

Tuesday, June 14, 2022, 6:00 p.m.

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Pages

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

2.1. Adoption of the Agenda

Recommendation:

That the Tuesday, June 14, 2022, Council Meeting Agenda be adopted as circulated.

3. CONFIRMATION OF MINUTES

3.1. Minutes of Council Meetings

3

Recommendation:

That the minutes of the following Council Meetings be adopted:

- *May 24, 2022.*

4. PROCLAMATIONS

4.1. Longest Day of Smiles - June 19, 2022

8

5. DELEGATIONS

None.

6. PUBLIC HEARINGS

6.1. Zoning Amendment Bylaw for 3857 Inverness Street

See Council agenda item 7.1 for information.

7. BYLAWS

7.1. Zoning Amendment Bylaw for 3857 Inverness Street - Third Reading 9

Recommendation:

That Council give Zoning Bylaw, 2008, No. 3630, Amendment Bylaw, 2022, No. 4271 third reading with the requirement that all conditions identified at second reading be met, to the satisfaction of the Director Development Services, prior to the Bylaw coming forward for adoption.

7.2. Zoning Amendment Bylaw for 1437 Barberrry Drive - Adoption 35

Recommendation:

That Council adopt Zoning Bylaw, 2008, No. 3630, Amendment Bylaw, 2022, No. 4208.

8. REPORTS

8.1. ICIP CleanBC Communities Fund 43

Recommendation:

That Council confirm support and provide overall grant management in the amount of \$1,099,950 for the Kingsway Avenue multi-use path from the Investing in Canada Infrastructure Program – CleanBC Communities Fund.

9. NEW BUSINESS

10. OPEN QUESTION PERIOD

11. ADJOURNMENT

11.1. Adjournment of the Meeting

Recommendation:

That the Tuesday, June 14, 2022, Council Meeting be adjourned.



Council Minutes

Tuesday, May 24, 2022

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Present: Chair - Mayor West
Councillor Darling
Councillor Dupont
Councillor McCurrach
Councillor Penner
Councillor Pollock
Councillor Washington

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

2.1 Adoption of the Agenda

Moved-Seconded:

That the Tuesday, May 24, 2022, Council Meeting Agenda be adopted as circulated.

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor McCurrach

Carried

3. CONFIRMATION OF MINUTES

3.1 Minutes of Council Meetings

Moved-Seconded:

That the minutes of the following Council Meetings be adopted:

- April 26, 2022
- May 10, 2022.

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor McCurrach

Carried

4. PROCLAMATIONS

None.

5. DELEGATIONS

None.

6. MOTION TO RECESS

Moved-Seconded:

That the Regular Council meeting recess at 6:01 p.m. for the Public Hearing.

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor McCurrach

Carried

7. PUBLIC HEARINGS

7.1 Zoning Amendment Bylaw (Floodplain)

No public or written comments received.

8. MOTION TO ADJOURN

Moved-Seconded:

That the Public Hearing be adjourned at 6:06 p.m.

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor McCurrach

Carried

9. MOTION TO CALL PUBLIC INPUT OPPORTUNITY TO ORDER

Moved-Seconded:

That the Public Input Opportunity be called to order at 6:07 p.m.

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor McCurrach

Carried

10. PUBLIC INPUT OPPORTUNITY

10.1 Development Variance Permit for 1300 Dominion Avenue

No public or written comments received.

11. MOTION TO ADJOURN

Moved-Seconded:

That the Public Input Opportunity be adjourned at 6:08 p.m.

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor McCurrach

Carried

12. MOTION TO RECONVENE

Moved-Seconded:

That the Regular Council meeting reconvene at 6:09 p.m.

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor McCurrach

Carried

13. BYLAWS

Councillor McCurrach joined the meeting at 6:09 p.m. during item 13.1.

13.1 Zoning Amendment Bylaw (Floodplain) for Third Reading and Adoption

Moved-Seconded:

That Council give Zoning Bylaw, 2008, No. 3630, Amendment Bylaw, 2022, No. 4272 third reading and adoption.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

13.2 Zoning Amendment Bylaw for 3857 Inverness Street - First Two Readings

Moved-Seconded:

That Council give Zoning Bylaw, 2008, No. 3630, Amendment Bylaw, 2022, No. 4271 first two readings.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

14. REPORTS

14.1 Development Variance Permit for 1300 Dominion Avenue - Issuance

Moved-Seconded:

That Council approve the Development Variance Permit for 1300 Dominion Avenue.

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor Penner, Councillor Pollock, and Councillor Washington

Opposed (1): Councillor McCurrach

Carried

15. NEW BUSINESS

Council provided updates related to community events.

16. OPEN QUESTION PERIOD

No questions from the public.

17. RESOLUTION TO CLOSE

Resolution to Close for the Closed section of the Regular meeting was removed from the agenda.

18. ADJOURNMENT

18.1 Adjournment of the Meeting

Moved-Seconded:

That the Tuesday, May 24, 2022, Council Meeting be adjourned at 6:35 p.m.

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

Mayor

Corporate Officer

PROCLAMATION

WHEREAS: The Longest Day of SMILES encourages community ambassadors to raise awareness and funds to help a child born with a cleft condition smile and change their life with free, safe, cleft surgery and comprehensive care; and

WHEREAS: From sun-up to sun-down, from coast to coast to coast, Canadians are dedicating June 19th, 2022, and time leading up to it, to helping children SMILE; and

WHEREAS: Operation Smile Canada is a volunteer-delivered global medical charity that exists to ensure everyone has access to safe, effective surgery that they need wherever they live in the world. Surgery that will change a child's life forever, help families, communities, counties, regions and yes, the world; and

WHEREAS: By proclaiming the Longest Day of SMILES in Port Coquitlam and challenging other communities to do the same, we can provide waiting children with exceptional cleft care and a hopeful future with a new smile.

NOW THEREFORE: I, Brad West, Mayor of the Corporation of the City of Port Coquitlam,

DO HEREBY PROCLAIM

June 19, 2022 as

**“Longest Day of Smiles”
IN PORT COQUITLAM**

Brad West
Mayor



Zoning Amendment Bylaw for 3857 Inverness - Third Reading

RECOMMENDATION:

That Council give Zoning Bylaw, 2008, No. 3630, Amendment Bylaw, 2022, No. 4271 third reading, with the requirement that all conditions identified at second reading be met, to the satisfaction of the Director Development Services, prior to the Bylaw coming forward for adoption.


PREVIOUS COUNCIL/COMMITTEE ACTION

On May 24, 2022, Council approved:

That:

- 1) Council give first two readings to “Zoning Bylaw, 2008, No. 3630, Amendment Bylaw, 2022, No. 4271” to amend the zoning designation of 3857 Inverness Street from RS1 (Residential Single Dwelling) to RD (Residential Duplex); and
- 2) Prior to adoption of the amending bylaw, the following conditions be met to the satisfaction of the Director of Development Services:
 - a. Protective fencing for on-site and off-site trees to be retained;
 - b. Demolition of the building; and,
 - c. Completion of design and submission of securities and fees for off-site works and services.

OPTIONS (✓ = Staff Recommendation)

	#	Description
	1	Give third reading to the bylaw.
	2	Request that additional information be received and determine next steps after receipt of that information.
	3	Fail third reading of the bylaw.

Attachment 1 – Bylaw 4271

Attachment 2 – Report to Committee, May 10, 2022

CITY OF PORT COQUITLAM
ZONING AMENDMENT BYLAW, 2022

Bylaw No. 4271

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. CITATION

This Bylaw may be cited as “Zoning Bylaw, 2008, No. 3630, Amendment Bylaw, 2022, No. 4271”.

