250	300	150	200	450	500	450	500
No separate licence for each premise	100	150	-	-	-	-	-	-	-	-	450	500
Failure to permit inspection	100	150	100	150	250	300	475	500	350	400	-	-
Failure to post licence	100	150	50	75	150	200	-	-	75	100	450	500
Prohibited Business Activity	100	150	-	-	-	-	150	200	450 *fail to comply with terms	500	-	-
Failure to display/unit address	100	150	-	-	-	-	-	-	-	-	-	-
Unsolicited visits	100	150	-	-	-	-	-	-	-	-	-	-
Failure to provide Sub-Trade List	100	150	100	150	-	-	200	250	-	-	-	-
Evict tenant without relocating	500	500	-	-	-	-	n/a	500	-	-	-	-
Continuing failure to relocate tenant	500	500	-	-	-	-	-	-	-	-	-	-
<b>Controlled Substance Nuisance Bylaw No. 3972</b>												
Controlled substance property	n/a	500	n/a	500	-	-	n/a	500	450	500	-	-
Accumulated noxious materials	n/a	500	n/a	500	-	-	-	-	-	-	-	-
Store dangerous goods	n/a	500	-	-	-	-	-	-	-	-	450	500
Tamper with meter	n/a	500	n/a	500	-	-	-	-	-	-	450	500
Bypass Meter	n/a	500	n/a	500	-	-	-	-	-	-	450	500
Illegal Use of water	n/a	500	-	-	-	-	-	-	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Tamper with seal	n/a	500	-	-	-	-	-	-	-	-	-	-
Alter building	n/a	500	n/a	500	-	-	-	-	-	-	-	-
Install trap	n/a	500	-	-	-	-	-	-	-	-	450	500
Obstruct exit	n/a	500	-	-	-	-	-	-	-	-	450	500
Remove fire stopping	n/a	500	-	-	-	-	-	-	-	-	450	500
Illegal exhaust vents	n/a	500	n/a	500	-	-	-	-	-	-	450	500
Mould/fungus	n/a	500	n/a	500	-	-	-	-	-	-	450	500
Nusiance of odour/fumes	n/a	500	n/a	500	-	-	-	-	-	-	-	-
Occupy with illegal utility	n/a	500	n/a unauthorized occupancy	500	-	-	-	-	-	-	-	-
Occupy with illegal vents	n/a	500	"	"	-	-	-	-	-	-	-	-
Occupy with dangerous goods	n/a	500	"	"	-	-	-	-	-	-	-	-
Occupy with trap	n/a	500	"	"	-	-	-	-	-	-	-	-
Occupy with obstructed exit	n/a	500	"	"	-	-	-	-	-	-	-	-
Occupy with fire stopping removed	n/a	500	"	"	-	-	-	-	-	-	-	-
Occupy with mould/fungus	n/a	500	"	"	-	-	-	-	-	-	-	-
Occupy with nuisance	n/a	500	"	"	-	-	-	-	-	-	-	-
Occupy with accumulated materials	n/a	500	"	"	-	-	-	-	-	-	-	-
Occupy with noxious/ offensive trade	n/a	500	"	"	-	-	-	-	-	-	-	-
Failure to report	n/a	500	-	-	-	-	-	-	-	-	-	-
Obstruct inspector	n/a	500	n/a	500	-	-	-	-	-	-	450	500
Illegal re-occupancy	n/a	500	-	-	-	-	-	-	-	-	450	500
Interfere with posting	n/a	500	-	-	-	-	-	-	-	-	450	500
Alter notice	n/a	500	n/a	500	-	-	-	-	-	-	450	500
<b>Election Signs Bylaw No. 3810</b>												
<b><i>Public Property</i></b>												
Incorrect location	100	150	125	250	-	-	-	-	-	-	450	500
More than one sign	100	150	125	250	-	-	-	-	-	-	450	500
Sign before 30 days	100	150	125	250	-	-	-	-	-	-	450	500
Sign too large	100	150	-	-	-	-	-	-	-	-	450	500
Sign with more than two faces	100	150	125	250	-	-	-	-	-	-	450	500
Double signs not parallel	100	150	-	-	-	-	-	-	-	-	-	-
Sign attached without permission	100	150	125	250	-	-	-	-	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Sign within 100 m of a polling station	100	150	-	-	-	-	-	-	-	-	-	-
Sign too high	100	150	-	-	-	-	-	-	-	-	450	500
Illuminated sign	100	150	125	250	-	-	-	-	-	-	450	500
Unsightly sign	100	150	-	-	-	-	-	-	-	-	-	-
Sign within 1 m of fire hydrant	100	150	125	250	-	-	-	-	-	-	450	500
Unsafe sign placement	100	150	125	250	-	-	-	-	-	-	450	500
Obstruct or simulate traffic control device	100	150	125	250	-	-	-	-	-	-	450	500
Unauthorized sound truck	100	150	125	250	-	-	-	-	-	-	-	-
Sign attached to City fixture	100	150	125	250	-	-	-	-	-	-	-	-
Sign not removed	100	150	125	250	-	-	-	-	-	-	450	500
<b>Private Property</b>												
Sign on boulevard	100	150	-	-	-	-	-	-	-	-	-	-
Sign before 30 days	100	150	125	250	-	-	-	-	-	-	450	500
Sign too large	100	150	-	-	-	-	-	-	-	-	450	500
Sign with more than two faces	100	150	125	250	-	-	-	-	-	-	450	500
Double signs not parallel	100	150	-	-	-	-	-	-	-	-	-	-
Sign attached without permission	100	150	125	250	-	-	-	-	-	-	450	500
Sign within 100 m of a polling station	100	150	-	-	-	-	-	-	-	-	-	-
Sign too high	100	150	-	-	-	-	-	-	-	-	450	500
Illuminated sign	100	150	125	250	-	-	-	-	-	-	450	500
Unsightly sign	100	150	-	-	-	-	-	-	-	-	-	-
Sign within 1 m of fire hydrant	100	150	125	250	-	-	-	-	-	-	450	500
Unsafe sign placement	100	150	125	250	-	-	-	-	-	-	450	500
Obstruct or simulate traffic control device	100	150	125	250	-	-	-	-	-	-	450	500
Unauthorized sound truck	100	150	125	250	-	-	-	-	-	-	-	-
Sign not removed	100	150	125	250	-	-	-	-	-	-	450	500
<b>Emergency Services Radio Bylaw No. 4210</b>												
Failure to meet requirements of a radio communication support system	N/A	500	-	-	-	-	-	-	-	-	-	-
Radio frequency range not supported by the Fire Department	350	500	-	-	-	-	-	-	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Amplification system does not meet Industry Canada standards	350	500	-	-	-	-	-	-	-	-	-	-
Amplification system not approved	N/A	500	-	-	-	-	-	-	-	-	-	-
Failure to provide an annual license from ISED	N/A	500	-	-	-	-	-	-	-	-	-	-
Failure to verify and maintain compliance	350	300	-	-	-	-	-	-	-	-	-	-
Failure to provide acceptable communication	350	500	-	-	-	-	-	-	-	-	-	-
Failure to provide an annual system test	N/A	500	-	-	-	-	-	-	-	-	-	-
Failure to provide qualified testing personnel and equipment	350	500	-	-	-	-	-	-	-	-	-	-
Failing to meet the requirement of a permit	N/A	500	-	-	-	-	-	-	-	-	-	-
Failure to permit entry	N/A	500	-	-	-	-	-	-	-	-	-	-
<b>Fire and Emergency Services Bylaw No. 3880</b>												
No smoke alarm on premises	100	200	-	-	-	-	-	-	-	-	-	-
Enter prescribed boundaries at an Incident	100	150	-	-	-	-	250	300	225	250	450	500
Impede, obstruct or hinder a Member	100	150	-	-	400	450	250	300	225	250	450	500
Drive vehicle over equipment	100	150	-	-	400	450	-	-	-	-	450	500
Sprinkler System Operation in a Demolition property	100	150	-	-	-	-	-	-	-	-	-	-
Accumulation of combustible/ growth/ waste/rubbish	100	150	100	150	-	-	150	200	175	200	450	500
Fail to remove daily combustibles	100	150	100	150	-	-	-	-	-	-	-	-
Fail to provide storage container	100	150	100	150	-	-	-	-	-	-	-	-
Fail to maintain fire doors/separations	n/a	500	100	150	-	-	150	200	-	-	-	-
Excessive storage of flammable/combustible liquids	n/a	500	-	-	-	-	-	-	-	-	450	500



COMPARISON OF MUNICIPALITIES												
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	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Fail to provide approved container or proper placement	100	150	-	-	-	-	150	200	-	-	-	-
Fail to post adequate no smoking signs	100	150	100	150	-	-	-	-	-	-	-	-
Cleaning with combustible/ flammable liquids	n/a	500	-	-	-	-	-	-	-	-	-	-
Fail to remove fuel prior to adjusting fuel tank	100	150	-	-	-	-	-	-	-	-	-	-
Fail to provide approved portable fire extinguisher	n/a	500	100	150	-	-	-	-	-	-	-	-
Fail to provide trained employed person(s)	n/a	500	100	150	-	-	-	-	-	-	-	-
Too many tires	n/a	500	-	-	-	-	-	-	-	-	-	-
No fence for outdoor fires	n/a	500	-	-	-	-	-	-	-	-	-	-
Unlawful burning	n/a	500	100	150	400	450	150	200	175	200	450	500
Fail to comply with burning permit conditions	n/a	500	100	150	-	-	-	-	175	200	-	-
Burn unlawful materials	n/a	500	100	150	-	-	-	-	-	-	450	500
Fail to place competent person in charge	n/a	500	100	150	400	450	-	-	-	-	-	-
Sell Low Hazard Fireworks	200	300	200	250	-	-	150	200	225	250	450	500
Sell High Hazard Fireworks	200	300	200	250	-	-	150	200	225	250	450	500
Sell Firecrackers	200	300	200	250	-	-	-	-	-	-	450	500
Unlawful use of fireworks	200	300	-	-	-	-	250	300	-	-	450	500
Set off Low hazard Fireworks without a permit	200	300	200	250	400	450	150	200	175	200	450	500
Set off High Hazard Fireworks without a permit	200	300	200	250	-	-	150	200	175	200	450	500
Set off Firecrackers without a permit	200	300	200	250	-	-	-	-	-	-	450	500
Light unpermitted Fireworks	n/a	500	200	250	-	-	150	200	-	-	450	500
Light Fireworks contrary to permit	n/a	500	200	250	-	-	150	200	225	250	-	-
Light Fireworks contrary to Fire Safety Plan	n/a	500	100	150	-	-	150	200	-	-	-	-
Fail to supervise	n/a	500	-	-	-	-	-	-	-	-	-	-
Fail to ensure lawful handling of Fireworks	n/a	500	-	-	-	-	-	-	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Obstruction of Fire Chief or Officer	n/a	500	-	-	-	-	475	500	175	200	450	500
Fail to provide information	100	150	-	-	-	-	150	200	-	-	450	500
Provide false information	100	150	-	-	-	-	150	200	175	200	450	500
Fail to submit Fire Safety Plan	200	300	100	150	-	-	150	200	-	-	-	-
Fail to address property	200	300	-	-	-	-	-	-	75	100	-	-
Fail to maintain and test fire alarm and sprinkler systems	n/a	500	200	250	-	-	-	-	-	-	-	-
Fail to retain records of fire alarm and sprinkler systems	n/a	500	-	-	-	-	-	-	-	-	-	-
Fail to correct deficiencies immediately	n/a	500	-	-	-	-	-	-	-	-	450	500
Obstruction within one (1) meter of a Fire Hydrant	n/a	500	-	-	400	450	-	-	-	-	-	-
Attach item to hydrant or standpipe	n/a	500	-	-	-	-	150	200	175	200	-	-
Parking within five (5) metres of a Fire Hydrant	100	150	-	-	-	-	-	-	-	-	-	-
Fails to meet Private Hydrant standards	n/a	500	200	250	-	-	-	-	-	-	-	-
Fail to inspect Hydrant	n/a	500	-	-	-	-	-	-	-	-	-	-
Fail to maintain Hydrant	n/a	500	-	-	400	450	-	-	-	-	-	-
Fail to notify Fire Department	n/a	500	-	-	-	-	-	-	-	-	-	-
Interference with fire hose line	n/a	500	-	-	-	-	-	-	-	-	-	-
Obstructed building access routes	n/a	500	200	250	-	-	-	-	-	-	-	-
Obstructed access during construction	n/a	500	-	-	-	-	-	-	-	-	-	-
Fail to gain approval for Fire lane gates or access routes	n/a	500	-	-	-	-	-	-	-	-	-	-
Fail to provide "No Parking Fire Lane" signs(s)	n/a	500	-	-	-	-	-	-	-	-	-	-
Unpermitted fuel tank	n/a	500	-	-	-	-	150	200	-	-	-	-
Cover tank without approval	n/a	500	-	-	-	-	-	-	-	-	-	-
Store flammable products in underground parkades	n/a	500	-	-	-	-	-	-	-	-	-	-
Unauthorized alteration of exit doors	n/a	500	-	-	-	-	-	-	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Unauthorized installation of locking devices	n/a	500	-	-	-	-	-	-	-	-	-	-
Remove/deface/alter posted notices	n/a	500	100	150	-	-	-	-	-	-	-	-
Impersonate member of the Department	n/a	500	-	-	-	-	-	-	-	-	450	500
<b>Highway Use Bylaw, 2018, No. 4033</b>												
Disobey traffic control device	125	175	-	-	-	-	50	80	175	200	-	75
Illegal traffic control device	25	40	-	-	-	-	150	200	250	300	-	-
Interference with a traffic control device	25	40	-	-	-	-	150	200	175	200	-	-
Fail to use crosswalk	25	40	25	50	35	50	50	80	50	75	-	75
Fail to yield to motor vehicle	25	40	25	50	-	-	50	80	75	100		
Fail to use right half of crosswalk	25	40	-	-	-	-	-	-	-	-	-	-
Standing on highway soliciting ride	25	40	25	50	75	100	50	80	50	75	-	75
Fail to yield to emergency	75	100	-	-	-	-	-	-	-	-	-	-
Pedestrian obstructing traffic	25	40	-	-	50	75	-	-	75	100	-	75
Crossing contrary to traffic control devices	25	40	-	-	250	300	50	80	50	75	-	-
Obstruct free passage of pedestrians	25	40	-	-	-	-	-	-	-	-	-	-
Congregate obstructing passage	25	40	-	-	-	-	-	-	-	-	-	-
Drive/herd animals on highway	25	40	-	-	-	-	-	-	125	150	-	75
Drive on sidewalk/boulevard	125	175	25	50	35	50	150	200	75	100	-	75
Failure to yield to pedestrian in crosswalk	125	175	25	50	-	-	75	125	75	100	-	-
Failure to stop for a school bus	150	250	-	-	-	-	-	-	-	-	-	-
Operate contrary to MVA or MVA regulations	150	250	-	-	-	-	-	-	-	-	-	-
Littering on highway	75	100	-	-	300	350	150	200	175	200	-	-
Operate Class 2 vehicle on restricted highway	150	250	-	-	-	-	-	-	-	-	-	-
Operate Class 2 vehicle in unlawful location	150	250	-	-	-	-	-	-	-	-	-	-
No commercial transport permit	100	150	-	-	-	-	-	-	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
No valid permit	100	150	100	150	-	-	-	-	-	-	-	-
Use of engine brakes	400	500	400	500	-	-	210	320	-	-	-	-
Stop where prohibited	25	40	25	50	-	-	50	80	-	-	-	-
Stop where restricted	25	40	-	-	-	-	-	-	-	-	-	-
Stop contrary to traffic control device	25	40	-	-	-	-	75	125	50	75	-	75
Stopped on sidewalk/boulevard	25	40	-	-	35	50	75	125	75	100	-	-
Stop within 6 m of flashing beacon/stop sign	25	40	-	-	35	50	75	125	75	100	450	500
Stop within 6 m of intersection/crosswalk	25	40	-	-	35	50	75	125	75	100	-	75
Stop/impede/reduce traffic flow or sightlines	25	40	25	50	35	50	150	200	175	200	-	-
Stop within 5 m of fire hydrant	25	40	-	-	75	100	75	150	75	100	-	250
Stop in/within 1 m of driveway/5 m multifamily	25	40	-	-	35	50	50	80	75	100	-	75
Stop facing wrong way	25	40	-	-	-	-	50	80	50	75	-	-
Stop alongside motor vehicle	25	40	-	-	35	50	50	80	50	75	-	-
Stop within 6 m of firehall entrance	25	40	-	-	-	-	-	-	-	-	-	-
Stop within 6 m of school entrance	75	100	-	-	-	-	-	-	-	-	-	-
Stop within 6 m to entrance /exit of playground/park	25	40	-	-	-	-	-	-	-	-	-	-
Stop within 5 m of mailbox	25	40	-	-	-	-	-	-	-	-	-	-
Stop in lane	25	40	25	50	-	-	-	-	-	-	-	-
Stop on bridge	25	40	-	-	-	-	-	-	75	100	-	75
Prohibited Vehicle on City street	100	150	-	-	-	-	-	-	-	-	-	-
Stop within 15 m of railway crossing	25	40	-	-	-	-	-	-	75	100	-	75
Stop on highway prohibited use	25	40	-	-	-	-	-	-	-	-	-	-
Stop for selling vehicle on highway	100	150	-	-	35	50	-	-	75	100	-	-
Stop for selling on highway	100	150	-	-	35	50	-	-	75	100	-	-
Stop on narrow highway	100	150	-	-	-	-	-	-	-	-	-	-
Overtime parking	25	40	-	-	35	50	30	70	75	100	-	75

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Stop against yellow curb	25	40	-	-	35	50	-	-	-	-	-	-
No plates/expired plates or validation	75	150	25	50	75	100	-	-	75	100	-	75
Stop outside of lines	75	100	-	-	-	-	-	-	50	75	-	-
Stop in fire/bus lane	75	100	-	-	35	50	50	80	-	-	-	-
Stop not parallel to curb	25	40	-	-	35	50	50	80			-	-
Stop on highway over 48 hours	25	40	-	-	50	75	-	-	75	100	-	-
Park where restricted in City parking facility	25	40	-	-	-	-	-	-	-	-	-	-
Move vehicle to avoid time parking restrictions	25	40	-	-	35	50	30	70	75	100	-	-
Use vehicle as a dwelling	25	40	-	-	-	-	50	80	-	-	-	-
Park where prohibited	25	40	25	50	35	50	-	-	-	-	-	-
Park where restricted	25	40	-	-	35	50	-	-	-	-	-	-
Park where prohibited in school zone	75	100	-	-	-	-	-	-	-	-	-	-
Park where restricted in school zone	75	100	-	-	-	-	-	-	-	-	-	-
Prohibited vehicles on City street	100	150	-	-	-	-	50	80	-	-	-	-
Park trailer without reflective tape	100	150	-	-	-	-	-	-	-	-	-	-
Unhitched trailer on City street	100	150	25	50	75	100	-	-	75	100	-	-
Parked incorrect angle	25	40	-	-	-	-	50	80	-	-	-	75
Stop without safety requirements	25	40	-	-	-	-	50	80	50	75	-	-
Stop in passenger loading zone	25	40	25	50	-	-	75	125	-	-	-	75
Stop in loading zone	25	40	25	50	-	-	30	70	50	75	-	75
Disabled permit not displayed	75	100	-	-	-	-			75	100	-	-
Stop in disabled persons area	75	100	-	-	75	100	75	125	-	-	-	75
Obstruction of firefighting vehicle	75	100	-	-	-	-	-	-	-	-	-	-
Obstruction of traffic by motor vehicle	75	100	-	-	50	75	50	80	250	300	-	-
Obstruction of road end by motor vehicle	50	75	-	-	-	-	-	-	-	-	-	-
Obstruction of road work	50	75	-	-	-	-	-	-	-	-	-	-



COMPARISON OF MUNICIPALITIES												
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	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Improper display of permit	75	100	-	-	-	-	50	80	75	100	-	-
Park where restricted contrary to permit	75	100	-	-	-	-	-	-	-	-	-	-
Operate cycle in unsafe manner	75	100	25	50	-	-	50	80	250	300	-	75
Operate cycle contrary to duties	75	100	25	50	-	-	-	-	-	-	-	-
Damage highway tree/timber	100	150	-	-	-	-	150	200	450	500	-	-
Alter highway level	100	150	-	-	-	-	-	-	-	-	-	-
Place/construct/ maintain encroachment on highway	100	150	-	-	35	50	150	200	-	-	-	-
Dig up/remove part of highway	100	150	-	-	-	-	-	-	450	500	-	-
Construction on highway	100	150	100	150	-	-	-	-	450	500	-	-
Encumber/obstruct/encroach highway	100	150	-	-	35	50	-	-	-	-	-	-
Install/operate minor excavation on highway	100	150	-	-	-	-	-	-	-	-	-	-
Obstruct Officers in line of duty	100	150	-	-	-	-	-	-	-	-	-	-
Obstruct school patrol	100	150	-	-	-	-	-	-	-	-	-	-
Obstruct emergency/ utility/City vehicles	100	150	-	-	-	-	-	-	-	-	-	-
No permit/lane closure	100	150	-	-	-	-	-	-	250	300	-	-
No permit/highway use	100	150	-	-	-	-	-	-	450	500	-	-
No permit/highway encroachment	100	150	-	-	-	-	-	-	-	-	-	-
Accident debris on highway	75	100	-	-	-	-	-	-	75	100	-	-
Unmarked excavation site	100	150	-	-	-	-	-	-	-	-	-	-
Placement of fuel/lumber/ merchandise/chattel/ware on highway	100	150	-	-	75	100	-	-	450	500	-	-
Incorrect/fail to address	100	150	-	-	-	-	-	-	-	-	-	-
Damage tree/shrub/plant/ bush hedge	100	150	-	-	-	-	150	200	-	-	-	-
Damage fence on highway	100	150	-	-	-	-	-	-	-	-	-	-
Damage lighting on highway	100	150	-	-	-	-	-	-	-	-	-	-
Damage traffic control device	100	150	-	-	-	-	-	-	-	-	-	-
Illegal sign	100	150	-	-	35	50	-	-	75	100	-	-
Mark/imprint/deface highway structure	100	150	-	-	-	-	-	-	450	500	-	-

