

Tuesday, July 12, 2022, 6:00 p.m.

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

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Pages

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

2.1. Adoption of the Agenda

Recommendation:

*That the Tuesday, July 12, 2022, Council Meeting Agenda be adopted as circulated.*

3. CONFIRMATION OF MINUTES

None.

4. PROCLAMATIONS

None.

5. DELEGATIONS

None.

6. PUBLIC HEARINGS

None.

7. BYLAWS

7.1. Noise Regulation Bylaw - First Three Readings

4

Recommendation:

*That Council give Noise Regulation Bylaw, 2022, No. 4273 first three readings.*

7.2. Parks, Facilities and Public Places Bylaw - First Three Readings

116

Recommendation:

*That Council give Parks, Facilities and Public Places Bylaw, 2022, No. 4274 first three readings.*

<b>7.3.</b>	<b>Business Amendment Bylaw - First Three Readings</b>	<b>239</b>
	<u>Recommendation:</u> <i>That Council give Business Bylaw, 2010, No. 3725, Amendment Bylaw, 2022, No. 4275 first three readings.</i>	
<b>7.4.</b>	<b>Property Standards and Nuisance Abatement Amendment Bylaw - First Three Readings</b>	<b>264</b>
	<u>Recommendation:</u> <i>That Council give Property Standards and Nuisance Abatement Bylaw, 2021, No. 4190, Amendment Bylaw, 2022, No. 4276 first three readings.</i>	
<b>7.5.</b>	<b>Highway Use Amendment Bylaw - First Three Readings</b>	<b>405</b>
	See Attachment 2 of Item 7.4 for background information.	
	<u>Recommendation:</u> <i>That Council give Highway Use Bylaw, 2018, No. 4033, Amendment Bylaw, 2022, No. 4277 first three readings.</i>	
<b>7.6.</b>	<b>Consumption of Liquor in Public Places Amendment Bylaw - First Three Readings</b>	<b>407</b>
	See Attachment 2 of Item 7.4 for background information.	
	<u>Recommendation:</u> <i>That Council give Consumption of Liquor in Public Places Bylaw, 2020, No. 4185, Amendment Bylaw, 2022, No. 4278 first three readings.</i>	
<b>7.7.</b>	<b>Bylaw Enforcement Amendment Bylaw - First Three Readings</b>	<b>409</b>
	See Attachment 2 of Item 7.4 for background information.	
	<u>Recommendation:</u> <i>That Council give Bylaw Notice Enforcement Bylaw, 2013, No. 3814, Amendment Bylaw, 2022, No. 4279 first three readings.</i>	
<b>7.8.</b>	<b>Ticket Information Utilization Amendment Bylaw - First Three Readings</b>	<b>421</b>
	See Attachment 2 of Item 7.4 for background information.	
	<u>Recommendation:</u> <i>That Council give Ticket Information Utilization Bylaw, 1992, No. 2743, Amendment Bylaw, 2022, No. 4280 first three readings.</i>	

**8. REPORTS**

None.

**9. NEW BUSINESS**

**10. OPEN QUESTION PERIOD**

**11. ADJOURNMENT**

**11.1. Adjournment of the Meeting**

Recommendation:

*That the Tuesday, July 12, 2022, Council Meeting be adjourned.*

# Noise Regulation Bylaw – First Three Readings

**RECOMMENDATION:**

*That Council give Noise Regulation Bylaw, 2022, No. 4273 first three readings.*

**PREVIOUS COUNCIL/COMMITTEE ACTION**

On July 5, 2022, Committee of Council approved:

“That Committee of Council support the proposed replacement of Noise Bylaw No. 2891 with Noise Regulation Bylaw No. 4273, including the corresponding amendments to Bylaw Notice Enforcement Bylaw No. 3814 and Ticket Information Bylaw No. 2743, and forward the Bylaws to Council for consideration of first three readings.”

**OPTIONS (✓ = Staff Recommendation)**

	#	Description
<input checked="" type="checkbox"/>	1	Give first three readings to the bylaw.
<input type="checkbox"/>	2	Delay first three readings and request staff to provide additional information.
<input type="checkbox"/>	3	Deny first three readings of the bylaw.

Attachment 1 – Bylaw 4273

Attachment 2 – Report to Committee, July 5, 2022

CITY OF PORT COQUITLAM  
NOISE REGULATION BYLAW, 2022

Bylaw No. 4273

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*A Bylaw of the City of Port Coquitlam to regulate and prohibit certain noises and sounds.*

1. CITATION

This Bylaw is cited as “Noise Regulation Bylaw 2022, No. 4273”.

2. INTERPRETATION

2.1 Words or phrases defined in the *British Columbia Interpretation Act, Motor Vehicle Act, Community Charter or Local Government Act* shall have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

3. DEFINITIONS

3.1 In this Bylaw:

“**Building Manager**” means the person appointed from time to time by the City as Manager of Building or their designate;

“**Bylaw Enforcement Officer**” means a person or persons employed by the City for the purpose of enforcement of the City’s Bylaw, and includes any member of the Royal Canadian Mounted Police;

“**Bylaw Services Manager**” means the person appointed from time to time by the City as Bylaw Services Manager or their designate;

“**Construction**” includes the erection, reconstruction, alteration, repair, relocation, demolition or removal of a building, structure, or thing; structural maintenance, painting, land clearing, earth moving, grading, excavating, the laying of pipe or conduit, whether above or below ground level; street and highway building, concreting, equipment installation or alteration; and the structural installation of construction components and materials in any form or for any purpose; and includes any work being done in connection therewith;

“**City**” means the Corporation of the City of Port Coquitlam;

“**Continuous Noise**” means any noise or sound occurring for a duration of more than three minutes, or occurring continually, sporadically, or erratically but totaling more than three minutes in any fifteen-minute period of time;

“**Decibel**” means the ratio between levels of sound pressure expressed as 20 times the base 10 logarithm of the said ratio;

“**Highway**” includes every highway within the meaning of the Transportation Act, S.B.C. 2004, c. 44 and amendments thereto, and every road, street, lane or right-of-way designed

or intended for or used by the general public for the passage of vehicles, and every private place or passage way to which the public, for the purpose of the parking or servicing of vehicles has access or is invited, shoulder, boulevard, ditch and sidewalk, and whatever lands lie between the property lines of the highway, and further includes every Off-Street Parking Facility;

**“Holiday”** includes: Sunday, Christmas Day, Boxing Day, New Year’s Day, Family Day, Good Friday, and Easter Monday; Canada Day, Victoria Day, British Columbia Day, Labour Day, Thanksgiving Monday, National Day for Truth and Reconciliation, and Remembrance Day; and any other holiday identified in section 29 of the *Interpretation Act* (British Columbia);

**“Real Property”** means land other than a highway, with or without improvements so affixed to the land as to make them in fact and in law a part thereof;

**“Point of Reception”** means a position that

- a) is within the property line of the real property occupied by the recipient of a noise or sound,
- b) is located at least 1.2 m above the surface of the ground and any other sound reflecting surface, and
- c) best represents the location at which the noise or sound, emanating from another property, is received and the resulting disturbance experienced;

**“Power Equipment”** means any equipment or machinery used in garden or lawn care, or in property maintenance, that is powered by electricity or fuel, including, but not limited to pressure washers, power lawn mowers, leaf blowers, edge trimmers, hedge trimmers, weed whackers, chippers, hand operated power tools, and chainsaws.

#### 4. PROHIBITED NOISES AND SOUNDS

4.1 Except as specifically permitted by this Bylaw, no person shall:

- a) Make, or cause to be made, any continuous noise, vibration or sound on, in, or emanating from real property or a highway, to disturb or tend to disturb the quiet, peace, rest, enjoyment, comfort or convenience of the neighbourhood or of persons in the vicinity;
- b) Permit or cause to be made, any noise or sound on highways, in parks, public places, or elsewhere in the City in a manner which disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort or convenience of persons in the vicinity, or which exceeds the Sound Levels in this Bylaw;
- c) Play or otherwise operate any radio, stereophonic equipment or any other instrument, sound device or apparatus for the production or amplification of music, voice or sound, either in or on real property or in any public place in the City at such a volume or manner which disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of the neighbourhood or of persons in the vicinity, and, without limiting the generality of the foregoing, no person shall make or play any amplified music or speech which is audible outside

the premises or public place where the music or speech is made or played, between 10:00 p.m. and 7:00 a.m. the following day;

- d) No person shall keep any animal which by its calls, cries, barks, or other noises disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of the neighbourhood or of person(s) in the vicinity.
- e) Cause or permit their domestic animal to make any noise which disturbs or tends to disturb the quiet, peace, rest, comfort, convenience or enjoyment of the neighbourhood or of persons in the vicinity, including, but not limited to, any calling, crying, barking or any other noise made by a domestic animal which is audible outside the property or premises where the domestic animal is kept, between 10:00 p.m. and 7:00 a.m. the following day; or
- f) A parked motor vehicle so as to create a nuisance by noise or sound emanating from the motor vehicle in such a manner which disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of the neighbourhood or of persons in the vicinity.
- g) Operate a heat pump, air conditioner, ventilation system or similar device at a sound level that exceeds the following, when measured at the Point of Reception:
  - i) 55 decibels between 7:00 am and 10:00 pm; or
  - ii) 50 decibels between 10:00 p.m. and 7:00 am the following day.

## 5. EXEMPTIONS

5.1 The provisions of this Bylaw do not apply to noises or sounds caused by:

- a) police, fire, or other emergency service vehicles engaged in responding to an emergency;
- b) noise or sound created from authorized public parades, fairs, or other such events;
- c) usual and reasonable noise or sound associated to an organized sporting event conducted on a playing field;
- d) a school event, or to children at play in a school ground, day care, or City park;
- e) from dogs in a designated City off-leash dog park;
- f) the excavation, construction, or infrastructure work, including repairing of bridges, highways, or lands by the City or by the Ministry of Transportation and Highways, including employees, contractors or agents acting on their behalf;
- g) the operation of maintenance equipment by the City or the Ministry of Transportation and Highways, including employees, contractors or agents acting on their behalf;

- h) the operation of a street sweeper, snow removal or highway cleaning operations on behalf of the City;
- i) the erection, demolition, construction, reconstruction, alteration or repair of any building or structure on Monday through Friday (excluding holidays) between the hours of 7:00 a.m. to 7:00 p.m., and on Saturdays (excluding holidays) between the hours of 9:00 a.m. to 7:00 p.m.;
- j) construction on a private residence on a Sunday or a Holiday between the hours of 9:00 a.m. and 7:00 p.m., provided that such construction is not being carried out for profit or gain;
- k) the operation of a public address system required under a building or fire code;
- l) the operation of Power Equipment between the hours of 9:00 a.m. and 7:00 p.m.;
- m) the use of bells or chimes for the announcing of public worship services;
- n) the use, in a reasonable manner, of an apparatus or mechanism for the amplification of the human voice or music in a public park, in a public facility, or on a public right-of way, in connection with a public meeting, public celebration, athletic or sports event or other public gathering, provided that such event or gathering has been authorized by the City;
- o) the use of an apparatus or mechanism for the amplification of the human voice or music in connection with a gathering in a school or on school grounds, provided that such event or gathering has been authorized by the school or the School District;
- p) filming or special events activities authorized by a City permit and within the hours defined in the permit;
- q) garbage collection services between 7:00 a.m. and 9:00 p.m. on Mondays through Saturdays, and between 9:00 a.m. and 7:00 p.m. on Sundays or a Holiday; or
- r) fireworks with valid permit issued by Fire Chief

## 6. EXEMPTION BY APPLICATION

6.1 On application for temporary exemption, the Manager, Building or the Manager, Bylaw Services may grant or deny consent, in writing, to carry on the erection, demolition, construction, reconstruction, alteration or repair of any building or structure outside the hours specified in section 5.1 (i) of this Bylaw.

6.2 The responsibility for obtaining written approval for an exemption lies with the person carrying on the work of the owner of the land on which such work is to be carried out.

## 7. ENFORCEMENT AND INSPECTIONS

7.1 The provisions of this Bylaw may be enforced by any Bylaw Enforcement Officer.



7.2 In accordance with section 16 of *the Community Charter*, a Bylaw Enforcement Officer may enter at all reasonable times, upon any property within the City for the purpose of inspecting whether all regulations, restrictions and requirements under this Bylaw are being met.

7.3 No person shall prevent, interfere with or obstruct a Bylaw Enforcement Officer who is conducting an inspection or enforcement in the exercise of their authority under this Bylaw.

7.4 No person shall provide false or misleading information to a Bylaw Enforcement Officer.

## 8. OFFENCE AND PENALTIES

8.1 Every person who:

- a) violates or who causes or allows any of the provisions of this bylaw to be violated;
- b) fails to comply with and of the provisions of this bylaw;
- c) neglects or refrains from doing anything required under this bylaw; or
- d) suffers or permits any act or thing to be done in contravention of any of the provisions of this bylaw;

is deemed to have committed an infraction of, or an offence against, this bylaw and is liable on a summary conviction to a fine not less than \$5,000 and a maximum of \$50,000.

8.2 For continuing offences, each day that such violation is caused, or allowed to continue, constitutes a separate offence.

## 9. NO DUTY OF CARE

9.1 Neither failure to enforce this Bylaw, nor any error, omission, or other neglect in relation to the enforcement of this Bylaw, shall be interpreted as giving rise to a cause of action in favour of the City.

## 10. SEVERABILITY

9.1 If any provision of this Bylaw is for any reason held to be invalid by a court of competent jurisdiction, the invalid provision may be severed from this Bylaw and such invalidity shall not affect the validity of the remaining provisions of this Bylaw.

## 11. REPEAL

11.1 The City of Port Coquitlam Noise Control Bylaw, No. 2891 as amended, is repealed.



# Noise Regulation Bylaw

## **RECOMMENDATION**

*That Committee of Council support the proposed replacement of Noise Bylaw No. 2891 with Noise Regulation Bylaw No. 4273, including the corresponding amendments to Bylaw Notice Enforcement Bylaw No. 3814 and Ticket Information Bylaw No. 2743, and forward the Bylaws to Council for consideration of first three readings.*

## **PREVIOUS COUNCIL/COMMITTEE ACTION**

Oct 11, 1994: *Council adopted Noise Control Bylaw No. 2891.*

March 14, 2011: *Council adopted amendments to Noise Control Bylaw No. 2891 to include decibel levels for heat pumps.*

## **REPORT SUMMARY**

This report is before Committee of Council to recommend that Council adopt Noise Regulation Bylaw No. 4273, 2022 (Attachment #1) The recommendation for a proposed new bylaw comes after a review of the current bylaw that has not has any significant amendment since 2012. The review was undertaken to help clarify noise prohibitions and to enhance enforcement options.

## **BACKGROUND**

On October 11, 1994 Council adopted the current Noise Control Bylaw No. 2891 (Attachment #2 track changes). Since 1994, the most significant amendments were made in 2011 adding decibel levels for the measurement of sound emanating from heat pumps, air conditioners and ventilation systems.

Generally, bylaws are reviewed and amended to ensure they remain consistent with current legislation, and continue to serve as efficient and effective tools for gaining compliance with the City's regulatory requirements. Staff recently undertook a review of the Noise Control Bylaw in an effort to clarify noise prohibitions, address areas of concern regarding noise, and enhance the City's enforcement options with respect to addressing noise-related complaints. The review of the Noise Control Bylaw included the assessment of noise bylaws adopted by other municipalities such as Vancouver, Abbotsford, New Westminster, Langley, Port Moody, Maple Ridge, Coquitlam and Pitt Meadows.