2. ADMINISTRATION

2.1 The Zoning Map of the "Zoning Bylaw, 2008, No. 3630" be amended to reflect the following rezoning:

Civic: 3857 Inverness Street

Legal: Lot 12, Section 7, Township 40, New West District, Plan NWP 19738

From: RS1 (Residential Single Dwelling 1)

To: RD (Residential Duplex)

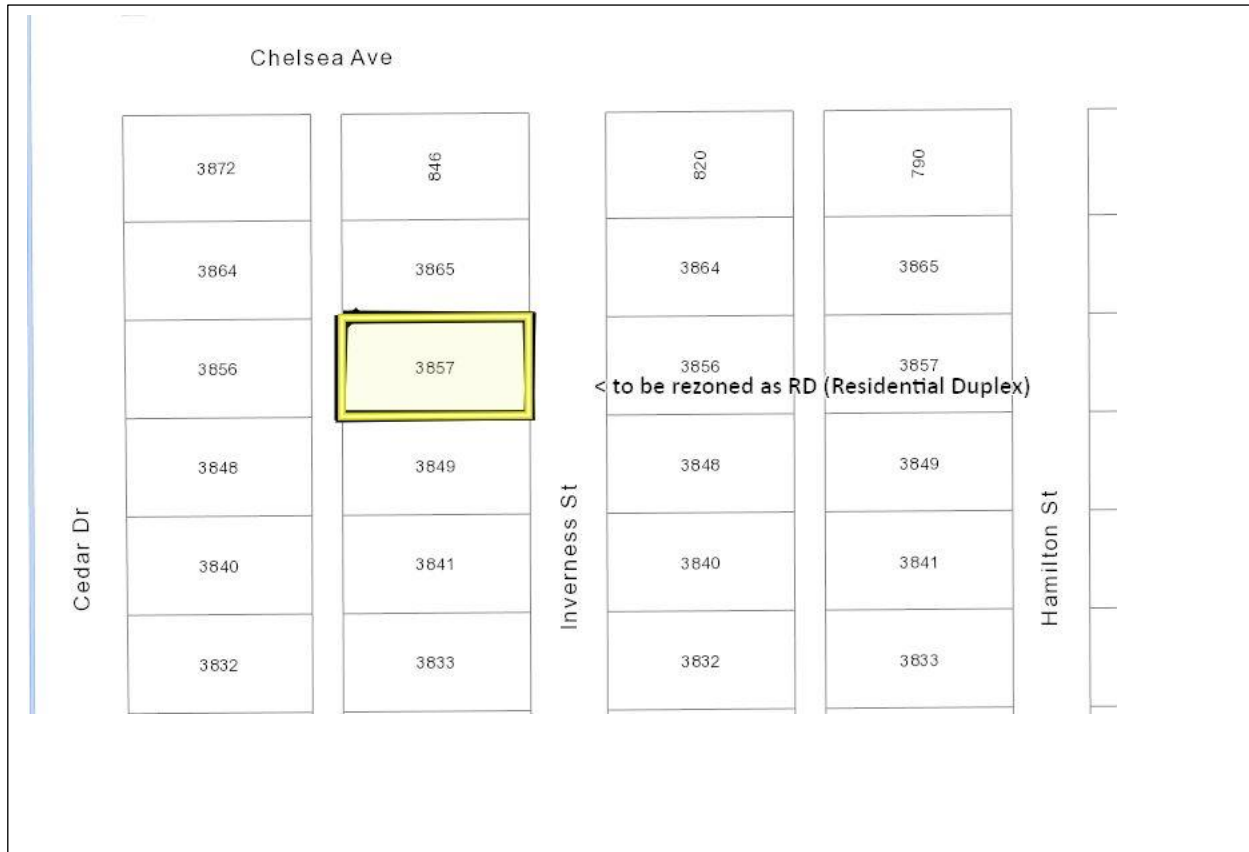
as shown on Schedule 1 attached to and forming part of this Bylaw.

READ A FIRST TIME this	24 th day of	May, 2022
READ A SECOND TIME this	24 th day of	May, 2022
PUBLIC HEARING held	day of	, 2022
READ A THIRD TIME this	day of	, 2022

Mayor

Corporate Officer

SCHEDULE 1



RECOMMENDATION:

That Committee of Council recommend to Council:

1. That the zoning of 3857 Inverness Street be amended from RS1 (Residential Single Dwelling 1) to RD (Residential Duplex).
2. That prior to adoption of the amending bylaw, the following conditions be met to the satisfaction of the Director of Development Services:
 - (a) Protective fencing for on-site and off-site trees to be retained;
 - (b) Demolition of the building; and,
 - (c) Completion of design and submission of securities and fees for off-site works and services.

PREVIOUS COUNCIL/COMMITTEE ACTION

None.

REPORT SUMMARY

This report provides for consideration a rezoning application to amend the zoning of 3857 Inverness Street from RS1 (Residential Single Dwelling 1) to RD (Residential Duplex) to allow for a duplex use. The proposed development would be in keeping with policies of the Official Community Plan (OCP) which encourage additional dwellings in established neighbourhoods, new forms of housing and infrastructure improvements and is recommended for approval.

BACKGROUND

Proposal: The owner, Shabnam Charkhchi, has proposed to redevelop 3857 Inverness Street with a 2.5-storey duplex. The property is located mid-block on the west side of Inverness Street, between Chelsea and Essex Avenues.

Context: The 725 m² (8180 ft²) site is currently developed with an older one storey single-residential home. The site is flat and contains some hedges at the front of the property along the north and south side of the lot. The surrounding neighbourhood context consists of older single residential and duplex homes that are one to two storeys in height. There is an opened lane at the rear of the property. The property is located within the floodplain and the minimum flood construction level is approximately 5.15 metres.

Rezoning Application for 3857 Inverness Street



Location Map

Policy and Regulations: The land use designation in the Official Community Plan for the site is Residential. The property is zoned RS1 – Residential Single Dwelling 1.



The OCP housing policies encourage duplexes in areas designated Residential and provide for the consideration of rezoning properties to permit a duplex use if:

- there is no other site within 100 metres zoned to permit a duplex on the same street, fronting the same street or if it is a corner lot, and
- if the rezoning would result in public benefits such as dedication of lands, installation or extension of adjacent infrastructure to address gaps, retention of heritage-listed

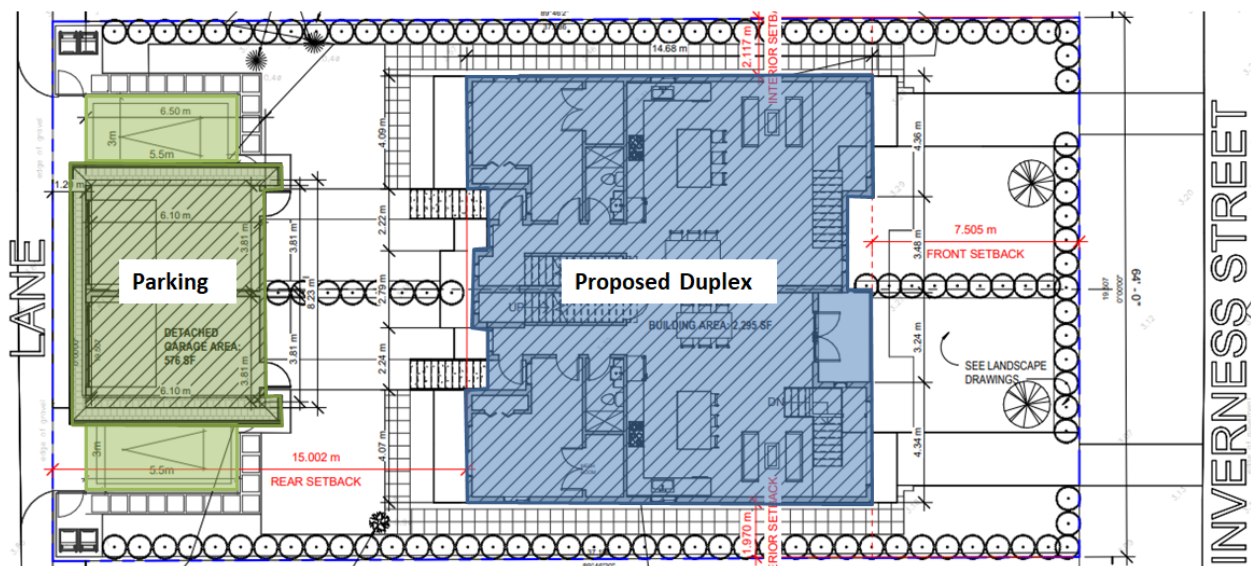
Rezoning Application for 3857 Inverness Street

homes or landscape features or a superior quality design of buildings and landscaping that enhances fit with the established neighbourhood character.