COMPARISON OF MUNICIPALITIES												
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	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Impede/obstruct drainage/ditch	100	150	-	-	-	-	-	-	-	-	-	-
<b>Nature Area Regulation Bylaw No. 1433</b>												
Deposit Compost/Refuse	100	150	-	-	400	450	-	-	-	-	-	-
Damage Tree/Plant	100	150	-	-	-	-	-	-	450	500	-	-
Damage/Deface City Property	100	150	-	-	-	-	-	-	-	-	-	-
Start Fire	100	150	-	-	-	-	-	-	-	-	-	-
Permit Animal at Large	100	150	-	-	-	-	-	-	-	-	-	-
Tease/Molest/Injure Animal	100	150	-	-	-	-	150	250	-	-	450	500
Vending in Nature Area	100	150	-	-	-	-	-	-	-	-	-	-
Erect/Place Building/Structure	100	150	-	-	-	-	-	-	-	-	-	-
Excavation/Removal of Earth	100	150	-	-	-	-	-	-	-	-	-	-
Maintain Landscaped Area	100	150	-	-	-	-	-	-	-	-	-	-
Unlawful Assembly	100	150	-	-	-	-	-	-	-	-	-	-
Operate Motor Vehicle in Nature Area	100	150	-	-	-	-	-	-	-	-	-	-
<b>Noise Control Bylaw No. 2891</b>												
Noise which disturbs	100	150	n/a	500	250	300	150	200	175	200	450	500
Animal noise which disturbs	100	150	100	150	250	300	-	-	175	200	-	-
Animal noise after hours	200	300	-	-	-	-	-	-	-	-	-	-
Amplified music/speech after hours	200	300	100	150	-	-	-	-	-	-	450	500
Heat Pump noise	100	150	-	-	-	-	-	-	175	200	-	-
Heat Pump noise after hours	200	300	-	-	-	-	-	-	-	-	-	-
<b>Parks &amp; Facilities Regulation Bylaw No. 3421</b>												
Obstructing police officer or employee	150	225	100	150			-	-	175	200	450	500
Entering after hours	150	225	100	150	75	100	150	200	175	200	-	-
Entering restricted area	150	225	-	-	-	-	-	-	-	-	-	-
Unauthorized liquor	150	225	-	-	400	450	-	-	175	200	-	-
Damage or vandalism	150	225	-	-	400	450	250	300	450	500	450	500
Unauthorized disposal	150	225	200	250	75	100	250	300	250	300	450	500
Unauthorized encroachment	150	225	-	-	-	-	-	-	-	-	-	-
Unauthorized advertising	150	225	100	150	150	200	-	-	125	150	-	-
Unauthorized business	150	225	100	150	150	200	150	200	125	150	450	500
Failure to dispose animal waste	150	225	-	-	-	-	-	-	125	150	-	-
<b>Pesticide Use Control Bylaw No. 3767</b>												
Use Pesticide	100	150	250	300	200	250	150	200	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
<b>Property Standards and Nuisance Abatement Bylaw No. 4190</b>												
Nuisance at law	200	250	-	-	400	450	-	-	-	-	-	-
Act which unreasonably interferes	400	500	-	-	-	-	475	500	-	-	-	-
Offence under CDSA, CCC, LCLA	400	500	-	-	-	-	-	-	-	-	-	-
Lighting which creates nuisance	125	250	-	-	-	-	-	-	-	-	-	-
Storage of material	200	250	-	-	-	-	-	-	175	200	-	-
Storage of vehicle	200	250	-	-	-	-	-	-	175	200	-	-
Over height ground cover	200	250	-	-	-	-	-	-	175	200	-	-
Dilapidated building	200	250	-	-	-	300	-	-	175	200	-	-
Accumulated materials	200	250	100	150	-	-	150	225	175	200	-	-
Dilapidated fence	200	250	-	-	-	-	-	-	175	200	-	-
Noxious weeds	200	250	100	150	-	-	100	250	175	200	-	-
Piles of natural material	200	250	-	-	-	-	-	-	175	200	-	-
Graffiti	200	250	100	150	-	300	200	250	175	200	450	500
Water collection	200	250	-	-	-	-	-	-	175	200	-	-
Noise which disturbs	200	300	-	-	-	-	-	-	-	-	-	-
Noise from device which disturbs	200	300	-	-	-	-	-	-	-	-	-	-
Obstruct Officer	250	500	-	-	-	-	-	-	-	-	-	-
Provide false information to Officer	250	500	-	-	-	-	-	-	-	-	-	-
<b>Scrap Metal Dealer Bylaw No. 3740</b>												
Failure to maintain goods register	n/a	500	400	500	400	450	-	-	-	-	-	-
Failure to maintain seller register	n/a	500	400	500	400	450	-	-	-	-	-	-
Failure to produce goods register	n/a	500	400	500	200	250	-	-	-	-	-	-
Offsite transaction	n/a	500	400	500	-	-	-	-	-	-	-	-
After hours transaction	n/a	500	400	500	400	450	-	-	-	-	-	-
Accept metal with obliterated serial number	n/a	500	400	500	-	-	-	-	-	-	-	-
Transaction with person under 18	n/a	500	400	500	-	-	-	-	-	-	-	-
Transaction with intoxicated person	n/a	500	400	500	-	-	-	-	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Alter or dispose of scrap metal within 7 days	n/a	500	400	500	-	-	-	-	-	-	-	-
Transaction with unauthorized person	n/a	500	400	500	-	-	-	-	-	-	-	-
<b>Second Hand Dealer Bylaw No. 3774</b>												
Failure to maintain goods register	n/a	500	n/a	500	-	-	-	-	-	-	450	500
Failure to transmit goods register	n/a	500	n/a	500	-	-	-	-	-	-	450	500
Failure to maintain seller register	n/a	500	n/a	500	-	-	-	-	-	-	450	500
Failure to produce goods register	n/a	500	n/a	500	-	-	-	-	-	-	450	500
Refuse inspection	n/a	500	n/a	500	-	-	-	-	-	-	450	500
Offsite transaction	n/a	500	n/a	500	-	-	-	-	-	-	450	500
After hours transaction	n/a	500	-	-	-	-	-	-	-	-	450	500
Obliterated serial number	n/a	500	n/a	500	-	-	-	-	-	-	450	500
Transaction with person under 18	n/a	500	-	-	-	-	-	-	-	-	450	500
Transaction with intoxicated person	n/a	500	-	-	-	-	-	-	-	-	-	-
Alter or dispose of goods within 7 days	n/a	500	n/a	500	-	-	-	-	-	-	450	500
<b>Smoking Control Bylaw No. 4037</b>												
Smoke within 7.5 metres of an entrance	50	75	-	-	75	100	75 *smoke where prohibited	100	175	200	450	500
Smoke within 7.5 metres of a transit stop	50	75	-	-	150	200	-	-	175	200	-	-
Smoke in any City park or public space	50	75	50 / 400* *high season	75 / 500*	150	200	-	-	175	200	450	500
Smoke on any City street as part of an event	50	75	-	-	-	-	-	-	175	200	-	-
Smoke in a customer service area	50	75	50	75	150	200	-	-	175	200	-	-
Smoke in a place of assembly	50	75	50	75	-	-	-	-	-	-	-	-
<b>Solid Waste Bylaw No. 3900</b>												
Contaminants in recycling cart	250	300	-	-	-	-	150	200	-	-	-	-
Contaminants in green waste cart	250	300	-	-	-	-	150	200	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Contaminants in garbage cart	250	300	400	500	-	-	150	200	-	-	-	100
Unlocked City container	450	500	-	-	-	-	150	200	-	-	-	-
Unpermitted private container	100	150	100	150	-	-	-	-	50	75	-	-
Unlocked private container	450	500	-	-	-	-	-	-	-	-	-	-
Unsecured wildlife attractants	450	500	400	500	-	-	-	-	-	-	-	200
Container set out when prohibited	100	150	250	500	400	450	-	-	-	-	-	100
Fail to unlatch container	50	75	-	-	-	-	-	-	-	-	-	-
Failure to secure container after collection	100	150	-	-	-	-	-	-	-	-	-	-
<b>Tree Bylaw No. 4108</b>												
<b><i>Tree other than a significant or heritage tree</i></b>												
Cutting or removing tree without permit	400	500	n/a	500	400	450	475	500	450	500	450	500
Damaging or allowing tree to be damaged without permit	320	400	-	-	400	450	475	500	450	500	450	500
<b><i>Significant tree other than a heritage tree</i></b>												
Cutting or removing tree without permit	400	500	n/a	500	400	450	475	500	450	500	450	500
Damaging, or allowing tree to be damaged without permit	400	500	-	-	400	450	475	500	450	500	450	500
<b><i>Significant tree further defined as a heritage tree</i></b>												
Cutting or removing tree without permit	400	500	n/a	500	400	450	475	500	450	500	450	500
Damaging, or allowing tree to be damaged without permit	400	500	-	-	400	450	475	500	450	500	450	500
<b><i>Actions related to Trees and Tree Permits</i></b>												
Failure to adhere to the terms or conditions of a permit	400	500	n/a	500	150	200	475	500	450	500	450	500
Failure to visibly post permit during specified activities	160	200	-	-	-	-	325	350	175	200	450	500
Failure to maintain a protective barrier during tree cutting	160	200	-	-	-	-	475	500	250	300	450	500
Failure to plant replacement tree as per approved replacement plan	400	500	n/a	500	-	-	325	350	250	300	450	500
Obstructing City agent from inspecting site	400	500	n/a	500	-	-	-	-	-	-	450	500



COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Failure to comply with a Stop Work Order	400	500	-	-	475	500	475	500	450	500	-	-
<b>Drinking Water Conservation Plan Bylaw No. 4045</b>												
Unauthorized watering – Stage 1	75	100	50	75	200	250	75	100	125	150	450	500
Unauthorized watering - Stage 2	100	150	100	150	-	-	150	200	225	250	450	500
Unauthorized watering – Stage 3	200	300	250	300	-	-	450	500	350	400	450	500
Unauthorized watering – Stage 4	300	450	400	500	-	-	n/a	500	450	500	450	500
<b>Sign Bylaw No. 2638</b>												
Unlawful sign	100	150	125	250	-	-	200	250	-	-	-	-
Failure to maintain sign	100	150	125	250	-	-	200	250	-	-	-	-
Prohibited sign in public place	100	150	125	250	-	-	200	250	-	-	450	500
Unauthorized sign in public place	100	150	125	250	-	-	-	-	-	-	-	-
Failure to remove sign	100	150	-	-	-	-	-	-	-	-	450	500
Failure to remove off-premise sign	100	150	-	-	-	-	-	-	-	-	-	-
Failure to remove temporary sign	100	150	125	250	-	-	200	250	-	-	450	500
Prohibited sign	100	150	-	-	-	-	200	250	-	-	-	-
Excessive real estate signs	100	150	-	-	-	-	-	-	-	-	450	500
Excessive real estate signs	100	150	-	-	-	-	-	-	-	-	450	500
Oversize real estate sign	100	150	-	-	-	-	-	-	-	-	-	-
Window sign in residential area	100	150	-	-	-	-	-	-	-	-	450	500
Excessive window signs	100	150	-	-	-	-	-	-	-	-	450	500
Oversize window sign	100	150	-	-	-	-	200	250	-	-	450	500
Excessive development signs	100	150	-	-	-	-	-	-	-	-	-	-
Excessive development signs	100	150	-	-	-	-	-	-	-	-	-	-
Oversize development sign	100	150	-	-	-	-	-	-	-	-	-	-
Overheight development sign	100	150	-	-	-	-	-	-	-	-	450	500
Failure to remove development sign	100	150	-	-	-	-	-	-	-	-	450	500
Failure to obtain a sign permit	100	150	125	250	250	300	450	500	175	200	450	500
Failure to request inspection	100	150	-	-	-	-	-	-	-	-	450	500
Failure to request inspection	100	150	-	-	-	-	-	-	-	-	450	500

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
<b>Waterways Protection Bylaw No. 917</b>												
Pollute Watercourse	n/a	500	-	-	-	-	-	-	-	-	450	500
Obstruct Watercourse	n/a	500	-	-	-	-	-	-	-	-	450	500
<b>Zoning Bylaw No. 3630</b>												
Illegal use	200	300	100	150	-	-	-	-	-	-	-	-
Allow illegal use	200	300	-	-	-	-	-	-	-	-		
Residential use of unserviced lot	100	150	-	-	-	-	-	-	-	-	-	-
Prohibited Use	100	150	-	-	400	450	150	210	450	500	-	-
Mobile home/float home	100	150	-	-	-	-	-	-	-	-	-	-
Prohibited use in liquor establishment	100	150	-	-	-	-	-	-	-	-	-	-
Excessive seating capacity/floor area	200	300	-	-	-	-	-	-	-	-	-	-
Excessive sales floor area	200	300	-	-	-	-	-	-	-	-	-	-
Excessive total floor area	200	300	-	-	-	-	-	-	-	-	-	-
Unauthorized accessory building or structure	100	150	-	-	-	-	-	-	175	200	450	500
Use of accessory building as dwelling	100	150	-	-	-	-	-	-	175	200	-	-
Accessory building too close to lane	100	150	-	-	-	-	-	-	175	200	-	-
Excessive area of accessory building	100	150	-	-	-	-	-	-	175	200	-	-
Overheight accessory building	100	150	-	-	-	-	-	-	175	200	-	-
Accessory building in a residential setback area	100	150	100	150	-	-	-	-	175	200	450	500
Accessory building in a non-residential setback area	100	150	100	150	-	-	-	-	175	200	450	500
Prohibited vehicle in a residential zone	100	150	100	150	-	-	-	-	-	-	-	-
Inadequate landscaping	100	150	-	-	-	-	150	200	175	200	-	-
Outdoor storage in setback area	100	150	100	150	-	-	-	-	175	200	-	-
Unscreened storage area	100	150	-	-	-	-	150	200	175	200	-	-
Unscreened parking/loading/display area	100	150	-	-	-	-	150	200	175	200	-	-
Parking/loading screen not high enough	100	150	-	-	-	-	150	200	175	200	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Display area screen not high enough	100	150	-	-	-	-	150	200	175	200	-	-
Fence too high	100	150	100	150	-	-	150	200	175	200	450	500
Fence/wall/screen in sight triangle	100	150	-	-	-	-	-	-	-	-	-	-
Illegal home business combination	100	150	-	-	-	-	-	-	-	-	-	-
Excessive home business area	100	150	-	-	-	-	-	-	-	-	-	-
Home business not enclosed	100	150	-	-	-	-	-	-	-	-	-	-
Prohibited home business activity	100	150	-	-	-	-	350	400	-	-	-	-
Operate home business after hours	100	150	-	-	-	-	-	-	-	-	-	-
Excessive personnel – A, RS or RD zone	100	150	-	-	-	-	-	-	-	-	-	-
Excessive tutorial or personal services	100	150	-	-	-	-	-	-	-	-	-	-
Excessive pet grooming activity	100	150	-	-	-	-	-	-	-	-	-	-
Excessive visits – A, RS, or RD zone	100	150	-	-	-	-	-	-	-	-	-	-
Inadequate parking – A, RS or Rd zone	100	150	-	-	-	-	150	200	-	-	-	-
Excessive personnel – RTh, RRh, RA, CDS or C zone	100	150	-	-	-	-	-	-	-	-	-	-
Home business not enclosed – RTh, RRh, RA, CD or C zone	100	150	-	-	-	-	450	500	-	-	-	-
Prohibited pet grooming/ personal service	100	150	-	-	-	-	-	-	-	-	-	-
Excessive visits – RTh,RRh,RA,Cd or C zone	100	150	-	-	-	-	-	-	-	-	-	-
Bed and breakfast with secondary suite	100	150	-	-	-	-	-	-	-	-	-	-
Child care with secondary suite	100	150	-	-	-	-	-	-	-	-	-	-
Illegal suite – Zone A	200	300	100	150	400 *zone not specified	450	150 *zone not specified	200	400 *zone not specified	450	-	-
Illegal suite – RSI zone	200	300	400	500	-	-	-	-	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Illegal suite – RS2 zone	200	300	400	500	-	-	-	-	-	-	-	-
Illegal suite – RS3 zone	200	300	400	500	-	-	-	-	-	-	-	-
Illegal suite – RS4 zone	200	300	400	500	-	-	-	-	-	-	-	-
Illegal suite – RD zone	200	300	-	-	-	-	-	-	-	-	-	-
Illegal suite – RTh1 zone	200	300	400	500	-	-	-	-	-	-	-	-
Illegal suite – RTh2 zone	200	300	400	500	-	-	-	-	-	-	-	-
Illegal suite – RTh3 zone	200	300	400	500	-	-	-	-	-	-	-	-
Illegal suite – RTh zone	200	300	400	500	-	-	-	-	-	-	-	-
Illegal suite – RA1 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – RA2 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – NC zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal CC zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – LFC zone	200	300	-	-	-	-	-	-	-	-	-	-
Illegal suite- HC zone	200	300	-	-	-	-	-	-	-	-	-	-
Illegal suite – SSC zone	200	300	-	-	-	-	-	-	-	-	-	-
Illegal suite – RC zone	200	300	-	-	-	-	-	-	-	-	-	-
Illegal suite – M1	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – M2 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – M3 zone	200	300	-	-	-	-	-	-	-	-	-	-
Illegal suite – P1 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – P2 Zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – P3 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – P4 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – P5 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD1 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD2 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD3 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD4 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD5 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD6 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD7 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD8 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD9 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD10 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD11 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD12 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD13 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD14 zone	200	300	100	150	-	-	-	-	-	-	-	-

COMPARISON OF MUNICIPALITIES												
DESCRIPTION	PORT COQUITLAM		COQUITLAM		MAPLE RIDGE		NEW WESTMINSTER		DELTA		ABBOTSFORD	
	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine	Discounted Paid within 14 days	Full Fine
Illegal suite – CD15 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD16 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD17 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD18 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD19 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD20 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD21 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD22 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD23 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD24 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD25 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD26 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD27 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD28 zone	200	300	100	150	-	-	-	-	-	-	-	-
Illegal suite – CD29 zone	200	300	100	150	-	-	-	-	-	-	-	-



# CITY OF PORT COQUITLAM

## BYLAW NOTICE ENFORCEMENT BYLAW, 2013

Bylaw No. 3814

---

### ~~A Bylaw respecting the enforcement of bylaw notices.~~

~~Whereas the Local Government Bylaw Notice Enforcement Act, S.B.C. 2003, c. 60, as amended (the "Act"), provides that a local government may deal with the contravention of a bylaw by bylaw notice;~~

~~Now therefore I the Municipal Council of The Corporation of the City of Port Coquitlam, in open meeting assembled, enacts as follows:~~

#### 1. Citation

This Bylaw may be cited for all purposes as the "Bylaw Notice Enforcement Bylaw No. 3814, 2013."

#### 2. Definitions

In this Bylaw, unless the context otherwise requires, each of the following words has the meaning set out below:

**City** means the City of Port Coquitlam;

**Registry** means the Port Coquitlam Bylaw Notice Adjudication Registry established under section 6 of this Bylaw.

Other terms used in this Bylaw have the same meaning as defined terms in the *Act*.

#### 3. Bylaw Contraventions

The bylaw contraventions designated in Schedule "A" may be dealt with by bylaw notice.

#### 4. Penalties

The penalty for a contravention referred to in section 3 is as follows:

- a) subject to paragraphs (b) and (c), is the Penalty set out in column 4 of Schedule "A";
- b) if received by the City within 14 days of the person receiving or being presumed to have received the bylaw notice, is the Discounted Penalty set out in column 3 of Schedule "A"; or
- c) if paid under a compliance agreement, may be reduced as provided under column 6 of Schedule "A".

## 5. Period for Paying a Disputed Notice

- a) A person who receives a Bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice

- (i) pay the penalty, or
  - (ii) request dispute adjudication

by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, or causing it to be delivered or mailed, to the City Hall at 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8 or by leaving it in the City's after-hours mailbox outside City Hall.

- b) A person may pay the indicated penalty more than 14 days after receiving the bylaw notice, in accordance with section 4(a), but no person may dispute the bylaw notice more than 14 days after receiving the bylaw notice.
- c) Pursuant to the requirements of section 25 of the *Act*, where a person was not served personally with a bylaw notice and advises the City that he or she did not receive a copy of the original bylaw notice, the time limit for responding to a bylaw notice under section 5(b) of this Bylaw does not begin to run until a copy of the bylaw notice is redelivered to that person in accordance with the *Act*.

## 6. Bylaw Notice Dispute Adjudication Registry

- a) The Registry is established as a bylaw notice dispute adjudication system in accordance with the *Act* to resolve disputes in relation to bylaw notices.
- b) The civic address of the Registry is 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8.
- c) Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the adjudication system.

## 7. Screening Officers

- a) The position of screening officer is established.
- b) The title of the person acting in the capacity of screening officer will be "Screening Officer".
- c) The following are designated classes of persons that may be appointed as screening officers:
  - (i) Manager of Bylaw Services;
  - (ii) ~~Assistant Manager Bylaw Services;~~ Director of Community Safety & Corporate Support
  - (iii) Bylaw Enforcement Officers & Bylaw Enforcement/Animal Control Officers;
  - (iv) Fire Chief;
  - (v) Deputy Fire Chiefs;

- (vi) Manager Building Permits & Inspections;
- (vii) Chief Building Inspector;
- (viii) Manager Engineering Project & Budgets;
- (ix) Engineering Inspectors;
- (x) Manager of Planning Division;

and Council may appoint screening officers from these classes of persons by name, or office or otherwise.

## **8. Powers and Duties of Screening Officer**

- a) The powers and duties of screening officers are as set out in the *Act*, and include the following:
  - (i) the screening officer must, upon receipt of a request for dispute adjudication from a person against whom a contravention is alleged, advise the person of the bylaw notice adjudication system established by this Bylaw, including, without limitation, advise the person of the action which the screening officer may take pursuant to this section 8 with respect to the bylaw notice and of the opportunity to proceed to dispute adjudication of the bylaw notice;
  - (ii) where requested by the person against whom a contravention is alleged, must communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention and the fee or fees payable in relation to the bylaw notice enforcement process;
  - (iii) may communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the *Act*:
    - (a) the person against whom a contravention is alleged or his or her representative;
    - (b) the officer issuing the Notice;
    - (c) the complainant or his or her representative;
    - (d) the City's staff regarding the disputant's history of bylaw compliance;
  - (iv) review the City's records regarding the disputant's history of bylaw compliance;
  - (v) may prepare and enter into compliance agreements under the *Act* with persons who dispute bylaw notices, including establishing terms and conditions for compliance that the screening officer considers necessary or advisable, including time periods for payment of penalties and compliance with the Bylaw;
  - (vi) may provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in of Schedule "A"; and column 6
  - (vii) may cancel bylaw notices in accordance with the *Act* and City policies and guidelines.
- b) The bylaw contraventions in relation to which a screening officer may enter into compliance agreements are designated in column 6 of Schedule "A".