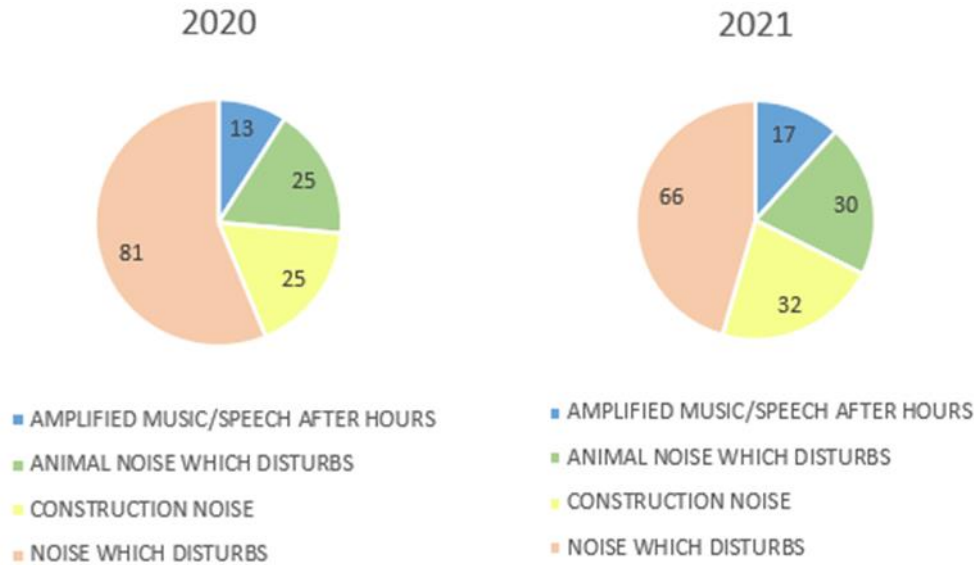
## **DISCUSSION**

With respect to Port Coquitlam, the majority of noise complaints fall into the general category of noise which disturbs. Noise which disturbs is highly subjective and includes things such as sports (i.e.

# Noise Regulation Bylaw

noise from basketball, pickle ball, tennis, and pools), high pitched or high frequency sounds, daycare noise, noise from businesses, and exhaust fans.

Other noise complaints are broken down into construction noise, dog barking, and amplified music, as outlined in the following pie charts for 2020 (144 calls for service) and 2021 (145 calls for service):



While the current Bylaw has been largely successful in resolving most issues, staff have come across noise issues that can be extremely challenging. The proposed Bylaw has been expanded to add new provisions that will assist staff in gaining compliance while applying more objectivity to complex noise issues.

A summary of the proposed Noise Regulation Bylaw No. 4273, 2022 includes the following proposed changes:

## Definitions

### *Continuous Noise*

One of the more significant changes in the proposed bylaw relates to continuous sound. The proposed amendments include noise or sound being defined as “continuous noise” to help reduce subjectivity that is very challenging in noise enforcement.

These definitions include the following:

- **“Continuous Noise”** means any noise or sound occurring for a duration of more than three minutes, or occurring continually, sporadically, or erratically but totaling more than three minutes in any fifteen-minute period of time;

## Noise Regulation Bylaw

The current bylaw prohibits noise between the hours of 11:00 pm to 7:00 am, however many municipalities have amended their bylaws expanding prohibited noise to the hours between 10:00 pm to 7:00 am. The new bylaw proposes this change recognizing that people work varied shifts and the need for quiet should be expanded to an earlier time frame. The revised definitions of “day” and “night” are as follows:

- **“Day”** means the hours from 7:00 am to 10:00 pm
- **“Night”** means the hours form 10:00 pm to 7:00 am

### *Construction Noise*

A definition of construction noise has been added, and reads as follows:

- **“Construction”** includes the erection, reconstruction, alteration, repair, relocation, demolition and removal of a building, structure, or thing, structural maintenance, painting, land clearing, earth moving, grading, excavating, the laying of pipe or conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose and includes any work being done in connection therewith.

Construction noise is permitted between Monday and Friday (except holidays) between the hours of 7:00 am and 7:00 pm and Saturday (except holidays) between the hours of 9:00 am to 7:00 pm. This provision is consistent with the current noise bylaw, however, a provision (s. 5.1 (j)) has been added to permit home owners to undertake construction activities on their residence on a Sunday or statutory holiday for the purposes of home renovation. (an example would be a deck repair). This would allow for residents to carry out repairs or renovations but would not include construction by contractors.

### *Miscellaneous*

- **Statutory holidays** have been amended to include Thanksgiving, as it was inadvertently left out of the current bylaw, as well as Family Day and National Day for Truth and Reconciliation.
- **“Point of Reception”** means a position that;
  - (a) is within the property line of the real property occupied by the recipient of a noise or sound,
  - (b) is located at least 1.2 m above the surface of the ground and any other sound reflecting surface, and
  - (c) best represents the location at which the noise or sound, emanating from another property, is received and the resulting disturbance experienced;

The change in the definition of “point of reception” is also significant in that it gives the definition greater objectivity, as it measures the sound at the point at which it is heard as opposed to the

# Noise Regulation Bylaw

property line (which is how it is defined in the current Bylaw). For example, the sound from an air conditioner or heat pump will be measured from the point the sound is heard. This will assist enforcement officers in ascertaining how loud the sound is where the disturbance is being experienced and allow for the person with the air conditioner or heat pump to be better able to achieve the required decibel level.

## **Decibel Levels**

The addition of decibel readings gave staff more objective standards to administer, although the enforcement can be challenging at times. Staff have also used decibel readings as guidelines in determining noise violations outside of heat pumps, air conditioners and ventilation systems. For example, staff use decibel readings for the amplifications of music to illustrate that the noise is above what may be considered reasonable even though there are no current set decibel levels for this type of sound.

Proposed amendments include increasing the current decibel levels for heat pumps and air conditioners to be in line with those of other municipalities.

<b>City</b>	<b>Decibel Levels</b>
Vancouver	65 day / 50 night
Abbotsford	60 day / 55 night
New Westminster	55 day / 45 night
Pitt Meadows	55 day / 45 night
Coquitlam	No decibel levels
Maple Ridge	55 day / 45 night
Langley	No decibel levels
Port Moody	55 day / 45 night
Port Coquitlam	50 day / 55 night (Proposed Decibel Levels)

The City's current levels are relatively low being set at 45 decibels at night and 50 during the day. The proposed changes increase the decibel level to 50 at night and 55 during the day.

## **Vehicle Noise**

A provision (s. 4.6) has been added to prohibit vehicle noise that causes a nuisance. This will address vehicles with loud exhaust or modified mufflers that are consistently disturbing

## **Variations**

An additional provision (s. 6.1) has been added for the ability to vary the Noise Regulation Bylaw with permission in writing from the Manager of Building or Manager of Bylaw Services. In practice, exemptions are granted by either Manager on an urgent basis and generally apply to weather and time sensitive conditions such as concrete pours or roofing jobs. The addition of this provision formalizes and clarifies the process.

# Noise Regulation Bylaw

## Lawn or gardening tools

Section 5.1 (l) refers to power gardening tools and equipment proposing a change in hours from 9 am to 9 pm to 9 am to 7 pm. This proposed change reduces the window for noise disturbance created by lawn equipment, recognizing that residents may want to enjoy their outdoor space, that people have varied work shifts, or young children trying to sleep.

## Exemption

A new exemption for waste collection (s. 5.1 (q)) has been added to enable the operation of garbage collection vehicles between the hours of 7:00 am and 9:00 pm, Monday to Saturday, and between 9:00 am and 7:00 pm on Sundays or statutory holidays. The amendment will address the need for garbage pick up on Sundays and statutory holidays that is often carried out by private contractors, and will restrict early pick-ups that disturbing residents prior to 7:00 am. Currently, waste collection is not specified and falls to the general hours.

## Ticketing provisions

Amendments to the ticketing provisions are consistent with both the fine review conducted in 2021 and the noise ticketing provisions in the Property Standards and Nuisance Abatement Bylaw, as well as in comparison to other municipalities. The only proposed amendments are for the additions of fines for motor vehicle noise (\$300), obstruction of an Officer, and providing false information to an Officer. Fines for the latter two offences are both \$500 in the Bylaw Notice enforcement Bylaw and \$1,000 in the Ticket Information Bylaw, which is consistent with the fines for the same offence in other Port Coquitlam bylaws (Track changes #3 and #4).

A comparison table of fine amounts in several other Lower Mainland municipalities is provided below. In some cases, the fine amounts range - either for reduced fines, early or late payment, higher fines for construction noise, or repeat offences.

City	Fine Amount
Vancouver	\$250
Abbotsford	\$100-\$200
New Westminster	\$200
Pitt Meadows	\$100-300
Maple Ridge	\$250-350
Coquitlam	\$100-500
Langley	\$100
Port Moody	\$100-500
Port Coquitlam	\$210-500


# Noise Regulation Bylaw

Staff recommend that Noise Bylaw No. 2891 be repealed and that Noise Regulation Bylaw No. 4273 be forwarded to Council for consideration of first three readings.

## **FINANCIAL IMPLICATIONS**

None.

## **OPTIONS** (✓ = Staff Recommendation)

	#	Description
	1	That the proposed Noise Regulation Bylaw No. 4273, 2022 and Bylaw Notice Enforcement Bylaw and Ticket Information Utilization Bylaw amendments be supported.
	2	That further information be requested prior to amendmending the bylaws.

## **ATTACHMENTS**

Attachment 1: Draft Noise Regulation Bylaw No. 4273

Attachment 2: Current Noise Bylaw No. 2891,1994

Attachment 3: Bylaw Notice Enforcement Bylaw No. 3814 track changes

Attachment 4: Ticket Information Bylaw No. 2473 track changes

**Lead author(s):** Paula Jones

**Contributing author (s):** Dominic Long



CITY OF PORT COQUITLAM  
NOISE REGULATION BYLAW, 2022

Bylaw No. 4273

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1. CITATION

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“**City**” means the Corporation of the City of Port Coquitlam;

“**Continuous Noise**” means any noise or sound occurring for a duration of more than three minutes, or occurring continually, sporadically, or erratically but totaling more than three minutes in any fifteen-minute period of time;

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or intended for or used by the general public for the passage of vehicles, and every private place or passage way to which the public, for the purpose of the parking or servicing of vehicles has access or is invited, shoulder, boulevard, ditch and sidewalk, and whatever lands lie between the property lines of the highway, and further includes every Off-Street Parking Facility;

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4.2 Permit or cause to be made, any noise or sound on highways, in parks, public places, or elsewhere in the City in a manner which disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort or convenience of persons in the vicinity, or which exceeds the Sound Levels in this Bylaw;

4.3 Play or otherwise operate any radio, stereophonic equipment or any other instrument, sound device or apparatus for the production or amplification of music, voice or sound, either in or on real property or in any public place in the City at such a volume or manner which disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of the neighbourhood or of persons in the

vicinity, and, without limiting the generality of the foregoing, no person shall make or play any amplified music or speech which is audible outside the premises or public place where the music or speech is made or played, between 10:00 p.m. and 7:00 a.m. the following day;

- 4.4 No person shall keep any animal which by its calls, cries, barks, or other noises disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of the neighbourhood or of person(s) in the vicinity.
- 4.5 Cause or permit their domestic animal to make any noise which disturbs or tends to disturb the quiet, peace, rest, comfort, convenience or enjoyment of the neighbourhood or of persons in the vicinity, including, but not limited to, any calling, crying, barking or any other noise made by a domestic animal which is audible outside the property or premises where the domestic animal is kept, between 10:00 p.m. and 7:00 a.m. the following day; or
- 4.6 A parked motor vehicle so as to create a nuisance by noise or sound emanating from the motor vehicle in such a manner which disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of the neighbourhood or of persons in the vicinity.
- 4.7 Operate a heat pump, air conditioner, ventilation system or similar device at a sound level that exceeds the following, when measured at the Point of Reception:
  - a) 55 decibels between 7:00 am and 10:00 pm; or
  - b) 50 decibels between 10:00 p.m. and 7:00 am the following day.

## 5. EXEMPTIONS

- 5.1 The provisions of this Bylaw do not apply to noises or sounds caused by:
  - a) police, fire, or other emergency service vehicles engaged in responding to an emergency;
  - b) noise or sound created from authorized public parades, fairs, or other such events;
  - c) usual and reasonable noise or sound associated to an organized sporting event conducted on a playing field;
  - d) by a school event, or to children at play in a school ground, day care, or City park;

- e) from dogs in a designated City off-leash dog park;
- f) the excavation, construction, or infrastructure work, including repairing of bridges, highways, or lands by the City or by the Ministry of Transportation and Highways, including employees, contractors or agents acting on their behalf;
- g) the operation of maintenance equipment by the City or the Ministry of Transportation and Highways, including employees, contractors or agents acting on their behalf;
- h) the operation of a street sweeper, snow removal or highway cleaning operations on behalf of the City;
- i) the erection, demolition, construction, reconstruction, alteration or repair of any building or structure on Monday through Friday (excluding holidays) between the hours of 7:00 a.m. to 7:00 p.m., and on Saturdays (excluding holidays) between the hours of 9:00 a.m. to 7:00 p.m.;
- j) construction on a private residence on a Sunday or a Holiday between the hours of 9:00 a.m. and 7:00 p.m., provided that such construction is not being carried out for profit or gain;
- k) the operation of a public address system required under a building or fire code;
- l) the operation of Power Equipment between the hours of 9:00 a.m. and 7:00 p.m.;
- m) the use of bells or chimes for the announcing of public worship services;
- n) the use, in a reasonable manner, of an apparatus or mechanism for the amplification of the human voice or music in a public park, in a public facility, or on a public right-of way, in connection with a public meeting, public celebration, athletic or sports event or other public gathering, provided that such event or gathering has been authorized by the City;
- o) the use of an apparatus or mechanism for the amplification of the human voice or music in connection with a gathering in a school or on school grounds, provided that such event or gathering has been authorized by the school or the School District;
- p) filming or special events activities authorized by a City permit and within the hours defined in the permit;
- q) garbage collection services between 7:00 a.m. and 9:00 p.m. ~~on~~ Mondays through Saturdays, and between 9:00 a.m. and 7:00 p.m. on Sundays or a Holiday.
- r) fireworks with valid permit issued by Fire Chief

## 6. EXEMPTION BY APPLICATION

6.1 On application for temporary exemption, the Building Manager or the Bylaw Services Manager may grant or deny consent, in writing, to carry on the erection, demolition,

construction, reconstruction, alteration or repair of any building or structure outside the hours specified in section 5.1 (i) of this Bylaw.

6.2 The responsibility for obtaining written approval for an exemption lies with the person carrying on the work of the owner of the land on which such work is to be carried out.

5. ENFORCEMENT AND INSPECTIONS

7.1 The provisions of this Bylaw may be enforced by any Bylaw Enforcement Officer.

7.2 In accordance with section 16 of *the Community Charter*, a Bylaw Enforcement Officer may enter at all reasonable times, upon any property within the City for the purpose of inspecting whether all regulations, restrictions and requirements under this Bylaw are being met.

7.3 No person shall prevent, interfere with or obstruct a Bylaw Enforcement Officer who is conducting an inspection or enforcement in the exercise of their authority under this Bylaw.

7.4 No person shall provide false or misleading information to a Bylaw Enforcement Officer.

8. OFFENCE AND PENALTIES

8.1 Every person who:

- (a) violates or who causes or allows any of the provisions of this bylaw to be violated;
- (b) fails to comply with and of the provisions of this bylaw;
- (c) neglects or refrains from doing anything required under this bylaw; or
- (d) who suffers or permits any act or thing to be done in contravention of any of the provisions of this bylaw;

is deemed to have committed an infraction of, or an offence against, this bylaw and is liable on a summary conviction to a fine not less than \$5,000 and a maximum of \$50,000.

8.2 For continuing offences, each day that such violation is caused, or allowed to continue, constitutes a separate offence.

9. NO DUTY OF CARE

9.1 Neither failure to enforce this Bylaw, nor any error, omission, or other neglect in relation to the enforcement of this Bylaw, shall be interpreted as giving rise to a cause of action in favour of the City.

10. SEVERABILITY AND REPEAL

10.1 If any provision of this Bylaw is for any reason held to be invalid by a court of competent jurisdiction, the invalid provision may be severed from this Bylaw and such invalidity shall not affect the validity of the remaining provisions of this Bylaw.

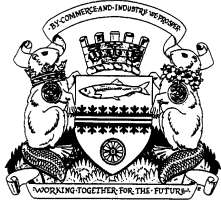
10.2 The City of Port Coquitlam Noise Control Bylaw, No. 2891 as amended, is repealed.