Through the development permit process, the proposal would be subject to guidelines within the Intensive Residential and Environmental Conservation Permit Areas. These objectives include the orderly development of the area and encourage coordination of the siting, form, and volume of intensive residential buildings and areas for parking, storage, landscaping, as well as efficient use of energy, water and reduction of waste and pollution.

Project Description: The proposed side-by-side duplex would be 2.5 storeys in height; each unit would have living floor space of approximately 167 m² (1800 ft²) on two main floors with a detached garage and ground level crawl space. The crawl space will be limited in height to 1.5 metres and does not contain any exterior doors or windows. The building has been oriented towards Inverness Street with both units having a prominent pedestrian entrance. Vehicle access to the property is from the rear lane. Each unit is designed to accommodate one car within the detached garage and one car on a separate parking pad for a total of four parking spaces.

The design and siting of the building is significantly impacted by the high flood construction level. The units have been designed to provide for ground level access with a small entry foyer leading to two upper floors containing living space, including two bedrooms for each unit and a third bedroom/rec room on the main floor.



Site Plan

Rezoning Application for 3857 Inverness Street

The overall architectural style of the duplex is modern with variable roof lines incorporated in the design to breakdown the building massing. The cladding material proposed includes Hardie and wood grained metal horizontal siding, and stone veneer. The rendering below illustrates the proposed design.



Rendering of the proposed duplex along Inverness Street

Project Profile

	RD Bylaw Regulations ¹	Proposed ²
Site Area	500 m ²	725 m ² (7803 ft ²)
Floor Area Ratio	0.55	0.53
Lot Coverage	40%	36%
Impervious surfaces	65%	53%
Setbacks (to principle building)		
Front (Inverness St)	7.5 m.	7.5 m.
Rear (lane)	7.5 m.	15 m.
Interior side (north)	1.8 m.	2.1 m.
Interior side (south)	1.8 m.	1.97 m.
Building Height	9.0 m.	8.40 m.
Parking Spaces	4 (2/unit)	4

¹ Refer to Zoning Bylaw No. 3630 and Parking and Development Management Bylaw No. 3525

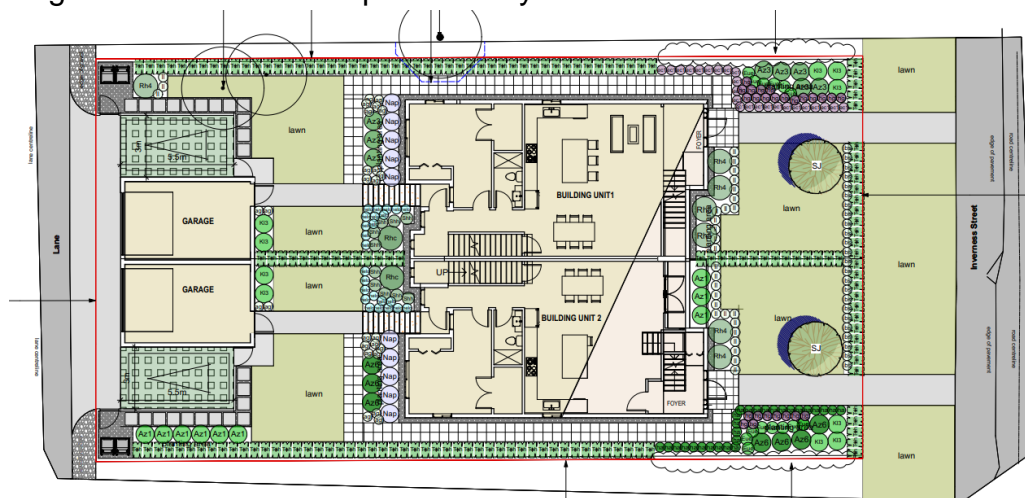
² Information provided by applicant

Rezoning Application for 3857 Inverness Street

Trees: There are three trees at the rear of the property, a Maple and two Western red cedars. One Maple tree is proposed to be removed as the arborist report, appended as Attachment 1, identifies the tree to be in marginal condition with poor structure. City Arborists have inspected the tree and agree with the assessment.

All removal and replacement of trees would be in accordance with the City's Tree Bylaw. Replanting of one new tree would be required; the species would be confirmed at the time of the tree cutting permit. Tree protection fencing will also be required for all trees to be retained on-site and for a neighbouring tree to the north, within proximity to the property line. The hedging at the front on the property will remain in place.

Landscaping: The proposed landscape plan is substantial and provides for a generous mix of trees, shrubs, and groundcover. Cedar hedging has been used to provide screening around the ground level crawl space to soften the appearance of this first floor and to reduce the volume and height of the building from the street. The applicant has proposed hedging around the perimeter of the property and between the units for increased privacy. A new privacy fence has also been proposed around the perimeter of the property. The site uses pavers and gravel to increase the permeability of the site.



Proposed Landscape Plan

The design of the building and landscaping would be confirmed in Committee's future consideration of the development permit, if the rezoning is approved. The applicant has submitted a development permit application which indicates the form and character of the proposed development would comply with these guidelines.

Rezoning Application for 3857 Inverness Street

Offsite Infrastructure and Services: Provisions for off-site improvements prior to adoption of the rezoning bylaw is recommended to ensure the requirements of the Subdivision Servicing Bylaw would be met. The required improvements would include road, sidewalk, street lighting, street trees and service upgrades as necessary to Inverness Street. Lane improvements are also required to City standards. The site is to be serviced with underground Hydro and telecommunication connections.

DISCUSSION

The proposal complies with locational policies for duplexes and meets OCP objectives to provide opportunities for additional ground-oriented dwellings in established residential neighbourhoods and added housing choice for the community. The applicant has demonstrated that the duplex design can address the high flood construction levels in a manner that provides an attractive and prominent streetscape through provision of ground level entry and enhanced landscaping, building articulation and high-quality design. The site contains three trees of which two are to be retained and one replaced. The rezoning would also benefit the community by providing off-site infrastructure improvements along Inverness Street and the rear lane.

Approval is recommended.

PUBLIC CONSULTATION

A sign providing notification of the application is posted on-site. To date, Planning staff have not received any comments in association with the rezoning application. If the application proceeds to Public Hearing, the city would provide notification by mail to residents located within 120m of the site and advertise the Public Hearing in the newspaper.



Staff conducted a site visit on April 28th, 2022 to ensure that the sign is in good standing on the subject property.

FINANCIAL IMPLICATIONS

The redevelopment will likely increase the assessed value of the property, resulting in increased property taxation for the City.

Rezoning Application for 3857 Inverness Street

OPTIONS (✓ = Staff Recommendation)

	#	Description
<input checked="" type="checkbox"/>	1	Recommend to Council that the zoning of 3857 Inverness Street be amended from RS1 to RD and that the specified conditions be met prior to adoption of the rezoning.
	2	Obtain additional information prior to making a decision on the application.
	3	Advise Council that Committee does not recommend rezoning 3857 Inverness Street to allow for a duplex.

ATTACHMENTS

Attachment 1 - Arborist Report

Lead author: Graeme Muir

KLIMO & ASSOCIATES

CERTIFIED ARBORIST REPORT

PROJECT LOCATION:

3857 Inverness St, Port Coquitlam

PREPARED FOR:

Jay Jung Architect Inc.

PREPARED BY:

Klimo & Associates Ltd.
5565 15B Ave
Delta BC, V4M 2H2

Metro West IMBL #20020981
Fraser Valley IMBL #20020982

January 20, 2021

Francis Klimo
ISA Certified Arborist
ISA Certified Tree Risk Assessor
BC Wildlife Danger Tree Assessor

1.0 SCOPE OF WORK

Klimo & Associates Ltd. was contracted by Jay Jung Architect Inc. to conduct and prepare a Tree assessment, Tree management plan, and Arborist report to support a re-zoning application for the site address located at 3857 Inverness St, Port Coquitlam. The objective of this assessment and report is to identify all on/off-site trees that could be impacted by the development project and to ensure compliance with the City of Port Coquitlam "Tree Bylaw, 2019, No. 4108" and "Best Management Practices".

We conducted our field inspections on January 20, 2021 at around 11:30am. Our scope of work was to identify all key trees located within the proposed working limits and off-site areas, assess, document their condition, and recommend measures to protect or remove the subject trees.