- c) The maximum term of a compliance agreement is one year.

## **9. Bylaw Enforcement Officers**

Persons acting as any of the following are designated as bylaw enforcement officers for the purposes of this Bylaw and the *Act*:

- a) Members of the Royal Canadian Mounted Police;
- b) Bylaw Enforcement Officers appointed pursuant to the *Community Charter*;
- c) Local Assistants to the Fire Commissioner under section 6 of the *Fire Services Act*;
- d) Manager Bylaw Services, ~~Assistant Manager Bylaw Services~~; Bylaw Enforcement & Bylaw Enforcement/Animal Control Officers; Fire Chief; Deputy Fire Chiefs; Assistant Fire Chiefs; Captain Fire Protective Services; Protective Services Inspector; Fire Prevention Officers; Chief Building Inspectors; Building Inspectors; Plumbing Inspectors; Engineering Inspectors, Engineering Technologist; Property Use Coordinator; Medical Health Officers; Public Health Inspectors.

## **10. Form of Bylaw Notice**

The City may from time to time provide for the form or forms of the bylaw notice, provided that the bylaw notice complies with section 4 of the *Act*.

## **11. Schedules**

The following schedules are attached to and form part of this Bylaw:

- a) Schedule “A” – Designated Bylaw Contraventions and Penalties;
- b) Schedule “B” – Compliance Agreement.

*Read a first time by the Municipal Council this 25<sup>th</sup> day of February, 2013.*

*Read a second time by the Municipal Council this 25<sup>th</sup> day of February, 2013.*

*Read a third time by the Municipal Council this 25<sup>th</sup> day of February, 2013.*

*Adopted by the Municipal Council of the Corporation of the City of Port Coquitlam this 11<sup>th</sup> day of March, 2013.*

G. MOORE  
Mayor

CAROLYN DEAKIN  
Assistant Corporate Officer

## **RECORD OF AMENDMENTS**

<b>BYLAW NO.</b>	<b>AMENDED SECTION</b>	<b>DATE</b>
3840	Schedule "A" - Solid Waste Bylaw 3730 to 3900	2013-06-10
3901	Schedule "A" - Reflect new Bylaw No 3880 & 3900	2015-06-22
3955	Schedule "A" – Penalty Fees	2016-06-13
3966	Schedule "A" – Solid Waste Bylaw	2016-10-11
3980 & 3981	Schedule "A"	2016-12-12
3971	Schedule "A"	2017-02-28
3987	Schedule "A"	2017-03-14
3993	Schedule "A" - Watercourse	2017-06-13
4019	Schedule "A"	2017-06-27
4051	Schedule "A" – Smoking Control	2018-04-24
4058	Schedule "A" – Smoking Control	2018-05-22
4064	Schedule "A" – Boulevard Maintenance	2018-06-12
4065	Schedule "A" – Highway Use	2018-06-12
4096	Schedule "A"	2018-12-11
4104	Schedule "A" – Zoning Bylaw (Cannabis)	2019 02 05
4110	Schedule "A" – Bylaw Enforcement Notice	2019 02 26
4119	Schedule "A" – Suite Rental Business	2019-05-07
4147	Schedule "A" – Tree Bylaw	2019-10-22
4166	Schedule "A" – Solid Waste	2020-03-24
4170	Schedule "A" – Animal Control	2020-04-14
4192	Schedule "A" – Property Standards and Nuisance Abatement	2020-10-28
4198	Schedule "A" – Tree Bylaw	2020-11-24
4217	Schedule "A" – Smoking Control Bylaw	2020-02-09
4222	Schedule "A" – Highway Use Bylaw	2021-03-23
4225	Schedule "A" – Emergency Services Radio Bylaw	2021-03-23



**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Animal Control Bylaw No. 3990</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Dog at Large	8.1	100	150	150	105	225	N/A
Failure to Remove Excrement	8.3	100	150	150	105	225	N/A
Unconfined Dog in Heat	8.4	100	150	150	105	225	N/A
Confined Animal/ Inadequate Ventilation	8.5	100	150	500	N/A	500	N/A
More Than Three Dogs in Off Leash Area	9.3	100	150	150	150	225	N/A
Fail to Secure Dog in Off Leash Area	9.7	100	150	150	150	225	N/A
<u>Chase, injure bite person</u>	<u>10 (a)</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Chase, injure bite animal</u>	<u>10 (b)</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>At large</u>	<u>10 ©</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Damage property</u>	<u>10 (d)</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
Fail to Provide Identification of Aggressive Dog	10.3	200	300	300	150	375	50%
Aggressive Dog Not Secured	10.4	N/A	500	500	N/A	500	N/A
Aggressive Dog at Large/ <u>Not Properly Secured</u>	10.5	N/A	500	500	N/A	500	N/A
Aggressive Dog in Off Leash Area	10.6	N/A	500	500	N/A	500	N/A
Fail to Report Aggressive Dog at Large	10.8	N/A	500	500	N/A	500	N/A
Fail to Report Transfer of Aggressive Dog	10.9	N/A	500	500	N/A	500	N/A
Aggressive Dog No Muzzle	10.12	N/A	500	500	N/A	500	N/A
Fail to Post/Maintain Dangerous Dog Sign	11.3	N/A	500	500	N/A	500	N/A
Fail to Report Transfer of Dangerous Dog	11.6	N/A	500	500	N/A	500	N/A
Fail to Mark Dangerous Dog With Identification	11.7	N/A	500	500	N/A	500	N/A
Dangerous Dog Not Secured	11.8	N/A	500	500	N/A	500	N/A

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Animal Control Bylaw No. 3990</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Dangerous Dog No Muzzle	11.9	N/A	500	500	N/A	500	N/A
Dangerous Dog at Large	11.10	N/A	500	500	N/A	500	N/A
Dangerous Dog With Minor	11.14	N/A	500	500	N/A	500	N/A
Fail to Report Dangerous Dog At Large	11.15	N/A	500	500	N/A	500	N/A
Dangerous Dog in Off Leash Area	11.16	N/A	500	500	N/A	500	N/A
Unlicensed Dog	12.1	100	150	150	105	225	50%
No Licence Tag	12.3	50	75	100	70	175	50%
More Than Three Dogs	13.2	100	150	150	105	225	50%
Unpermitted Kennel	13.3	100	150	250	175	325	N/A
Farm Animal in a Residential Zone	15.1	100	150	150	115	225	50%
Farm Animal at Large	15.2	100	150	150	105	225	N/A
Keep Venomous Snake	16.1 (a)	200	300	300	210	375	N/A
Keep More Than Four Snakes	16.1 (b)	100	150	150	105	225	50%
Keep More Than Four Rodents	16.1 (c)	100	150	150	105	225	50%
<del>Prohibited use in cannabis establishment</del>	<del>11.6(d)</del>	<del>100</del>	<del>150</del>		<del>105</del>	<del>105</del>	N/A

(1) Where compliance agreement entered in Accordance With section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Boulevard Maintenance Bylaw No. 3965</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Failure to Remove Snow or Ice	4	100	150	150	105	225	N/A
Failure to remove rubbish from sidewalk	5 (a)	100	150	150	105	225	N/A
Failure to remove rubbish from Boulevard	5 (b)	100	150	150	105	225	N/A
Construct fence/wall/structure on Boulevard	7 (a)	100	150	200	140	225	50%
Erect signage on Boulevard	7 (b)	100	150	150	105	225	50%
Plant tree/ hedge /bush/shrub on Boulevard	7 (c)	100	150	150	105	225	50%
Obstruct Boulevard	7 (d)	100	150	150	105	225	N/A
Place/install impervious surface	7 (e)	150	200	400	280	475	50%
Interfere with access to Utilities	7 (f)	100	150	300	210	375	N/A
Obstruct sightlines	7 (g)	100	150	150	105	225	N/A
Damage Boulevard	7 (h)	100	150	200	140	275	N/A
Fail to Dispose of Vegetation/ Rubbish on Boulevard	7 (i)	100	150	150	105	225	N/A
Cut down Tree	7 (j)	200	300	500	N/A	500	N/A
Altering natural grade/effect drainage	7 (k)	100	150	200	140	275	N/A
Failure to Trim Grassland	9 (c)	100	150	150	105	225	50%
Material on sidewalk/highway	9 (e)	100	150	150	105	225	50%
Failure to Maintain Ditch/ Obstruct Ditch Crossing	12	100	150	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Building and Plumbing Bylaw No. 3710</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Construction without building permit	6.1	100	150	500	N/A	500	50%
Occupancy contrary to notice or permit	6.2	100	150	500	N/A	500	50%
Construction contrary to plans	6.5	100	150	500	N/A	500	N/A
<u>Failure to allow inspection</u>	<u>17.1</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
Failure to obtain inspection	17.2	100	150	250	175	325	N/A
Unlawful disposal of pool water	21.2	100	150	400	280	475	N/A
Improper Maintenance of pool fence	21.5	100	150	500	500	500	50%
Moving Building without permit	23.1	100	150	250	175	325	N/A
<u>Failure to provide test / backflow</u>	<u>25.1</u>	<u>N/A</u>	<u>N/A</u>	<u>250</u>	<u>175</u>	<u>325</u>	<u>N/A</u>
Fail to Comply Stop Work order	26.3	200	300	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Business Bylaw No. 3725</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
No Business licence	3 (a)	100	150	500	N/A	500	50%
No separate licence for each premise	3 (c)	100	150	150	105	225	50%
Failure to permit inspection	7	100	150	350	245	425	50%
Failure to post licence	17	100	150	150	105	225	N/A
Prohibited Business Activity	18	100	150	500	N/A	500	N/A
Failure to display/unit address	31	100	150	300	210	375	N/A
Unsolicited visits	35	100	150	150	105	225	N/A
Failure to provide Sub-Trade List	36	100	150	150	105	225	50%
Evict tenant without relocating	42.1	500	500	500	N/A	500	N/A
Continuing failure to relocate tenant	42.2	500	500	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance to Section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Controlled Substance Nuisance Bylaw No. 3972</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNT ED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Controlled substance property	3.1	N/A	500	500	N/A	500	N/A
Accumulated noxious materials	3.2 (a)	N/A	500	500	N/A	500	N/A
Store dangerous goods	3.2 (b)	N/A	500	500	N/A	500	N/A
Tamper with meter	3.3 (a)	N/A	500	500	N/A	500	N/A
Bypass Meter	3.3 (b)	N/A	500	500	N/A	500	N/A
Illegal Use of water	3.4	N/A	500	500	N/A	500	N/A
Tamper with seal	3.5	N/A	500	500	N/A	500	N/A
Alter building	3.6	N/A	500	500	N/A	500	N/A
Install trap	3.7	N/A	500	500	N/A	500	N/A
Obstruct exit	3.8	N/A	500	500	N/A	500	N/A
Remove fire stopping	3.9	N/A	500	500	N/A	500	N/A
Illegal exhaust vents	3.10	N/A	500	500	N/A	500	N/A
Mould/fungus	3.11	N/A	500	500	N/A	500	N/A
Nuisance of odour/fumes	3.12	N/A	500	500	N/A	500	N/A
Occupy with illegal utility	3.13 (a)	N/A	500	500	N/A	500	N/A
Occupy with illegal vents	3.13 (b)	N/A	500	500	N/A	500	N/A
Occupy with dangerous goods	3.13 (c)	N/A	500	500	N/A	500	N/A
Occupy with trap	3.13 (d)	N/A	500	500	N/A	500	N/A
Occupy with obstructed exit	3.13 (e)	N/A	500	500	N/A	500	N/A
Occupy with fire stopping removed	3.13 (f)	N/A	500	500	N/A	500	N/A
Occupy with mould/fungus	3.15 (a)	N/A	500	500	N/A	500	N/A
Occupy with nuisance	3.15 (b)	N/A	500	500	N/A	500	N/A



**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Controlled Substance Nuisance Bylaw No. 3972</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNT ED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Occupy with accumulated materials	3.15 (c)	N/A	500	500	N/A	500	N/A
Occupy with noxious/ offensive trade	3.15 (d)	N/A	500	500	N/A	500	N/A
Failure to report	3.16	N/A	500	500	N/A	500	N/A
Obstruct inspector	4.2	N/A	500	500	N/A	500	N/A
Illegal re-occupancy	7.2	N/A	500	500	N/A	500	N/A
Interfere with posting	7.3 (a)	N/A	500	500	N/A	500	N/A
Alter notice	7.3 (b)	N/A	500	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Drinking Water Conservation Plan Bylaw No. 4045</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Unauthorized watering – Stage 1	1 (1.1)	75	100	100	70	175	N/A
Unauthorized watering - Stage 2	1 (2.1)	100	150	150	105	225	N/A
Unauthorized watering – Stage 3	1 (3.1)	200	300	300	N/A	375	N/A
Unauthorized watering – Stage 4	1 (4.1)	300	450	450	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Election Signs Bylaw No. 3810</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
<b><i>Public Property</i></b>							
Incorrect location	4 (a)	100	150	150	105	225	N/A
More than one sign	4 (b)	100	150	150	105	225	N/A
Sign before 30 days	4 (c)	100	150	150	105	225	N/A
Sign too large	4 (d)	100	150	150	105	225	N/A
Sign with more than two faces	4 (e)	100	150	150	105	225	N/A
Double signs not parallel	4 (f)	100	150	150	105	225	N/A
Sign attached without permission	4 (g)	100	150	150	105	225	N/A
Sign within 100 m of a polling station	4 (h)	100	150	150	105	225	N/A
Sign too high	4 (i)	100	150	150	105	225	N/A
Illuminated sign	4 (j)	100	150	150	105	225	N/A
Unsightly sign	4 (k)	100	150	150	105	225	N/A
Sign within 1 m of fire hydrant	4 (l)	100	150	150	105	225	N/A
Unsafe sign placement	4 (m)	100	150	150	105	225	N/A
Obstruct or simulate traffic control device	4 (n)	100	150	150	105	225	N/A
Unauthorized sound truck	4 (o)	100	150	150	105	225	N/A
Sign attached to City fixture	4 (p)	100	150	150	105	225	N/A
Sign not removed	4 (q)	100	150	150	105	225	N/A
<b><i>Private Property</i></b>							
Sign on boulevard	5 (b)	100	150	150	105	225	N/A
Sign before 30 days	5 (c)	100	150	150	105	225	N/A
Sign too large	5 (d)	100	150	150	105	225	N/A
Sign with more than two faces	5 (e)	100	150	150	105	225	N/A

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Election Signs Bylaw No. 3810</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Double signs not parallel	5 (f)	100	150	150	105	225	N/A
Sign attached without permission	5 (g)	100	150	150	105	225	N/A
Sign within 100 m of a polling station	5 (h)	100	150	150	105	225	N/A
Sign too high	5 (i)	100	150	150	105	225	N/A
Illuminated sign	5 (j)	100	150	150	105	225	N/A
Unsightly sign	5 (k)	100	150	150	105	225	N/A
Sign within 1 m of fire hydrant	5 (l)	100	150	150	105	225	N/A
Unsafe sign placement	5 (m)	100	150	150	105	225	N/A
Obstruct or simulate traffic control device	5 (n)	100	150	150	105	225	N/A
Unauthorized sound truck	5 (o)	100	150	150	105	225	N/A
Sign not removed	5 (p)	100	150	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

Emergency Services Radio Bylaw No. 4210							
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to meet requirements of a radio communication support system	4.1	N/A	500	500	350	500	N/A
Inadequate Radio frequency range not supported by the Fire Department	4.1.6	350	500	500	350	500	N/A
Amplification system does not meet Industry Canada standards	4.25	350	500	500	350	500	N/A
Unapproved Amplification system not approved	5.1	N/A	500	500	350	500	N/A
Failure to provide an annual ISED license annual license from ISED	5.2.6	N/A	500	500	350	500	N/A
Failure to verify/ and maintain compliance	6.1	350	300	500	210	375	N/A
Failure to provide acceptable communication	6.1.7	350	500	500	350	500	N/A
Failure to provide an annual system test	6.2.1	N/A	500	500	350	500	N/A
Failure to provide qualified testing personnel/ and equipment	6.3.1	350	500	500	350	500	N/A
Failure to meet the requirement of a permit	8.1	N/A	500	500	350	500	N/A
Failure to permit entry	9.2	N/A	500	500	350	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>Fire and Emergency Services Bylaw No. 3880</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
No smoke alarm on premises	2.3	100	200	300	210	375	N/A
Enter prescribed boundaries at an Incident	3.7 (d)	100	150	250	175	325	N/A
Impede, obstruct or hinder a Member	3.7 (f)	100	150	300	210	375	N/A
Drive vehicle over equipment	3.7 (g)	100	150	500	N/A	500	N/A
Sprinkler System Operation in a Demolition property	3.8	100	150	500	N/A	500	N/A
Accumulation of combustible/growth/waste/rubbish	4.1	100	150	150	105	225	N/A
Fail to remove daily combustibles	4.2	100	150	150	105	225	N/A
Fail to provide storage container	4.3	100	150	150	105	225	N/A
Fail to maintain fire doors/separations	4.5	N/A	500	500	N/A	500	N/A
Excessive storage of flammable/combustible liquids	4.6	N/A	500	500	N/A	500	N/A
Fail to provide approved container or proper placement	4.7	100	150	150	105	225	N/A
Fail to post adequate no smoking signs	4.8	100	150	150	105	225	N/A
Cleaning with combustible/flammable liquids	4.9	N/A	500	500	N/A	500	N/A
Fail to remove fuel prior to adjusting fuel tank	4.10	100	150	500	N/A	500	N/A
Fail to provide approved portable fire extinguisher	4.11	N/A	500	500	350	500	N/A
Fail to provide trained employed person(s)	4.12	N/A	500	500	350	500	N/A
Too many tires	4.13 (a)(i)	N/A	500	500	350	500	N/A
No fence for outdoor fires	4.13 (b)	N/A	500	500	350	500	N/A
Unlawful burning	5.1	N/A	500	500	N/A	500	N/A
Fail to comply with burning permit conditions	5.3 (c)	N/A	500	500	N/A	500	N/A
Burn unlawful materials	5.3 (d)	N/A	500	500	N/A	500	N/A
Fail to place competent person in charge	5.3 (e)	N/A	500	500	N/A	500	N/A
Sell Low Hazard Fireworks	6.1 (a)(i)	200	300	300	N/A	375	N/A
Sell High Hazard Fireworks	6.1 (a)(ii)	200	300	300	N/A	375	N/A
Sell Firecrackers	6.1 (a)(iii)	200	300	500	N/A	500	N/A
Unlawful use of fireworks	6.4	200	300	300	N/A	375	N/A
Set off Low hazard Fireworks without a permit	6.1 (b)(i)	200	300	500	N/A	375	N/A



**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Fire and Emergency Services Bylaw No. 3880</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Set off High Hazard Fireworks without a permit	6.1 (b)(ii)	200	300	500	N/A	500	N/A
Set off Firecrackers without a permit	6.1 (b)(iii)	200	300	300	N/A	300	N/A
Light unpermitted Fireworks	6.7 (b)	N/A	500	500	N/A	500	N/A
Light Fireworks contrary to permit	6.7 (c)	N/A	500	500	N/A	500	N/A
Light Fireworks contrary to Fire Safety Plan	6.7 (d)	N/A	500	500	N/A	500	N/A
Fail to supervise	6.7 (e)	N/A	500	500	N/A	500	N/A
Fail to ensure lawful handling of Fireworks	6.7 (f)	N/A	500	500	N/A	500	N/A
Obstruction of Fire Chief or Officer	8.3	N/A	500	500	N/A	500	N/A
Fail to provide information	8.4	100	150	500	N/A	500	N/A
Provide false information	8.5	100	150	500	N/A	500	N/A
Fail to submit Fire Safety Plan	11.1	200	300	300	210	375	50%
Fail to address property	11.2	200	300	300	210	375	50%
Fail to maintain and test fire alarm and sprinkler systems	12.1	N/A	500	500	350	500	N/A
Fail to retain records of fire alarm and sprinkler systems	12.2	N/A	500	500	N/A	500	N/A
Fail to correct deficiencies immediately	12.3	N/A	500	500	N/A	500	N/A
Obstruction within one (1) meter of a Fire Hydrant	13.1 (a)	N/A	500	500	N/A	500	N/A
Attach item to hydrant or standpipe	13.1 (b)	N/A	500	500	N/A	500	N/A
Parking within five (5) metres of a Fire Hydrant	13.1 (e)	100	150	150	105	225	N/A
Fails to meet Private Hydrant standards	13.2 (a)	N/A	500	500	N/A	500	N/A
Fail to inspect Hydrant	13.2 (b)	N/A	500	500	N/A	500	N/A
Fail to maintain Hydrant	13.2 (c)	N/A	500	500	N/A	500	N/A
Fail to notify Fire Department	13.2 (d)	N/A	500	500	N/A	500	N/A
Interference with fire hose line	13.3	N/A	500	500	N/A	500	N/A
Obstructed building access routes	14.1	N/A	500	500	N/A	500	N/A
Obstructed access during construction	14.2	N/A	500	500	N/A	500	N/A
Fail to gain approval for Fire lane gates or access routes	14.3	N/A	500	500	N/A	500	N/A
Fail to provide “No Parking Fire Lane” signs(s)	14.4	N/A	500	500	N/A	500	N/A
Unpermitted fuel tank	15.1	N/A	500	500	N/A	500	N/A

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

Fire and Emergency Services Bylaw No. 3880							
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Cover tank without approval	15.3	N/A	500	500	N/A	500	N/A
Store flammable products in underground parkades	17.1	N/A	500	500	N/A	500	N/A
Unauthorized alteration of exit doors	17.2	N/A	500	500	N/A	500	N/A
Unauthorized installation of locking devices	17.3	N/A	500	500	N/A	500	N/A
Remove/deface/alter posted notices	18.3	N/A	500	500	N/A	500	N/A
Impersonate member of the Department	18.4	N/A	500	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