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2022

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer



# THE CORPORATION OF THE CITY OF PORT COQUITLAM

## BYLAW NO. 2891

*A Bylaw to provide for the regulation and prohibition of certain noises and sounds.*

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*Whereas Section 724 of the Municipal Act provides Council with the authority, by bylaw, to regulate or prohibit the making or causing of certain noises or sounds within the City; and*

*Whereas the Council of the City deems it necessary and desirable to regulate or prohibit noises or sounds which disturb the quiet, peace, rest, enjoyment, comfort or convenience of neighbourhoods, person(s) in the vicinity, or the public;*

*The Municipal Council of The Corporation of the City of Port Coquitlam, in open meeting assembled, enacts as follows:*

### Citation

1. This Bylaw may be cited for all purposes as "Noise Control Bylaw, 1994, No. 2891".

### Definitions

2. **Bylaw Enforcement Officer** means every person designated by Council as a Bylaw Enforcement Officer for the City, and every Police Officer;

**Council** means the Municipal Council of the Corporation of the City of Port Coquitlam.

**Decibel** means the ratio between levels of sound pressure expressed as 20 times the base 10 logarithm of the said ratio;

**Holiday** means

- (i) Sunday, Christmas Day, Good Friday, and Easter Monday;
- (ii) Canada Day, Victoria Day, British Columbia Day, Labour Day, Remembrance Day, New Year's Day; and
- (iii) December 26.

**Municipality** means the area within the municipal boundaries of the City of Port Coquitlam.

**Point of Reception** means

- (i) any place on a parcel where sound originating from any source, other than a source on such parcel, is received; or
- (ii) any place on a highway where sound is received.

2891  
1

**Sound Level** means the arithmetic mean of the medians of 5 or more sets of lower and upper measurements of a series of A-weighted sound pressure levels read or recorded at a point of reception on a sound level meter set for slow response.

**Sound Level Meter** means a sound measuring device designated to meet the C.S.A. Standard Z107.1-1973 as amended from time to time; or the A.N.S.I. Standard S14-1971 as amended from time to time.

### **Prohibited Noises and Sounds**

3. No person, or owner, tenant or occupier of real property or a highway, shall make or cause, or permit to be made or caused, any noise or sound which disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighbourhood or of person(s) in the vicinity.
4. No person shall keep any animal which by its calls, cries, barks, or other noises disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of the neighbourhood or of person(s) in the vicinity.
5. The Council believes that the following noises or sounds are objectionable:
  - a. any calls, cries, barks, or other noises made by an animal which are audible outside the parcel or premises where the animal is kept, between 11:00 p.m. to 7:00 a.m.; and
  - b. any amplified music or speech which is audible outside the parcel or premises where it originates or is reproduced, between 11:00 p.m. and 7:00 a.m. on the following day;
  - c. the sound level produced at a point of reception by the operation of a heat pump, air conditioner, ventilation system or similar device that is:
    - (i) in excess of 50 decibels between 7:00 a.m. and 11:00 p.m. on any day; or
    - (ii) in excess of 45 decibels between 11:00 p.m. and 7:00 a.m. on the following day;and no person shall cause or permit such noises or sounds to be made.

### **Exemption**

6. This Bylaw does not apply to:
  - a. police, fire, or other emergency vehicles proceeding upon an emergency;
  - b. the excavation, construction, or infrastructure work, or repairing of bridges, streets, highways, or lands by the City of Port Coquitlam or by the Ministry of Transportation and Highways or agents acting on their behalf;
  - c. the operation of maintenance equipment by the City of Port Coquitlam or the Ministry of Transportation and Highways or agents acting on their behalf;
  - d. snow removal or highway cleaning operations;
  - e. the erection, demolition, construction, reconstruction, alteration or repair of any building or structure between Monday and Friday (except holidays) between the hours of 7:00 a.m. to 7:00 p.m. and Saturdays (except holidays) between the hours of 9:00 a.m. to 7:00 p.m.;



- f. the erection, demolition, construction, reconstruction, alteration or repair of any building or structure outside the hours specified in subsection e, where the Council or its duly authorized designate has granted an exemption in writing;
- g. the operation of a public address system required under a building or fire code;
- h. a lawnmower or power gardening equipment operated between 9:00 a.m. and 9:00 p.m.;
- i. the use of bells or chimes for the announcing of public worship services;
- j. the use, in a reasonable manner, of an apparatus or mechanism for the amplification of the human voice or music in a public park, in a public facility, or on a public right-of-way in connection with a public meeting, public celebration, athletic or sports event or other public gathering, provided that such event or gathering has been approved by the City of Port Coquitlam;
- k. the use, in a reasonable manner, of an apparatus or mechanism for the amplification of the human voice or music in connection with a gathering in a school or on school grounds, provided that such event or gathering is sanctioned by the school or the School District;

### **Inspections**

- 7. A Bylaw Enforcement Officer may enter on any property at any reasonable time for the purpose of ascertaining whether the regulations and requirements of this Bylaw are being observed. No person shall obstruct the entry of a Bylaw Enforcement Officer under this section.

### **Offences and Penalties**

- 8. Any person who contravenes Section 3, 4, 5, 6, or 8 of this Bylaw is liable upon summary conviction to a fine not exceeding \$2,000.00 and the costs of prosecution. Every day during which there is an infraction of this Bylaw shall constitute a separate offence.

### **Severability**

- 9. If any portion of this Bylaw (including without limitation all or part of Section 7) is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect the remaining portions of the Bylaw.

**Repeal**

10. "Port Coquitlam Noise Control Bylaw, 1970, No. 989" is repealed and replaced by this Bylaw.

*Read a first time by the Municipal Council this 16th day of May, 1994.*

*Read a second time by the Municipal Council this 16th day of May, 1994.*

*Read a third time by the Municipal Council this 16th day of May, 1994.*

*Third Reading repealed, amended, and reread this 11th day of October, 1994.*

*Reconsidered, finally passed, and adopted by the Municipal Council of The Corporation of the City of Port Coquitlam this 24th day of October, 1994.*

L.M. TRABOULAY  
Mayor

S.RAUH  
City Clerk

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**Record of Amendments**

<u>BYLAW NO.</u>	<u>AMENDED SECTION</u>	
3172	3 & 4	
3209	6(e)	
3756	Section 2 (remove & replace entire)	
	Section 5 (remove & replace entire)	
	Section 6 (remove f, g, h, & replace, & add i,j,k	2011 03 14

CITY OF PORT COQUITLAM  
BYLAW NOTICE ENFORCEMENT BYLAW, 2013

Bylaw No. 3814

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***Now therefore the Municipal Council of The Corporation of the City of Port Coquitlam, in open meeting assembled, enacts as follows:***

**1. Citation**

This Bylaw may be cited for all purposes as the "Bylaw Notice Enforcement Bylaw No. 3814, 2013."

**2. Definitions**

In this Bylaw, unless the context otherwise requires, each of the following words has the meaning set out below:

**City** means the City of Port Coquitlam;

**Registry** means the Port Coquitlam Bylaw Notice Adjudication Registry established under section 6 of this Bylaw.

Other terms used in this Bylaw have the same meaning as defined terms in the *Act*.

**3. Bylaw Contraventions**

The bylaw contraventions designated in Schedule "A" may be dealt with by bylaw notice.

**4. Penalties**

The penalty for a contravention referred to in section 3 is as follows:

- a) subject to paragraphs b), c), and d), is the Penalty set out in column 3 of Schedule "A";
- b) if received by the City within 30 days of the person receiving or being presumed to have received the bylaw notice, is the Early Payment amount set out in column 4 of Schedule "A"; or
- c) if received by the City after 90 days of the person receiving or being presumed to have received the bylaw notice, is the Late Payment amount set out in column 5 of the Schedule "A"; or
- d) if paid under a Compliance Agreement, may be reduced as provided under column 6 of Schedule "A".

## SCHEDULE "A"

### 5. Period for Paying a Disputed Notice

- a) A person who receives a Bylaw notice must, within 30 days of the date on which the person received or is presumed to have received the bylaw notice

- (i) pay the penalty, or
- (ii) request dispute adjudication

by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, or causing it to be delivered or mailed, to the City Hall at 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8 or by leaving it in the City's after-hours mailbox outside City Hall.

- b) A person may pay the indicated penalty more than 30 days after receiving the bylaw notice, in accordance with section 4(a), but no person may dispute the bylaw notice more than 30 days after receiving the bylaw notice.
- c) Pursuant to the requirements of section 25 of the *Act*, where a person was not served personally with a bylaw notice and advises the City that he or she did not receive a copy of the original bylaw notice, the time limit for responding to a bylaw notice under section 5(b) of this Bylaw does not begin to run until a copy of the bylaw notice is redelivered to that person in accordance with the *Act*.

### 6. Bylaw Notice Dispute Adjudication Registry

- a) The Registry is established as a bylaw notice dispute adjudication system in accordance with the *Act* to resolve disputes in relation to bylaw notices.
- b) The civic address of the Registry is 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8.
- c) Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the adjudication system.

### 7. Screening Officers

- a) The position of screening officer is established.
- b) The title of the person acting in the capacity of screening officer will be "Screening Officer".
- c) The following are designated classes of persons that may be appointed as screening officers:
- (i) Manager of Bylaw Services;
  - (ii) Director of Community Safety & Corporate Support;
  - (iii) Bylaw Enforcement Officers & Bylaw Enforcement/Animal Control Officers;
  - (iv) Fire Chief;
  - (v) Deputy Fire Chiefs;

## SCHEDULE "A"

- (vi) Manager Building Permits & Inspections;
- (vii) Chief Building Inspector;
- (viii) Manager Engineering Project & Budgets;
- (ix) Engineering Inspectors;
- (x) Manager of Planning Division;

and Council may appoint screening officers from these classes of persons by name, or office or otherwise.

### 8. Powers and Duties of Screening Officer

- a) The powers and duties of screening officers are as set out in the *Act*, and include the following:
  - (i) the screening officer must, upon receipt of a request for dispute adjudication from a person against whom a contravention is alleged, advise the person of the bylaw notice adjudication system established by this Bylaw, including, without limitation, advise the person of the action which the screening officer may take pursuant to this section 8 with respect to the bylaw notice and of the opportunity to proceed to dispute adjudication of the bylaw notice;
  - (ii) where requested by the person against whom a contravention is alleged, must communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention and the fee or fees payable in relation to the bylaw notice enforcement process;
  - (iii) may communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the *Act*:
    - (a) the person against whom a contravention is alleged or his or her representative;
    - (b) the officer issuing the Notice;
    - (c) the complainant or his or her representative;
    - (d) the City's staff regarding the disputant's history of bylaw compliance;
  - (iv) review the City's records regarding the disputant's history of bylaw compliance;
  - (v) may prepare and enter into compliance agreements under the *Act* with persons who dispute bylaw notices, including establishing terms and conditions for compliance that the screening officer considers necessary or advisable, including time periods for payment of penalties and compliance with the Bylaw;
  - (vi) may provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in column 5 of Schedule "A"; and
  - (vii) may cancel bylaw notices in accordance with the *Act* and City policies and guidelines.
- b) The bylaw contraventions in relation to which a screening officer may enter into compliance agreements are designated in column 5 of Schedule "A".

## SCHEDULE "A"

c) The maximum term of a compliance agreement is one year.

### 9. Bylaw Enforcement Officers

Persons acting as any of the following are designated as bylaw enforcement officers for the purposes of this Bylaw and the *Act*:

- a) Members of the Royal Canadian Mounted Police;
- b) Bylaw Enforcement Officers appointed pursuant to the *Community Charter*;
- c) Local Assistants to the Fire Commissioner under section 6 of the *Fire Services Act*;
- d) Manager Bylaw Services, Director of Community Safety & Corporate Support; Bylaw Enforcement & Bylaw Enforcement/Animal Control Officers; Fire Chief; Deputy Fire Chiefs; Assistant Fire Chiefs; Captain Fire Protective Services; Protective Services Inspector; Fire Prevention Officers; Chief Building Inspectors; Building Inspectors; Plumbing Inspectors; Engineering Inspectors, Engineering Technologist; Property Use Coordinator; Medical Health Officers; Public Health Inspectors.

### 10. Form of Bylaw Notice

The City may from time to time provide for the form or forms of the bylaw notice, provided that the bylaw notice complies with section 4 of the *Act*.

### 11. Schedules

The following schedules are attached to and form part of this Bylaw:

- a) Schedule "A" – Designated Bylaw Contraventions and Penalties;
- b) Schedule "B" – Compliance Agreement.

***Read a first time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

***Read a second time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

***Read a third time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

SCHEDULE "A"

Adopted by the Municipal Council of the Corporation of the City of Port Coquitlam this 11<sup>th</sup> day of March, 2013.

**G. MOORE**  
Mayor

**CAROLYN DEAKIN**  
Assistant Corporate Officer

**RECORD OF AMENDMENTS**

BYLAW NO.	AMENDED SECTION	DATE
3840	Schedule "A" - Solid Waste Bylaw 3730 to 3900	2013-06-10
3901	Schedule "A" - Reflect new Bylaw No 3880 & 3900	2015-06-22
3955	Schedule "A" – Penalty Fees	2016-06-13
3966	Schedule "A" – Solid Waste Bylaw	2016-10-11
3980 & 3981	Schedule "A"	2016-12-12
3971	Schedule "A"	2017-02-28
3987	Schedule "A"	2017-03-14
3993	Schedule "A" - Watercourse	2017-06-13
4019	Schedule "A"	2017-06-27
4051	Schedule "A" – Smoking Control	2018-04-24
4058	Schedule "A" – Smoking Control	2018-05-22
4064	Schedule "A" – Boulevard Maintenance	2018-06-12
4065	Schedule "A" – Highway Use	2018-06-12
4096	Schedule "A"	2018-12-11
4104	Schedule "A" – Zoning Bylaw (Cannabis)	2019 02 05
4110	Schedule "A" – Bylaw Enforcement Notice	2019 02 26
4119	Schedule "A" – Suite Rental Business	2019-05-07
4147	Schedule "A" – Tree Bylaw	2019-10-22
4166	Schedule "A" – Solid Waste	2020-03-24
4170	Schedule "A" – Animal Control	2020-04-14
4192	Schedule "A" – Property Standards and Nuisance Abatement	2020-10-28
4198	Schedule "A" – Tree Bylaw	2020-11-24
4217	Schedule "A" – Smoking Control Bylaw	2021-02-09
4222	Schedule "A" – Highway Use Bylaw	2021-03-23
4225	Schedule "A" – Emergency Services Radio	2021-03-23
4239	Schedule "A" – Updated Fines	2021-10-01
4260	Schedule "A" – Animal Control and Zoning	2022-02-22

**SCHEDULE "A"**

**Designated Bylaw Contraventions and Penalties**

**Animal Control Bylaw No. 3990**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Dog at Large	8.1	150	105	225	N/A
Failure to Remove Excrement	8.3	150	105	225	N/A
Unconfined Dog in Heat	8.4	150	105	225	N/A
Confined Animal/ Inadequate Ventilation	8.5	500	N/A	500	N/A
Cause injury to person/animal	8.6	300	210	375	N/A
More Than Three Dogs in Off Leash Area	9.3	150	105	225	N/A
Fail to Secure Dog in Off Leash Area	9.7	150	105	225	N/A
Fail to Provide Identification of Aggressive Dog	10.3	300	210	375	50%
Aggressive Dog Not Secured	10.4	500	N/A	500	N/A
Aggressive Dog at Large/Not Properly Secured	10.5	500	N/A	500	N/A
Aggressive Dog in Off Leash Area	10.6 (a)	500	N/A	500	N/A
Aggressive dog chase/bite/injure person	10.6 (b)	500	N/A	500	N/A
Aggressive dog chase, bite/injure animal	10.6 (c)	500	N/A	500	N/A
Aggressive dog at large	10.6 (d)	500	N/A	500	N/A
Aggressive dog damage property	10.6 (e)	500	N/A	500	N/A
Fail to Report Aggressive Dog at Large	10.8	500	N/A	500	N/A
Fail to Report Transfer of Aggressive Dog	10.9	500	N/A	500	N/A
Aggressive Dog No Muzzle	10.12	500	N/A	500	N/A
Fail to Post/Maintain Dangerous Dog Sign	11.3	500	N/A	500	N/A
Fail to Report Transfer of Dangerous Dog	11.6	500	N/A	500	N/A
Fail to Mark Dangerous Dog with Identification	11.7	500	N/A	500	N/A



SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Dangerous Dog Not Secured	11.8	500	N/A	500	N/A
Dangerous Dog No Muzzle	11.9	500	N/A	500	N/A
Dangerous dog chase, injure bite person	11.10 (a)	500	N/A	500	N/A
Dangerous dog chase, injure bite animal	11.10 (b)	500	N/A	500	N/A
Dangerous Dog At large	11.10 (c)	500	N/A	500	N/A
Dangerous dog damage property	11.10 (d)	500	N/A	500	N/A
Dangerous Dog with Minor	11.14	500	N/A	500	N/A
Fail to Report Dangerous Dog At Large	11.15	500	N/A	500	N/A
Dangerous Dog in Off Leash Area	11.16	500	N/A	500	N/A
Unlicensed Dog	12.1	150	105	225	50%
No Licence Tag	12.3	100	70	175	50%
More Than Three Dogs	13.2	150	105	225	50%
Unpermitted Kennel	13.3	250	175	325	N/A
Farm Animal in a Residential Zone	15.1	150	115	225	50%
Farm Animal at Large	15.2	150	105	225	N/A
Keep Venomous Snake	16.1 (a)	300	210	375	N/A
Keep More Than Four Snakes	16.1 (b)	150	105	225	50%
Keep More Than Four Rodents	16.1 (c)	150	105	225	50%
Obstruct Officer	18.1	500	N/A	500	N/A
Provide false information to Officer	18.2	500	N/A	500	N/A
Failure to render assistance	18.3 (a)	500	N/A	500	N/A
Failure to remain at scene	18.3 (b)	500	N/A	500	N/A

(1) Where compliance agreement entered in Accordance With section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Boulevard Maintenance Bylaw No. 3965**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to Remove Snow or Ice	4	150	105	225	N/A
Failure to remove rubbish from sidewalk	5 (a)	150	105	225	N/A
Failure to remove rubbish from Boulevard	5 (b)	150	105	225	N/A
Construct fence/wall/structure on Boulevard	7 (a)	200	140	225	50%
Erect signage on Boulevard	7 (b)	150	105	225	50%
Plant tree/ hedge /bush/shrub on Boulevard	7 (c)	150	105	225	50%
Obstruct Boulevard	7 (d)	150	105	225	N/A
Place/install impervious surface	7 (e)	400	280	475	50%
Interfere with access to Utilities	7 (f)	300	210	375	N/A
Obstruct sightlines	7 (g)	150	105	225	N/A
Damage Boulevard	7 (h)	200	140	275	N/A
Fail to Dispose of Vegetation/ Rubbish on Boulevard	7 (i)	150	105	225	N/A
Cut down Tree	7 (j)	500	N/A	500	N/A
Altering natural grade/effect drainage	7 (k)	200	140	275	N/A
Failure to Trim Grassland	9 (c)	150	105	225	50%
Material on sidewalk/highway	9 (e)	150	105	225	50%
Failure to Maintain Ditch/ Obstruct Ditch Crossing	12	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Building and Plumbing Bylaw No. 3710**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Construction without building permit	6.1	500	N/A	500	50%
Occupancy contrary to notice or permit	6.2	500	N/A	500	50%
Construction contrary to plans	6.5	500	N/A	500	N/A
Failure to allow inspection	17.1	500	N/A	500	N/A
Failure to obtain inspection	17.2	250	175	325	N/A
Unlawful disposal of pool water	21.2	400	280	475	N/A
Improper Maintenance of pool fence	21.5	500	500	500	50%
Moving Building without permit	23.1	250	175	325	N/A
Failure to provide test / backflow	25.1	250	175	325	N/A
Fail to Comply Stop Work order	26.3	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Business Bylaw No. 3725**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No Business licence	3 (a)	500	N/A	500	50%
No separate licence for each premise	3 (c)	150	105	225	50%
Failure to permit inspection	7	350	245	425	50%
Failure to post licence	17	150	105	225	N/A
Prohibited Business Activity	18	500	N/A	500	N/A
Failure to display/unit address	31	300	210	375	N/A
Unsolicited visits	35	150	105	225	N/A
Failure to provide Sub-Trade List	36	150	105	225	50%
Evict tenant without relocating	42.1	500	N/A	500	N/A
Continuing failure to relocate tenant	42.2	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance to Section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Controlled Substance Nuisance Bylaw No. 3972**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Controlled substance property	3.1	500	N/A	500	N/A
Accumulated noxious materials	3.2 (a)	500	N/A	500	N/A
Store dangerous goods	3.2 (b)	500	N/A	500	N/A
Tamper with meter	3.3 (a)	500	N/A	500	N/A
Bypass Meter	3.3 (b)	500	N/A	500	N/A
Illegal Use of water	3.4	500	N/A	500	N/A
Tamper with seal	3.5	500	N/A	500	N/A
Alter building	3.6	500	N/A	500	N/A
Install trap	3.7	500	N/A	500	N/A
Obstruct exit	3.8	500	N/A	500	N/A
Remove fire stopping	3.9	500	N/A	500	N/A
Illegal exhaust vents	3.10	500	N/A	500	N/A
Mould/fungus	3.11	500	N/A	500	N/A
Nuisance of odour/fumes	3.12	500	N/A	500	N/A
Occupy with illegal utility	3.13 (a)	500	N/A	500	N/A
Occupy with illegal vents	3.13 (b)	500	N/A	500	N/A
Occupy with dangerous goods	3.13 (c)	500	N/A	500	N/A
Occupy with trap	3.13 (d)	500	N/A	500	N/A
Occupy with obstructed exit	3.13 (e)	500	N/A	500	N/A
Occupy with fire stopping removed	3.13 (f)	500	N/A	500	N/A
Occupy with mould/fungus	3.15 (a)	500	N/A	500	N/A
Occupy with nuisance	3.15 (b)	500	N/A	500	N/A
Occupy with accumulated materials	3.15 (c)	500	N/A	500	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Occupy with noxious/ offensive trade	3.15 (d)	500	N/A	500	N/A
Failure to report	3.16	500	N/A	500	N/A
Obstruct inspector	4.2	500	N/A	500	N/A
Illegal re-occupancy	7.2	500	N/A	500	N/A
Interfere with posting	7.3 (a)	500	N/A	500	N/A
Alter notice	7.3 (b)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

Drinking Water Conservation Plan Bylaw No. 4045

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unauthorized watering – Stage 1	1 (1.1)	100	70	175	N/A
Unauthorized watering - Stage 2	1 (2.1)	150	105	225	N/A
Unauthorized watering – Stage 3	1 (3.1)	300	N/A	375	N/A
Unauthorized watering – Stage 4	1 (4.1)	450	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Election Signs Bylaw No. 3810**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
<b>Public Property</b>					
Incorrect location	4 (a)	150	105	225	N/A
More than one sign	4 (b)	150	105	225	N/A
Sign before 30 days	4 (c)	150	105	225	N/A
Sign too large	4 (d)	150	105	225	N/A
Sign with more than two faces	4 (e)	150	105	225	N/A
Double signs not parallel	4 (f)	150	105	225	N/A
Sign attached without permission	4 (g)	150	105	225	N/A
Sign within 100 m of a polling station	4 (h)	150	105	225	N/A
Sign too high	4 (i)	150	105	225	N/A
Illuminated sign	4 (j)	150	105	225	N/A
Unightly sign	4 (k)	150	105	225	N/A
Sign within 1 m of fire hydrant	4 (l)	150	105	225	N/A
Unsafe sign placement	4 (m)	150	105	225	N/A
Obstruct or simulate traffic control device	4 (n)	150	105	225	N/A
Unauthorized sound truck	4 (o)	150	105	225	N/A
Sign attached to City fixture	4 (p)	150	105	225	N/A
Sign not removed	4 (q)	150	105	225	N/A
<b>Private Property</b>					
Sign on boulevard	5 (b)	150	105	225	N/A
Sign before 30 days	5 (c)	150	105	225	N/A
Sign too large	5 (d)	150	105	225	N/A
Sign with more than two faces	5 (e)	150	105	225	N/A
Double signs not parallel	5 (f)	150	105	225	N/A



SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Sign attached without permission	5 (g)	150	105	225	N/A
Sign within 100 m of a polling station	5 (h)	150	105	225	N/A
Sign too high	5 (i)	150	105	225	N/A
Illuminated sign	5 (j)	150	105	225	N/A
Unightly sign	5 (k)	150	105	225	N/A
Sign within 1 m of fire hydrant	5 (l)	150	105	225	N/A
Unsafe sign placement	5 (m)	150	105	225	N/A
Obstruct or simulate traffic control device	5 (n)	150	105	225	N/A
Unauthorized sound truck	5 (o)	150	105	225	N/A
Sign not removed	5 (p)	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Emergency Services Radio Bylaw No. 4210**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to meet requirements radio communication	4.1	500	350	500	N/A
Inadequate Radio frequency range	4.1.6	500	350	500	N/A
Amplification system not meeting Industry standards	4.25	500	350	500	N/A
Unapproved Amplification system	5.1	500	350	500	N/A
Failure to provide annual ISED license	5.2.6	500	350	500	N/A
Failure to verify/ maintain compliance	6.1	500	210	375	N/A
Failure to provide acceptable communication	6.1.7	500	350	500	N/A
Failure to provide an annual system test	6.2.1	500	350	500	N/A
Failure to provide qualified testing personnel/equipment	6.3.1	500	350	500	N/A
Failure to meet the requirement of a permit	8.1	500	350	500	N/A
Failure to permit entry	9.2	500	350	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Fire and Emergency Services Bylaw No. 3880**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No smoke alarm on premises	2.3	300	210	375	N/A
Enter prescribed boundaries at an Incident	3.7 (d)	250	175	325	N/A
Impede, obstruct or hinder a Member	3.7 (f)	300	210	375	N/A
Drive vehicle over equipment	3.7 (g)	500	N/A	500	N/A
Sprinkler System Operation in a Demolition property	3.8	500	N/A	500	N/A
Accumulation of combustible/growth/waste/rubbish	4.1	150	105	225	N/A
Fail to remove daily combustibles	4.2	150	105	225	N/A
Fail to provide storage container	4.3	150	105	225	N/A
Fail to maintain fire doors/separations	4.5	500	N/A	500	N/A
Excessive storage of flammable/combustible liquids	4.6	500	N/A	500	N/A
Fail to provide approved container or proper placement	4.7	150	105	225	N/A
Fail to post adequate no smoking signs	4.8	150	105	225	N/A
Cleaning with combustible/flammable liquids	4.9	500	N/A	500	N/A
Fail to remove fuel prior to adjusting fuel tank	4.10	500	N/A	500	N/A
Fail to provide approved portable fire extinguisher	4.11	500	350	500	N/A
Fail to provide trained employed person(s)	4.12	500	350	500	N/A
Too many tires	4.13 (a)(i)	500	350	500	N/A
No fence for outdoor fires	4.13 (b)	500	350	500	N/A
Unlawful burning	5.1	500	N/A	500	N/A
Fail to comply with burning permit conditions	5.3 (c)	500	N/A	500	N/A
Burn unlawful materials	5.3 (d)	500	N/A	500	N/A
Fail to place competent person in charge	5.3 (e)	500	N/A	500	N/A
Sell Low Hazard Fireworks	6.1 (a)(i)	300	N/A	375	N/A
Sell High Hazard Fireworks	6.1 (a)(ii)	300	N/A	375	N/A
Sell Firecrackers	6.1 (a)(iii)	500	N/A	500	N/A
Unlawful use of fireworks	6.4	300	N/A	375	N/A
Set off Low hazard Fireworks without a permit	6.1 (b)(i)	500	N/A	375	N/A
Set off High Hazard Fireworks without a permit	6.1 (b)(ii)	500	N/A	500	N/A
Set off Firecrackers without a permit	6.1 (b)(iii)	300	N/A	300	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Light unpermitted Fireworks	6.7 (b)	500	N/A	500	N/A
Light Fireworks contrary to permit	6.7 (c)	500	N/A	500	N/A
Light Fireworks contrary to Fire Safety Plan	6.7 (d)	500	N/A	500	N/A
Fail to supervise	6.7 (e)	500	N/A	500	N/A
Fail to ensure lawful handling of Fireworks	6.7 (f)	500	N/A	500	N/A
Obstruction of Fire Chief or Officer	8.3	500	N/A	500	N/A
Fail to provide information	8.4	500	N/A	500	N/A
Provide false information	8.5	500	N/A	500	N/A
Fail to submit Fire Safety Plan	11.1	300	210	375	50%
Fail to address property	11.2	300	210	375	50%
Fail to maintain and test fire alarm and sprinkler systems	12.1	500	350	500	N/A
Fail to retain records of fire alarm and sprinkler systems	12.2	500	N/A	500	N/A
Fail to correct deficiencies immediately	12.3	500	N/A	500	N/A
Obstruction within one (1) meter of a Fire Hydrant	13.1 (a)	500	N/A	500	N/A
Attach item to hydrant or standpipe	13.1 (b)	500	N/A	500	N/A
Parking within five (5) metres of a Fire Hydrant	13.1 (e)	150	105	225	N/A
Fails to meet Private Hydrant standards	13.2 (a)	500	N/A	500	N/A
Fail to inspect Hydrant	13.2 (b)	500	N/A	500	N/A
Fail to maintain Hydrant	13.2 (c)	500	N/A	500	N/A
Fail to notify Fire Department	13.2 (d)	500	N/A	500	N/A
Interference with fire hose line	13.3	500	N/A	500	N/A
Obstructed building access routes	14.1	500	N/A	500	N/A
Obstructed access during construction	14.2	500	N/A	500	N/A
Fail to gain approval for Fire lane gates or access routes	14.3	500	N/A	500	N/A
Fail to provide "No Parking Fire Lane" signs(s)	14.4	500	N/A	500	N/A
Unpermitted fuel tank	15.1	500	N/A	500	N/A
Cover tank without approval	15.3	500	N/A	500	N/A
Store flammable products in underground parkades	17.1	500	N/A	500	N/A
Unauthorized alteration of exit doors	17.2	500	N/A	500	N/A
Unauthorized installation of locking devices	17.3	500	N/A	500	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Remove/deface/alter posted notices	18.3	500	N/A	500	N/A
Impersonate member of the Department	18.4	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Firearms Bylaw No. 1220**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Discharge firearm	1 (a)	500	N/A	N/A	N/A
Discharge bow and arrow	1 (b)	500	N/A	N/A	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Highway Use Bylaw No. 4033**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Disobey traffic control device	12	200	160	275	N/A
Illegal traffic control device	17	200	160	275	N/A
Interference with a traffic control device	18	200	160	275	N/A
Fail to use crosswalk	19	80	56	155	N/A
Fail to yield to motor vehicle	20	80	56	155	N/A
Fail to use right half of crosswalk	21	80	56	155	N/A
Standing on highway soliciting ride	22	80	56	155	N/A
Fail to yield to emergency	23	150	105	225	N/A
Pedestrian obstructing traffic	24	80	56	155	N/A
Crossing contrary to traffic control devices	25	80	56	155	N/A
Obstruct free passage of pedestrians	26	80	56	155	N/A
Congregate obstructing passage	27	80	56	155	N/A
Drive/herd animals on highway	28	80	56	155	N/A
Drive on sidewalk/boulevard	29 (1)	180	126	255	N/A
Failure to yield to pedestrian in crosswalk	29 (2)	180	126	255	N/A
Failure to stop for a school bus	29 (3)	250	175	325	N/A
Operate contrary to MVA or MVA regulations	29 (4)	250	175	325	N/A
Littering on highway	30	100	70	175	N/A
Operate Class 2 vehicle on restricted highway	32	250	175	325	N/A
Operate Class 2 vehicle in unlawful location	33 (2)	250	175	325	N/A
No commercial transport permit	35 (1)	150	105	225	N/A
No valid permit	35 (2)	150	105	225	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Use of engine brakes	37	500	N/A	500	N/A
Stop where prohibited	40 (1) i	100	70	175	N/A
Stop where restricted	40 (1) ii	80	56	155	N/A
Stop contrary to traffic control device	40 (1) iv	80	56	155	N/A
Stopped on sidewalk/boulevard	40 (2)	80	56	155	N/A
Stop within 6 m of flashing beacon/stop sign	40 (3)	80	56	155	N/A
Stop within 6 m of intersection/crosswalk	40 (4)	80	N/A	155	N/A
Stop/impede/reduce traffic flow or sightlines	40 (5)	80	N/A	155	N/A
Stop within 5 m of fire hydrant	40 (6)	150	N/A	225	N/A
Stop in/within 1 m of driveway/ 5 m multifamily	40 (7)	80	56	155	N/A
Stop facing wrong way	40 (8)	80	56	155	N/A
Stop alongside motor vehicle	40 (9)	80	56	155	N/A
Stop within 6 m of firehall entrance	40 (10)	80	N/A	155	N/A
Stop within 6 m of school entrance	40 (11)	80	N/A	155	N/A
Stop within 6 m to entrance/exit of playground/park	40 (12)	80	N/A	155	N/A
Stop within 5 m of mailbox	40 (13)	80	56	155	N/A
Stop in lane	40 (14)	80	56	155	N/A
Stop on bridge	40 (15)	150	105	225	N/A
Prohibited Vehicle on City street	40 (16)	150	N/A	225	N/A
Stop within 15 m of railway crossing	40 (17)	150	N/A	225	N/A
Stop on highway prohibited use	40 (18) i	150	105	225	N/A
Stop for selling vehicle on highway	40 (18) ii	150	105	225	N/A
Stop for selling on highway	40 (18) iii	150	105	225	N/A



SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Stop on narrow highway	40 (19)	150	105	225	N/A
Overtime parking	40 (20)	80	56	155	N/A
Stop against yellow curb	40 (21)	80	56	155	N/A
No plates / expired plates or validation	40 (22) (i)	150	105	225	N/A
Move vehicle to avoid time parking restrictions	40 (22) (ii)	100	70	175	N/A
Use vehicle as a dwelling	40 (22) (iii)	100	70	175	N/A
Stop outside of lines	40 (23)	100	70	175	N/A
Stop in fire/bus lane	40 (24)	100	N/A	175	N/A
Stop not parallel to curb	40 (25)	100	70	175	N/A
Stop on highway over 48 hours	40 (26)	100	70	175	N/A
Park where restricted in City parking facility	40 (27)	100	70	175	N/A
Park where prohibited	41 (1)	100	70	175	N/A
Park where restricted	41 (2)	100	70	175	N/A
Park where prohibited in school zone	41 (3)	150	N/A	225	N/A
Park where restricted in school zone	41 (4)	150	N/A	225	N/A
Prohibited vehicles on City street	42	150	N/A	225	N/A
Park trailer without reflective tape	43	150	N/A	225	N/A
Unhitched trailer on City street	44	150	N/A	225	N/A
Parked incorrect angle	46	100	70	175	N/A
Stop without safety requirements	47	100	70	175	N/A
Stop in passenger loading zone	48 (2)	100	70	175	N/A
Stop in loading zone	48 (3)	100	70	175	N/A
Disabled permit not displayed	51 (2) i	100	70	175	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Stop in disabled persons area	51 (2) ii	100	70	175	N/A
Obstruction of firefighting vehicle	54 (1)	300	N/A	375	N/A
Obstruction of traffic by motor vehicle	54 (2)	100	70	175	N/A
Obstruction of road end by motor vehicle	54 (3)	100	70	175	N/A
Obstruction of road work	54 (4)	80	56	155	N/A
Improper display of permit	55 (3) i	80	56	155	N/A
Park where restricted contrary to permit	55 (3) ii	80	56	155	N/A
Operate cycle in unsafe manner	63	80	56	155	N/A
Operate cycle contrary to duties	64	80	56	155	N/A
Damage highway tree/timber	65 (1)	500	N/A	500	N/A
Alter highway level	65 (2)	500	N/A	500	N/A
Place/construct/ maintain encroachment on highway	65 (3)	150	N/A	225	N/A
Dig up/remove part of highway	65 (4)	500	N/A	500	N/A
Construction on highway	65 (6)	500	N/A	500	N/A
Encumber/obstruct/ encroach highway	65 (7)	150	105	225	N/A
Install/operate minor excavation on highway	65 (8)	500	N/A	500	N/A
Obstruct Officers in line of duty	65 (9) i	500	N/A	500	N/A
Obstruct school patrol	65 (9) ii	300	N/A	375	N/A
Obstruct emergency/utility/City vehicles	65 (9) ii	500	N/A	500	N/A
No permit/lane closure	67 (1)	250	N/A	325	N/A
No permit/highway use	67 (2)	150	N/A	225	N/A
No permit/highway encroachment	67 (3)	150	N/A	225	N/A
Accident debris on highway	78 (2)	150	105	225	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Unmarked excavation site	78 (3)	500	N/A	500	N/A
Placement of fuel/lumber/merchandise/chatel/ware on highway	78 (4)	300	N/A	375	N/A
Incorrect/fail to address	78 (6)	300	N/A	375	N/A
Damage tree/shrub/plant/bush hedge	78 (7) i	500	N/A	500	N/A
Damage fence on highway	78 (7) ii	300	210	375	N/A
Damage lighting on highway	78 (7) iii	300	210	375	N/A
Damage traffic control device	78 (7) iv	300	210	375	N/A
Illegal sign	78 (8)	150	N/A	225	N/A
Mark/imprint/deface highway structure	78 (9)	150	N/A	225	N/A
Impede/obstruct drainage/ditch	78 (10)	150	N/A	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Nature Area Regulation Bylaw No. 1433**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Deposit Compost/Refuse	3 (a)	500	N/A	500	N/A
Damage Tree/Plant	3 (d)	500	N/A	500	N/A
Damage/Deface City Property	3 (f)	500	N/A	500	N/A
Start Fire	3 (g)	500	N/A	500	N/A
Permit Animal at Large	3 (h)	500	N/A	500	N/A
Tease/Molest/Injure Animal	3 (j)	500	N/A	500	N/A
Vending in Nature Area	4	150	105	225	N/A
Erect/Place Building/Structure	6	500	N/A	500	N/A
Excavation/Removal of Earth	7 (a)	500	N/A	500	N/A
Maintain Landscaped Area	7 (b)	150	105	225	N/A
Unlawful Assembly	8	150	105	225	N/A
Operate Motor Vehicle in Nature Area	12	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Noise Regulation Bylaw No. 4273**

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>	<u>Column 5</u>	<u>Column 6</u>
<u>Description</u>	<u>SECTION NO. IN BYLAW</u>	<u>FULL PENALTY IN \$</u>	<u>Early Payment (30 days) 30%</u>	<u>Late Payment (after 30 days) \$75</u>	<u>COMPLIANCE AGREEMENT DISCOUNT</u>
Noise which disturbs	4.1	300	210	375	N/A
Amplified Music/speech after hours	4.3	350	245	425	N/A
Animal Noise which disturbs	4.4	300	210	375	N/A
Animal Noise which disturbs after hours	4.5	350	245	425	N/A
Vehicle Noise	4.6	300	210	375	N/A
Heat Pump Noise	4.7 (a)	300	210	375	N/A
Heat Pump Noise after Hours	4.7 (b)	350	245	425	N/A
Construction after hours	5 (i)	350	245	425	N/A
Construction after hours private	5 (j)	350	245	425	N/A
Power equipment after hours	5 (l)	350	245	425	N/A
Obstruct Officer	7.3	500	N/A	500	N/A
Provide False information to Officer	7.4	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

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SCHEDULE "A"

**Parking and Development Management Bylaw No. 4078**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No off-street parking space	8	200	140	275	N/A
Unauthorized use of off-street parking space	10.1	200	140	275	N/A
No provided/authorized use of off-street loading space	14	200	140	275	N/A

SCHEDULE "A"

**Parks & Facilities Regulation Bylaw No. 3421**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Obstructing police officer or employee	4.2	500	N/A	500	N/A
Entering after hours	7.2	225	N/A	300	N/A
Entering restricted area	8.1	225	N/A	300	N/A
Unauthorized liquor	8.2	225	N/A	300	N/A
Damage or vandalism	8.5	500	N/A	500	N/A
Unauthorized disposal	8.6	300	N/A	500	N/A
Unauthorized encroachment	8.9	300	N/A	375	N/A
Protection of wildlife	8.10	500	N/A	500	N/A
Unauthorized advertising	8.16 (a)	225	N/A	300	N/A
Unauthorized business	8.16 (b)	225	N/A	300	N/A
Failure to dispose animal waste	8.19	225	N/A	300	N/A
Failure to abide by posted condition	8.21	225	N/A	300	N/A
No remote controlled or other powered devices	9.10	225	N/A	300	N/A
Prohibited activity	10.1	225	N/A	300	N/A
Operate vehicle in park/facility	10.1 (b)	225	N/A	300	N/A

(1) Where Compliance Agreement Entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Pesticide Use Control Bylaw No. 3767**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Use Pesticide	3	300	N/A	375	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.



SCHEDULE "A"

**Property Standards and Nuisance Abatement Bylaw No. 4190**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Nuisance at law	4.1	250	175	325	N/A
Act which unreasonably interferes	4.2	500	N/A	500	N/A
Offence under CDSA, CCC, LCLA	4.3	500	N/A	500	N/A
Lighting which creates nuisance	5.1	250	175	325	N/A
Storage of material	6.1 (a)	250	175	325	N/A
Storage of vehicle	6.1 (b)	250	175	325	N/A
Over height ground cover	6.1 (c)	250	175	325	N/A
Dilapidated building	6.1 (d)	250	175	325	N/A
Accumulated materials	6.1 (e)	250	175	325	N/A
Dilapidated fence	6.1 (f)	250	175	325	N/A
Noxious weeds	6.1 (g)	250	175	325	N/A
Piles of natural material	6.1 (h)	250	175	325	N/A
Graffiti	6.1 (i)	250	175	325	N/A
Water collection	6.1 (j)	250	175	325	N/A
Noise which disturbs	7.1	300	210	375	N/A
Noise from device which disturbs	7.2	300	210	375	N/A
Obstruct Officer	13.3	500	N/A	500	N/A
Provide false information to Officer	13.4	500	N/A	500	N/A

SCHEDULE "A"

**Scrap Metal Dealer Bylaw No. 3740**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to maintain goods register	5 (a)-(d)	500	N/A	500	N/A
Failure to maintain seller register	9 (a)-(c)	500	N/A	500	N/A
Failure to produce goods register	12 (a)-(b)	500	N/A	500	N/A
Offsite transaction	16 (a)	500	N/A	500	N/A
After hours transaction	16 (b)	500	N/A	500	N/A
Accept metal with obliterated serial number	16 (c)	500	N/A	500	N/A
Transaction with person under 18	16 (d)(i)	500	N/A	500	N/A
Transaction with intoxicated person	16 (d)-(ii)	500	N/A	500	N/A
Alter or dispose of scrap metal within 7 days	17 (b)-(c)	500	N/A	500	N/A
Transaction with unauthorized person	19 (a)-(b)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Second Hand Dealer Bylaw No. 3774**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to maintain goods register	3	500	N/A	500	N/A
Failure to transmit goods register	5 (c)	500	N/A	500	N/A
Failure to maintain seller register	7	500	N/A	500	N/A
Failure to produce goods register	12 (a)-(b)	500	N/A	500	N/A
Refuse inspection	12 (d)	500	N/A	500	N/A
Offsite transaction	16 (a)	500	N/A	500	N/A
After hours transaction	16 (b)	500	N/A	500	N/A
Obliterated serial number	19 (c)	500	N/A	500	N/A
Transaction with person under 18	16 (d)(ii)	500	N/A	500	N/A
Transaction with intoxicated person	16 (d)(ii)	500	N/A	500	N/A
Alter or dispose of goods within 7 days	17 (b)-(c)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

Sign Bylaw No. 2638

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unlawful sign	2.1(1)	150	105	225	N/A
Failure to maintain sign	2.4 (2)	150	105	225	N/A
Prohibited sign in public place	2.9	150	105	225	N/A
Unauthorized sign in public place	2.12 (1)	150	105	225	N/A
Failure to remove sign	2.13 (1)	150	105	225	N/A
Failure to remove temporary sign	2.13 (2)	150	105	225	N/A
Prohibited sign	3.1	150	105	225	N/A
Excessive real estate signs	6.3 (7) (a)	150	105	225	N/A
Excessive real estate signs	6.3 (7) (b)	150	105	225	N/A
Oversize real estate sign	6.3 (7) (c)	150	105	225	N/A
Window sign in residential area	6.3 (8) (a)	150	105	225	N/A
Excessive window signs	6.3 (8) (b)	150	105	225	N/A
Oversize window sign	6.3 (8) (c)	150	105	225	N/A
Excessive development signs	6.3 (9) (a)	150	105	225	N/A
Excessive development signs	6.3 (9) (b)	150	105	225	N/A
Oversize development sign	6.3 (9) (c)	150	105	225	N/A
Over height development sign	6.3 (9) (d)	150	105	225	N/A
Failure to remove development sign	6.3 (9) (e)	150	105	225	N/A
Failure to obtain a sign permit	6.1	150	105	225	N/A
Failure to request inspection	6.9 (2)	150	105	225	N/A
Failure to request inspection	6.9 (3)	150	105	225	N/A

SCHEDULE "A"

**Smoking Control Bylaw No. 4037**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Smoke within 7.5 metres of an entrance	4.1	250	175	325	N/A
Smoke within 7.5 metres of a transit stop	4.2	250	175	325	N/A
Smoke in any City park or public space	4.3	250	175	325	N/A
Smoke on any City street as part of an event	4.4	250	175	325	N/A
Smoke in a customer service area	4.5	250	175	325	N/A
Smoke in a place of assembly	4.6	250	175	325	N/A
Smoke outdoors where prohibited by sign	4.7	250	175	325	N/A
Smoke in a passenger directed vehicle	4.8	250	175	325	N/A
Smoke in vehicle with minor occupant	4.9	250	175	325	N/A
Smoke within 7.5 metres of a crosswalk	4.10	250	175	325	N/A
Failure to produce ID	6.5	500	N/A	500	N/A
Obstruction of an Officer	6.6	500	N/A	500	N/A
Failure to extinguish	6.7	250	175	325	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Soil Removal and Deposit Bylaw No. 3331**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Remove or deposit soil	5 (9)	500	N/A	500	N/A
Deposit wood waste	5 (2)	500	N/A	500	N/A
Deposit other material	5 (3)	500	N/A	500	N/A
Failure to adhere to permit	6	500	N/A	500	N/A
Failure to attain registered professional	9 (2)	500	500	500	N/A
Refuse entry/inspection	14 (1)	500	500	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Solid Waste Bylaw No. 3900**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Contaminants in recycling cart	6.1 (a)	300	210	375	N/A
Contaminants in green waste cart	6.1 (b)	300	210	375	N/A
Contaminants in garbage cart	6.1 (c)	300	210	375	N/A
Unlocked City container	6.1 (f)	500	N/A	500	N/A
Unpermitted private container	6.3 (a)	150	105	225	N/A
Unlocked private container	6.3 (b)	500	N/A	500	N/A
Unsecured wildlife attractants	6.4	500	N/A	500	N/A
Container set out when prohibited	8.1 (b)	150	105	225	N/A
Fail to unlatch container	8.1 (d)	100	70	175	N/A
Failure to secure container after collection	8.1 (e)	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