1.1 Limits of assignment

- Our investigation is based solely on visual inspection of the trees on January 20, 2021 and the analysis of photos taken and tree diagnosis gathered during the inspection.
- Our inspection was conducted from ground level. We did not conduct soil tests or below grade root examination to assess the condition of the root system of the trees.
- We conducted a level 2 assessment.
- Sunny day, no adverse weather conditions.

1.2 Purpose and use of the report

- Meet municipal criteria for Arborist report submissions and to provide documentation pertaining to the protection on/off-site trees to supplement the proposed re-zoning application located at 3857 Inverness St, Port Coquitlam.

2.0 SITE ANALYSIS / PROPOSAL

Currently, the subject property has an existing dwelling and has an overall area of 725 (Approx.) square meters. The property has been proposed to undergo a re-zoning application in order to rezone the property from a RS1 to RD. The existing dwelling would then be slated for demolition as part of the proposal in order for the construction of a new two (2) storey duplex and an attached garage to take place. The property was examined to be bounded by residential properties along its northern and southern lengths, along with Inverness St fronting the property, and with a laneway bounding along its rear. The subject lot was examined to be flat-lying without having any significant grade differences.

A total of four (4) trees were observed and had been examined to be located both on and off-site. The majority of the subject trees were examined to be located on private property and were identified to have consisted of two (2) coniferous and one (1) deciduous species. Within the limits of the property, several unmaintained on-site plantings and the growth of plantings had been observed.



Figure 1 - Location of subject site - 3857 Inverness St, Port Coquitlam

3.0 TREE ASSESSMENT PROCESS

Our tree inspection process is a systematic procedure for accurately identifying and cataloging trees. Using the site survey as a reference to their locations and the proposed site plans provided by the project planners detailing the proposed development, the specifications to our Tree Protection Requirements were able to be accurately completed. In using the information of the proposed subdivision requirements, we have produced accurate findings to our recommendations to ensure the use of proper tree protection during the construction phase and as applicable, prescribing tree removal recommendations.

Our assessment of the on-site and off-site trees consists of gathering and documenting sizes (*DBH, Height, and Crown spread*), condition, species, location, growth form, and other site factors. The data collected has been documented into the inventory in order to convey the identified trees into a simple format. In addition, accurate tree preservation measures could be implemented for the optimal retention and protection of trees throughout the duration of civil works and up to the completion of the project.

3.1 Health and structure rating

Basic Definition of general overall tree health, broken into five (5) defined categories:

Rating	Retention Suitability	Definition	Total Trees
Good	Suitable	A healthy, vigorous tree, reasonably free of disease, with good structure and form typical of the species.	2
Fair / Good	Suitable	Tree is growing well for its species. No overt or identifiable significant defects, and is well suited for retention.	
Fair	Marginal	Subject tree that has an average vigour for its species. Small amount of twig dieback, minor structural defects that could be corrected.	2
Fair / Poor	Marginal/ Unsuitable	A tree with moderate to poor vigor, moderate twig and small branch dieback, thinning of crown, poor leaf color, moderate structural defects that may affect its survival considering construction impacts.	
Poor	Unsuitable	A tree in decline, epicormics growth, extensive dieback of medium to large branches, significant structural defects that cannot be abated. And a tree in severe decline, dieback of scaffold branches and or trunk, mostly epicormic growth; extensive structural defects that cannot be abated.	

4.0 SUMMARY OF FINDINGS

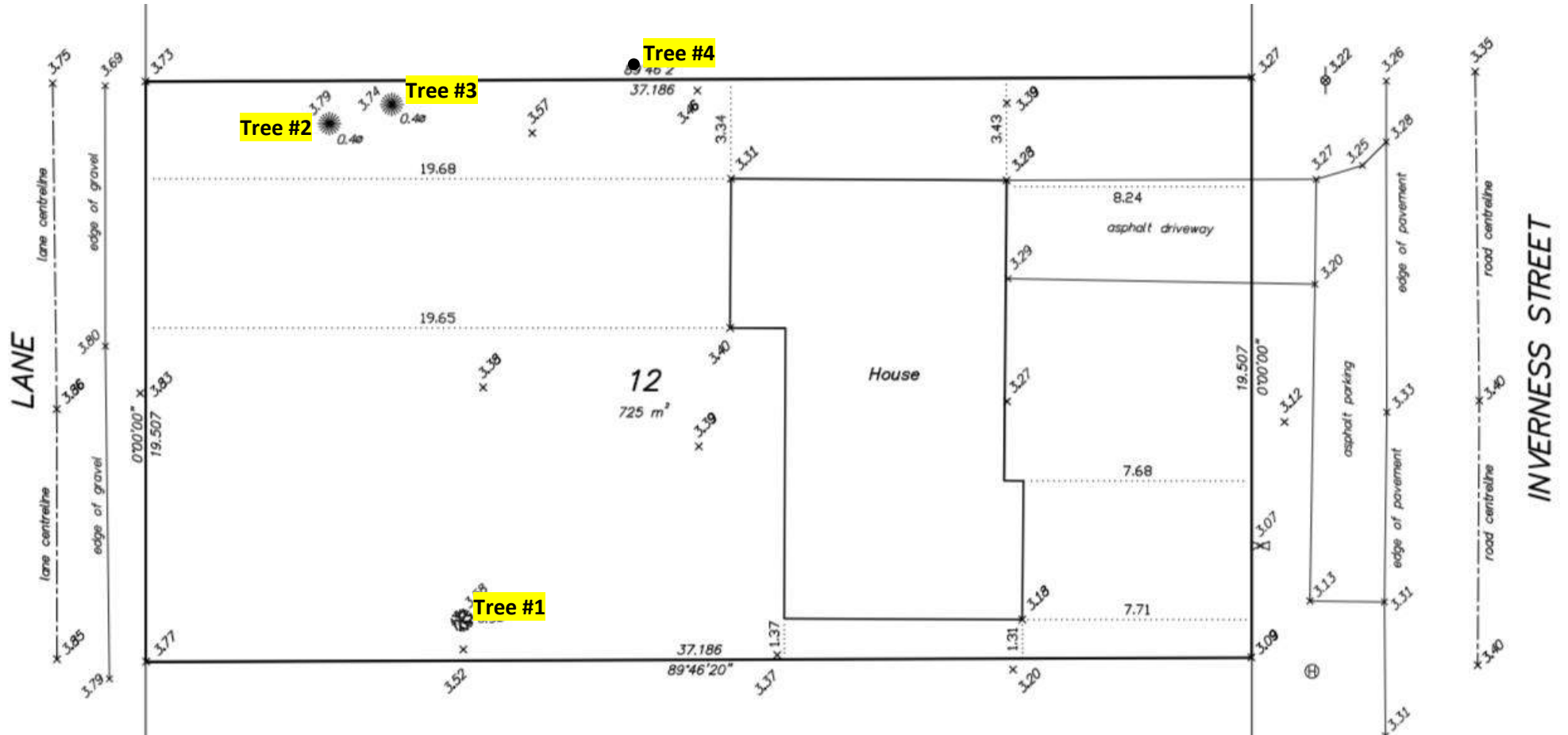
On January 20, 2021, Klimo & Associates Ltd. had conducted a site visit & visual inspection of all trees located on and off-site. A total of four (4) trees were identified and had consisted of two (2) different types of species. The identified trees were measured to have an average DBH of 41cm to 66cm.

Overall, the subject trees ranged from being in fair to good in condition. One (1) of the identified trees was examined to be in conflict with the overall construction project and had fallen within high disturbance requirement areas related to the project.