Firearms Bylaw No. 1220							
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
<a href="#">Discharge firearm</a>	<a href="#">1 (a)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">N/A</a>
<a href="#">Discharge bow and arrow</a>	<a href="#">1 (b)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">N/A</a>

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>Highway Use Bylaw, 2018, No. 4033</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>1</sup></b>
Disobey traffic control device	12	125	175	200	160	275	N/A
Illegal traffic control device	17	25	40	200	160	275	N/A
Interference with a traffic control device	18	25	40	200	160	275	N/A
Fail to use crosswalk	19	25	40	80	56	155	N/A
Fail to yield to motor vehicle	20	25	40	80	56	155	N/A
Fail to use right half of crosswalk	21	25	40	80	56	155	N/A
Standing on highway soliciting ride	22	25	40	80	56	155	N/A
Fail to yield to emergency	23	75	100	150	105	225	N/A
Pedestrian obstructing traffic	24	25	40	80	56	155	N/A
Crossing contrary to traffic control devices	25	25	40	80	56	155	N/A
Obstruct free passage of pedestrians	26	25	40	80	56	155	N/A
Congregate obstructing passage	27	25	40	80	56	155	N/A
Drive/herd animals on highway	28	25	40	80	56	155	N/A
Drive on sidewalk/boulevard	29 (1)	125	175	180	126	255	N/A
Failure to yield to pedestrian in crosswalk	29 (2)	125	175	180	126	255	N/A
Failure to stop for a school bus	29 (3)	150	250	250	175	325	N/A
Operate contrary to MVA or MVA regulations	29 (4)	150	250	250	175	325	N/A
Littering on highway	30	75	100	100	70	175	N/A
Operate Class 2 vehicle on restricted highway	32	150	250	250	175	325	N/A
Operate Class 2 vehicle in unlawful location	33 (2)	150	250	250	175	325	N/A
No commercial transport permit	35 (1)	100	150	150	105	225	N/A

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

Highway Use Bylaw, 2018, No. 4033							
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
No valid permit	35 (2)	100	150	150	105	225	N/A
Use of engine brakes	37	400	500	500	N/A	500	N/A
Stop where prohibited	39 (1) i	25	40	100	70	175	N/A
Stop where restricted	39 (1) ii	25	40	80	56	155	N/A
Stop contrary to traffic control device	39 (1) iv	25	40	80	56	155	N/A
Stopped on sidewalk/boulevard	39 (1) (2)	25	40	80	56	155	N/A
Stop within 6 m of flashing beacon/stop sign	39 (1) (3)	25	40	80	56	155	N/A
Stop within 6 m of intersection/crosswalk	39 (1) (4)	25	40	80	N/A	155	N/A
Stop/impede/reduce traffic flow or sightlines	39 (1) (5)	25	40	80	N/A	155	N/A
Stop within 5 m of fire hydrant	39 (1) (6)	25	40	150	N/A	225	N/A
Stop in/within 1 m of driveway/ 5 m multifamily	39 (1) (7)	25	40	80	56	155	N/A
Stop facing wrong way	39 (1) (8)	25	40	80	56	155	N/A
Stop alongside motor vehicle	39 (1) (9)	25	40	80	56	155	N/A
Stop within 6 m of firehall entrance	39 (1) (10)	25	40	80	N/A	155	N/A
Stop within 6 m of school entrance	39 (1) (11)	75	100	80	N/A	155	N/A
Stop within 6 m to entrance/exit of playground/park	39 (1) (12)	25	40	80	N/A	155	N/A
Stop within 5 m of mailbox	39 (1) (13)	25	40	80	56	155	N/A
Stop in lane	39 (1) (14)	25	40	80	56	155	N/A
Stop on bridge	39 (1) (15)	25	40	150	105	225	N/A
Prohibited Vehicle on City street	39 (1) (16)	100	150	150	N/A	225	N/A
Stop within 15 m of railway crossing	39 (1) (17)	25	40	150	N/A	225	N/A
Stop on highway prohibited use	39 (1) (18) i	25	40	150	105	225	N/A

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

**Highway Use Bylaw, 2018, No. 4033**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Stop for selling vehicle on highway	39 (1) (18) ii	100	150	150	105	225	N/A
Stop for selling on highway	39 (1) (18) iii	100	150	150	105	225	N/A
Stop on narrow highway	39 (1) (19)	100	150	150	105	225	N/A
Overtime parking	39 (1) (20)	25	40	80	56	155	N/A
Stop against yellow curb	39 (1) (21)	25	40	80	56	155	N/A
No plates / expired plates or validation	39 (1) (22)	75	150	150	105	225	N/A
Stop outside of lines	39 (1) (23)	75	100	100	70	175	N/A
Stop in fire/bus lane	39 (1) (24)	75	100	100	N/A	175	N/A
Stop not parallel to curb	39 (1) (25)	25	40	100	70	175	N/A
Stop on highway over 48 hours	39 (1) (26)	25	40	100	70	175	N/A
Park where restricted in City parking facility	39 (1) (27)	25	40	100	70	175	N/A
Move vehicle to avoid time parking restrictions	39 (2)	25	40	100	70	175	N/A
Use vehicle as a dwelling	39 (3)	25	40	100	70	175	N/A
Park where prohibited	40 (1)	25	40	100	70	175	N/A
Park where restricted	40 (2)	25	40	100	70	175	N/A
Park where prohibited in school zone	40 (3)	75	100	150	N/A	225	N/A
Park where restricted in school zone	40 (4)	75	100	150	N/A	225	N/A
Prohibited vehicles on City street	41	100	150	150	N/A	225	N/A
Park trailer without reflective tape	42	100	150	150	N/A	225	N/A
Unhitched trailer on City street	43	100	150	150	N/A	225	N/A
Parked incorrect angle	45	25	40	100	70	175	N/A
Stop without safety requirements	46	25	40	100	70	175	N/A



**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

**Highway Use Bylaw, 2018, No. 4033**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Stop in passenger loading zone	47 (2)	25	40	100	70	175	N/A
Stop in loading zone	47 (3)	25	40	100	70	175	N/A
Disabled permit not displayed	50 (2) i	75	100	100	70	175	N/A
Stop in disabled persons area	50 (2) ii	75	100	100	70	175	N/A
Obstruction of firefighting vehicle	53 (1)	75	100	300	N/A	375	N/A
Obstruction of traffic by motor vehicle	53 (2)	75	100	100	70	175	N/A
Obstruction of road end by motor vehicle	53 (3)	50	75	100	70	175	N/A
Obstruction of road work	53 (4)	50	75	80	56	155	N/A
Improper display of permit	54 (3) i	75	100	80	56	155	N/A
Park where restricted contrary to permit	54 (3) ii	75	100	80	56	155	N/A
Operate cycle in unsafe manner	62	75	100	80	56	155	N/A
Operate cycle contrary to duties	63	75	100	80	56	155	N/A
Damage highway tree/timber	64 (1)	100	150	500	N/A	500	N/A
Alter highway level	64 (2)	100	150	500	N/A	500	N/A
Place/construct/ maintain encroachment on highway	64 (3)	100	150	150	N/A	225	N/A
Dig up/remove part of highway	64 (4)	100	150	500	N/A	500	N/A
Construction on highway	64 (6)	100	150	500	N/A	500	N/A
Encumber/obstruct/ encroach highway	64 (7)	100	150	150	105	225	N/A
Install/operate minor excavation on highway	64 (8)	100	150	500	N/A	500	N/A
Obstruct Officers in line of duty	64 (9) a	100	150	500	N/A	500	N/A
Obstruct school patrol	64 (9) b	100	150	300	N/A	375	N/A
Obstruct emergency/utility/City vehicles	64 (9) c	100	150	500	N/A	500	N/A

**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

**Highway Use Bylaw, 2018, No. 4033**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
No permit/lane closure	66 (1)	100	150	250	N/A	325	N/A
No permit/highway use	66 (2)	100	150	150	N/A	225	N/A
No permit/highway encroachment	66 (3)	100	150	150	N/A	225	N/A
Accident debris on highway	77 (2)	75	100	150	105	225	N/A
Unmarked excavation site	77 (3)	100	150	500	N/A	500	N/A
Placement of fuel/lumber/merchandise/chattel/ware on highway	77 (4)	100	150	300	N/A	375	N/A
Incorrect/fail to address	77 (6)	100	150	300	N/A	375	N/A
Damage tree/shrub/plant/bush hedge	77 (7) i	100	150	500	N/A	500	N/A
Damage fence on highway	77 (7) ii	100	150	300	210	375	N/A
Damage lighting on highway	77 (7) iii	100	150	300	210	375	N/A
Damage traffic control device	77 (7) iv	100	150	300	210	375	N/A
Illegal sign	77 (8)	100	150	150	N/A	225	N/A
Mark/imprint/deface highway structure	77 (9)	100	150	150	N/A	225	N/A
Impede/obstruct drainage/ditch	77 (10)	100	150	150	N/A	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

Nature Area Regulation Bylaw No. 1433							
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Deposit Compost/Refuse	3 (a)	100	150	500	N/A	500	N/A
Damage Tree/Plant	3 (d)	100	150	500	N/A	500	N/A
Damage/Deface City Property	3 (f)	100	150	500	N/A	500	N/A
Start Fire	3 (g)	100	150	500	N/A	500	N/A
Permit Animal at Large	3 (h)	100	150	500	N/A	500	N/A
Tease/Molest/Injure Animal	3 (j)	100	150	500	N/A	500	N/A
Vending in Nature Area	4	100	150	150	105	225	N/A
Erect/Place Building/Structure	6	100	150	500	N/A	500	N/A
Excavation/Removal of Earth	7 (a)	100	150	500	N/A	500	N/A
Maintain Landscaped Area	7 (b)	100	150	150	105	225	N/A
Unlawful Assembly	8	100	150	150	105	225	N/A
Operate Motor Vehicle in Nature Area	12	100	150	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

Noise Control Bylaw No. 2891							
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Noise which disturbs	3	100	150	300	210	375	N/A
Animal noise which disturbs	4	100	150	300	210	375	N/A
Animal noise after hours	5 (a)	200	300	350	245	425	N/A
Amplified music/speech after hours	5 (b)	200	300	350	245	425	N/A
Heat Pump noise	5 (c)(i)	100	150	300	210	375	N/A
Heat Pump noise after hours	5 (c)(ii)	200	300	350	245	425	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

Parking and Development Management Bylaw No. 4078							
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
<u>No off-street parking space</u>	<u>8</u>	<u>N/A</u>	<u>N/A</u>	<u>200</u>	<u>140</u>	<u>275</u>	<u>N/A</u>
<u>Unauthorized use of off-street parking space</u>	<u>10.1</u>	<u>N/A</u>	<u>N/A</u>	<u>200</u>	<u>140</u>	<u>275</u>	<u>N/A</u>
<u>No provided/authorized use of off-street loading space</u>	<u>14</u>	<u>N/A</u>	<u>N/A</u>	<u>200</u>	<u>140</u>	<u>275</u>	<u>N/A</u>

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Parks &amp; Facilities Regulation Bylaw No. 3421</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Obstructing police officer or employee	4.2	150	225	500	N/A	500	N/A
Entering after hours	7.2	150	225	225	N/A	300	N/A
Entering restricted area	8.1	150	225	225	N/A	300	N/A
Unauthorized liquor	8.2	150	225	225	N/A	300	N/A
Damage or vandalism	8.5	150	225	500	N/A	500	N/A
Unauthorized disposal	8.6	150	225	300	N/A	500	N/A
Unauthorized encroachment	8.9	150	225	300	N/A	375	N/A
<u>Protection of wildlife</u>	<u>8.10</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
Unauthorized advertising	8.16 (a)	150	225	225	N/A	300	N/A
Unauthorized business	8.16 (b)	150	225	225	N/A	300	N/A
Failure to dispose animal waste	8.19	150	225	225	N/A	300	N/A
<u>Failure to abide by posted condition</u>	<u>8.21</u>	<u>N/A</u>	<u>N/A</u>	<u>225</u>	<u>N/A</u>	<u>300</u>	<u>N/A</u>
<u>No remote controlled or other powered devices</u>	<u>9.10</u>	<u>N/A</u>	<u>N/A</u>	<u>225</u>	<u>N/A</u>	<u>300</u>	<u>N/A</u>
<u>Prohibited activity</u>	<u>10.1</u>	<u>N/A</u>	<u>N/A</u>	<u>225</u>	<u>N/A</u>	<u>300</u>	<u>N/A</u>
<u>Operate vehicle in park/facility</u>	<u>10.1 (b)</u>	<u>N/A</u>	<u>N/A</u>	<u>225</u>	<u>N/A</u>	<u>300</u>	<u>N/A</u>

(1) Where Compliance Agreement Entered in accordance with section 8 (a)(v) of this bylaw.



**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>Pesticide Use Control Bylaw No. 3767</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Use Pesticide	3	100	150	300	N/A	300	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Property Standards and Nuisance Abatement Bylaw No. 4190</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>1</sup></b>
Nuisance at law	4.1	200	250	250	175	325	N/A
Act which unreasonably interferes	4.2	400	500	500	N/A	500	N/A
Offence under CDSA, CCC, LCLA	4.3	400	500	500	N/A	500	N/A
Lighting which creates nuisance	5.1	125	250	250	175	325	N/A
Storage of material	6.1 (a)	200	250	250	175	325	N/A
Storage of vehicle	6.1 (b)	200	250	250	175	325	N/A
Over height ground cover	6.1 (c)	200	250	250	175	325	N/A
Dilapidated building	6.1 (d)	200	250	250	175	325	N/A
Accumulated materials	6.1 (e)	200	250	250	175	325	N/A
Dilapidated fence	6.1 (f)	200	250	250	175	325	N/A
Noxious weeds	6.1 (g)	200	250	250	175	325	N/A
Piles of natural material	6.1 (h)	200	250	250	175	325	N/A
Graffiti	6.1 (i)	200	250	250	175	325	N/A
Water collection	6.1 (j)	200	250	250	175	325	N/A
Noise which disturbs	7.1	200	300	250	210	375	N/A
Noise from device which disturbs	7.2	200	300	250	210	375	N/A
Obstruct Officer	13.3	250	500	500	N/A	500	N/A
Provide false information to Officer	13.4	250	500	500	N/A	500	N/A

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Scrap Metal Dealer Bylaw No. 3740</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENLTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Failure to maintain goods register	5 (a)-(d)	N/A	500	500	N/A	500	N/A
Failure to maintain seller register	9 (a)-(c)	N/A	500	500	N/A	500	N/A
Failure to produce goods register	12 (a)-(b)	N/A	500	500	N/A	500	N/A
Offsite transaction	16 (a)	N/A	500	500	N/A	500	N/A
After hours transaction	16 (b)	N/A	500	500	N/A	500	N/A
Accept metal with obliterated serial number	16 (c)	N/A	500	500	N/A	500	N/A
Transaction with person under 18	16 (d)(i)	N/A	500	500	N/A	500	N/A
Transaction with intoxicated person	16 (d)-(ii)	N/A	500	500	N/A	500	N/A
Alter or dispose of scrap metal within 7 days	17 (b)-(c)	N/A	500	500	N/A	500	N/A
Transaction with unauthorized person	19 (a)-(b)	N/A	500	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Second Hand Dealer Bylaw No. 3774</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Failure to maintain goods register	3	N/A	500	500	N/A	500	N/A
Failure to transmit goods register	5 (c)	N/A	500	500	N/A	500	N/A
Failure to maintain seller register	7	N/A	500	500	N/A	500	N/A
Failure to produce goods register	12 (a)-(b)	N/A	500	500	N/A	500	N/A
Refuse inspection	12 (d)	N/A	500	500	N/A	500	N/A
Offsite transaction	16 (a)	N/A	500	500	N/A	500	N/A
After hours transaction	16 (b)	N/A	500	500	N/A	500	N/A
Obliterated serial number	19 (c)	N/A	500	500	N/A	500	N/A
Transaction with person under 18	16 (d)(ii)	N/A	500	500	N/A	500	N/A
Transaction with intoxicated person	16 (d)(ii)	N/A	500	500	N/A	500	N/A
Alter or dispose of goods within 7 days	17 (b)-(c)	N/A	500	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

Sign Bylaw No. 2638							
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unlawful sign	2.1(1)	100	150	150	105	175	N/A
Failure to maintain sign	2.4 (2)	100	150	150	105	175	N/A
Prohibited sign in public place	2.9	100	150	150	105	175	N/A
Unauthorized sign in public place	2.12 (1)	100	150	150	105	175	N/A
Failure to remove sign	2.13 (1)	100	150	150	105	175	N/A
Failure to remove temporary sign	2.13 (2)	100	150	150	105	175	N/A
Prohibited sign	3.1	100	150	150	105	175	N/A
Excessive real estate signs	6.3 (7) (a)	100	150	150	105	175	N/A
Excessive real estate signs	6.3 (7) (b)	100	150	150	105	175	N/A
Oversize real estate sign	6.3 (7) (c)	100	150	150	105	175	N/A
Window sign in residential area	6.3 (8) (a)	100	150	150	105	175	N/A
Excessive window signs	6.3 (8) (b)	100	150	150	105	175	N/A
Oversize window sign	6.3 (8) (c)	100	150	150	105	175	N/A
Excessive development signs	6.3 (9) (a)	100	150	150	105	175	N/A
Excessive development signs	6.3 (9) (b)	100	150	150	105	175	N/A
Oversize development sign	6.3 (9) (c)	100	150	150	105	175	N/A
Over height development sign	6.3 (9) (d)	100	150	150	105	175	N/A
Failure to remove development sign	6.3 (9) (e)	100	150	150	105	175	N/A
Failure to obtain a sign permit	6.1	100	150	150	105	175	N/A
Failure to request inspection	6.9 (2)	100	150	150	105	175	N/A
Failure to request inspection	6.9 (3)	100	150	150	105	175	N/A

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Smoking Control Bylaw No. 4037</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Smoke within 7.5 metres of an entrance	4.1	200	250	250	175	325	N/A
Smoke within 7.5 metres of a transit stop	4.2	200	250	250	175	325	N/A
Smoke in any City park or public space	4.3	200	250	250	175	325	N/A
Smoke on any City street as part of an event	4.4	200	250	250	175	325	N/A
Smoke in a customer service area	4.5	200	250	250	175	325	N/A
Smoke in a place of assembly	4.6	200	250	250	175	325	N/A
Smoke outdoors where prohibited by sign	4.7	200	250	250	175	325	N/A
Smoke in a passenger directed vehicle	4.8	200	250	250	175	325	N/A
Smoke in vehicle with minor occupant	4.9	200	250	250	175	325	N/A
Smoke within 7.5 metres of a crosswalk	4.10	200	250	250	175	325	N/A
Failure to produce ID	6.5	250	500	500	N/A	500	N/A
Obstruction of an Officer	6.6	250	500	500	N/A	500	N/A
Failure to extinguish	6.7	200	250	250	175	325	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.



**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Soil Removal and Deposit Bylaw No. 3331</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
<a href="#">Remove or deposit soil</a>	<a href="#">5 (9)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">N/A</a>
<a href="#">Deposit wood waste</a>	<a href="#">5 (2)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">N/A</a>
<a href="#">Deposit other material</a>	<a href="#">5 (3)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">N/A</a>
<a href="#">Failure to adhere to permit</a>	<a href="#">6</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">N/A</a>
<a href="#">Failure to attain registered professional</a>	<a href="#">9 (2)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">500</a>	<a href="#">500</a>	<a href="#">N/A</a>
<a href="#">Refuse entry/inspection</a>	<a href="#">14 (1)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">500</a>	<a href="#">500</a>	<a href="#">N/A</a>

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>Solid Waste Bylaw No. 3900</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Contaminants in recycling cart	6.1 (a)	250	300	300	210	375	N/A
Contaminants in green waste cart	6.1 (b)	250	300	300	210	375	N/A
Contaminants in garbage cart	6.1 (c)	250	300	300	210	375	N/A
Unlocked City container	6.1 (f)	450	500	500	N/A	500	N/A
Unpermitted private container	6.3 (a)	100	150	150	105	225	N/A
Unlocked private container	6.3 (b)	450	500	500	N/A	500	N/A
Unsecured wildlife attractants	6.4	450	500	500	N/A	500	N/A
Container set out when prohibited	8.1 (b)	100	150	150	105	225	N/A
Fail to unlatch container	8.1 (d)	50	75	100	70	175	N/A
Failure to secure container after collection	8.1 (e)	100	150	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>Tree Bylaw No. 4108</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
<b><i>Tree other than a significant or heritage tree</i></b>							
Cutting or removing tree without permit	5.1 (a)	400	500	500	N/A	500	N/A
Damaging or allowing tree to be damaged without permit	5.1 (b)	320	400	400	N/A	500	N/A
<b><i>Significant tree other than a heritage tree</i></b>							
Cutting or removing tree without permit	5.1 (c) 10.5	400	500	500	N/A	500	N/A
Damaging, or allowing tree to be damaged without permit	5.1 (d)	400	500	500	N/A	500	N/A
<b><i>Significant tree further defined as a heritage tree</i></b>							
Cutting or removing tree without permit	5.1 (e)	400	500	500	N/A	500	N/A
Damaging, or allowing tree to be damaged without permit	5.1 (f)	400	500	500	N/A	500	N/A
<b><i>Actions related to Trees and Tree Permits</i></b>							
Failure to adhere to the terms or conditions of a permit	5.1 (g)	400	500	500	N/A	500	N/A
Failure to visibly post permit during specified activities	6.9	160	200	200	140	275	N/A
Failure to maintain a protective barrier during tree cutting	9.1, 9.2, 9.4, 9.5	160	200	200	140	275	N/A
<u>Failure to plant replacement tree as per approved replacement plan</u>	<u>7.5</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Replacement plan not carried out</u>	<u>7.6</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Failure to maintain tree</u>	<u>7.8</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Failure to replace tree</u>	<u>7.9</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Failure to install protective barrier</u>	<u>9.1</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Failure to install protective barrier on adjacent lot</u>	<u>9.2</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Failure to maintain protective barrier</u>	<u>9.4</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Disturb protect barrier</u>	<u>9.5</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
Obstructing City agent from inspecting site	10.2	400	500	500	N/A	500	N/A
Failure to comply with a Stop Work Order	10.3	400	500	500	N/A	500	N/A
<u>Removal of tree prior to investigation or inspection</u>	<u>10.4</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>