<b>Tree Bylaw No. 4108</b>					
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
<b><i>Tree other than a significant or heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (a)	500	N/A	500	N/A
Damaging or allowing tree to be damaged without permit	5.1 (b)	400	N/A	500	N/A
<b><i>Significant tree other than a heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (c) 10.5	500	N/A	500	N/A
Damaging, or allowing tree to be damaged without permit	5.1 (d)	500	N/A	500	N/A
<b><i>Significant tree further defined as a heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (e)	500	N/A	500	N/A
Damaging, or allowing tree to be damaged without permit	5.1 (f)	500	N/A	500	N/A
<b><i>Actions related to Trees and Tree Permits</i></b>					
Failure to adhere to the terms or conditions of a permit	5.1 (g)	500	N/A	500	N/A
Failure to visibly post permit during specified activities	6.9	200	140	275	N/A
Failure to maintain a protective barrier during tree cutting	9.1, 9.2, 9.4, 9.5	200	140	275	N/A
Failure to plant replacement tree as per approved replacement plan	7.5	500	N/A	500	N/A
Replacement plan not carried out	7.6	500	N/A	500	N/A
Failure to maintain tree	7.8	500	N/A	500	N/A
Failure to replace tree	7.9	500	N/A	500	N/A
Failure to install protective barrier	9.1	500	N/A	500	N/A
Failure to install protective barrier on adjacent lot	9.2	500	N/A	500	N/A
Failure to maintain protective barrier	9.4	500	N/A	500	N/A
Disturb protect barrier	9.5	500	N/A	500	N/A
Obstructing City agent from inspecting site	10.2	500	N/A	500	N/A
Failure to comply with a Stop Work Order	10.3	500	N/A	500	N/A
Removal of tree prior to investigation or inspection	10.4	500	N/A	500	N/A



SCHEDULE "A"

<b>Tree Bylaw No. 4108</b>					
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Removal of tree prior to investigation or inspection resulting in significant tree fine	10.5	500	N/A	500	N/A
Failure to submit a tree replacement plan	11.5 (a)	500	N/A	500	N/A
Failure to submit security deposit	11.5 (b)	500	N/A	500	N/A
Failure to plant tree in accordance with replacement plan	11.6	500	N/A	500	N/A

SCHEDULE "A"

**Waterways Protection Bylaw No. 917**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Pollute Watercourse	2	500	N/A	500	N/A
Obstruct Watercourse	3	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

Zoning Bylaw No. 3630

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Illegal use	II 5(a)	300	210	375	50%
Allow illegal use	II 5(b)	300	210	375	50%
Residential use of unserviced lot	II (6)(a)	150	105	225	N/A
Prohibited Use	II (6)(b)	500	350	500	N/A
Mobile home/float home	II (6)(c)	150	105	225	N/A
Prohibited use in liquor establishment	II (6)(d)	500	350	500	N/A
Prohibited cannabis use	II (6) (d)	500	350	500	N/A
Prohibited illegal paraphernalia	11 (6)(e)	500	350	500	N/A
Prohibited opioid related use	11 (6) (g)	500	350	500	N/A
Prohibited firearms and ammunition related use	11(7)	500	350	500	N/A
Excessive impervious use	11 (2.4)	300	210	500	50%
Excessive seating capacity/floor area	III (4.3) Note 21	300	210	375	50%
Excessive sales floor area	III (4.3) Note 22	300	210	375	50%
Excessive total floor area	III (4.3) Note 23	300	210	375	50%
Unauthorized accessory building or structure	III (2.2)	500	350	500	N/A
Use of accessory building as dwelling	III (2.3)	500	350	500	50%
Accessory building too close to lane	III (2.7)	300	210	375	N/A
Excessive area of accessory building	III (2.4)	300	210	375	N/A
Overheight accessory building	III (2.6)	300	210	375	50%
Accessory building in a residential setback area	III (2.7)	200	140	275	50%
Accessory building in a non-residential setback area	III (2.8)	200	140	275	N/A
No shipping container	III (2.11)	200	140	275	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No storage container	III (2.12)	200	140	275	N/A
No tent structure	III (2.13)	200	140	275	N/A
Park or store prohibited vehicle in a residential zone	III (3.1)	200	140	275	N/A
Inadequate landscaping	III (4) 4.1	200	140	275	50%
Outdoor storage in setback area	III (4) 4.2	200	140	275	N/A
Unscreened storage area	III (4) 4.3	200	140	275	N/A
Unscreened parking/loading/display area	III (4)4.3a	200	140	275	N/A
Parking/loading screen not high enough	III (4)4.3b	200	140	275	N/A
Display area screen not high enough	III (4) 4.4	200	140	275	N/A
Fence too high	III (4) 4.5	200	140	275	N/A
Fence/wall/screen in sight triangle	III (4) 4.6	200	140	275	N/A
Illegal home business combination	III (5.1)(a)	200	140	275	50%
Excessive home business area	III (5.1)(b)	200	140	275	N/A
Home business not enclosed	III (5.1)(c)	200	140	275	N/A
Prohibited home business activity	III (5.1)(d)	200	140	275	N/A
Operate home business after hours	III (5.1)(e)	200	140	275	N/A
Excessive personnel – A, RS or RD zone	III (5.2)(a)	200	140	275	N/A
Excessive tutorial or personal services	III (5.2)(b)	200	140	275	N/A
Excessive pet grooming activity	III (5.2)(c)	200	140	275	N/A
Excessive visits – A, RS, or RD zone	III (5.2)(d)	200	140	275	N/A
Inadequate parking – A, RS or Rd zone	II (5.2)(c)	200	140	275	N/A
Excessive personnel – RTh, RRh, RA, CDS or C zone	III (5.3)(a)	200	140	275	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Home business not enclosed – RTh, RRh, RA, CD or C zone	III (5.3)(b)	200	140	275	N/A
Prohibited pet grooming/personal service	III (5.3)(c)	200	140	275	N/A
Excessive visits – RTh,RRh,RA,Cd or C zone	III (5.3)(d)	200	140	275	N/A
Bed and breakfast with secondary suite	III (5.4)(f)	200	140	275	N/A
Child care with secondary suite	III (6.2)	200	140	275	50%
Illegal suite – Zone A	II (1.3)	500	350	500	N/A
Illegal suite – residential zones	II (2.3)	500	350	500	N/A
Illegal suite – commercial zones	II (3.3)	500	350	500	N/A
Illegal suite – industrial zones	II (4.3)	500	350	500	N/A
Illegal suite – institutional zones	II (5.3)	500	350	500	N/A
Illegal suite – CD1 zone	II (6.1.2)	500	350	500	N/A
Illegal suite – CD2 zone	II (6.2.2)	500	350	500	N/A
Illegal suite – CD3 zone	II (6.3.2)	500	350	500	N/A
Illegal suite – CD4 zone	II (6.4.2)	500	350	500	N/A
Illegal suite – CD5 zone	II (6.5.2)	500	350	500	N/A
Illegal suite – CD6 zone	II (6.6.2)	500	350	500	N/A
Illegal suite – CD7 zone	II (6.7.2)	500	350	500	N/A
Illegal suite – CD8 zone	II (6.8.2)	500	350	500	N/A
Illegal suite – CD9 zone	II (6.9.2)	500	350	500	N/A
Illegal suite – CD10 zone	II (6.10.2)	500	350	500	N/A
Illegal suite – CD11 zone	II (6.11.2)	500	350	500	N/A
Illegal suite – CD12 zone	II (6.12.2)	500	350	500	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Illegal suite – CD13 zone	II (6.13.2)	500	350	500	N/A
Illegal suite – CD14 zone	II (6.14.2)	500	350	500	N/A
Illegal suite – CD15 zone	II (6.15.2)	500	350	500	N/A
Illegal suite – CD16 zone	II (6.16.2)	500	350	500	N/A
Illegal suite – CD17 zone	II (6.17.2)	500	350	500	N/A
Illegal suite – CD18 zone	II (6.18.2)	500	350	500	N/A
Illegal suite – CD19 zone	II (6.19.2)	500	350	500	N/A
Illegal suite – CD20 zone	II (6.20.2)	500	350	500	N/A
Illegal suite – CD21 zone	II (6.21.2)	500	350	500	N/A
Illegal suite – CD22 zone	II (6.22.2)	500	350	500	N/A
Illegal suite – CD23 zone	II (6.23.2)	500	350	500	N/A
Illegal suite – CD24 zone	II (6.24.2)	500	350	500	N/A
Illegal suite – CD25 zone	II (6.25.2)	500	350	500	N/A
Illegal suite – CD26 zone	II (6.26.2)	500	350	500	N/A
Illegal suite – CD27 zone	II (6.27.2)	500	350	500	N/A
Illegal suite – CD28 zone	II (6.28.2)	500	350	500	N/A
Illegal suite – CD29 zone	II (6.29.2)	500	350	500	N/A
Illegal suite – CD30 zone	II (6.30.2)	500	350	500	N/A
Illegal suite – CD31 zone	II (6.31.2)	500	350	500	N/A
Illegal suite – CD32 zone	II (6.32.2)	500	350	500	N/A
Illegal suite – CD33 zone	II (6.33.2)	500	350	500	N/A
Illegal suite – CD34 zone	II (6.34.2)	500	350	500	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Illegal suite – CD35 zone	II (6.35.2)	500	350	500	N/A
Illegal suite – CD 36 zone	II (6.36.2)	500	350	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.



**SCHEDULE "B"**  
**Compliance Agreement**

Pursuant to Bylaw Notice Enforcement Bylaw No. 3814, 2013.

I, \_\_\_\_\_ (name), of \_\_\_\_\_  
\_\_\_\_\_ (address)

acknowledge receipt of bylaw notice(s) # \_\_\_\_\_ (the "Bylaw Notice"), and wish to enter into a Compliance Agreement, whereby I agree to fulfill certain conditions, in exchange for a reduced penalty.

Specifically, I agree to pay the reduced penalty of \$ \_\_\_\_\_ on or before \_\_\_\_\_.

Further, I agree to comply with the following terms and conditions of this Agreement:

1) On or before \_\_\_\_\_ I will \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ ; and

2) On or before \_\_\_\_\_ I will \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that this agreement is binding on me for one year from the date of this agreement.

I also understand that if I breach a term of this agreement, or fail to observe or perform the above terms and conditions, the City's Screening Officer may rescind this agreement. I understand that if this agreement is rescinded, I will have 14 days to dispute the Screening Officer's decision to rescind the agreement, and that if I do not dispute this decision in that time, the full penalty stated in the Bylaw Notice of \$ \_\_\_\_\_ will be immediately due and payable and subject to all fees and penalties as if the Bylaw Notice was not disputed.

\_\_\_\_\_  
Signature of Bylaw Notice Recipient

\_\_\_\_\_  
Signature of Screening Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date





**THE CORPORATION OF THE  
CITY OF PORT COQUITLAM**

**BYLAW NO. 2743**

***Ticket Information Utilization Bylaw***

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*Now therefore the Municipal Council of the Corporation of the City of Port Coquitlam in open meeting assembled, enacts as follows:*

1. The bylaws listed in Column 1 of Schedule A to this bylaw are designated as ticket offence bylaws for the purpose of Section 264 of the *Community Charter*.
2. The persons appointed to the job positions or titles listed in Column 2 of Schedule A to this bylaw are designated as Bylaw Enforcement Officers pursuant to Section 264(1)(b) of the *Community Charter* for the purpose of enforcing the bylaw listed in Column 1 of Schedule A opposite the respective job positions.
3. The words or expressions set forth in Column 1 of the Schedules attached to this Bylaw designate the offence committed under the Bylaw section number appearing in Column 2 opposite the respective words or expressions.
4. The amounts appearing in Column 3 of the Schedules attached to this Bylaw are the fines set pursuant to Section 265(1)(a) of the *Community Charter* for the corresponding offences designated in Column 1.
5. This Bylaw may be cited as the "Ticket Information Utilization Bylaw, 1992, No. 2743".

*Read a first time by the Municipal Council this 23rd day of November, 1992*

*Read a second time by the Municipal Council this 23rd day of November, 1992*

*Read a third time by the Municipal Council this 23rd day of November, 1992*

*Fines approved by the Chief Judge of the Provincial Court this 15th day of April, 1993*

*Reconsidered, finally passed and adopted by the Municipal Council of The Corporation of the City of Port Coquitlam this 8th day of August, 1994.*

**L.M. TRABOULAY**  
MAYOR

**SUSAN RAUH**  
CITY CLERK

**Record of Amendments**

Bylaw 2932	Schedules 1, 3, 6, 7, and 9	
Bylaw 3029	Schedules 1 and 9	
Bylaw 3035	Schedules 1, 2 and 9	
Bylaw 3093	Schedule 9	
Bylaw 3115	Schedule 1, 9, 11, 12, 13, 14	
Bylaw 3156	Schedule 1 and 9	
Bylaw 3170	Schedule 1 and 15	
Bylaw 3190	Schedule 1 and 3	
Bylaw 3222	Schedule 1 and 5	
Bylaw 3229	Schedule 9	
Bylaw 3240	Schedule 1 and 16	
Bylaw 3251	Schedule 1 and 17	
Bylaw 3269	Schedule 9	
Bylaw 3294	Schedule 10	
Bylaw 3315	Schedule 14	
Bylaw 3352	Schedules 1 and 5	Sept 9/02
Bylaw 3422	Schedules 1 (Section 9 to 17) & Schedule 17	Jan 12/04
Bylaw 3429	Schedule 1 (Section 1 to 8) & Schedule 2	Jan 26/04
Bylaw 3442	Schedule 5	May 10/04
Bylaw 3458	Sections 1 through 4 & Schedule 3	Nov 22/04
Bylaw 3476	Schedule 1, 5,11 and 18	Apr 11/05
Bylaw 3501	Schedule 1 and 19	2005-06-13
Bylaw 3533	Section 3 & 4, Schedule 1, 5, and add 20	2006-01-30
Bylaw 3550	Schedule 1	2006-09-25
Bylaw 3564	Schedules 1, 5 and 7	2006-10-19
Bylaw 3591	Schedule 6	2007-05-14
Bylaw 3535	Schedule 1, Section 3	2007-06-11
Bylaw 3603	Schedule 1, Par. 20 & Replace Schedule 20	2007-11-13
Bylaw 3652	Schedule 9	2008-11-24
Bylaw 3671	Schedule 1, Par. 17 & Replace Schedule 17	2009 02 09
Bylaw 3696	Schedule 9, Section 54A(q)(iii)	2010 11 22
Bylaw 3708	Schedule 1- add Sec. 22 & Add Schedule 22	2009 07 27
Bylaw 3709	Schedule 1 (Sec. 9 & 10), 9, 10 and 17	2009 12 14
Bylaw 3716	Schedule 1 (Sec. 22) and Schedule 22	2010 01 11
Bylaw 3746	Schedule 1 (Sec. 23) and Schedule 1-23	2010 10 19
Bylaw 3755	Schedule 5 (Sec. 2.3) no smoke alarms	2011 03 14
Bylaw 3758	Schedule 6 (Remove and Replace)	2011 03 14
Bylaw 3803	Schedule 1 & add Sched. 24 and 25	2012 09 10
Bylaw 3813	Schedule 1 (add terms -Assist. Mgr Bylaw, Deputy Fire Chiefs & Engineering Tech.)	2013 03 11
Bylaw 3839	Schedule 1 Bylaw changed 3730 to 3900 Adding RCMP Enforcement Officer to Bylaw 2945	2013 06 10
Bylaw 3866	New Schedule 26	2014 02 24
Bylaw 3902	Schedules 5 & 22	2015 06 22
Bylaw 3985	Schedule 26	2017 02 14
Bylaw 3988	Schedule 20	2017 03 14
Bylaw 4006	Schedule 15	2017 06 13
Bylaw 4020	Schedule 17	2017 06 27
Bylaw 4052	Schedule 11	2018 04 24
Bylaw 4059	Schedule 14	2018 05 28

**Record of Amendments Cont'd**

Bylaw 4066	Schedule 13	2018-06-12
Bylaw 4067	Schedule 12	2018-06-12
Bylaw 4112	Schedule 17	2019-02-26
Bylaw 4117	Schedule 2	2019-05-07
Bylaw 4167	Schedule 19	2020-03-24
Bylaw 4171	Schedule 15	2020-04-14
Bylaw 4193	Schedule 6 & 18	2020-10-27
Bylaw 4218	Schedule 12	2021-02-09
Bylaw 4223	Schedule 10	2021-03-23
Bylaw 4240	Schedule A	2021-10-04
Bylaw 4261	Schedule A, Animal Control and Zoning	2022-02-22