On-site (Development site)	City (Trees on City lot)	Off-site (Privately owned trees)	Shared (Privately owned trees)	Total Tree(s)	
3		1		4	
1				1	Remove
2		1		3	Retain

Deciduous Tree(s)		Coniferous Tree(s)	
Maple	1	Western redcedar	3
Total	1	Total	3

5.0 SITE MAP



6.0 TREE INVENTORY

Table 1 - Tree Inventory												
Klimo & Associates Ltd.												
January 20, 2021												
3857 Inverness St, Port Coquitlam												
ID #	Surveyed Y/N	On-site (ON) Off-site (OF) Off-site city (C)	Common name	Botanical name	DBH (cm)	LCR (%)	Canopy (Dia. M)	Condition	Comments	Retention Suitability	Retain / Remove	TPZ (m)
1	Yes	On-site	Maple	<i>Acer</i>	66	80	11	Poorly structured union with a deep v-junction attachment. Both stems were examined to have further developed into a co dominant structured growth form at around 2.5m. The growth of its overall crown was observed to have developed in common with its species growth form.	Subject tree falls towards the edge of the building footprint and will be within the zone of the heaviest construction & excavation activity.	Marginal	Remove	4.0
2	Yes	On-site	Western reedar	<i>Thuja plicata</i>	41	90	8	Single stemmed structured growth form. The development of its crown was examined to be shared with the crown development of tree #3 and influenced by one another. The overall crown was observed to be healthy with no major defects and or signs of stress. Subject tree is in good condition.	Place Tree Protection barriers to protect its trunk, roots, and structure. Arborist supervision will be required during the demolition of the existing shed, construction of the walkway & parking pad, and removal/replacement of the wooden fence.	Suitable	Retain	2.5
3	Yes	On-site	Western reedar	<i>Thuja plicata</i>	43	90	8	Single stemmed structured growth form. The development of its crown was examined to be shared with the crown development of tree #2 and influenced by one another. The overall crown was observed to be healthy with no major defects and or signs of stress. Subject tree is in good condition.	Place Tree Protection barriers to protect its trunk, roots, and structure. Arborist supervision will be required during the demolition of the existing shed, construction of the walkway & parking pad, and removal/replacement of the wooden fence.	Suitable	Retain	2.6
4	No	Off-site	Western reedar	<i>Thuja plicata</i>	15/ 17	75	5	Subject tree was observed to be developing alongside the existing fence line. A co dominant structured base was observed with both stems examined to have been further topped and the growth at around 2.5m. The growth of its crown was observed to be in contact with the existing fence line. Subject tree is in fair condition.	Place Tree Protection barriers to protect its trunk, roots, and structure. Arborist supervision will be required during the demolition of the existing dwelling, excavation for the main dwelling, and removal/replacement of the wooden fence	Marginal	Retain	2.0

7.0 TREE RETENTION / REMOVAL RECOMMENDATIONS

A total of **four (4) trees** have been found within the limits of the development project. Based on the factors that include the pre-existing condition of the subject trees as detailed in the Tree inventory, and the proposed development, the subject trees are proposed to be treated as follows.

TREE RETENTION

Pursuant to the City of Port Coquitlam “*Tree Bylaw, 2019, No. 4108*”, the following tree(s) are recommended for Retention as detailed in the Tree Inventory and recommendations as noted below. Information regarding specific recommendations can be found below each of the categorized point and further referenced within the attached Tree Management Plan and within the body of the Arborist report.

On-site Trees #2, #3, and #4 are recommended for retention,

- For the duration of the development project, the subject trees as numbered above will require the placement of Tree Protection Barriers in order to protect their trunks, roots, and structures. The placement of Tree Protection Barriers would be required to be placed along their drip lines or to their specified measurements outlined in section 9.0 and left throughout the duration of the development project.
- **Off-site/Shared Hedging & Plantings (Non Bylaw Sized) (General Protection measures)**
Along the front site boundary lines and examined to be situated on the neighboring properties, several non-bylaw plantings & hedging’s had been identified. Although the plantings and hedging’s examined to be of non-by-law sized, it is the builder/homeowner responsibility to ensure that the development does not adversely affect any neighbouring plantings. To avoid a future civil matter, they are recommended to be respected and have measures to protect them throughout the construction process.

Arborist Supervision Requirements - Demolition of the existing shed & dwelling

- **Demolition of the existing shed**
As part of the demolition process, the existing shed encompassing within the **TPZ(s) of trees #2 and #3** has been proposed to be demolished. In order to limit the amount of disturbance occurring within the TPZ(s) of the subject trees, the existing structure located within the protected area is required to be removed under Arborist supervision.
- **Demolition of the existing dwelling**
The existing dwelling is situated along the outer edge of **tree #4 and it’s TPZ**. In order to limit the amount of disturbance occurring within its TPZ, no excavation machinery will be allowed to encroach into its protected area during the demolition process and any other demolition related activities (*removal of rocks, existing landscaping etc.*) occurring within its TPZ.
 - **General Demolition methodology**
No excavation machinery will be allowed to encroach into their TPZ(s) throughout the demolition process and any other structures being removed (wooden ties, existing landscaping etc.) is required to be performed under the direct supervision of the project Arborist . (Phased Tree Protection Barriers will be required - As per the attached Tree Management Plan)
 - **Post removal general remedial measures**
Post demolition of the shed, the existing subgrade (*if present*) will have to be removed (*by hand*) and within the exposed areas and depending upon whether roots have developed underneath the sheds foundations, **6 inches of fiable growing medium** in order to promote moisture content for any of the exposed roots is recommended.

Arborist Supervision Requirements - Walkway & Parking Pad Construction

- **Construction requirements for the new walkway & parking pad**
Encroachment of the proposed walkway & parking pads are expected to encroach into the **TPZ of trees #2 and #3**. Due to the encroachment, Arborist supervision will be required during the preparation and construction of the new hardscapes. In order to limit the amount of disturbance occurring within the TPZ(s) of the subject trees, the construction of the walkway & parking pad is recommended to be constructed on grade with a maximum removal of the grass layer or upper 10cm of the existing grade in order to have the base prepared.
- **Construction of the walkway & parking pad methodology**
The proposed walkway & parking pad is recommended to be constructed with a sub base layer consisting of clear crush ¾" aggregate and placed on a geogrid textile with 1" of leveling sand placed on grade. The placement of the individual concrete unit pavers, asphalt surface, or poured concrete would then be placed top. All work is required to be performed under Arborist supervision.

Arborist Supervision Requirements - Excavation for the main dwelling

- **Excavation requirements**
Minor encroachment of the excavation process for the main dwelling and its north western foundation line is expected to encroach into the **TPZ of tree #4**. Due to the encroachment, Arborist supervision will be required during the excavation process. In order to limit the amount of disturbance encroaching into the TPZ of the subject tree, the line of excavation will be required to be remediated in order to avoid the desiccation of roots (*If roots are exposed*).
- **Root Pruning methodology (During excavation)**
If roots are exposed during excavation within the TPZ, Root pruning may be performed by the project Arborist while using sharp, appropriate tools, namely bypass pruners (loppers) or a saw and pruning cuts must be made at 90 degrees to the direction of the root. This minimizes the surface area exposed to pathogens and encourages healthy new root growth from the end of the cut root. (***Further remedial measures may be required depending upon the post completion of the excavation works***)

Arborist Supervision Requirements - Removal/replacement of fences

- **Construction of a new wooden fence**
As part of the landscaping process, a new wooden 6ft wooden fence has been proposed to be constructed along the length of **northern site boundary line**. As the construction of the **6ft wooden fence** would encroach into the **TPZ of trees #2, #3, and #4**, Arborist supervision will be required during construction of the new fence.
- **Fence construction methodology**
The installation of the new wooden fences would have to commence with the manual removal of the existing wooden fence located within the **TPZ of trees #2, #3, and #4**.
Post removal and by following the site boundary line, the construction of the new wooden fence and the excavation for its main post holes will be required to be completed by hand when working within the TPZ(s) of the retained trees. During its construction, the new fence is required to be installed without the use of continuous footings when working through the TPZ(s) of the protected trees.

TREE REMOVAL

Pursuant to the City of Port Coquitlam "Tree Bylaw, 2019, No. 4108", the following tree(s) are recommended for removal as per the following sections or as detailed in the report.

On-site Tree #1 has been recommended for removal,

- **On-site tree #1** will be in direct conflict with the proposed development as the subject trees fall within an area requiring high disturbances related to the development process. The subject tree was examined to fall towards the edge of the proposed building footprint and be in conflict with its excavation line. The subject trees would be impacted and become structurally destabilized during the construction process.

8.0 PHOTOS AND RECOMMENDATIONS



Photo 1 - Facing towards on-site tree #1



Photo 2 - Facing towards the poorly structured union

Tree#: 1

Observations: A co dominant stem attachment was examined along the lower trunk of the subject tree. The attachment was examined to be weakly structured and the probability of failure is rated as “possible to probable” as it is known for these types of attachments to potentially split apart at the union and becoming very hazardous.