**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

Tree Bylaw No. 4108							
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
<u>Removal of tree prior to investigation or inspection resulting in significant tree fine</u>	<u>10.5</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Failure to submit a tree replacement plan</u>	<u>11.5 (a)</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Failure to submit security deposit</u>	<u>11.5 (b)</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>
<u>Failure to plant tree in accordance with replacement plan</u>	<u>11.6</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>N/A</u>

**SCHEDULE "A"**  
**Designated Bylaw Contraventions and Penalties**

<b>Waterways Protection Bylaw No. 917</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Pollute Watercourse	2	N/A	500	500	N/A	500	N/A
Obstruct Watercourse	3	N/A	500	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Zoning Bylaw No. 3630</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Illegal use	II 5(a)	200	300	300	210	375	50%
Allow illegal use	II 5(b)	200	300	300	210	375	50%
Residential use of unserviced lot	II (6)(a)	100	150	150	105	225	N/A
Prohibited Use	II (6)(b)	100	150	500	350	500	N/A
Mobile home/float home	II (6)(c)	100	150	150	105	225	N/A
Prohibited use in liquor establishment	II (6)(d)	100	150	500	350	500	N/A
<u>Prohibited cannabis use</u>	<u>II (6) (d)</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>350</u>	<u>500</u>	<u>N/A</u>
<u>Prohibited illegal paraphernalia</u>	<u>11 (6)(e)</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>350</u>	<u>500</u>	<u>N/A</u>
<u>Prohibited opioid related use</u>	<u>11 (6) (g)</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>350</u>	<u>500</u>	<u>N/A</u>
<u>Prohibited firearms and ammunition related use</u>	<u>11(7)</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>350</u>	<u>500</u>	<u>N/A</u>
<u>Excessive impervious use</u>	<u>11 (2.4)</u>	<u>N/A</u>	<u>N/A</u>	<u>300</u>	<u>210</u>	<u>500</u>	<u>50%</u>
Excessive seating capacity/floor area	III (4.3) Note 21	200	300	300	210	375	50%
Excessive sales floor area	III (4.3) Note 22	200	300	300	210	375	50%
Excessive total floor area	III (4.3) Note 23	200	300	300	210	375	50%
Unauthorized accessory building or structure	III (2.2)	100	150	500	350	500	N/A
Use of accessory building as dwelling	III (2.3)	100	150	500	350	500	50%
Accessory building too close to lane	III (2.7)	100	150	300	210	375	N/A
Excessive area of accessory building	III (2.4)	100	150	300	210	375	N/A
Overheight accessory building	III (2.6)	100	150	300	210	375	50%
Accessory building in a residential setback area	III (2.7)	100	150	200	140	275	50%
Accessory building in a non-residential setback area	III (2.8)	100	150	200	140	275	N/A

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Zoning Bylaw No. 3630</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
<u>No shipping container</u>	<u>III (2.11)</u>	<u>N/A</u>	<u>N/A</u>	<u>200</u>	<u>140</u>	<u>275</u>	<u>N/A</u>
<u>No storage container</u>	<u>III (2.12)</u>	<u>N/A</u>	<u>N/A</u>	<u>200</u>	<u>140</u>	<u>275</u>	<u>N/A</u>
<u>No tent structure</u>	<u>III (2.13)</u>	<u>N/A</u>	<u>N/A</u>	<u>200</u>	<u>140</u>	<u>275</u>	<u>N/A</u>
<u>Park or store</u> Prohibited vehicle in a residential zone	III (3.1)	100	150	200	140	275	N/A
Inadequate landscaping	III (4)(1.2)	100	150	200	140	275	50%
Outdoor storage in setback area	III (4)(1.3)	100	150	200	140	275	N/A
Unscreened storage area	III (4)(1.4)	100	150	200	140	275	N/A
Unscreened parking/loading/display area	III (4)(1.5)	100	150	200	140	275	N/A
Parking/loading screen not high enough	III (4)(1.6)	100	150	200	140	275	N/A
Display area screen not high enough	III (4)(1.7)	100	150	200	140	275	N/A
Fence too high	III (4)(1.8)	100	150	200	140	275	N/A
Fence/wall/screen in sight triangle	III (4)(1.9)	100	150	200	140	275	N/A
Illegal home business combination	III (5.1)(a)	100	150	200	140	275	50%
Excessive home business area	III (5.1)(b)	100	150	200	140	275	N/A
Home business not enclosed	III (5.1)(c)	100	150	200	140	275	N/A
Prohibited home business activity	III (5.1)(d)	100	150	200	140	275	N/A
Operate home business after hours	III (5.1)(e)	100	150	200	140	275	N/A
Excessive personnel – A, RS or RD zone	III (5.2)(a)	100	150	200	140	275	N/A
Excessive tutorial or personal services	III (5.2)(b)	100	150	200	140	275	N/A
Excessive pet grooming activity	III (5.2)(c)	100	150	200	140	275	N/A
Excessive visits – A, RS, or RD zone	III (5.2)(d)	100	150	200	140	275	N/A



**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

<b>Zoning Bylaw No. 3630</b>							
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>	<b>Column 7</b>	<b>Column 8</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>DISCOUNTED PENALTY IN \$ (within 14 days)</b>	<b>FULL PENALTY IN \$ (after 14 days)</b>	<b>RECOMMENDED FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Inadequate parking – A, RS or Rd zone	II (5.2)(c)	100	150	200	140	275	N/A
Excessive personnel – RTh, RRh, RA, CDS or C zone	III (5.3)(a)	100	150	200	140	275	N/A
Home business not enclosed – RTh, RRh, RA, CD or C zone	III (5.3)(b)	100	150	200	140	275	N/A
Prohibited pet grooming/personal service	III (5.3)(c)	100	150	200	140	275	N/A
Excessive visits – RTh,RRh,RA,Cd or C zone	III (5.3)(d)	100	150	200	140	275	N/A
Bed and breakfast with secondary suite	III (5.4)(f)	100	150	200	140	275	N/A
Child care with secondary suite	III (6.2)	100	150	200	140	275	50%
Illegal suite – Zone A	II (1.3)	200	300	500	350	500	N/A
Illegal suite – <u>RSI-zone residential zones</u>	II (2.3)	200	300	500	350	500	N/A
Illegal suite – <u>NC-zone commercial zones</u>	II (3.3)	200	300	500	350	500	N/A
Illegal suite – <u>M4 industrial zones</u>	II (4.3)	200	300	500	350	500	N/A
Illegal suite – <u>P4-zone institutional zones</u>	II (5.3)	200	300	500	350	500	N/A
Illegal suite – CD1 zone	II (6.1.2)	200	300	500	350	500	N/A
Illegal suite – CD2 zone	II (6.2.2)	200	300	500	350	500	N/A
Illegal suite – CD3 zone	II (6.3.2)	200	300	500	350	500	N/A
Illegal suite – CD4 zone	II (6.4.2)	200	300	500	350	500	N/A
Illegal suite – CD5 zone	II (6.5.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal suite – CD6 zone	II (6.6.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal suite – CD7 zone	II (6.7.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal suite – CD8 zone	II (6.8.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal suite – CD9 zone	II (6.9.2)	200	300	500	<u>N/A</u> 350	500	N/A

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

Zoning Bylaw No. 3630								
Column 1		Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION		SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Illegal	suite – CD10 zone	II (6.10.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD11 zone	II (6.11.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD12 zone	II (6.12.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD13 zone	II (6.13.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD14 zone	II (6.14.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD15 zone	II (6.15.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD16 zone	II (6.16.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD17 zone	II (6.17.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD18 zone	II (6.18.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD19 zone	II (6.19.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD20 zone	II (6.20.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD21 zone	II (6.21.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD22 zone	II (6.22.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD23 zone	II (6.23.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD24 zone	II (6.24.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD25 zone	II (6.25.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD26 zone	II (6.26.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD27 zone	II (6.27.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD28 zone	II (6.28.2)	200	300	500	<u>350</u> N/A	500	N/A
Illegal	suite – CD29 zone	II (6.29.2)	200	300	500	<u>350</u> N/A	500	N/A
<u>Illegal</u>	<u>suite – CD30 zone</u>	<u>II (6.30.2)</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>350</u>	<u>500</u>	<u>N/A</u>
<u>Illegal</u>	<u>suite – CD31 zone</u>	<u>II (6.31.2)</u>	<u>N/A</u>	<u>N/A</u>	<u>500</u>	<u>350</u>	<u>500</u>	<u>N/A</u>

**SCHEDULE “A”**  
**Designated Bylaw Contraventions and Penalties**

Zoning Bylaw No. 3630							
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
DESCRIPTION	SECTION NO. IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	RECOMMENDED FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
<a href="#">Illegal suite – CD32 zone</a>	<a href="#">II (6.32.2)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">350</a>	<a href="#">500</a>	<a href="#">N/A</a>
<a href="#">Illegal suite – CD33 zone</a>	<a href="#">II (6.33.2)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">350</a>	<a href="#">500</a>	<a href="#">N/A</a>
<a href="#">Illegal suite – CD34 zone</a>	<a href="#">II (6.34.2)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">350</a>	<a href="#">500</a>	<a href="#">N/A</a>
<a href="#">Illegal suite – CD35 zone</a>	<a href="#">II (6.35.2)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">350</a>	<a href="#">500</a>	<a href="#">N/A</a>
<a href="#">Illegal suite – CD 36 zone</a>	<a href="#">II (6.36.2)</a>	<a href="#">N/A</a>	<a href="#">N/A</a>	<a href="#">500</a>	<a href="#">350</a>	<a href="#">500</a>	<a href="#">N/A</a>

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

**SCHEDULE "B"**  
**COMPLIANCE AGREEMENT**



Pursuant to Bylaw Notice Enforcement Bylaw No. 3814, 2013.

I, \_\_\_\_\_ (name), of \_\_\_\_\_  
\_\_\_\_\_ (address)

acknowledge receipt of bylaw notice(s) # \_\_\_\_\_ (the "Bylaw Notice"), and wish to enter into a Compliance Agreement, whereby I agree to fulfill certain conditions, in exchange for a reduced penalty.

Specifically, I agree to pay the reduced penalty of \$ \_\_\_\_\_ on or before \_\_\_\_\_.

Further, I agree to comply with the following terms and conditions of this Agreement:

1) On or before \_\_\_\_\_ I will \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ ; and

2) On or before \_\_\_\_\_ I will \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I understand that this agreement is binding on me for one year from the date of this agreement.

I also understand that if I breach a term of this agreement, or fail to observe or perform the above terms and conditions, the City's Screening Officer may rescind this agreement. I understand that if this agreement is rescinded, I will have 14 days to dispute the Screening Officer's decision to rescind the agreement, and that if I do not dispute this decision in that time, the full penalty stated in the Bylaw Notice of \$ \_\_\_\_\_ will be immediately due and payable and subject to all fees and penalties as if the Bylaw Notice was not disputed.

\_\_\_\_\_  
Signature of Bylaw Notice Recipient

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Screening Officer

\_\_\_\_\_  
Date

CITY OF PORT COQUITLAM  
TICKET INFORMATION UTILIZATION BYLAW

Bylaw No. 2743

~~Whereas Section 264 of the Community Charter empowers the City, by bylaw, to designate those bylaws for which municipal ticket information may be used as a means of bylaw enforcement;~~

~~Whereas the Community Charter empowers the Council, by bylaw, to authorize the use of any word or expression on a municipal ticket information to designate an offence against a bylaw;~~

~~Whereas the Community Charter empowers the Council, by bylaw, to set fine amounts not greater the amount prescribed by regulation.~~

~~Whereas the Council deems it expedient to authorize the use of municipal ticket information for the enforcement of certain bylaws, to authorize the use of certain words or expressions to designate certain bylaw offences and to set certain fine amounts;~~

~~Now therefore~~ **The Municipal Council of the Corporation of the City of Port Coquitlam in open meeting assembled, enacts as follows:**

1. The bylaws listed in Column 1 of Schedule 1 to this bylaw are designated as ticket offence bylaws for the purpose of Section 264 of the *Community Charter*.
2. The persons appointed to the job positions or titles listed in Column 2 of Schedule 1 to this bylaw are designated as Bylaw Enforcement Officers pursuant to Section 264(1)(b) of the *Community Charter* for the purpose of enforcing the bylaw listed in Column 1 of Schedule 1 opposite the respective job positions.
3. The words or expressions set forth in Column 1 of the Schedules attached to this Bylaw designate the offence committed under the Bylaw section number appearing in Column 2 opposite the respective words or expressions.
4. The amounts appearing in Column 34 of the Schedules attached to this Bylaw are the fines set pursuant to Section 265(1)(a) of the *Community Charter* for the corresponding offences designated in Column 1.

5. This Bylaw may be cited as the "Ticket Information Utilization Bylaw, 1992, No. 2743".

*Read a first time by the Municipal Council this 23rd day of November, 1992*

*Read a second time by the Municipal Council this 23rd day of November, 1992*

*Read a third time by the Municipal Council this 23rd day of November, 1992*

*Fines approved by the Chief Judge of the Provincial Court this 15th day of April, 1993*

*Reconsidered, finally passed and adopted by the Municipal Council of The Corporation of the City of Port Coquitlam this 8th day of August, 1994.*

L.M. TRABOULAY  
MAYOR

SUSAN RAUH  
CITY CLERK

**RECORD OF AMENDMENTS**

<b>BYLAW NO.</b>	<b>AMENDED SECTION</b>	<b>DATE</b>
2932	Schedules 1, 3, 6, 7, and 9	
3029	Schedules 1 and 9	
3035	Schedules 1, 2 and 9	
3093	Schedule 9	
3115	Schedule 1, 9, 11, 12, 13, 14	
3156	Schedule 1 and 9	
3170	Schedule 1 and 15	
3190	Schedule 1 and 3	
3222	Schedule 1 and 5	
3229	Schedule 9	
3240	Schedule 1 and 16	
3251	Schedule 1 and 17	
3269	Schedule 9	
3294	Schedule 10	
3315	Schedule 14	
3352	Schedules 1 and 5	2002-09-09
3422	Schedules 1 (Section 9 to 17) & Schedule 17	2004-01-12
3429	Schedule 1 (Section 1 to 8) & Schedule 2	2004-01-26
3442	Schedule 5	2004-05-10
3458	Sections 1 through 4 & Schedule 3	2004-11-22
3476	Schedule 1, 5,11 and 18	2005-04-11
3501	Schedule 1 and 19	2005-06-13
3533	Section 3 & 4, Schedule 1, 5, and add 20	2006-01-30
3550	Schedule 1	2006-09-25
3564	Schedules 1, 5 and 7	2006-10-19
3591	Schedule 6	2007-05-14
3535	Schedule 1, Section 3	2007-06-11
3603	Schedule 1, Par. 20 & Replace Schedule 20	2007-11-13
3652	Schedule 9	2008-11-24
3671	Schedule 1, Par. 17 & Replace Schedule 17	2009-02-09
3696	Schedule 9, Section 54A(q)(iii)	2010-11-22
3708	Schedule 1– add Sec. 22 & Add Schedule 22	2009-07-27
3709	Schedule 1 (Sec. 9 & 10), 9, 10 and 17	2009-12-14
3716	Schedule 1 (Sec. 22) and Schedule 22	2010-01-11
3746	Schedule 1 (Sec. 23) and Schedule 1-23	2010-10-19
3755	Schedule 5 (Sec. 2.3) no smoke alarms	2011-03-14
3758	Schedule 6 (Remove and Replace)	2011-03-14
3803	Schedule 1 & add Sched. 24 and 25	2012-09-10
3813	Schedule 1 (add terms-Assist. Mgr Bylaw, Deputy Fire Chiefs & Engineering Tech.)	2013-03-11
3839	Schedule 1 Bylaw changed 3730 to 3900 Adding RCMP Enforcement Officer to Bylaw 2945	2013-06-10
3866	New Schedule 26	2014-02-24
3902	Schedules 5 & 22	2015-06-22
3985	Schedule 26	2017-02-14
3988	Schedule 20	2017-03-14



<b>BYLAW NO.</b>	<b>AMENDED SECTION</b>	<b>DATE</b>
4006	Schedule 15	2017-06-13
4020	Schedule 17	2017-06-27
4052	Schedule 11	2018-04-24
4059	Schedule 14	2018-05-28
4066	Schedule 13	2018-06-12
4067	Schedule 12	2018-06-12
4112	Schedule 17	2019-02-26
4117	Schedule 2	2019-05-07
4167	Schedule 19	2020-03-24
4171	Schedule 15	2020-04-14
4193	Schedule 6 & 18	2020-10-27
4218	Schedule 12	2020-02-09
4222	Schedule 10	2021-03-23

Column 1 DESIGNATED BYLAW	Column 2 DESIGNATED BYLAW ENFORCEMENT OFFICERS
Animal Control Bylaw, 2017, No. 3990	Bylaw Enforcement Officers Manager of Bylaw Services Assistant Manager Bylaw Services <del>Assistant Manager Bylaw Services</del> Animal Control Officer
Boulevard Maintenance Bylaw, 2018, No. 3965	Bylaw Enforcement Officers Engineering Inspectors <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services
Building and Plumbing Bylaw, 1997, No. 3710	Manager of Building <del>Permits and Inspections</del> Chief Building Inspector Building Inspectors Plumbing Inspectors Bylaw Enforcement Officers <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services <del>Property Use Coordinator</del>
Business Bylaw, 1998, No. 3725	Bylaw Enforcement Officers <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services Royal Canadian Mounted Police Property Use Coordinator
Controlled Substance Nuisance Bylaw, 2007 No. 3602	Fire Chief Assistant Fire Chiefs Deputy Fire Chiefs Fire Prevention Officers Bylaw Enforcement Officers <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services Manager of Building <del>Permits and Inspections</del> Chief Building Inspector <del>Property Use Coordinator</del> Royal Canadian Mounted Police <del>Property Use Coordinator</del>
Drinking Water Conservation Plan, 2018, No. 4045	Bylaw Enforcement Officers Engineering Inspectors <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services
<del>Commercial Vehicle Licencing Bylaw, 1964, No. 770</del>	<del>Bylaw Enforcement Officers Assistant Manager Bylaw Services Manager of Bylaw Services Royal Canadian Mounted Police</del>
Election Sign Bylaw, 2014, No. 3810	Bylaw Enforcement Officers <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services

Column 1 DESIGNATED BYLAW	Column 2 DESIGNATED BYLAW ENFORCEMENT OFFICERS
<a href="#">Emergency Services Radio Bylaw, 2021 No. 4210</a>	<a href="#">Fire Chief</a> <a href="#">Assistant Fire Chiefs</a> <a href="#">Deputy Fire Chiefs</a> <a href="#">Fire Prevention Officers</a> <a href="#">Manager of Bylaw Services</a> <a href="#">Bylaw Enforcement Officers</a> <a href="#">Royal Canadian Mounted Police</a>
Fire and Emergency Services Bylaw, 2006, No. 3880	Fire Chief Assistant Fire Chiefs Deputy Fire Chiefs Fire Prevention Officers <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services Bylaw Enforcement Officers Royal Canadian Mounted Police
<a href="#">Firearms Bylaw, 1972, No. 1220</a>	<a href="#">Bylaw Enforcement Officers</a> <a href="#">Royal Canadian Mounted Police</a> <a href="#">Manager of Bylaw Services</a>
Highway Bylaw, 2018, No. 4033	Bylaw Enforcement Officers Engineering Inspectors <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services Engineering Technologist
Nature Area Regulation Bylaw, 1976, No. 1433	Bylaw Enforcement Officers <del>Assistant Manager Bylaw Services</del> Engineering Inspectors Manager of Bylaw Services Royal Canadian Mounted Police
Noise Control Bylaw, 1994, No. 2891	Bylaw Enforcement Officers <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services Royal Canadian Mounted Police SPCA Animal Control Officer
<a href="#">Parking and Development Management Bylaw, 2018, No. 4078</a>	<a href="#">Bylaw Enforcement Officers</a> <a href="#">Manager of Bylaw Services</a> <a href="#">Engineering Inspectors</a>
Parks and Facilities Bylaw, 2003 No. 3421	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police <del>Assistant Manager Bylaw Services</del>
Pesticide Use Control Bylaw, 2011, No. 3767	Bylaw Enforcement Officers <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services
Property Maintenance Bylaw, 1994, No. 2945	Bylaw Enforcement Officers Engineering Inspectors <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services Royal Canadian Mounted Police
Scrap Metal Dealer Bylaw No. 3740	Bylaw Enforcement Officers

Column 1 DESIGNATED BYLAW	Column 2 DESIGNATED BYLAW ENFORCEMENT OFFICERS
	<del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services Royal Canadian Mounted Police
Second Hand Dealers Bylaw, 2011, No. 3774	Bylaw Enforcement Officers <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services Royal Canadian Mounted Police
Sign Bylaw, 1992, No. 2638	Bylaw Enforcement Officers Manager of Building <del>Permits and Inspections</del> Chief Building Inspector Building Inspectors <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services <del>Property Use Coordinator</del>
Smoking Control Bylaw, 2018, No. 4037	Medical Health Officers Public Health Inspectors Bylaw Enforcement Officers <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services Royal Canadian Mounted Police
<a href="#">Soil Removal and Deposit Bylaw, 2002, No. 3331</a>	<del>Manager of Building</del> <del>Chief Building Inspector</del> <del>Building Inspectors</del> <del>Plumbing Inspectors</del> <del>Bylaw Enforcement Officers</del> <del>Manager of Bylaw Services</del> <del>Property Use Coordinator</del> <del>Agricultural Land Commission Officers</del>
Solid Waste Bylaw No. 3900	Bylaw Enforcement Officers <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services Royal Canadian Mounted Police
Tree Bylaw, 2019 No. 4108	Bylaw Enforcement Officers Manager of Bylaw Services <del>Assistant Manager Bylaw Services</del>
Waterways Protection Bylaw, 1969, No. 917	Bylaw Enforcement Officers <del>Assistant Manager Bylaw Services</del> Manager of Environmental Services Engineering Inspectors Manager of Bylaw Services
Water Shortage Response Plan Bylaw, 2018, No. 4045	Bylaw Enforcement Officers Engineering Inspectors <del>Assistant Manager Bylaw Services</del> Manager of Bylaw Services
Zoning Bylaw, 2008, No. 3630	Bylaw Enforcement Officers Manager Building <del>Permits and Inspections</del> Chief Building Inspector <del>Assistant Manager Bylaw Services</del>