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**SCHEDULE A**

<b>Column 1</b>	<b>Column 2</b>
<b>DESIGNATED BYLAW</b>	<b>DESIGNATED BYLAW ENFORCEMENT OFFICERS</b>
Animal Control Bylaw, 2017, No. 3990	Bylaw Enforcement Officers Manager of Bylaw Services Animal Control Officer
Boulevard Maintenance Bylaw, 2018, No. 3965	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services
Building and Plumbing Bylaw, 1997, No. 3710	Manager of Building Chief Building Inspector Building Inspectors Plumbing Inspectors Bylaw Enforcement Officers Manager of Bylaw Services Property Use Coordinator
Business Bylaw, 1998, No. 3725	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police Property Use Coordinator
Controlled Substance Nuisance Bylaw, 2007 No. 3602	Fire Chief Assistant Fire Chiefs Deputy Fire Chiefs Fire Prevention Officers Bylaw Enforcement Officers Manager of Bylaw Services Manager of Building Chief Building Inspector Property Use Coordinator Royal Canadian Mounted Police Property Use Coordinator
Drinking Water Conservation Plan, 2018, No. 4045	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services
Election Sign Bylaw, 2014, No. 3810	Bylaw Enforcement Officers Manager of Bylaw Services
Emergency Services Radio Bylaw, 2021 No. 4210	Fire Chief Assistant Fire Chiefs Deputy Fire Chiefs Fire Prevention Officers Manager of Bylaw Services Bylaw Enforcement Officers Royal Canadian Mounted Police
Fire and Emergency Services Bylaw, 2006, No. 3880	Fire Chief Assistant Fire Chiefs Deputy Fire Chiefs Fire Prevention Officers Manager of Bylaw Services Bylaw Enforcement Officers Royal Canadian Mounted Police

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<b>Column 1</b> <b>DESIGNATED BYLAW</b>	<b>Column 2</b> <b>DESIGNATED BYLAW</b> <b>ENFORCEMENT OFFICERS</b>
Firearms Bylaw, 1972, No. 1220	Bylaw Enforcement Officers Royal Canadian Mounted Police Manager of Bylaw Services
Highway Bylaw, 2018, No. 4033	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services Engineering Technologist
Nature Area Regulation Bylaw, 1976, No. 1433	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services Royal Canadian Mounted Police
Noise <del>Regulation Control</del> -Bylaw, <del>2022</del> 1994, No. <del>42732894</del>	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police SPCA Animal Control Officer
Parking and Development Management Bylaw, 2018, No. 4078	Bylaw Enforcement Officers Manager of Bylaw Services Engineering Inspectors
Parks and Facilities Bylaw, 2003 No. 3421	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Pesticide Use Control Bylaw, 2011, No. 3767	Bylaw Enforcement Officers Manager of Bylaw Services
Property Maintenance Bylaw, 1994, No. 2945	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services Royal Canadian Mounted Police
Scrap Metal Dealer Bylaw No. 3740	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Second Hand Dealers Bylaw, 2011, No. 3774	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Sign Bylaw, 1992, No. 2638	Bylaw Enforcement Officers Manager of Building Chief Building Inspector Building Inspectors Manager of Bylaw Services Property Use Coordinator
Smoking Control Bylaw, 2018, No. 4037	Medical Health Officers Public Health Inspectors Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Soil Removal and Deposit Bylaw, 2002, No. 3331	Manager of Building Chief Building Inspector Building Inspectors Plumbing Inspectors Bylaw Enforcement Officers

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<b>Column 1</b>	<b>Column 2</b>
<b>DESIGNATED BYLAW</b>	<b>DESIGNATED BYLAW ENFORCEMENT OFFICERS</b>
	Manager of Bylaw Services Property Use Coordinator Agricultural Land Commission Officers
Solid Waste Bylaw No. 3900	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Tree Bylaw, 2019 No. 4108	Bylaw Enforcement Officers Manager of Bylaw Services
Waterways Protection Bylaw, 1969, No. 917	Bylaw Enforcement Officers Manager of Environmental Services Engineering Inspectors Manager of Bylaw Services
Water Shortage Response Plan Bylaw, 2018, No. 4045	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services
Zoning Bylaw, 2008, No. 3630	Bylaw Enforcement Officers Manager Building Chief Building Inspector Manager of Bylaw Services Property Use Coordinator

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<b>Animal Control Bylaw No. 3990</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Dog at Large	8.1	1,000
Failure to Remove Excrement	8.3	1,000
Unconfined Dog in Heat	8.4	1,000
Confined Animal/Inadequate Ventilation	8.5	1,000
Cause Injury to person/animal	8.6	1,000
More Than Three Dogs in Off Leash Area	9.3	1,000
Fail to Secure Dog in Off Leash Area	9.7	1,000
Fail to Provide Identification of Aggressive Dog	10.3	1,000
Aggressive Dog Not Secured	10.4	1,000
Aggressive Dog at Large/Not properly secured	10.5	1,000
Aggressive Dog in Off Leash Area	10.6 (a)	1,000
Aggressive dog chase/ bite injure person	10.6 (b)	1,000
Aggressive dog chase, bite, injure animal	10.6 (c)	1,000
Aggressive dog at Large	10.6 (d)	1,000
Damage Property	10.6 (e)	1,000
Fail to Report Aggressive Dog at Large	10.8	1,000
Fail to Report Transfer of Aggressive Dog	10.9	1,000
Aggressive Dog No Muzzle	10.12	1,000
Fail to Post/Maintain Dangerous Dog Sign	11.3	1,000
Fail to Report Transfer of Dangerous Dog	11.6	1,000
Fail to Mark Dangerous Dog with Identification	11.7	1,000
Dangerous Dog Not Secured	11.8	1,000
Dangerous Dog No Muzzle	11.9	1,000
Dangerous dog, chase, injure bite person	11.10 (a)	1,000

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<b>Animal Control Bylaw No. 3990</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Dangerous dog, chase, injure bite animal	11.10 (b)	1,000
Dangerous dog at large	11.10 (c)	1,000
Dangerous dog, damage property	11.10 (d)	1,000
Dangerous Dog with Minor	11.14	1,000
Fail to Report Dangerous Dog at Large	11.15	1,000
Dangerous Dog in Off Leash Area	11.16	1,000
Unlicensed Dog	12.1	1,000
No Licence Tag	12.3	1,000
More than Three Dogs	13.2	1,000
Unpermitted Kennel	13.3	1,000
Farm Animal in Residential Zone	15.1	1,000
Farm Animal at Large	15.2	1,000
Keep Venomous Snake	16.1 (a)	1,000
Keep More than Four Snakes	16.1 (b)	1,000
Keep More than Four Rodents	16.1 (c)	1,000
Obstruct Officer	18.1	1,000
Provide false information to Officer	18.2	1,000
Failure to render assistance	18.3 (a)	1,000
Failure to remain at scene	18.3 (b)	1,000



<b>Boulevard Maintenance Bylaw No. 3965</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Failure to remove snow or Ice	5	1,000
Failure to remove rubbish from sidewalk	6 (a)	1,000
Failure to remove rubbish from blvd	6 (b)	1,000
Construct fence/wall/structure on blvd	7 (a)	1,000
Erect signage on boulevard	7 (b)	1,000
Plant tree/hedge/bush/shrub on blvd	7 (c)	1,000
Obstruct boulevard	7 (d)	1,000
Place/install impervious surface	7 (e)	1,000
Interfere with access to utilities	7 (f)	1,000
Obstruct sightlines	7 (g)	1,000
Damage boulevard	7 (h)	1,000
Dispose of vegetation/rubbish on boulevard	7 (i)	1,000
Cut down tree	7 (j)	1,000
Altering natural grade/effect drainage	7 (k)	1,000
Failure to trim grassland	9 (c)	1,000
Material on sidewalk/highway	9 (e)	1,000
Failure to maintain ditch / obstruct ditch crossing	12	1,000

<b>Building and Plumbing Bylaw No. 3710</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Construction without building permit	6.1	1,000
Occupancy contrary to notice or permit	6.2	1,000
Construction contrary to plans	6.5	1,000
Failure to allow inspection	17.1	1,000
Failure to obtain inspection	17.2	1,000
Unlawful disposal of pool water	21.2	1,000
Improper maintenance of pool fence	21.5	1,000
Moving Building without permit	23.1	1,000
Failure to provide test/backflow	25.1	1,000
Fail to comply with Stop Work order	25.3	1,000

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<b>Business Bylaw No. 3725</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
No business licence	3 (a)	1,000
No separate licence for each premise	3 (c)	1,000
Failure to permit inspection	7	1,000
Failure to post licence	17	1,000
Prohibited Business Activity	18	1,000
Failure to display street/unit address	31	1,000
Unsolicited visits	35	1,000
Failure to Provide Sub-Trade List	36	1,000
Evict tenant without relocating	42.1	1,000
Continuing failure to relocate tenant	42.2	1,000

<b>Controlled Substance Nuisance Bylaw No. 3972</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Controlled substance property	3.1	1,000
Accumulated noxious materials	3.2 (a)	1,000
Store dangerous goods	3.2 (b)	1,000
Tamper with meter	3.3 (a)	1,000
Bypass meter	3.3 (b)	1,000
Illegal use of water	3.4	1,000
Tamper with seal	3.5	1,000
Alter building	3.6	1,000
Install trap	3.7	1,000
Obstruct exit	3.8	1,000
Remove fire stopping	3.9	1,000
Illegal exhaust vents	3.10	1,000
Mould/fungus	3.11	1,000
Nuisance of odour/fumes	3.12	1,000
Occupy with illegal utility	3.13 (a)	1,000
Occupy with illegal vents	3.13 (b)	1,000
Occupy with dangerous goods	3.13 (c)	1,000
Occupy with trap	3.13 (d)	1,000
Occupy with obstructed exit	3.13 (e)	1,000
Occupy with fire stopping removed	3.13 (f)	1,000
Occupy with mould/fungus	3.15 (a)	1,000
Occupy with nuisance	3.15 (b)	1,000
Occupy with accumulated materials	3.15 (c)	1,000
Occupy with noxious/offensive trade	3.15 (d)	1,000
Failure to report	3.16	1,000

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<b>Controlled Substance Nuisance Bylaw No. 3972</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Obstruct inspector	4.2	1,000
Illegal re-occupancy	7.2	1,000
Interfere with posting	7.3 (a)	1,000
Alter notice	7.3 (b)	1,000

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<b>Drinking Water Conservation Plan Bylaw, 2018, No. 4045</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 4</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Unauthorized watering – Stage 1	1 (1.1)	1,000
Unauthorized watering – Stage 2	1 (2.1)	1,000
Unauthorized watering – Stage 3	1 (3.1)	1,000
Unauthorized watering – Stage 4	1 (4.1)	1,000

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<b>Election Sign Bylaw No. 3810</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
<b><i>Public Property</i></b>		
Incorrect location	4 (a)	1,000
More than one sign	4 (b)	1,000
Sign before 30 days	4 (c)	1,000
Sign too large	4 (d)	1,000
Sign with more than two faces	4 (e)	1,000
Double signs not parallel	4 (f)	1,000
Sign attached without permission	4 (g)	1,000
Sign within 100 m of polling station	4 (h)	1,000
Sign too high	4 (i)	1,000
Illuminated sign	4 (j)	1,000
Unsightly sign	4 (k)	1,000
Sign within 1 m of a fire hydrant	4 (l)	1,000
Unsafe sign placement	4 (m)	1,000
Obstruct or simulate traffic control device	4 (n)	1,000
Unauthorized sound truck	4 (o)	1,000
Sign attached to City fixture	4 (p)	1,000
Sign not removed after election	4 (q)	1,000
<b><i>Private Property</i></b>		
Sign located on the boulevard	5 (b)	1,000
Sign erected before election period	5 (c)	1,000
Sign too large	5 (d)	1,000
Sign with more than two faces	5 (e)	1,000
Sign with two faces, must be parallel	5 (f)	1,000
Sign not attached to another's sign	5 (g)	1,000

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<b>Election Sign Bylaw No. 3810</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Sign within 100 m of polling station	5 (h)	1,000
Sign too high	5 (i)	1,000
Illuminated sign	5 (j)	1,000
Unsightly sign	5 (k)	1,000
Sign within 1 m of a fire hydrant	5 (l)	1,000
Unsafe sign placement	5 (m)	1,000
Obstruct or simulate traffic control device	5 (n)	1,000
Unauthorized sound truck	5 (o)	1,000
Sign not removed after election	5 (p)	1,000

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<b>Emergency Services Radio Bylaw No. 4210</b>		
Column 1	Column 2	Column 3
	SECTION	FULL FINE IN \$
Failure to meet requirements radio/communication	4.1	1,000
Inadequate radio frequency range	4.1.6	1,000
Amplification system not meeting industry standards	4.25	1,000
Unapproved amplification system	5.1	1,000
Failure to provide annual ISED license	5.2.6	1,000
Failure to verify/maintain compliance	6.1	1,000
Failure to provide acceptable communication	6.1.7	1,000
Failure to provide annual system test	6.2.1	1,000
Failure to provide qualified personal/equipment	6.3.1	1,000
Failure to meet the requirement of a permit	8.1	1,000
Failure to permit entry	9.2	1,000

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<b>Fire and Emergency Services Bylaw No. 3880</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
No smoke alarm on premises	2.3	1,000
Enter prescribed boundaries at an Incident	3.7 (d)	1,000
Impede, obstruct or hinder a Member	3.7 (f)	1,000
Drive vehicle over equipment	3.7 (g)	1,000
Sprinkler System Operation in a Demolition property	3.8	1,000
Accumulation of combustible growth/waste/rubbish	4.1	1,000
Fail to remove daily combustibles	4.2	1,000
Fail to provide proper storage container	4.3	1,000
Fail to maintain fire doors/separations	4.5	1,000
Excessive storage of flammable/combustible liquids	4.6	1,000
Fail to provide approved container or proper placement	4.7	1,000
Fail to post adequate no smoking signs	4.8	1,000
Cleaning with combustible/flammable liquids	4.9	1,000
Fail to remove fuel prior to adjusting fuel tank	4.10	1,000
Fail to provide approved portable fire extinguisher	4.11	1,000
Fail to provide trained employed person(s)	4.12	1,000
Too many tires	4.13 (a)(i)	1,000
No fence for outdoor tires	4.13 (b)	1,000
Unlawful burning	5.1	1,000
Fail to comply with burning permit conditions	5.3 (c)	1,000
Burn unlawful materials	5.3 (d)	1,000
Fail to place competent person in charge	5.3 (e)	1,000
Sell Low Hazard Fireworks	6.1 (a)(i)	1,000
Sell High Hazard Fireworks	6.1 (a)(ii)	1,000

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<b>Fire and Emergency Services Bylaw No. 3880</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Sell Firecrackers	6.1 (a)(iii)	1,000
Unlawful use of fireworks	6.4	1,000
Set off Low Hazard Fireworks without a permit	6.1 (b)(i)	1,000
Set off High Hazard Fireworks without a permit	6.1 (b)(ii)	1,000
Set off Firecrackers without a permit	6.1 (b)(iii)	1,000
Light unpermitted Fireworks	6.7 (b)	1,000
Light Fireworks contrary to permit	6.7 (c)	1,000
Light Fireworks contrary to Fire Safety Plan	6.7 (d)	1,000
Fail to supervise	6.7 (e)	1,000
Fail to ensure lawful handling of Fireworks	6.7 (f)	1,000
Obstruction of Fire Chief or Officer	8.3	1,000
Fail to provide information	8.4	1,000
Provide false information	8.5	1,000
Fail to submit Fire Safety Plan	11.1	1,000
Fail to address property	11.2	1,000
Fail to maintain and test fire alarm and sprinkler systems	12.1	1,000
Fail to retain records of fire alarm and sprinkler systems	12.2	1,000
Fail to correct deficiencies immediately	12.3	1,000
Obstruction within one (1) meter of a fire hydrant	13.1 (a)	1,000
Attach item to hydrant or standpipe	13.1 (b)	1,000
Parking within five (5) metres of a Fire Hydrant	13.1 (e)	1,000
Fail to meet Private Hydrant standards	13.2 (a)	1,000
Fail to inspect Hydrant	13.2 (b)	1,000
Fail to maintain Hydrant	13.2 (c)	1,000