Photo 3 - Facing towards the lower trunk of on-site tree #1

Recommendations: On-site tree #1 has been recommended for removal as the subject trees fall towards the edge of the proposed building footprint and will be in conflict with areas requiring the heaviest excavation & grade disturbance activities. The impacts that would be sustained towards the subject tree would result in root loss and stability issues resulting from the expected impacts.

On-site Trees #2, #3, and Off-site Tree #4 - Discussion

Photo 4 - Facing towards on-site trees #2, #3, and off-site tree #4

Tree#: 2, 3, 4

Recommendations: For the duration of the development project, on-site trees #2, #3, and off-site tree #4 will require the placement of Tree Protection Barriers in order to protect their trunks, roots, and structures. The Tree Protection Barriers are required to be placed at their drip lines or to their measurements outlined in section 9.0.

On-site Trees #2, #3, and Off-site Tree #4 - Discussion



Photo 5 - Facing towards the lower structure of on-site trees #2, #3, and of the existing shed



Photo 6 - Facing towards off-site tree #4 and of the existing wooden fence

Tree#: 2, 3, 4

Recommendations: Trigger points have been identified to require the presence of an Arborist during specific construction milestones occurring within on-site tree #2. The proposed milestones include the **demolition of the existing shed & dwelling, excavation for the main dwelling, construction of the new walkway & parking pad, and removal/replacement of the wooden fence** occurring near the subject trees. Please see the required methodologies as outlined on Pg. 5 - 6.

Front Yard Observations - Discussion

Photo 7 - Facing towards the front of the property and of the off-site/shared hedging

Tree#: N/A

Recommendations: Towards the front of the lot, off-site & shared hedging's as well as off-site plantings had been identified. Although they were examined to be of non-by-law sized and did not require the placement of Tree Protection Barriers, it is the builder/homeowner responsibility to ensure that the development does not adversely affect any neighbouring or shared trees/plantings/hedging. To avoid a future civil matter, they will have to be respected and have measures to protect them throughout the construction process.



Photo 8 - Facing towards the on-site non bylaw sized plantings

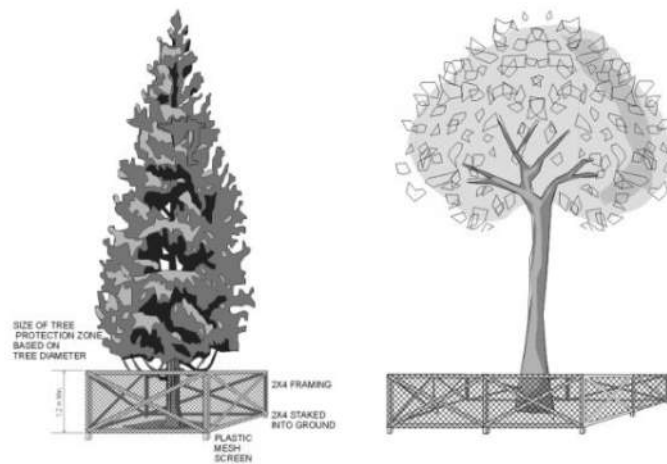
Observations: Within the limits of the front portion of the property, there were no protected trees examined to be located on-site. Observing along the front facing foundation line of the existing dwelling, several on-site plantings were examined. The plantings were measured to have an average DBH of less than 20cm and were not examined to be protected as per the City of Port Coquitlam Tree Bylaw.

9.0 TREE PROTECTION BARRIER

Tree Protection Barrier Summary		
Tree number (species)	DBH(cm)	Minimum tree protection barrier Radial span (m)
2	41	2.5
3	43	2.6
4	15/17	2.0

All trees identified above will require tree protection barriers to protect and prevent the tree trunk, branches and roots being damaged by any construction activities/operations. Prior to any construction activity on site, tree protection fences must be constructed at the specified distance from the tree trunks. The protection barrier or temporary fencing must be at least 1.2 m in height and constructed of 2 by 4 lumber with orange plastic mesh screening. Structure must be sturdy with vertical posts driven firmly into the ground. This must be constructed prior to excavation or construction and remain intact throughout the entire period of construction. Further standards for fencing construction can be found at: City of Port Coquitlam "Tree Bylaw, 2019, No. 4108"

Page -3-



10.0 TREE REPLACEMENT PLAN

Outlined in the City of Port Coquitlam "Tree Bylaw, 2019, No. 4108", a replacement tree will be needed for every protected tree being removed and any tree with a diameter of 60 cm or greater, excluding Black cottonwood (*Populus balsamifera ssp. Trichocarpa*), Balsam poplar (*Populus balsamifera ssp. Balsamifera*), and Trembling aspen (*Populus tremuloides*) will require two (2) replacement trees.

On/Off-Site Trees	Number of Trees
Protected Trees Identified	4
Protected Trees to be Removed	1
Protected Trees to be Retained	3
Total Replacement Trees Required:	
Significant trees requiring 2 to 1 Replacement Ratio	
X two (2) =	0
All other Protected trees Requiring 1 to 1 Replacement Ratio	
1 X one (1) = 1	1
Total Replacement Trees required	1
Replacement Trees Proposed	1
Replacement Trees for Cash in leu	0

Replacement trees must meet plant condition and structure requirements as stated in "BC Landscape Standard" of the BCSLA/BCLNA and "Canadian Standards for Nursery Stock" of the CNTA. Also, the Replacement trees must be planted and maintained according to the requirements as stated in the "BC Landscape Standard" of the BCSLA.

- General planting criteria**
 It is important to locate your new plantings in accordance with the species' growing habits or tendencies. It is crucial to avoid planting your trees alongside buildings in which root ingress into drainage systems can occur and this can result in costly remedial work, also it is good practice not to plant your tall growing trees under power lines or utility lines as this can lead to pruning that may grossly adulterate the overall form or shape of the tree. Planting trees in the right location is the key to sustaining a balanced urban forest.

Tree Replacement Species		
Planting(s) should be scheduled for the late winter/ early spring or early fall		
Quantity	Name	Species
1	Nootka cypress	<i>Cupressus nootkatensis</i>

Please see map for location Note: Planting cannot be within 3 meters of another significant tree

The proposed replacement Trees are to be a minimum size of 5cm caliper if deciduous, which is measured at 15cm above the ground, or 2m tall if coniferous at the time of planting (*trunk width measured at 15 centimetres above the ground*) At least 1.0 metre away from any site boundary line, at least 3.0 metres away from any principle building or any accessory building or any other structure on or adjacent to the site that may adversely affect the tree and; at least 2.5 metres away from any other tree on or adjacent to the site including driveway or any other hardscape or underground service/utility lines.

11.0 CONCLUSIONS

Based on our findings, a total of four (4) trees have been identified on/off-site. A total of one (1) on-site tree and have been recommended for removal due to conflicts with the proposed development.

Three (3) of the identified trees have been recommended for retention with the requirement of erecting Tree Protection Barriers due to their close proximity towards the proposed construction working limits. Trigger points have been identified on the Tree Management Plan requiring Arborist supervision when working inside the TPZ of the on/off-site trees during a few of the construction milestones.

Thank you for choosing Klimo & Associates. Any further questions can be forwarded to Francis Klimo at (604)358-5562 or by email at klimofrancis@gmail.com

Regards,



Francis Klimo

ISA Certified Arborist #PN-8149A

ISA Certified Tree Risk Assessor (TRAQ)

BC Wildlife Danger Tree Assessor #7193

Zoning Amendment Bylaw for 1431 Barberry Drive - Adoption

RECOMMENDATION:

That Council adopt Zoning Bylaw, 2008, No. 3630, Amendment Bylaw, 2022, No. 4208.


PREVIOUS COUNCIL/COMMITTEE ACTION

On January 12, 2021, Council approved:

“That

- 1. Council give Zoning Amendment Bylaw No. 4208 third reading; and*
- 2. That the following conditions identified at second reading be met, prior to the adoption of the amending bylaw, to the satisfaction of the Director of Development Services:*
 - a. Demolition of the building;*
 - b. Completion of design and submission of securities and fees for off-site works and services; and*
 - c. Registration of a legal agreement to restrict secondary suites”.*

OPTIONS (✓ = Staff Recommendation)

	#	Description
	1	Adopt the bylaw.
	2	Request that additional information be received and determine next steps after receipt of that information.
	3	Fail adoption of the bylaw.