Column 1	Column 2
DESIGNATED BYLAW	DESIGNATED BYLAW ENFORCEMENT OFFICERS
	Manager of Bylaw Services <a href="#">Property Use Coordinator</a>

**Animal Control Bylaw No. 3990**

Column 1	Column 2	Column 3	Column 34
	SECTION	<del>DISCOUNTED- FINE in \$</del> (if paid within 30- days of service)	FULL FINE in \$
Dog at Large	8.1	<del>400</del>	<del>450</del> 1,000
Failure to Remove Excrement	8.3	<del>400</del>	<del>450</del> 1,000
Unconfined Dog in Heat	8.4	<del>400</del>	<del>450</del> 1,000
Confined Animal/Inadequate Ventilation	8.5	<del>400</del>	<del>450</del> 1,000
More Than Three Dogs in Off Leash Area	9.3	<del>400</del>	<del>450</del> 1,000
Fail to Secure Dog in Off Leash Area	9.7	<del>400</del>	<del>450</del> 1,000
<a href="#">Chase, injure bite person</a>	<a href="#">10 (a)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Chase, injure bite animal</a>	<a href="#">10 (b)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">At large</a>	<a href="#">10 (c)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Damage property</a>	<a href="#">10 (d)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
Fail to Provide Identification of Aggressive Dog	10.3	<del>200</del>	<del>300</del> 1,000
Aggressive Dog Not Secured	10.4	<del>N/A</del>	<del>500</del> 1,000
Aggressive Dog at Large/ <a href="#">Not properly secured</a>	10.5	<del>N/A</del>	<del>500</del> 1,000
Aggressive Dog in Off Leash Area	10.6	<del>N/A</del>	<del>500</del> 1,000
Fail to Report Aggressive Dog at Large	10.8	<del>N/A</del>	<del>500</del> 1,000
Fail to Report Transfer of Aggressive Dog	10.9	<del>N/A</del>	<del>500</del> 1,000
Aggressive Dog No Muzzle	10.10	<del>N/A</del>	<del>500</del> 1,000
Fail to Post/Maintain Dangerous Dog Sign	11.3	<del>N/A</del>	<del>500</del> 1,000
Fail to Report Transfer of Dangerous Dog	11.6	<del>N/A</del>	<del>500</del> 1,000
Fail to Mark Dangerous Dog With Identification	11.7	<del>N/A</del>	<del>500</del> 1,000
Dangerous Dog Not Secured	11.8	<del>N/A</del>	<del>500</del> 1,000
Dangerous Dog at Large	11.9	<del>N/A</del>	<del>500</del> 1,000
Dangerous Dog No Muzzle	11.10	<del>N/A</del>	<del>500</del> 1,000

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Animal Control Bylaw No. 3990			
Column 1	Column 2	Column 3	Column 34
	SECTION	DISCOUNTED FINE in \$ (if paid within 30- days of service)	FULL FINE in \$
Dangerous Dog With Minor	11.14	N/A	<del>500</del> 1,000
Fail to Report Dangerous Dog at Large	11.15	N/A	<del>500</del> 1,000
Dangerous Dog in Off Leash Area	11.16	N/A	<del>500</del> 1,000
Unlicensed Dog	12.1	<del>400</del>	<del>450</del> 1,000
No Licence Tag	12.3	<del>50</del>	<del>75</del> 1,000
More than Three Dogs	13.2	<del>400</del>	<del>450</del> 1,000
Unpermitted Kennel	13.3	<del>400</del>	<del>450</del> 1,000
Farm Animal in Residential Zone	15.1	<del>400</del>	<del>450</del> 1,000
Farm Animal at Large	15.2	<del>400</del>	<del>450</del> 1,000
Keep Venomous Snake	16.1 (a)	<del>200</del>	<del>300</del> 1,000
Keep More than Four Snakes	16.1 (b)	<del>400</del>	<del>450</del> 1,000
Keep More than Four Rodents	16.1 (c)	<del>400</del>	<del>450</del> 1,000

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#### 14 Boulevard Maintenance Bylaw No. 3965

Column 1	Column 2	Column 3	Column 34
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Failure to remove snow or Ice	5	<del>400</del>	<del>450</del> 1,000
Failure to remove rubbish from sidewalk	6 (a)	<del>400</del>	<del>450</del> 1,000
Failure to remove rubbish from blvd	6 (b)	<del>400</del>	<del>450</del> 1,000
Construct fence/wall/structure on blvd	7 (a)	<del>400</del>	<del>450</del> 1,000
Erect signage on boulevard	7 (b)	<del>400</del>	<del>450</del> 1,000
Plant tree/hedge/bush/shrub on blvd	7 (c)	<del>400</del>	<del>450</del> 1,000
Obstruct boulevard	7 (d)	<del>400</del>	<del>450</del> 1,000
Place/install impervious surface	7 (e)	<del>450</del>	<del>200</del> 1,000
Interfere with access to utilities	7 (f)	<del>400</del>	<del>450</del> 1,000
Obstruct sightlines	7 (g)	<del>400</del>	<del>450</del> 1,000
Damage boulevard	7 (h)	<del>400</del>	<del>450</del> 1,000
Dispose of vegetation/rubbish on boulevard	7 (i)	<del>400</del>	<del>450</del> 1,000
Cut down tree	7 (j)	<del>200</del>	<del>300</del> 1,000
Altering natural grade/effect drainage	7 (k)	<del>400</del>	<del>450</del> 1,000
Failure to trim grassland	9 (c)	<del>400</del>	<del>450</del> 1,000
Material on sidewalk/highway	9 (e)	<del>400</del>	<del>450</del> 1,000
Failure to maintain ditch / obstruct ditch crossing	12	<del>400</del>	<del>450</del> 1,000

<b>Building and Plumbing Bylaw No. 3710</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column <u>34</u></b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Construction without building permit	6.1	<del>450</del> <u>1,000</u>
Occupancy contrary to notice or permit	6.2	<del>450</del> <u>1,000</u>
Construction contrary to plans	6.5	<del>450</del> <u>1,000</u>
<a href="#">Failure to allow inspection</a>	<a href="#">17.1</a>	<u>1,000</u>
Failure to obtain inspection	17.2	<del>450</del> <u>1,000</u>
Unlawful disposal of pool water	21.2	<del>450</del> <u>1,000</u>
Improper maintenance of pool fence	21.5	<del>450</del> <u>1,000</u>
Moving Building without permit	23.1	<del>450</del> <u>1,000</u>
<a href="#">Failure to provide test/backflow</a>	<a href="#">25.1</a>	<u>1,000</u>
Fail to comply with Stop Work order	25.3	<del>300</del> <u>1,000</u>

**2 Business Bylaw No. 3725**

Column 1	Column 2	Column 3	Column 34
	SECTION	DISCOUNTED FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
No business licence	3 (a)	<del>400</del>	<del>450</del> <u>1,000</u>
No separate licence for each premise	3 (c)	<del>400</del>	<del>450</del> <u>1,000</u>
Failure to permit inspection	7	<del>400</del>	<del>450</del> <u>1,000</u>
Failure to post licence	17	<del>400</del>	<del>450</del> <u>1,000</u>
Prohibited Business Activity	18	<del>400</del>	<del>450</del> <u>1,000</u>
Failure to display street/unit address	31	<del>400</del>	<del>450</del> <u>1,000</u>
Unsolicited visits	35	<del>400</del>	<del>450</del> <u>1,000</u>
Failure to Provide Sub-Trade List	36	<del>400</del>	<del>450</del> <u>1,000</u>
Evict tenant without relocating	42.1	1,000	1,000
Continuing failure to relocate tenant	42.2	1,000	1,000

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**18 Controlled Substance Nuisance Bylaw No. 3972**

Column 1	Column 2	<del>Column 3</del>	Column 34
	SECTION	<del>DISCOUNTED FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Controlled substance property	3.1	<del>700</del>	1,000
Accumulated noxious materials	3.2 (a)	<del>700</del>	1,000
Store dangerous goods	3.2 (b)	<del>700</del>	1,000
Tamper with meter	3.3 (a)	<del>700</del>	1,000
Bypass meter	3.3 (b)	<del>700</del>	1,000
Illegal use of water	3.4	<del>700</del>	1,000
Tamper with seal	3.5	<del>700</del>	1,000
Alter building	3.6	<del>700</del>	1,000
Install trap	3.7	<del>700</del>	1,000
Obstruct exit	3.8	<del>700</del>	1,000
Remove fire stopping	3.9	<del>700</del>	1,000
Illegal exhaust vents	3.10	<del>700</del>	1,000
Mould/fungus	3.11	<del>700</del>	1,000
Nuisance of odour/fumes	3.12	<del>700</del>	1,000
Occupy with illegal utility	3.13 (a)	<del>700</del>	1,000
Occupy with illegal vents	3.13 (b)	<del>700</del>	1,000
Occupy with dangerous goods	3.13 (c)	<del>700</del>	1,000
Occupy with trap	3.13 (d)	<del>700</del>	1,000
Occupy with obstructed exit	3.13 (e)	<del>700</del>	1,000
Occupy with fire stopping removed	3.13 (f)	<del>700</del>	1,000
Occupy with mould/fungus	3.15 (a)	<del>700</del>	1,000
Occupy with nuisance	3.15 (b)	<del>700</del>	1,000
Occupy with accumulated materials	3.15 (c)	<del>700</del>	1,000
Occupy with noxious/offensive trade	3.15 (d)	<del>700</del>	1,000

**18 Controlled Substance Nuisance Bylaw No. 3972**

Column 1	Column 2	<del>Column 3</del>	Column <del>3</del> 4
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Failure to report	3.16	<del>700</del>	1,000
Obstruct inspector	4.2	<del>700</del>	1,000
Illegal re-occupancy	7.2	<del>700</del>	1,000
Interfere with posting	7.3 (a)	<del>700</del>	1,000
Alter notice	7.3 (b)	<del>700</del>	1,000

Drinking Water Conservation Plan Bylaw, 2018 <del>9Drinking Water Conservation Plan By</del> , No. 4045			
Column 1	Column 2	Column 3	Column 4
	SECTION	<del>DISCOUNTED</del> FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
Unauthorized watering – Stage 1	1 (1.1)	75	<del>400</del> 1,000
Unauthorized watering – Stage 2	1 (2.1)	<del>400</del>	<del>200</del> 1,000
Unauthorized watering – Stage 3	1 (3.1)	<del>200</del>	<del>300</del> 1,000
Unauthorized watering – Stage 4	1 (4.1)	<del>300</del>	<del>400</del> 1,000

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SCHEDULE 3 — Commercial Vehicle Licensing Bylaw No. 770			
Column 1	Column 2	Column 3	Column 4
	SECTION	DISCOUNTED FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
Failure to obtain licence	4	75	100
Failure to display licence	10	50	75

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### 23 Election Sign Bylaw No. 3810

Column 1	Column 2	Column 3	Column 4
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
<b>Public Property</b>			
Incorrect location	4 (a)	<del>400</del>	<del>450</del> 1,000
More than one sign	4 (b)	<del>400</del>	<del>450</del> 1,000
Sign before 30 days	4 (c)	<del>400</del>	<del>450</del> 1,000
Sign too large	4 (d)	<del>400</del>	<del>450</del> 1,000
Sign with more than two faces	4 (e)	<del>400</del>	<del>450</del> 1,000
Double signs not parallel	4 (f)	<del>400</del>	<del>450</del> 1,000
Sign attached without permission	4 (g)	<del>400</del>	<del>450</del> 1,000
Sign within 100 m of polling station	4 (h)	<del>400</del>	<del>450</del> 1,000
Sign too high	4 (i)	<del>400</del>	<del>450</del> 1,000
Illuminated sign	4 (j)	<del>400</del>	<del>450</del> 1,000
Unightly sign	4 (k)	<del>400</del>	<del>450</del> 1,000
Sign within 1 m of a fire hydrant	4 (l)	<del>400</del>	<del>450</del> 1,000
Unsafe sign placement	4 (m)	<del>400</del>	<del>450</del> 1,000
Obstruct or simulate traffic control device	4 (n)	<del>400</del>	<del>450</del> 1,000
Unauthorized sound truck	4 (o)	<del>400</del>	<del>450</del> 1,000
Sign attached to City fixture	4 (p)	<del>400</del>	<del>450</del> 1,000
Sign not removed after election	4 (q)	<del>400</del>	<del>450</del> 1,000
<b>Public Property</b>			
Sign located on the boulevard	5 (b)	<del>400</del>	<del>450</del> 1,000
Sign erected before election period	5 (c)	<del>400</del>	<del>450</del> 1,000
Sign too large	5 (d)	<del>400</del>	<del>450</del> 1,000
Sign with more than two faces	5 (e)	<del>400</del>	<del>450</del> 1,000
Sign with two faces, must be parallel	5 (f)	<del>400</del>	<del>450</del>

**23 Election Sign Bylaw No. 3810**

Column 1	Column 2	<del>Column 3</del>	Column 34
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Sign not attached to another's sign	5 (g)	<del>400</del>	<del>450</del> 1,000
Sign within 100 m of polling station	5 (h)	<del>400</del>	<del>450</del> 1,000
Sign too high	5 (i)	<del>400</del>	<del>450</del> 1,000
Illuminated sign	5 (j)	<del>400</del>	<del>450</del> 1,000
Unsightly sign	5 (k)	<del>400</del>	<del>450</del> 1,000
Sign within 1 m of a fire hydrant	5 (l)	<del>400</del>	<del>450</del> 1,000
Unsafe sign placement	5 (m)	<del>400</del>	<del>450</del> 1,000
Obstruct or simulate traffic control device	5 (n)	<del>400</del>	<del>450</del> 1,000
Unauthorized sound truck	5 (o)	<del>400</del>	<del>450</del> 1,000
Sign not removed after election	5 (p)	<del>400</del>	<del>450</del> 1,000

<u>Emergency Services Radio Bylaw No. 4210</u>		
<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
	<u>SECTION</u>	<u>FULL FINE IN \$</u>
<u>Failure to meet requirements radio/communication</u>	<u>4.1</u>	<u>1,000</u>
<u>Inadequate radio frequency range</u>	<u>4.1.6</u>	<u>1,000</u>
<u>Amplification system not meeting industry standards</u>	<u>4.25</u>	<u>1,000</u>
<u>Unapproved amplification system</u>	<u>5.1</u>	<u>1,000</u>
<u>Failure to provide annual ISED license</u>	<u>5.2.6</u>	<u>1,000</u>
<u>Failure to verify/maintain compliance</u>	<u>6.1</u>	<u>1,000</u>
<u>Failure to provide acceptable communication</u>	<u>6.1.7</u>	<u>1,000</u>
<u>Failure to provide annual system test</u>	<u>6.2.1</u>	<u>1,000</u>
<u>Failure to provide qualified personal/equipment</u>	<u>6.3.1</u>	<u>1,000</u>
<u>Failure to meet the requirement of a permit</u>	<u>8.1</u>	<u>1,000</u>
<u>Failure to permit entry</u>	<u>9.2</u>	<u>1,000</u>

#### 4 Fire and Emergency Services Bylaw No. 3880

Column 1	Column 2	Column 4	Column 3
	SECTION	DISCOUNTED FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
No smoke alarm on premises	2.3	<del>400</del>	<del>200</del> 1,000
Enter prescribed boundaries at an Incident	3.7 (d)	<del>400</del>	<del>450</del> 1,000
Impede, obstruct or hinder a Member	3.7 (f)	<del>400</del>	<del>450</del> 1,000
Drive vehicle over equipment	3.7 (g)	<del>400</del>	<del>450</del> 1,000
Sprinkler System Operation in a Demolition property	3.8	<del>400</del>	<del>450</del> 1,000
Accumulation of combustible growth/waste/rubbish	4.1	<del>400</del>	<del>450</del> 1,000
Fail to remove daily combustibles	4.2	<del>400</del>	<del>450</del> 1,000
Fail to provide proper storage container	4.3	<del>450</del>	<del>450</del> 1,000
Fail to maintain fire doors/separations	4.5	<del>500</del>	<del>750</del> 1,000
Excessive storage of flammable/combustible liquids	4.6	<del>500</del>	<del>750</del> 1,000
Fail to provide approved container or proper placement	4.7	<del>400</del>	<del>450</del> 1,000
Fail to post adequate no smoking signs	4.8	<del>400</del>	<del>450</del> 1,000
Cleaning with combustible/flammable liquids	4.9	<del>500</del>	<del>750</del> 1,000
Fail to remove fuel prior to adjusting fuel tank	4.10	<del>400</del>	<del>450</del> 1,000
Fail to provide approved portable fire extinguisher	4.11	<del>500</del>	<del>750</del> 1,000
Fail to provide trained employed person(s)	4.12	<del>500</del>	<del>750</del> 1,000
Too many tires	4.13 (a)(i)	<del>500</del>	<del>750</del> 1,000
No fence for outdoor tires	4.13 (b)	<del>500</del>	<del>750</del> 1,000
Unlawful burning	5.1	<del>500</del>	<del>750</del> 1,000
Fail to comply with burning permit conditions	5.3 (c)	<del>500</del>	<del>750</del> 1,000
Burn unlawful materials	5.3 (d)	<del>500</del>	<del>750</del> 1,000
Fail to place competent person in charge	5.3 (e)	<del>500</del>	<del>750</del> 1,000

#### 4 Fire and Emergency Services Bylaw No. 3880

Column 1	Column 2	Column 4	Column 3
	SECTION	DISCOUNTED FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
Sell Low Hazard Fireworks	6.1 (a)(i)	<del>200</del>	<del>300</del> 1,000
Sell High Hazard Fireworks	6.1 (a)(ii)	<del>200</del>	<del>300</del> 1,000
Sell Firecrackers	6.1 (a)(iii)	<del>200</del>	<del>300</del> 1,000
Unlawful use of fireworks	6.4	<del>200</del>	<del>300</del> 1,000
Set off Low Hazard Fireworks without a permit	6.1 (b)(i)	<del>200</del>	<del>300</del> 1,000
Set off High Hazard Fireworks without a permit	6.1 (b)(ii)	<del>200</del>	<del>300</del> 1,000
Set off Firecrackers without a permit	6.1 (b)(iii)	<del>200</del>	<del>300</del> 1,000
Light unpermitted Fireworks	6.7 (b)	<del>500</del>	<del>750</del> 1,000
Light Fireworks contrary to permit	6.7 (c)	<del>500</del>	<del>750</del> 1,000
Light Fireworks contrary to Fire Safety Plan	6.7 (d)	<del>500</del>	<del>750</del> 1,000
Fail to supervise	6.7 (e)	<del>500</del>	<del>750</del> 1,000
Fail to ensure lawful handling of Fireworks	6.7 (f)	<del>500</del>	<del>750</del> 1,000
Obstruction of Fire Chief or Officer	8.3	<del>700</del>	1,000
Fail to provide information	8.4	<del>400</del>	<del>450</del> 1,000
Provide false information	8.5	<del>400</del>	<del>450</del> 1,000
Fail to submit Fire Safety Plan	11.1	<del>200</del>	<del>300</del> 1,000
Fail to address property	11.2	<del>200</del>	<del>300</del> 1,000
Fail to maintain and test fire alarm and sprinkler systems	12.1	<del>700</del>	1,000
Fail to retain records of fire alarm and sprinkler systems	12.2	<del>700</del>	1,000
Fail to correct deficiencies immediately	12.3	<del>700</del>	1,000
Obstruction within one (1) meter of a fire hydrant	13.1 (a)	<del>500</del>	<del>750</del> 1,000
Attach item to hydrant or standpipe	13.1 (b)	<del>500</del>	<del>750</del> 1,000
Parking within five (5) metres of a Fire Hydrant	13.1 (e)	<del>400</del>	<del>450</del> 1,000

#### 4 Fire and Emergency Services Bylaw No. 3880

Column 1	Column 2	Column 4	Column 3
	SECTION	DISCOUNTED FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
Fail to meet Private Hydrant standards	13.2 (a)	<del>500</del>	<del>750</del> 1,000
Fail to inspect Hydrant	13.2 (b)	<del>500</del>	<del>750</del> 1,000
Fail to maintain Hydrant	13.2 (c)	<del>500</del>	<del>750</del> 1,000
Fail to notify Fire department	13.2 (d)	<del>500</del>	<del>750</del> 1,000
Interference with fire hose line	13.3	<del>500</del>	<del>750</del> 1,000
Obstructed building access routes	14.1	<del>500</del>	<del>750</del> 1,000
Obstructed access during construction	14.2	<del>500</del>	<del>750</del> 1,000
Fail to gain approval for fire lane gates or access routes	14.3	<del>700</del>	1,000
Fail to provide "No Parking Fire Lane" sign(s)	14.4	<del>500</del>	<del>750</del> 1,000
Unpermitted fuel tank	15.1	<del>500</del>	<del>750</del> 1,000
Cover tank without approval	15.3	<del>500</del>	<del>750</del> 1,000
Store flammable products in underground parkades	17.1	<del>700</del>	1,000
Unauthorized alteration of exit doors	17.2	<del>700</del>	1,000
Unauthorized installation of locking devices	17.3	<del>700</del>	1,000
Remove/ deface/ alter posted notices	18.3	<del>700</del>	1,000
Impersonate member of the Department	18.4	<del>700</del>	1,000

<u>Firearms Bylaw No. 1220</u>		
<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
	<u>SECTION</u>	<u>FULL FINE IN \$</u>
<u>Discharge firearm</u>	<u>1 (a)</u>	<u>1,000</u>
<u>Discharge bow and arrow</u>	<u>1 (b)</u>	<u>1,000</u>



10 Highway Use Bylaw No. 4033			
Column 1	Column 2	Column 3	Column 34
	SECTION	DISCOUNTED FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
Disobey traffic control device	12	125	175
Illegal traffic control device	17	25	40
Interference with traffic control device	18	25	40
Fail to use crosswalk	19	25	40
Fail to yield to motor vehicle	20	25	40
Fail to use right half of crosswalk	21	25	40
Standing on Highway soliciting ride	22	25	40
Fail to yield to emergency	23	75	100
Pedestrian obstructing traffic	24	25	40
Crossing contrary to traffic control devices	25	25	40
Obstruct free passage of pedestrians	26	25	40
Congregate obstructing passage	27	25	40
Drive/herd animals on highway	28	25	40
Drive on sidewalk/boulevard	29 (1)	125	175
Failure to yield to pedestrian in crosswalk	29 (2)	125	175
Failure to stop for a school bus	29 (3)	150	250 1,000
Operate contrary to MVA or regulations	29 (4)(4)	150	250 1,000
Littering on highway	30	75	100 1,000
Operate Class 2 vehicle on restricted highway	32	150	250 1,000
Operate Class 2 vehicle in unlawful location	33	150	250 1,000
No commercial transport permit	35 (1)	100	150
No valid permit	35 (2)	100	150
Use of engine brakes	37	400	500 1,000

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<b>10 Highway Use Bylaw No. 4033</b>			
Column 1	Column 2	Column 3	Column 4
	SECTION	<del>DISCOUNTED- FINE in \$</del> (if paid within 30- days of service)	FULL FINE in \$
Stop where prohibited	39 (1)(i)	25	40
Stop where restricted	39 (1)(ii)	25	40
Stopped abutting school property	39 (1)(iii)	75	100
Stop contrary to traffic control device	39 (1)(iv)	25	40
Stopped on sidewalk/boulevard	39 (1) (2)	25	40
Stop within 6 m of flashing beacon/stop sign	39 (1) (3)	25	40
Stop within 6 m of intersection/ crosswalk	39 (1) (4)	25	40
Stop/impede/reduce traffic flow or sightlines	39 (1) (5)	25	40
Stop within 5 m of fire hydrant	39 (1) (6)	25	40
Stop in/within 1 m of driveway/ 5 m multi-family	39 (1) (7)	25	40
Stop facing wrong way	39 (1) (8)	25	40
Stop along motor vehicle	39 (1) (9)	25	40
Stop within 6 m of firehall entrance	39 (1) (10)	25	40
Stop within 6 m of school entrance	39 (1) (11)	75	100
Stop within 6 m to entrance/exit of playground/park	39 (1) (12)	25	40
Stop within 5 m of mailbox	39 (1) (13)	25	40
Stop in lane	39 (1) (14)	25	40
Stop on bridge	39 (1) (15)	25	40
Prohibited vehicle on City street	39 (1) (16)	100	150
Stop within 15 m of rail crossing	39 (1) (17)	25	40
Stop on highway, prohibited use	39 (1) (18)	25	40
Stop for selling vehicle on highway	39 (1) (18)(ii)	100	150
Stop for selling on highway	39 (1) (18)(iii)	100	150
Stop on narrow highway	39 (1) (19)	100	150

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<del>10</del> Highway Use Bylaw No. 4033			
Column 1	Column 2	<del>Column 3</del>	Column <u>3</u> 4
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Overtime parking	<del>39 (1) (20)</del>	25	40
Stop against yellow curb	<del>39 (1) (21)</del>	25	40
No plates/expired plates/ expired validation decal	<del>39 (1) (22)</del>	75	150
Stop outside of lines	<del>39 (1) (23)</del>	75	100
Stop in fire/bus lane	<del>39 (1) (24)</del>	75	100
Stop not parallel to curb	<del>39 (1) (25)</del>	25	40
Stop on highway over 48 hours	<del>39 (1) (26)</del>	25	40
Park where restricted in City parking lot	<del>39 (1) (27)</del>	25	40
Move vehicle to avoid time parking restrictions	<del>39 (2)</del>	25	40
Use vehicle as dwelling	<del>39 (3)</del>	25	40
Park where prohibited	<del>40 (1)</del>	25	40
Park where restricted	<del>40 (2)</del>	25	40
Park where prohibited in school zone	<del>40 (3)</del>	75	100
Park where restricted in school zone	<del>40 (4)</del>	75	100
Prohibited vehicles on City street	<del>41</del>	100	150
Park trailer without reflective tape	<del>42</del>	100	150
Unhitched trailer on City street	<del>43</del>	100	150
Parked incorrect angle	<del>45</del>	25	40
Stop without safety requirements	<del>46</del>	25	40
Stop in passenger loading zone	<del>47 (2)</del>	25	40
Stop in loading zone	<del>47 (3)</del>	25	40
Disabled permit not displayed	<del>50 (1)</del>	75	100
Stop in disabled persons area	<del>50 (2)</del>	75	100
Obstruction of firefighting vehicle	53 (1)	75	<del>400</del> 1,000

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<del>10</del> Highway Use Bylaw No. 4033			
Column 1	Column 2	<del>Column 3</del>	Column <del>3</del> 4
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
<del>Obstruction of traffic by motor vehicle</del>	<del>53 (2)</del>	<del>75</del>	<del>400</del>
<del>Obstruction of road end by motor vehicle</del>	<del>53 (3)</del>	<del>50</del>	<del>75</del>
<del>Obstruction of road work</del>	<del>53 (4)</del>	<del>50</del>	<del>75</del>
<del>Improper display of permit</del>	<del>53 (3)(i)</del>	<del>75</del>	<del>400</del>
<del>Park where restricted contrary to permit</del>	<del>54 (3)(iii)</del>	<del>75</del>	<del>400</del>
<del>Operate cycle in unsafe manner</del>	<del>62</del>	<del>75</del>	<del>400</del>
<del>Operate cycle contrary to duties</del>	<del>63</del>	<del>75</del>	<del>400</del>
Damage highway tree/trees/timber	64 (1)	<del>400</del>	<del>450</del> <u>1,000</u>
Alter highway level	64 (2)	<del>400</del>	<del>450</del> <u>1,000</u>
Place/construct/maintain encroachment on highway	64 (3)	<del>400</del>	<del>450</del> <u>1,000</u>
Dig up/removed part of highway	64 (4)	<del>400</del>	<del>450</del> <u>1,000</u>
Construction on highway	64 (6)	<del>400</del>	<del>450</del> <u>1,000</u>
Encumber/obstruct/encroach highway	64 (7)	<del>400</del>	<del>450</del> <u>1,000</u>
Install/operate minor excavating on hwy	64 (8)	<del>400</del>	<del>450</del> <u>1,000</u>
Obstruct Officer(s) in line of duty	64 (9)	<del>400</del>	<del>450</del> <u>1,000</u>
Obstruct school patrol	64 (9)(b)	<del>400</del>	<del>450</del>
Obstruct emergency/utility/city vehicle	64 9(c)	<del>400</del>	<del>450</del> <u>1,000</u>
No permit/lane closure	66 (1)	<del>400</del>	<del>450</del>
No permit/highway use	66 (2)	<del>400</del>	<del>450</del> <u>1,000</u>
No permit/highway encroachment	66 (3)	<del>400</del>	<del>450</del> <u>1,000</u>
<del>Accident debris on highway</del>	<del>77 (2)</del>	<del>75</del>	<del>400</del>
Unmarked excavation site	77 (3)	<del>400</del>	<del>450</del> <u>1,000</u>
Placement of fuel/lumber/merchandise/ chattel/ware on highway	77 (4)	<del>400</del>	<del>450</del> <u>1,000</u>

# ~~10~~ Highway Use Bylaw No. 4033

Column 1	Column 2	<del>Column 3</del>	Column <del>3</del> 4
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Incorrect/fail to address	77 (6)	<del>400</del>	<del>450</del> 1,000
Damage tree/shrub/plant/hedge	77 (7)(i)	<del>400</del>	<del>450</del> 1,000
Damage fence on highway	77 (7)(ii)	<del>400</del>	<del>450</del> 1,000
Damage lighting on highway	77 (7)(iii)	<del>400</del>	<del>450</del> 1,000
Damage traffic control device	77 (7)(iv)	<del>400</del>	<del>450</del> 1,000
Illegal sign	77 (8)	<del>400</del>	<del>450</del>
Mark/imprint/deface highway structure	77 (9)	<del>400</del>	<del>450</del> 1,000
Impede/obstruct drainage/ditch	77 (10)	<del>400</del>	<del>450</del> 1,000

#### 14 Nature Area Regulation Bylaw, No. 1433

Column 1	Column 2	Column 3	Column 34
	SECTION	DISCOUNTED FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
Deposit Compost/Refuse	3 (a)	<del>400</del>	<del>450</del> 1,000
Damage Tree/Plant	3 (d)	<del>400</del>	<del>450</del> 1,000
Damage/Deface City Property	3 (f)	<del>400</del>	<del>450</del> 1,000
Start Fire	3 (g)	<del>400</del>	<del>450</del> 1,000
Permit Animal at Large	3 (h)	<del>400</del>	<del>450</del> 1,000
Tease/Molest/Injure Animal	3 (j)	<del>400</del>	<del>450</del> 1,000
Vend in Nature Area	4	<del>400</del>	<del>450</del> 1,000
Erect/Place Building/Structure	6	<del>400</del>	<del>450</del> 1,000
Excavation/Removal of Earth	7 (a)	<del>400</del>	<del>450</del> 1,000
Maintain Landscaped Area	7 (b)	<del>400</del>	<del>450</del> 1,000
Unlawful Assembly	8	<del>400</del>	<del>450</del> 1,000
Operate Motor Vehicle in Nature Area Subsequent to bylaw	12	<del>400</del>	<del>450</del> 1,000

<b>5 Noise Control Bylaw No. 2891</b>			
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 34</b>
	<b>SECTION</b>	<b>DISCOUNTED FINE in \$ (if paid within 30- days of service)</b>	<b>FULL FINE in \$</b>
Noise which disturbs	3	<del>400</del>	<del>450</del> <u>1,000</u>
Animal noise which disturbs	4	<del>400</del>	<del>450</del> <u>1,000</u>
Animal noise after hours	5 (a)	<del>200</del>	<del>300</del> <u>1,000</u>
Amplified music/speech after hours	5 (b)	<del>200</del>	<del>300</del> <u>1,000</u>
Heat pump noise	5 (c)(i)	<del>400</del>	<del>450</del> <u>1,000</u>
Heat pump noise after hours	5 (c)(ii)	<del>200</del>	<del>300</del> <u>1,000</u>

<b>Parking and Development Management Bylaw No. 4078</b>		
<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
	<u>SECTION</u>	<u>FULL FINE IN \$</u>
<u>No off-street parking space</u>	<u>8</u>	<u>1,000</u>
<u>Unauthorized use of off-street parking space</u>	<u>10.1</u>	<u>1,000</u>
<u>Not provided/authorized use of off-street loading space</u>	<u>14</u>	<u>1,000</u>

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<del>16</del> Parks and Facilities Bylaw, No. 3421			
Column 1	Column 2	<del>Column 3</del>	Column <del>3</del> 4
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Obstructing police officer or employee	4.2	<del>150</del>	<del>225</del> 1,000
Entering after hours	7.2	<del>150</del>	<del>225</del> 1,000
Entering restricted area	8.1	<del>150</del>	<del>225</del> 1,000
Unauthorized liquor	8.2	<del>150</del>	<del>225</del> 1,000
Damage or vandalism	8.5	<del>150</del>	<del>225</del> 1,000
Unauthorized disposal	8.6	<del>150</del>	<del>225</del> 1,000
Unauthorized encroachment	8.9	<del>150</del>	<del>225</del> 1,000
<a href="#">Protection of wildlife</a>	<a href="#">8.10</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
Unauthorized advertising	8.16 (a)	<del>150</del>	<del>225</del> 1,000
Unauthorized business	8.16 (b)	<del>150</del>	<del>225</del> 1,000
Failure to dispose animal waste	8.19	<del>150</del>	<del>225</del> 1,000
<a href="#">Failure to abide by posted condition</a>	<a href="#">8.21</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">No remote controlled or other powered devices</a>	<a href="#">9.10</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Prohibited activity</a>	<a href="#">10.1</a>	<a href="#">N/A</a>	<a href="#">1,000</a>

**22 Pesticide Use Control Bylaw No. 3767**

Column 1	Column 2	<del>Column 3</del>	Column <del>3</del> 4
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Use pesticide	3	<del>400</del>	<del>150</del> <u>1,000</u>

# 6Property Standards & Nuisance Abatement Bylaw No. 4190

Column 1	Column 2	Column 3	Column 34
	SECTION	<del>DISCOUNTED- FINE in \$</del> (if paid within 30- days of service)	FULL FINE in \$
Unlawful sign	2.1 (1)	<del>400</del>	<del>450</del> 1,000
Failure to maintain sign	2.4 (2)	<del>400</del>	<del>450</del> 1,000
Prohibited sign in public place	2.9	<del>400</del>	<del>450</del> 1,000
Unauthorized sign in public place	2.12 (1)	<del>400</del>	<del>450</del> 1,000
Failure to remove sign	2.13 (1)	<del>400</del>	<del>450</del> 1,000
Failure to remove off-premise sign	2.13 (2)	<del>400</del>	<del>450</del> 1,000
Failure to remove temporary sign	2.14	<del>400</del>	<del>450</del> 1,000
Prohibited sign	3.1	<del>400</del>	<del>450</del> 1,000
Excessive real estate signs	6.3 (7)(a)	<del>400</del>	<del>450</del> 1,000
Excessive real estate signs	6.3 (7)(b)	<del>400</del>	<del>450</del> 1,000
Oversize real estate sign	6.3 (7)(c)	<del>400</del>	<del>450</del> 1,000
Window sign in residential area	6.3 (8)(a)	<del>400</del>	<del>450</del> 1,000
Excessive window signs	6.3 (8)(b)	<del>400</del>	<del>450</del> 1,000
Oversize window sign	6.3 (8)(c)	<del>400</del>	<del>450</del> 1,000
Excessive development signs	6.3 (9)(a)	<del>400</del>	<del>450</del> 1,000
Excessive development signs	6.3 (9)(b)	<del>400</del>	<del>450</del> 1,000
Oversize development sign	6.3 (9)(c)	<del>400</del>	<del>450</del> 1,000
Overheight development sign	6.3 (9)(d)	<del>400</del>	<del>450</del> 1,000
Failure to remove development sign	6.3 (9)(e)	<del>400</del>	<del>450</del> 1,000
Failure to obtain a sign permit	6.1	<del>400</del>	<del>450</del> 1,000
Failure to request inspection	6.9 (2)	<del>400</del>	<del>450</del> 1,000
Failure to request inspection	6.9 (3)	<del>400</del>	<del>450</del> 1,000

**20Scrap Metal Dealer Bylaw No. 3740**

Column 1	Column 2	Column 3	Column 34
	SECTION	<del>DISCOUNTED</del> FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
Failure to maintain goods register	5 (a)-(d)	<del>700</del>	1,000
Failure to maintain seller register	9 (a)-(c)	<del>700</del>	1,000
Failure to produce goods register	12 (a)-(b)	<del>700</del>	1,000
Offsite transaction	16 (a)	<del>700</del>	1,000
After hours transaction	16 (b)	<del>700</del>	1,000
Accept metal with obliterated serial number	16 (c)	<del>700</del>	1,000
Transaction with person under 18	16 (d)(i)	<del>700</del>	1,000
Transaction with intoxicated person	16 (d)(ii)	<del>700</del>	1,000
Alter or dispose of scrap metal within 7 days	17 (b)-(c)	<del>700</del>	1,000
Transaction with unauthorized person	19 (a)-(b)	<del>700</del>	1,000

# 24Second Hand Dealers Bylaw No. 3774

Column 1	Column 2	Column 3	Column 34
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Failure to maintain goods register	3	<del>700</del>	1,000
Failure to transmit goods register	5 (c)	<del>700</del>	1,000
Failure to maintain seller register	7	<del>700</del>	1,000
Failure to produce goods register	12 (a)-(b)	<del>700</del>	1,000
Refuse inspection	12 (d)	<del>700</del>	1,000
Offsite transaction	16 (a)	<del>700</del>	1,000
After hours transaction	16 (b)	<del>700</del>	1,000
Obliterated serial number	16 (c)	<del>700</del>	1,000
Transaction with person under 18	16 (d)(i)	<del>700</del>	1,000
Transaction with intoxicated person	16 (d)(ii)	<del>700</del>	1,000
Alter or dispose of goods within 7 days	17 (b)-(c)	<del>700</del>	1,000

# **7Sign Bylaw No. 2638**

Column 1	Column 2	Column 3	Column 34
	SECTION	<del>DISCOUNTED</del> FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
Unlawful sign	2.1 (1)	<del>400</del>	<del>450</del> 1,000
Failure to maintain sign	2.4 (2)	<del>400</del>	<del>450</del> 1,000
Prohibited sign in public place	2.9	<del>400</del>	<del>450</del> 1,000
Unauthorized sign in public place	2.12 (1)	<del>400</del>	<del>450</del> 1,000
Failure to remove sign	2.13 (1)	<del>400</del>	<del>450</del> 1,000
Failure to remove off-premise sign	2.13 (2)	<del>400</del>	<del>450</del> 1,000
Failure to remove temporary sign	2.14	<del>400</del>	<del>450</del> 1,000
Prohibited sign	3.1	<del>400</del>	<del>450</del> 1,000
Excessive real estate signs	6.3 (7)(a)	<del>400</del>	<del>450</del> 1,000
Excessive real estate signs	6.3 (7)(b)	<del>400</del>	<del>450</del> 1,000
Oversize real estate sign	6.3 (7)(c)	<del>400</del>	<del>450</del> 1,000
Window sign in residential area	6.3 (8)(a)	<del>400</del>	<del>450</del> 1,000
Excessive window signs	6.3 (8)(b)	<del>400</del>	<del>450</del> 1,000
Oversize window sign	6.3 (8)(c)	<del>400</del>	<del>450</del> 1,000
Excessive development signs	6.3 (9)(a)	<del>400</del>	<del>450</del> 1,000
Excessive development signs	6.3 (9)(b)	<del>400</del>	<del>450</del> 1,000
Oversize development sign	6.3 (9)(c)	<del>400</del>	<del>450</del> 1,000
Overheight development sign	6.3 (9)(d)	<del>400</del>	<del>450</del> 1,000
Failure to remove development sign	6.3 (9)(e)	<del>400</del>	<del>450</del> 1,000
Failure to obtain a sign permit	6.1	<del>400</del>	<del>450</del> 1,000
Failure to request inspection	6.9 (2)	<del>400</del>	<del>450</del> 1,000
Failure to request inspection	6.9 (3)	<del>400</del>	<del>450</del> 1,000

## 12 Smoking Control Bylaw, 2018, No. 4037

Column 1	Column 2	Column 3	Column 34
	SECTION	<del>DISCOUNTED</del> FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
Smoke within 7.5 metres of an entrance	4.1	<del>200</del>	<del>250</del> 1,000
Smoke within 7.5 metres of a transit stop	4.2	<del>200</del>	<del>250</del> 1,000
Smoke in any City park or public space	4.3	<del>200</del>	<del>250</del> 1,000
Smoke on any City street as part of an event	4.4	<del>200</del>	<del>250</del> 1,000
Smoke in a customer service area	4.5	<del>200</del>	<del>250</del> 1,000
Smoke in a place of assembly	4.6	<del>200</del>	<del>250</del> 1,000
Smoke outdoors where prohibited by sign	4.7	<del>200</del>	<del>250</del> 1,000
Smoke in a passenger directed vehicle	4.8	<del>200</del>	<del>250</del> 1,000
Smoke in a vehicle with minor occupant	4.9	<del>200</del>	<del>250</del> 1,000
Smoke within 7.5 metres of a crosswalk	4.10	<del>200</del>	<del>250</del> 1,000
Failure to produce ID	6.5	<del>250</del>	<del>500</del> 1,000
Obstruction of an Officer	6.6	<del>250</del>	<del>500</del> 1,000
Failure to extinguish	6.7	<del>200</del>	<del>250</del> 1,000

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**19 Solid Waste Bylaw No. 3900**

Column 1	Column 2	Column 3	Column 3-4
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Unpermitted City container	6.1 (a)	<del>100</del>	<del>150</del> 1,000
Unlocked City container	6.1 (d)	<del>450</del>	<del>500</del> 1,000
Unpermitted private container	6.3 (a)	<del>100</del>	<del>450</del> 1,000
Unlocked private container	6.3 (b)	<del>450</del>	<del>500</del> 1,000
Unsecured wildlife attractants	6.4	<del>450</del>	<del>500</del> 1,000
Container set out when prohibited	8.1 (b)	<del>100</del>	<del>150</del> 1,000
Fail to unlatch container	8.1 (d)	<del>50</del>	<del>75</del> 1,000
Fail to secure container after collection	8.1 (e)	<del>100</del>	<del>450</del> 1,000



<u>Soil Removal and Deposit Bylaw No. 3331</u>		
<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
	<u>SECTION</u>	<u>FULL FINE IN \$</u>
<u>Remove or deposit soil</u>	<u>5 (9)</u>	<u>1,000</u>
<u>Deposit wood waste</u>	<u>5 (2)</u>	<u>1,000</u>
<u>Deposit other material</u>	<u>5 (3)</u>	<u>1,000</u>
<u>Failure to adhere to permit</u>	<u>6</u>	<u>1,000</u>
<u>Failure to attain registered professional</u>	<u>9 (2)</u>	<u>1,000</u>
<u>Refuse entry/inspection</u>	<u>14 (1)</u>	<u>1,000</u>