CITY OF PORT COQUITLAM
ZONING AMENDMENT BYLAW, 2020
Bylaw No. 4208

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. CITATION

This Bylaw may be cited as “Zoning Bylaw, 2008, No. 3630, Amendment Bylaw, 2020, No. 4208”.

2. ADMINISTRATION

2.1 The Zoning Map of the "Zoning Bylaw, 2008, No. 3630" be amended to reflect the following rezoning:

Civic: 1431 Barberry Drive

Legal: Lot 25, Block 6 North, Section 6, Range 1 East, New Westminster District, Plan NWP 21039

From: RS1 (Residential Single Dwelling 1)

To: RD (Residential Duplex)

as shown on Schedule 1 attached to and forming part of this Bylaw.

READ A FIRST TIME this	15 th day of	December, 2020
READ A SECOND TIME this	15 th day of	December, 2020
PUBLIC HEARING this	12 th day of	January, 2021
READ A THIRD TIME this	12 th day of	January, 2021
ADOPTION	day of	2022

Mayor

Corporate Officer

SCHEDULE 1



1431 Barberry Drive – Rezoning Application

RECOMMENDATION:

That Committee of Council recommend to Council:

1. That the zoning of 1431 Barberry Drive be amended from RS1 (Residential Single Dwelling 1) to RD (Residential Duplex).
2. That prior to adoption of the amending bylaw, the following conditions be met to the satisfaction of the Director of Development Services:
 - (a) Demolition of the building;
 - (b) Completion of design and submission of securities and fees for off-site works and services; and
 - (c) Registration of a legal agreement to restrict secondary suites.

PREVIOUS COUNCIL/COMMITTEE ACTION

None.

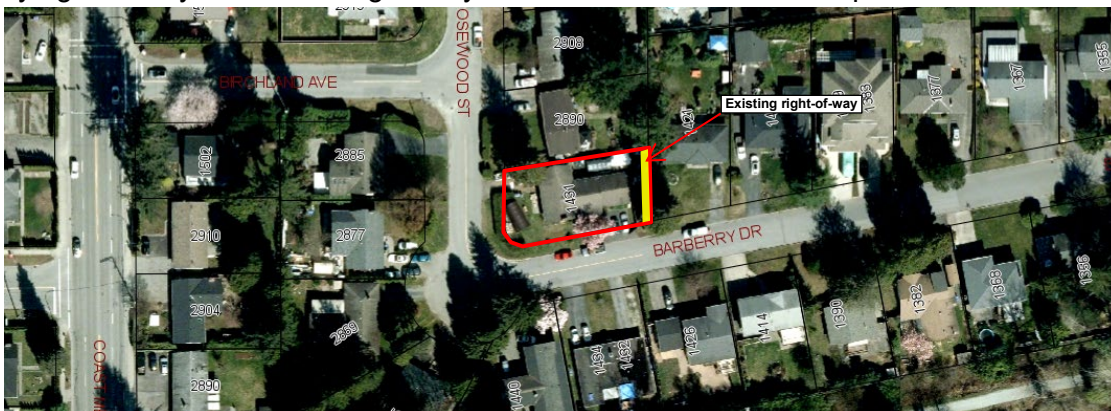
REPORT SUMMARY

This report provides for consideration of a rezoning application to amend the zoning at 1431 Barberry Drive from RS1 (Residential Single Dwelling 1) to RD (Residential Duplex) to allow for a duplex use. As the proposed development would be in keeping with policies of the Official Community Plan which encourage additional dwellings in established neighbourhoods, new forms of housing and infrastructure improvements, it is recommended for approval.

BACKGROUND

Proposal: The owner, Kevin Tam, has proposed to redevelop the property located at the corner of Barberry Drive and Rosewood Street with a two-storey duplex at 1431 Barberry Drive.

Context: The 698 m² (7,520 ft²) site is currently developed with an older one storey single-residential home. Surrounding land uses are comprised of single-residential homes with two duplexes to the north and south along Barberry Drive. At the rear of the property, there is a 1.8 m statutory right-of-way for an existing BC Hydro and telecommunications pole.



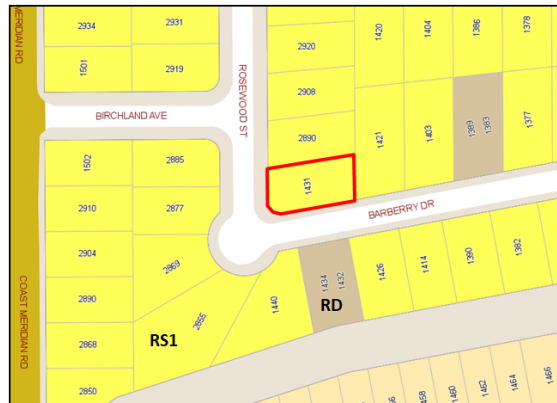
Location map

1431 Barberry Drive – Rezoning Application

Policy and Regulations: The land use designation in the Official Community Plan for the site is Residential. The property is zoned RS1 – Residential Single Dwelling 1. Through the development permit process, the proposal would be subject to guidelines within the Intensive Residential and Environmental Conservation Permit Areas. These objectives include the orderly development of the area and to encourage coordination of the siting, form, and volume of intensive residential buildings and areas for parking, storage, and landscaping.

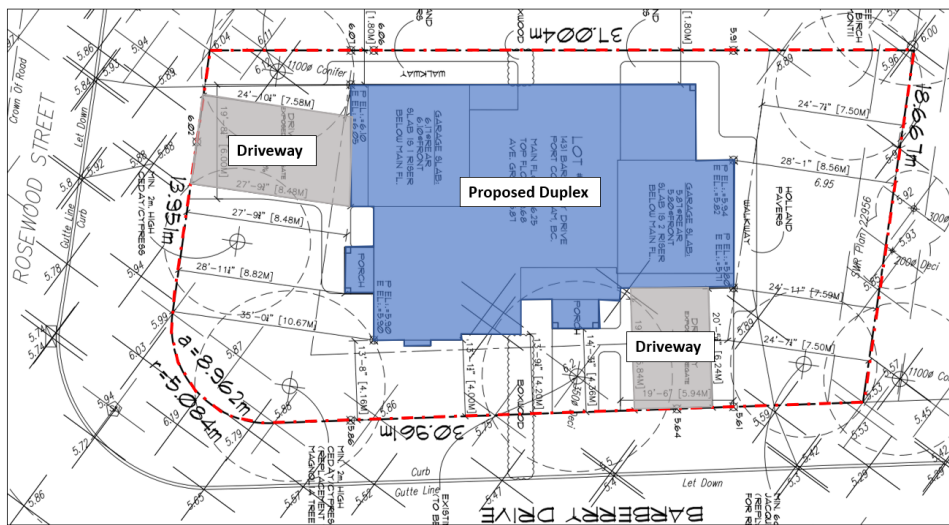


Current OCP Land Designations



Current Zoning

Project Description: The proposed duplex would be two stories in height; each unit would have an area of approximately 182 m² (1960 ft²) with an attached garage and no basement. As the property is a corner lot, one unit would be oriented towards Barberry Drive and one unit would be oriented towards Rosewood Street with individual driveway entrances. The right-of-way to the east of the site will not impact the proposed duplex and will be covered with landscaping. The landscaping will be a mix of trees, shrubs, and groundcover. Pavers have been proposed around the north and east edges of the duplex to increase the pervious surface area.



Site Plan

1431 Barberry Drive – Rezoning Application

The architectural style of the duplex is craftsman and the applicant advises that detailed consideration has been given to ensure the building would fit the context of the site. Variable roof lines are incorporated in the design to breakdown the building massing. The rendering below illustrates the proposed design. Each unit can accommodate two cars within the garage.