# **Tree Bylaw, 2019, No. 4108**

Column 1	Column 2	Column 3	Column 4
	SECTION	<del>DISCOUNTED</del> FINE in \$ (if paid within 30- days of service)	FULL FINE in \$
<del>Cutting down of a tree other than a significant tree without permit</del>	<del>5.1</del>	<del>500</del>	<del>750</del> <u>1,000</u>
<del>Cutting down of a significant tree without permit</del>	<del>5.1</del>	<del>1,000</del>	<del>1,000</del>
<del>Tree damaging activities</del>	<del>5.1</del>	<del>350</del>	<del>500</del> <u>1,000</u>
<b>Tree other than a significant or heritage tree</b>			
<del>Cutting or removing tree without permit</del>	<del>5.1(a)</del>	<del>N/A</del>	<del>1,000</del>
<del>Damaging or allowing tree to be damaged without permit</del>	<del>5.1(b)</del>	<del>N/A</del>	<del>1,000</del>
<b>Significant tree other than a heritage tree</b>			
<del>Cutting or removing tree without permit</del>	<del>5.1(c)</del>	<del>N/A</del>	<del>1,000</del>
<del>Damaging, or allowing tree to be damaged without permit</del>	<del>5.1(d)</del>	<del>N/A</del>	<del>1,000</del>
<b>Significant tree further defined as a heritage tree</b>			
<del>Cutting or removing tree without permit</del>	<del>5.1(e)</del>	<del>N/A</del>	<del>1,000</del>
<del>Damaging, or allowing tree to be damaged without permit</del>	<del>5.1(f)</del>	<del>N/A</del>	<del>1,000</del>
<b>Actions related to trees and tree permits</b>			
<del>Failure to adhere to the terms or conditions of a permit</del>	<del>5.1(g)</del>	<del>N/A</del>	<del>1,000</del>
<del>Failure to visibly post permit during specified activities</del>	<del>6.9</del>	<del>N/A</del>	<del>1,000</del>
<del>Failure to plant replacement tree as per approved replacement plan</del>	<del>7.5</del>	<del>N/A</del>	<del>1,000</del>
<del>Replacement plan not carried out</del>	<del>7.6</del>	<del>N/A</del>	<del>1,000</del>
<del>Failure to maintain tree</del>	<del>7.8</del>	<del>N/A</del>	<del>1,000</del>
<del>Failure to replace tree</del>	<del>7.9</del>	<del>N/A</del>	<del>1,000</del>
<del>Failure to install protective barrier</del>	<del>9.1</del>	<del>N/A</del>	<del>1,000</del>
<del>Failure to install protective barrier on adjacent lot</del>	<del>9.2</del>	<del>N/A</del>	<del>1,000</del>
<del>Failure to maintain protective barrier</del>	<del>9.4</del>	<del>N/A</del>	<del>1,000</del>
<del>Disturb protective barrier</del>	<del>9.5</del>	<del>N/A</del>	<del>1,000</del>
<del>Obstructing City agent from inspecting site</del>	<del>10.2</del>	<del>N/A</del>	<del>1,000</del>

<del>17</del> Tree Bylaw, 2019, No. 4108			
Column 1	Column 2	<del>Column 3</del>	Column <del>3</del> 4
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
<a href="#">Failure to comply with a Stop Work Order</a>	<a href="#">10.3</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Removal of tree prior to investigation or inspection</a>	<a href="#">10.4</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Removal of tree prior to investigation or inspection resulting in significant tree fine</a>	<a href="#">10.5</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Failure to submit a tree replacement plan</a>	<a href="#">11.5 (a)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Failure to submit security deposit</a>	<a href="#">11.5 (b)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Failure to plant tree in accordance with replacement plan</a>	<a href="#">11.6</a>	<a href="#">N/A</a>	<a href="#">1,000</a>

**13 Waterways Protection Bylaw, No. 917**

Column 1	Column 2	<del>Column 3</del>	Column <del>3</del> 4
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30 days of service)</del>	FULL FINE in \$
Pollute Watercourse	2	<del>N/A</del>	1,000
Obstruct Watercourse	3	<del>N/A</del>	1,000

Zoning Bylaw No. 3630			
Column 1	Column 2	Column 3	Column 34
	SECTION	DISCOUNTED FINE in \$ (if paid within 30 days of service)	FULL FINE in \$
<a href="#">Illegal use</a>	<a href="#">II 5 (a)</a>		
<a href="#">Allow illegal use</a>	<a href="#">II 5 (b)</a>		
Residential use of unserviced lot	II (6)(a)	<del>400</del>	<del>450</del> 1,000
Prohibited use	II (6)(b)	<del>400</del>	<del>450</del> 1,000
Mobile home/float home	II (6)(c)	<del>400</del>	<del>450</del> 1,000
Prohibited use in liquor establishment	II (6)(d)	<del>400</del>	<del>450</del> 1,000
<a href="#">Prohibited cannabis use</a>	<a href="#">II (6) (d)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Prohibited illegal paraphernalia</a>	<a href="#">II (6) (e)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Prohibited opioid related use</a>	<a href="#">II (6) (g)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Prohibited firearms and ammunition related use</a>	<a href="#">II (7)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Excessive impervious use</a>	<a href="#">II (2.4)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
Unauthorized accessory building or structure	III (2.2)	<del>400</del>	<del>450</del> 1,000
Use of accessory building as dwelling	III (2.3)	<del>400</del>	<del>450</del> 1,000
Accessory building too close to lane	III (2.7)	<del>400</del>	<del>450</del> 1,000
Excessive area of accessory buildings	III (2.4)	<del>400</del>	<del>450</del> 1,000
Overheight accessory building	III (2.6)	<del>400</del>	<del>450</del> 1,000
Accessory building in residential setback area	III (2.7)	<del>400</del>	<del>450</del> 1,000
Accessory building in non-residential setback area	III (2.8)	<del>400</del>	<del>450</del> 1,000
<a href="#">No shipping container</a>	<a href="#">III (2.11)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">No storage container</a>	<a href="#">III (2.12)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">No tent structure</a>	<a href="#">III (2.13)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Park or store prohibited vehicle in residential zone</a>	III (3.1)	<del>400</del>	<del>450</del> 1,000

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**Zoning Bylaw No. 3630**

Column 1	Column 2	Column 3	Column 34
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Inadequate landscaping	III (4)(1.2)	<del>400</del>	<del>450</del> 1,000
Outdoor storage in setback area	III (4)(1.3)	<del>400</del>	<del>450</del> 1,000
Unscreened storage area	III (4)(1.4)	<del>400</del>	<del>450</del> 1,000
Unscreened parking/loading/display area	III (4)(1.5)	<del>400</del>	<del>450</del> 1,000
Parking/loading screen not high enough	III (4)(1.6)	<del>400</del>	<del>450</del> 1,000
Display area screen not high enough	III (4)(1.7)	<del>400</del>	<del>450</del> 1,000
Fence too high	III (4)(1.8)	<del>400</del>	<del>450</del> 1,000
Fence/wall/screen in sight triangle	III (4)(1.9)	<del>400</del>	<del>450</del> 1,000
Illegal home business combination	III (5.1)(a)	<del>400</del>	<del>450</del> 1,000
Excessive home business area	III (5.1)(b)	<del>400</del>	<del>450</del> 1,000
Home business not enclosed	III (5.1)(c)	<del>400</del>	<del>450</del> 1,000
Prohibited home business activity	III (5.1)(d)	<del>400</del>	<del>450</del> 1,000
Operate home business after hours	III (5.1)(e)	<del>400</del>	<del>450</del> 1,000
Excessive personnel – A, RS or RD zone	III (5.2)(a)	<del>400</del>	<del>450</del> 1,000
Excessive tutorial or personal services	III (5.2)(b)	<del>400</del>	<del>450</del> 1,000
Excessive pet grooming activity	III (5.2)(c)	<del>400</del>	<del>450</del> 1,000
Excessive visits – A, RS or RD zone	III (5.2)(d)	<del>400</del>	<del>450</del> 1,000
Inadequate parking – A, RS or RD zone	III (5.2)(c)	<del>400</del>	<del>450</del> 1,000
Excessive personnel – RTh, RRh, RA, CD or C zone	III (5.3)(a)	<del>400</del>	<del>450</del> 1,000
Home business not enclosed – RTh, RRh, RA, CD or C zone	III (5.3)(b)	<del>400</del>	<del>450</del> 1,000
Prohibited pet grooming/personal service	III (5.3)(c)	<del>400</del>	<del>450</del> 1,000
Excessive visits – RTh, RRh, RA, CD or C zone	III (5.3)(d)	<del>400</del>	<del>450</del> 1,000
Bed and breakfast with secondary suite	III (5.4)(f)	<del>400</del>	<del>450</del> 1,000

# **Zoning Bylaw No. 3630**

Column 1	Column 2	Column 3	Column 34
	SECTION	<del>DISCOUNTED- FINE in \$ (if paid within 30- days of service)</del>	FULL FINE in \$
Child care with secondary suite	III (6.2)	<del>100</del>	<del>150</del> 1,000
Illegal suite – A zone	II (1.3)	<del>200</del>	<del>300</del> 1,000
Illegal suite – <del>RS1 zone</del> residential zones	II (2.3)	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – RS2 zone</del>	<del>II (2.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – RS3 zone</del>	<del>II (2.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – RS4 zone</del>	<del>II (2.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – RD zone</del>	<del>II (2.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – RTh1 zone</del>	<del>II (2.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – RTh2 zone</del>	<del>II (2.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – RTh3 zone</del>	<del>II (2.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – RRh zone</del>	<del>II (2.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – RA1 zone</del>	<del>II (2.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – RA2 zone</del>	<del>II (2.3)</del>	<del>200</del>	<del>300</del> 1,000
Illegal suite – <del>NC zone</del> commercial zones	II (3.3)	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – CC zone</del>	<del>II (3.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – LFC zone</del>	<del>II (3.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – HC zone</del>	<del>II (3.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – SSC zone</del>	<del>II (3.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – RC zone</del>	<del>II (3.3)</del>	<del>200</del>	<del>300</del> 1,000
Illegal suite – <del>M1 zone</del> industrial zones	II (4.3)	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – M2 zone</del>	<del>II (4.3)</del>	<del>200</del>	<del>300</del> 1,000
<del>Illegal suite – M3 zone</del>	<del>II (4.3)</del>	<del>200</del>	<del>300</del> 1,000
Illegal suite – <del>P1 zone</del> institutional zones	II (5.3)	<del>200</del>	<del>300</del> 1,000

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**Zoning Bylaw No. 3630**

Column 1	Column 2	Column 3	Column 34
	SECTION	<del>DISCOUNTED- FINE in \$</del> (if paid within 30- days of service)	FULL FINE in \$
<del>Illegal suite – P2 zone</del>	<del>II (5.3)</del>	<del>200</del>	<del>300</del> <u>1,000</u>
<del>Illegal suite – P3 zone</del>	<del>II (5.3)</del>	<del>200</del>	<del>300</del> <u>1,000</u>
<del>Illegal suite – P4 zone</del>	<del>II (5.3)</del>	<del>200</del>	<del>300</del> <u>1,000</u>
<del>Illegal suite – P5 zone</del>	<del>II (5.3)</del>	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD1 zone	II (6.1.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD2 zone	II (6.2.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD3 zone	II (6.3.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD4 zone	II (6.4.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD5 zone	II (6.5.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD6 zone	II (6.6.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD7 zone	II (6.7.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD8 zone	II (6.8.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD9 zone	II (6.9.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD10 zone	II (6.10.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD11 zone	II (6.11.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD12 zone	II (6.12.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD13 zone	II (6.13.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD14 zone	II (6.14.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD15 zone	II (6.15.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD16 zone	II (6.16.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD17 zone	II (6.17.2)	<del>200</del>	<del>300</del> <u>1,000</u>
Illegal suite – CD18 zone	II (6.18.2)	<del>200</del>	<del>300</del> <u>1,000</u>



**Zoning Bylaw No. 3630**

Column 1	Column 2	Column 3	Column 34
	SECTION	<del>DISCOUNTED-</del> FINE in \$ (if paid within 30- days of service)	FULL FINE in \$
Illegal suite – CD19 zone	II (6.19.2)	<del>200</del>	<del>300</del> 1,000
Illegal suite – CD20 zone	II (6.20.2)	<del>200</del>	<del>300</del> 1,000
Illegal suite – CD21 zone	II (6.21.2)	<del>200</del>	<del>300</del> 1,000
Illegal suite – CD22 zone	II (6.22.2)	<del>200</del>	<del>300</del> 1,000
Illegal suite – CD23 zone	II (6.23.2)	<del>200</del>	<del>300</del> 1,000
Illegal suite – CD24 zone	II (6.24.2)	<del>200</del>	<del>300</del> 1,000
Illegal suite – CD25 zone	II (6.25.2)	<del>200</del>	<del>300</del> 1,000
Illegal suite – CD26 zone	II (6.26.2)	<del>200</del>	<del>300</del> 1,000
Illegal suite – CD27 zone	II (6.27.2)	<del>200</del>	<del>300</del> 1,000
Illegal suite – CD28 zone	II (6.28.2)	<del>200</del>	<del>300</del> 1,000
Illegal suite – CD29 zone	II (6.29.2)	<del>200</del>	<del>300</del> 1,000
<a href="#">Illegal suite – CD30 zone</a>	<a href="#">II (6.30.2)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Illegal suite – CD31 zone</a>	<a href="#">II (6.31.2)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Illegal suite – CD32 zone</a>	<a href="#">II (6.32.2)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Illegal suite – CD33 zone</a>	<a href="#">II (6.33.2)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Illegal suite – CD34 zone</a>	<a href="#">II (6.34.2)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Illegal suite – CD35 zone</a>	<a href="#">II (6.35.2)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>
<a href="#">Illegal suite – CD36 zone</a>	<a href="#">II (6.46.2)</a>	<a href="#">N/A</a>	<a href="#">1,000</a>

### **RECOMMENDATION:**

*That Council direct staff to proceed with pollinator plantings at the following locations:*

1. *Castle Park - three meadows (550m2),*
2. *Citadel Landing - five meadows (600m2),*
3. *Northwest corner of the Hyde Creek Nature Reserve - one meadow (100m2), trail edges 2000m2).*
4. *End of Fraser Avenue at Cedar Creek - behind parking lot (80m2)*
5. *Entrance to Cascara park from Ellis Drive (240m2); and*

*Provide educational signage at annual planting beds and natural pollinator planting locations.*

### **PREVIOUS COUNCIL/COMMITTEE ACTION**

On November 25, 2020, Committee of Council endorsed the following resolution:

*That Committee of Council approve changes to increase pollinator gardens where feasible.*

### **REPORT SUMMARY**

As part of the 2021/2022 budget deliberations, Committee of Council endorsed the expansion of pollinator gardens throughout the community and requested that additional signage be installed to provide education about the benefits of pollinator opportunities. Accordingly, staff have transitioned five sections of center median along Lougheed Highway to wildflower pollinator plantings and have planned for educational signage. Per Committee's suggestion, staff have also identified additional pollinator opportunities.

### **BACKGROUND**

This item was proposed with the 2021 Operating Budget deliberations to increase pollinator gardens across the community. Pollinator gardens:

- Provide flowers and shrubs that are in bloom from early spring through to fall to ensure continuous pollen and nectar sources;
- Incorporate native plants to encourage native bee and pollinator populations;

## Pollinator Planting Update

- Are maintained in a way that minimizes harm to pollinators where possible. For example, mowing only at the end of the summer once pollinators have finished using the plants, and removing invasive species; and
- Enhance pollinator habitat by planting flowers and shrubs that provide pollinators with nesting and overwintering sites.

The practices identified above are already in place to ensure that garden beds managed by the City are bee friendly and considered pollinator gardens. However, additional communication is recommended to provide education on the value of improved pollinator habitat, and to explain the changes to servicing standards and aesthetic attributes.

### **DISCUSSION**

The City recognizes the value of pollinators and the pressures placed on them through persistent use of chemicals and pesticides, habitat loss and climatic pressures. Accordingly, garden design ethos has been adopted to provide diverse habitat and food sources for pollinators in City garden sites, and support pollinator health throughout the community. The existing locations are identified in blue and orange on Figure 1. The sites at Castle Park and Hyde Creek Recreation Centre are currently signed and dedicated as pollinator gardens; though all gardens within the City meet these criteria.

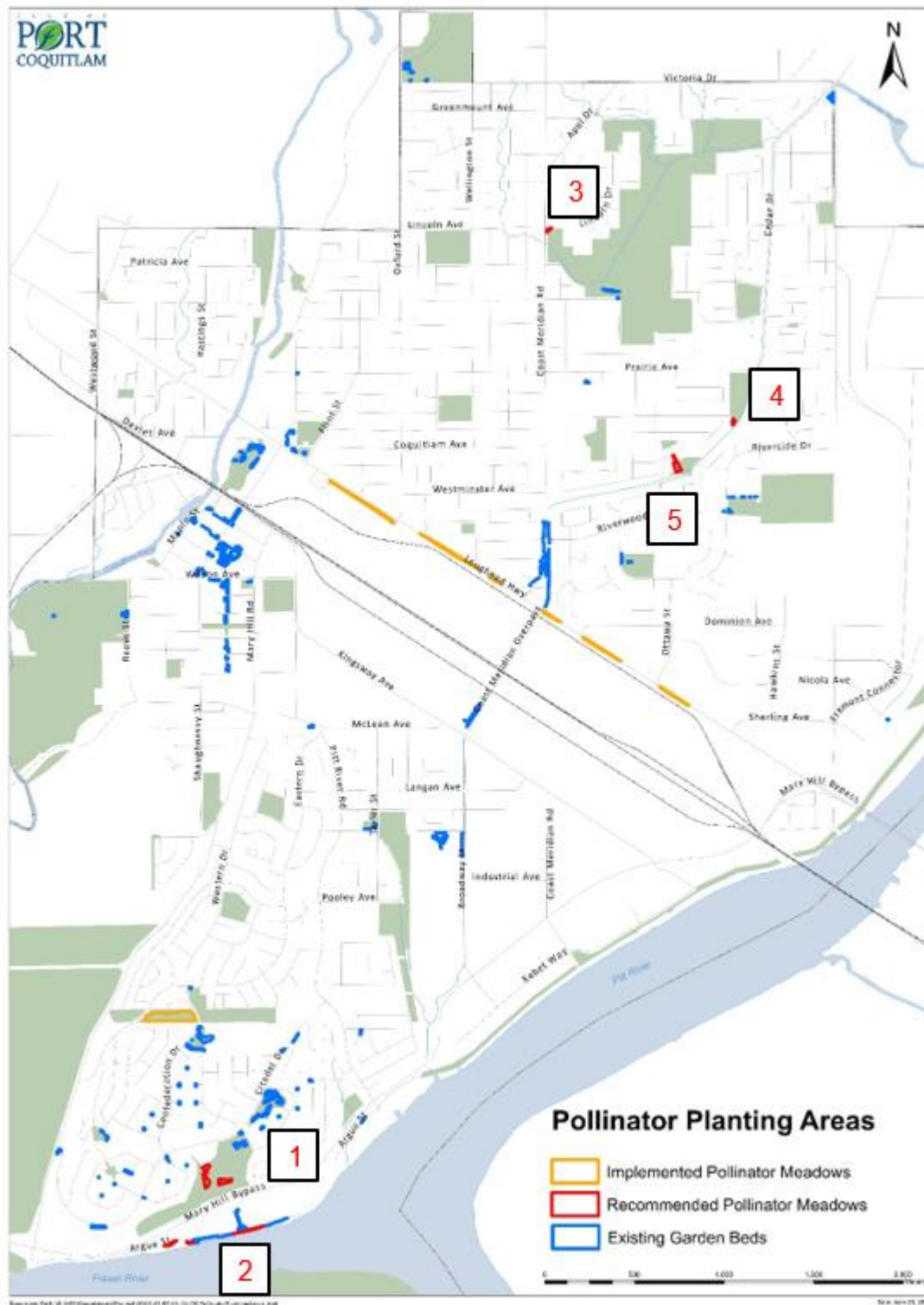
### **Pollinator Habitat Expansion**

Staff are in the process of transforming a section of the Lougheed Highway boulevard into natural planting. The reduced mowing requirements offset the planting costs. Mowing will still occur, focusing on the perimeter. In the midsection of the median the grasses and flowers will be allowed to grow taller to provide increased habitat and forage material for pollinators and birds. The median has been seeded with a mixture of annual and perennial grasses and wildflowers that are suitable food sources for native bees and pollinators. It is important to recognize that this is not a garden; although the flowers will be noticeable they will not be dominant. With successive seeding the flowers will become more pronounced as they displace the existing vegetation.

Staff have identified additional locations where mowing services could be exchanged for natural pollinator plantings (Figure 1):

1. Natural areas within parks at Castle Park - three meadows (550m<sup>2</sup>);
2. Citadel Landing - five meadows (600m<sup>2</sup>);
3. North West corner of the Hyde Creek Nature Reserve - one meadow (100m<sup>2</sup>), trail edges (2000m<sup>2</sup>);
4. End of Fraser Avenue at Cedar Creek - behind parking lot (80m<sup>2</sup>); and
5. Entrance to Cascara park from Ellis Drive (240m<sup>2</sup>).

# Pollinator Planting Update





## Pollinator Planting Update

Figures 2 and 3 show examples of pollinator plantings.



Figure 2 - Sample Pollinator Meadow



Figure 3 - Sample Pollinator Planting

## Pollinator Planting Update

In future years, there is an opportunity to transition all trail edges to pollinator plantings (approximately 110,000m<sup>2</sup>). There is also an opportunity to expand pollinator habitat through maintenance practice changes that reduce the mowing of open undeveloped areas. Passive areas within dedicated parks space could also be converted to pollinator meadows. However, the pressure on these spaces is high given the demand for outdoor recreation space, and comes with the trade-off of transitioning away from a more manicured space

It is important to note that other local governments who have implemented pollinator planting areas have met some resistance from the public. While pollinator plantings are important from an ecological perspective, they can look unkempt as they involve transitioning a manicured space into a naturalized state. In other cases, they have generated safety complaints due to the increased presence of rodents. For these reasons, staff recommended monitoring the performance and reception from the community for the proposed sites before expanding to other locations.

### Pollinator Garden Signage

Further to additional pollinator planting opportunities, Committee requested staff to consider additional educational signage. Figure 4 below shows the existing pollinator garden signage at Hyde Creek. A refreshed version of this signage is planned for installation at 20 annual and shrub planting beds across the community (blue locations on Figure 1).



Figure 4 - Pollinator Garden Signage at Hyde Creek

Figure 5, below shows the signage for the meadow planting shown in Figure 1. This signage takes this messaging a step further to provide an educational component and is recommended for implementation at naturalized pollinator planting locations in the City.





Figure 5 - Sample Interpretive Signage for Pollinator Meadows

## FINANCIAL IMPLICATIONS

None. Reduction in labour costs for maintenance offsets the cost of annually renewing the seed banks at these locations. Signage can be incorporated within existing budgets.

## OPTIONS (✓ = Staff Recommendation)

	#	Description
✓	1	<p>Proceed with pollinator plantings at the following locations:</p> <ol style="list-style-type: none"> <li>1. Castle Park - three meadows (550m2),</li> <li>2. Citadel Landing - five meadows (600m2),</li> <li>3. Northwest corner of the Hyde Creek Nature Reserve - one meadow (100m2), trail edges 2000m2).</li> <li>4. End of Fraser Avenue at Cedar Creek - behind parking lot (80m2)</li> <li>5. Entrance to Cascara park from Ellis Drive (240m2); and</li> </ol> <p>Provide educational signage at annual planting beds and natural pollinator planting locations.</p>
	2	Provide direction to staff on pollinator plantings and/or signage.

### **ATTACHMENTS**

None.

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