Proposed rendering of the duplex at 1431 Barberry Drive

Project Profile

	RD Bylaw Regulations ¹	Proposed ²
Site Area	500 m ²	698 m ²
Floor Area Ratio	0.55	0.52
Lot Coverage	40%	32%
Impervious surfaces	65%	53%
Setbacks (to principle building)		
Front (Rosewood St)	7.5 m.	7.58 m.
Rear (east)	7.5 m.	7.59 m.
Interior side (north)	1.8 m.	1.8 m.
Exterior side (Barberry Dr)	3.5 m.	4.0 m.
Building Height	9.0 m.	7.89 m.
Parking Spaces	4 (2/unit)	4

¹ Refer to Zoning Bylaw No. 3630 and Parking and Development Management Bylaw No. 3525

² Information provided by applicant

1431 Barberry Drive – Rezoning Application

Two non-significant trees are to be removed and replaced with a deciduous and conifer. A tree cutting permit has been approved for the red cedar tree at the northwest corner of the site and this tree will be replaced by a Himalayan Birch. A Magnolia tree along Barberry Drive was assessed and found to be in declining health. The applicant explored relocating the tree but, in consultation with the City's arborist, it was determined that relocation may further impact the tree's health due to its size and the financial cost would be significant. This tree will be replaced by a Cedar.

The design of the building and landscaping would be confirmed in Committee's future consideration of the development permit, if the rezoning is approved.

Offsite Infrastructure and Services

Provision for off-site improvements prior to adoption of the rezoning bylaw is recommended to ensure the requirements of the Subdivision Servicing Bylaw would be met. The required improvements would include road and service upgrades as necessary. The site is to be serviced with underground Hydro and telecommunication connections.

DISCUSSION

The proposal complies with policies of the Plan for proximity to other sites zoned Residential Duplex as the subject property is on a corner lot. The proposal would also result in off-site infrastructure improvements and achieve a superior quality of landscape design to fit with the established neighbourhood.

If the rezoning is approved, the design and character of the duplex would be regulated through issuance of a Development Permit. The applicant has submitted a development permit application which indicates the form and character of the proposed development would comply with these guidelines.

The proposed design is not currently showing the potential construction of secondary suite. However, in keeping with normal practices, it is recommended that a legal agreement be registered on title in accordance with the City's Zoning Bylaw to ensure that future owners are aware that secondary suites are not permitted.

The proposed rezoning is in keeping with the land use policies of the Official Community Plan and recommended for approval.

PUBLIC CONSULTATION


A sign providing notification of the application is posted on site. To date, no comments have been received.

1431 Barberry Drive – Rezoning Application

FINANCIAL IMPLICATIONS

The redevelopment will likely increase the assessed value of the property, resulting in increased property taxation for the City.

OPTIONS (✓ = Staff Recommendation)

	#	Description
	1	Recommend to Council that the zoning of 1431 Barberry Drive be amended from RS1 to RD and that the specified conditions be met prior to adoption of the rezoning.
	2	Obtain additional information prior to making a decision on the application
	3	Advise Council that Committee does not recommend rezoning 1431 Barberry Drive to allow for a duplex.

Lead author(s): Graeme Muir

RECOMMENDATION:

That Council confirm support and provide overall grant management in the amount of \$1,099,950 for the Kingsway Avenue multi-use path from the Investing in Canada Infrastructure Program – CleanBC Communities Fund.

PREVIOUS COUNCIL/COMMITTEE ACTION

Funding for the Kingsway Avenue multi-use path was included with the Kingsway Avenue road improvement project in the 2022/23 Capital Program.

REPORT SUMMARY

This report provides information to support a Council resolution for grant funding towards the Kingsway Avenue multi-use path project from the Investing in Canada Infrastructure Program – CleanBC Communities Fund. A Council resolution indicating support for the project and willingness to provide overall grant management is one of the application requirements.

BACKGROUND

Kingsway Avenue road improvements from Tyner Avenue to Kebet Way are being completed as a phased project. The section from Tyner Avenue to the Coast Meridian Overpass is scheduled for 2022, and the section from the Coast Meridian Overpass to Kebet Way is scheduled for 2023. Preliminary design was completed in 2020 and detailed design in 2021. The scope includes road widening, a shared centre turn lane, intersection improvements, sidewalk on the south side, multi-use path (MUP) on the north side, street trees, and bus stop improvements.

The City of Port Coquitlam is seeking funding in 2023 for construction of the MUP from the Coast Meridian Overpass to Kebet Way. Kingsway Avenue is a key east-west arterial road in the City, carrying large volumes of traffic, and does not currently accommodate cyclists. The MUP will provide a facility for all ages and abilities to walk and roll on, as well as features which make it attractive, safe and comfortable to use like streetlighting, street trees, transit shelters and benches. The MUP will provide a convenient means to travel to and through various sectors of the City with access to key destinations such as the downtown core, Port Coquitlam Community Center, industrial and commercial districts, and trail systems on the Coquitlam and Fraser Rivers.

DISCUSSION

The Investing in Canada Infrastructure Program (ICIP) provides infrastructure funding to build inclusive sustainable communities, support a low-carbon green economy, and create long-term economic growth.

The CleanBC Communities Fund (CCF) is a component of the ICIP Green Infrastructure – Climate Change Mitigation sub-stream which supports infrastructure projects that contribute towards greenhouse gas reductions and climate change mitigation in BC communities. The CCF is also a foundational component of the BC government’s CleanBC plan. CleanBC puts the province on the path to a cleaner, better future with a low-carbon economy that creates opportunities for all while protecting our clean air, land, and water.

Projects applying for funding from the CCF must meet at least one of the following program outcomes:

- increase capacity to manage renewable energy;
- increase access to clean energy transportation;
- increase energy efficiency of buildings; or
- increase generation of clean energy.

Additionally, eligible projects must:

- meet one of the program outcomes;
- result in a measurable reduction of GHG emissions;
- be approved projects with committed funding in the City’s Financial Plan;
- have a project start date no later than May 2024 (two years after grant application); or
- have a project completion date no later than March 31, 2027.

Municipal governments can submit one application and are eligible for grant funding up to 73.33% of total project expenditures with no maximum on the limit. Funding chances are improved if the requested grant amount is under \$13.4 million. Shortlisted applicants are anticipated to be notified of BC Approval in Principle in late 2022. Selected projects will be required to complete federal forms and provide additional information used for federal review. Final approvals by Infrastructure Canada are anticipated to start by summer 2023. For the grant to remain eligible, project tenders and contracts can only be signed after the final grant approval. Project expenditures and costs incurred prior to final approval are ineligible.

The Kingsway Avenue MUP project was identified for application as it aligns well with the fund’s objectives of increasing access to clean energy transportation. The project promotes active transportation by providing a direct route to several key destination points in addition to features which make it safe, comfortable and attractive to use. Reducing the number of vehicles results in environmental benefits through GHG reductions and less traffic congestion. In addition, this project delivers economic value to the community by providing active transportation access to commercial and industrial districts as well as the downtown core and Port Coquitlam Community Centre. The project has strong community support and is included in the City’s transportation and capital plans.

An application for the Kingsway Avenue MUP project was submitted by the deadline of May 25, 2022.

NEXT STEPS

A Council resolution in support of the project and grant funding is required for the application. Pending approval from Council, the resolution will be submitted to the program to support the City’s application.


FINANCIAL IMPLICATIONS

The estimated cost of the Kingsway Avenue MUP is \$1,500,000. Municipal governments are eligible for grant funding for up to 73.33% of the total project cost (40% Government of Canada, 33.33% Province of BC). The City applied for the maximum contribution of \$1,099,950 for the project.

Where applicants plan to use funds from other programs, the source must be indicated on the application form and disclosed up to the completion of the project. Staff will apply for TransLink funding in 2024 to match capital funding for the 26.67% balance of the Kingsway Avenue MUP totaling \$400,050 (\$200,025 City, \$200,025 TransLink).

If successful, the grant funding will be applied to the Kingsway Avenue MUP project construction costs to free up the corresponding amount of General Capital Reserve and/or other funding.

OPTIONS (✓ = Staff Recommendation)

	#	Description
	1	Confirm support and provide overall grant management in the amount of \$1,099,950 for the Kingsway Avenue multi-use path from the Investing in Canada Infrastructure Program – CleanBC Communities Fund.
	2	Request further information.

Lead author(s): Theo Mahdi

Contributing author(s): Melony Burton