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<b>Fire and Emergency Services Bylaw No. 3880</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Fail to notify Fire department	13.2 (d)	1,000
Interference with fire hose line	13.3	1,000
Obstructed building access routes	14.1	1,000
Obstructed access during construction	14.2	1,000
Fail to gain approval for fire lane gates or access routes	14.3	1,000
Fail to provide "No Parking Fire Lane" sign(s)	14.4	1,000
Unpermitted fuel tank	15.1	1,000
Cover tank without approval	15.3	1,000
Store flammable products in underground parkades	17.1	1,000
Unauthorized alteration of exit doors	17.2	1,000
Unauthorized installation of locking devices	17.3	1,000
Remove/ deface/ alter posted notices	18.3	1,000
Impersonate member of the Department	18.4	1,000

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<b>Firearms Bylaw No. 1220</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	SECTION	FULL FINE IN \$
Discharge firearm	1 (a)	1,000
Discharge bow and arrow	1 (b)	1,000

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<b>Highway Use Bylaw No. 4033</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Failure to stop for a school bus	29 (3)	1,000
Operate contrary to MVA or regulations	29 (4)	1,000
Littering on highway	30	1,000
Operate Class 2 vehicle on restricted highway	32	1,000
Operate Class 2 vehicle in unlawful location	33	1,000
Use of engine brakes	37	1,000
Obstruction of firefighting vehicle	53 (1)	1,000
Damage highway tree/trees/timber	64 (1)	1,000
Alter highway level	64 (2)	1,000
Place/construct/maintain encroachment on highway	64 (3)	1,000
Dig up/removed part of highway	64 (4)	1,000
Construction on highway	64 (6)	1,000
Encumber/obstruct/encroach highway	64 (7)	1,000
Install/operate minor excavating on highway	64 (8)	1,000
Obstruct Officer(s) in line of duty	64 (9)	1,000
Obstruct school patrol	64 (9)(b)	1,000
Obstruct emergency/utility/city vehicle	64 9(c)	1,000
No permit/lane closure	66 (1)	1,000
No permit/highway use	66 (2)	1,000
No permit/highway encroachment	66 (3)	1,000
Unmarked excavation site	77 (3)	1,000
Placement of fuel/lumber/merchandise/ chattel/ware on highway	77 (4)	1,000
Incorrect/fail to address	77 (6)	1,000
Damage tree/shrub/plant/hedge	77 (7)(i)	1,000

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<b>Highway Use Bylaw No. 4033</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Damage fence on highway	77 (7)(ii)	1,000
Damage lighting on highway	77 (7)(iii)	1,000
Damage traffic control device	77 (7)(iv)	1,000
Illegal sign	77 (8)	1,000
Mark/imprint/deface highway structure	77 (9)	1,000
Impede/obstruct drainage/ditch	77 (10)	1,000

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<b>Nature Area Regulation Bylaw, No. 1433</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Deposit Compost/Refuse	3 (a)	1,000
Damage Tree/Plant	3 (d)	1,000
Damage/Deface City Property	3 (f)	1,000
Start Fire	3 (g)	1,000
Permit Animal at Large	3 (h)	1,000
Tease/Molest/Injure Animal	3 (j)	1,000
Vend in Nature Area	4	1,000
Erect/Place Building/Structure	6	1,000
Excavation/Removal of Earth	7 (a)	1,000
Maintain Landscaped Area	7 (b)	1,000
Unlawful Assembly	8	1,000
Operate Motor Vehicle in Nature Area Subsequent to bylaw	12	1,000

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<b>Noise Control Bylaw No. 2894</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
• Noise which disturbs	3	1,000
• Animal noise which disturbs	4	1,000
• Animal noise after hours	5 (a)	1,000
• Amplified music/speech after hours	5 (b)	1,000
• Heat pump noise	5 (c)(i)	1,000
• Heat pump noise after hours	5 (c)(ii)	1,000

**Noise Regulation Bylaw No. 4273**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE IN \$</b>
• Noise which Disturbs	4.1	1,000
• Amplified music/speech after hours	4.3	1,000
• Animal noise which disturbs	4.4	1,000
• Animal noise which disturbs after hours	4.5	1,000
• Vehicle noise	4.6	1,000
• Heat Pump Noise	4.7(a)	1,000
• Heat Pump Noise after hours	4.7 (b)	1,000
• Construction noise after hours	5 (i)	1,000
• Construction after hours private	5 (j)	1,000
• Power equipment after hours	5 (l)	1,000
• Obstruct Officer	7.3	1,000
• Provide False Information to Officer	7.4	1,000

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<b>Parking and Development Management Bylaw No. 4078</b>		
Column 1	Column 2	Column 3
	SECTION	FULL FINE IN \$
No off-street parking space	8	1,000
Unauthorized use of off-street parking space	10.1	1,000
Not provided/authorized use of off-street loading space	14	1,000

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<b>Parks and Facilities Bylaw, No. 3421</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Obstructing police officer or employee	4.2	1,000
Entering after hours	7.2	1,000
Entering restricted area	8.1	1,000
Unauthorized liquor	8.2	1,000
Damage or vandalism	8.5	1,000
Unauthorized disposal	8.6	1,000
Unauthorized encroachment	8.9	1,000
Protection of wildlife	8.10	1,000
Unauthorized advertising	8.16 (a)	1,000
Unauthorized business	8.16 (b)	1,000
Failure to dispose animal waste	8.19	1,000
Failure to abide by posted condition	8.21	1,000
No remote controlled or other powered devices	9.10	1,000
Prohibited activity	10.1	1,000

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<b>Pesticide Use Control Bylaw No. 3767</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Use pesticide	3	1,000

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<b>Property Standards &amp; Nuisance Abatement Bylaw No. 4190</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Nuisance at law	4.1	1,000
Act which unreasonably interferes	4.2	1,000
Offence under CDSA, CCC, LCLA	4.3	1,000
Lighting which creates nuisance	5.1	1,000
Storage of material	6.1 (a)	1,000
Storage of vehicle	6.1 (b)	1,000
Over height ground cover	6.1 (c)	1,000
Dilapidated building	6.1 (d)	1,000
Accumulated materials	6.1 (e)	1,000
Dilapidated fence	6.1 (f)	1,000
Noxious weeds	6.1 (g)	1,000
Piles of natural material	6.1 (h)	1,000
Graffiti	6.1 (i)	1,000
Water collection	6.1 (j)	1,000
Noise which disturbs	7.1	1,000
Noise from device which disturbs	7.2	1,000
Obstruct Officer	13.3	1,000
Provide false information to Officer	13.4	1,000

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<b>Scrap Metal Dealer Bylaw No. 3740</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Failure to maintain goods register	5 (a)-(d)	1,000
Failure to maintain seller register	9 (a)-(c)	1,000
Failure to produce goods register	12 (a)-(b)	1,000
Offsite transaction	16 (a)	1,000
After hours transaction	16 (b)	1,000
Accept metal with obliterated serial number	16 (c)	1,000
Transaction with person under 18	16 (d)(i)	1,000
Transaction with intoxicated person	16 (d)(ii)	1,000
Alter or dispose of scrap metal within 7 days	17 (b)-(c)	1,000
Transaction with unauthorized person	19 (a)-(b)	1,000

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<b>Second Hand Dealers Bylaw No. 3774</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Failure to maintain goods register	3	1,000
Failure to transmit goods register	5 (c)	1,000
Failure to maintain seller register	7	1,000
Failure to produce goods register	12 (a)-(b)	1,000
Refuse inspection	12 (d)	1,000
Offsite transaction	16 (a)	1,000
After hours transaction	16 (b)	1,000
Obliterated serial number	16 (c)	1,000
Transaction with person under 18	16 (d)(i)	1,000
Transaction with intoxicated person	16 (d)(ii)	1,000
Alter or dispose of goods within 7 days	17 (b)-(c)	1,000

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<b>Sign Bylaw No. 2638</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Unlawful sign	2.1 (1)	1,000
Failure to maintain sign	2.4 (2)	1,000
Prohibited sign in public place	2.9	1,000
Unauthorized sign in public place	2.12 (1)	1,000
Failure to remove sign	2.13 (1)	1,000
Failure to remove off-premise sign	2.13 (2)	1,000
Failure to remove temporary sign	2.14	1,000
Prohibited sign	3.1	1,000
Excessive real estate signs	6.3 (7)(a)	1,000
Excessive real estate signs	6.3 (7)(b)	1,000
Oversize real estate sign	6.3 (7)(c)	1,000
Window sign in residential area	6.3 (8)(a)	1,000
Excessive window signs	6.3 (8)(b)	1,000
Oversize window sign	6.3 (8)(c)	1,000
Excessive development signs	6.3 (9)(a)	1,000
Excessive development signs	6.3 (9)(b)	1,000
Oversize development sign	6.3 (9)(c)	1,000
Overheight development sign	6.3 (9)(d)	1,000
Failure to remove development sign	6.3 (9)(e)	1,000
Failure to obtain a sign permit	6.1	1,000
Failure to request inspection	6.9 (2)	1,000
Failure to request inspection	6.9 (3)	1,000

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<b>Smoking Control Bylaw, 2018, No. 4037</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Smoke within 7.5 metres of an entrance	4.1	1,000
Smoke within 7.5 metres of a transit stop	4.2	1,000
Smoke in any City park or public space	4.3	1,000
Smoke on any City street as part of an event	4.4	1,000
Smoke in a customer service area	4.5	1,000
Smoke in a place of assembly	4.6	1,000
Smoke outdoors where prohibited by sign	4.7	1,000
Smoke in a passenger directed vehicle	4.8	1,000
Smoke in a vehicle with minor occupant	4.9	1,000
Smoke within 7.5 metres of a crosswalk	4.10	1,000
Failure to produce ID	6.5	1,000
Obstruction of an Officer	6.6	1,000
Failure to extinguish	6.7	1,000

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<b>Solid Waste Bylaw No. 3900</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Unpermitted City container	6.1 (a)	1,000
Unlocked City container	6.1 (d)	1,000
Unpermitted private container	6.3 (a)	1,000
Unlocked private container	6.3 (b)	1,000
Unsecured wildlife attractants	6.4	1,000
Container set out when prohibited	8.1 (b)	1,000
Fail to unlatch container	8.1 (d)	1,000
Fail to secure container after collection	8.1 (e)	1,000

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<b>Soil Removal and Deposit Bylaw No. 3331</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	SECTION	FULL FINE IN \$
Remove or deposit soil	5 (9)	1,000
Deposit wood waste	5 (2)	1,000
Deposit other material	5 (3)	1,000
Failure to adhere to permit	6	1,000
Failure to attain registered professional	9 (2)	1,000
Refuse entry/inspection	14 (1)	1,000

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<b>Tree Bylaw, 2019, No. 4108</b>			
<b>Column 1</b>	<b>Column 2</b>		<b>Column 3</b>
	<b>SECTION</b>		<b>FULL FINE in \$</b>
<b>Tree other than a significant or heritage tree</b>			
Cutting or removing tree without permit	5.1(a)	N/A	1,000
Damaging or allowing tree to be damaged without permit	5.1(b)	N/A	1,000
<b>Significant tree other than a heritage tree</b>			
Cutting or removing tree without permit	5.1(c)	N/A	1,000
Damaging, or allowing tree to be damaged without permit	5.1(d)	N/A	1,000
<b>Significant tree further defined as a heritage tree</b>			
Cutting or removing tree without permit	5.1(e)	N/A	1,000
Damaging, or allowing tree to be damaged without permit	5.1(f)	N/A	1,000
<b>Actions related to trees and tree permits</b>			
Failure to adhere to the terms or conditions of a permit	5.1(g)	N/A	1,000
Failure to visibly post permit during specified activities	6.9	N/A	1,000
Failure to plant replacement tree as per approved replacement plan	7.5	N/A	1,000
Replacement plan not carried out	7.6	N/A	1,000
Failure to maintain tree	7.8	N/A	1,000
Failure to replace tree	7.9	N/A	1,000
Failure to install protective barrier	9.1	N/A	1,000
Failure to install protective barrier on adjacent lot	9.2	N/A	1,000
Failure to maintain protective barrier	9.4	N/A	1,000
Disturb protective barrier	9.5	N/A	1,000
Obstructing City agent from inspecting site	10.2	N/A	1,000
Failure to comply with a Stop Work Order	10.3	N/A	1,000
Removal of tree prior to investigation or inspection	10.4	N/A	1,000
Removal of tree prior to investigation or inspection resulting in significant tree fine	10.5	N/A	1,000
Failure to submit a tree replacement plan	11.5 (a)	N/A	1,000

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<b>Tree Bylaw, 2019, No. 4108</b>			
<b>Column 1</b>	<b>Column 2</b>		<b>Column 3</b>
	<b>SECTION</b>		<b>FULL FINE in \$</b>
Failure to submit security deposit	11.5 (b)	N/A	1,000
Failure to plant tree in accordance with replacement plan	11.6	N/A	1,000

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<b>Waterways Protection Bylaw, No. 917</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Pollute Watercourse	2	1,000
Obstruct Watercourse	3	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Illegal use	II 5 (a)	1,000
Allow illegal use	II 5 (b)	1,000
Residential use of unserviced lot	II (6)(a)	1,000
Prohibited use	II (6)(b)	1,000
Mobile home/float home	II (6)(c)	1,000
Prohibited use in liquor establishment	II (6)(f)	1,000
Prohibited cannabis use	II (6) (d)	1,000
Prohibited illegal paraphernalia	II (6) (e)	1,000
Prohibited opioid related use	II (6) (g)	1,000
Prohibited firearms and ammunition related use	II (7)	1,000
Excessive impervious use	II (2.4)	1,000
Unauthorized accessory building or structure	III (2.2)	1,000
Use of accessory building as dwelling	III (2.3)	1,000
Accessory building too close to lane	III (2.7)	1,000
Excessive area of accessory buildings	III (2.4)	1,000
Over height accessory building	III (2.6)	1,000
Accessory building in residential setback area	III (2.7)	1,000
Accessory building in non-residential setback area	III (2.8)	1,000
No shipping container	III (2.11)	1,000
No storage container	III (2.12)	1,000
No tent structure	III (2.13)	1,000
Park or store prohibited vehicle zone	III (3.1)	1,000
Inadequate landscaping	III (4)(4.1)	1,000
Outdoor storage in setback area	III (4)(4.2)	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Unscreened storage area	III (4)(4.3)	1,000
Unscreened parking/loading/display area	III (4)(4.3)	1,000
Parking/loading screen not high enough	III (4)(4.3)	1,000
Display area screen not high enough	III (4)(4.4)	1,000
Fence too high	III (4)(4.5)	1,000
Fence/wall/screen in sight triangle	III (4)(4.6)	1,000
Illegal home business combination	III (5.1)(a)	1,000
Excessive home business area	III (5.1)(b)	1,000
Home business not enclosed	III (5.1)(c)	1,000
Prohibited home business activity	III (5.1)(d)	1,000
Operate home business after hours	III (5.1)(e)	1,000
Excessive personnel – A, RS or RD zone	III (5.2)(a)	1,000
Excessive tutorial or personal services	III (5.2)(b)	1,000
Excessive pet grooming activity	III (5.2)(c)	1,000
Excessive visits – A, RS or RD zone	III (5.2)(d)	1,000
Inadequate parking – A, RS or RD zone	III (5.2)(c)	1,000
Excessive personnel – RTh, RRh, RA, CD or C zone	III (5.3)(a)	1,000
Home business not enclosed – RTh, RRh, RA, CD or C zone	III (5.3)(b)	1,000
Prohibited pet grooming/personal service	III (5.3)(c)	1,000
Excessive visits – RTh, RRh, RA, CD or C zone	III (5.3)(d)	1,000
Bed and breakfast with secondary suite	III (5.4)(f)	1,000
Child care with secondary suite	III (6.2)	1,000
Illegal suite – A zone	II (1.3)	1,000
Illegal suite – residential zones	II (2.3)	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Illegal suite – commercial zones	II (3.3)	1,000
Illegal suite – industrial zones	II (4.3)	1,000
Illegal suite – institutional zones	II (5.3)	1,000
Illegal suite – CD1 zone	II (6.1.2)	1,000
Illegal suite – CD2 zone	II (6.2.2)	1,000
Illegal suite – CD3 zone	II (6.3.2)	1,000
Illegal suite – CD4 zone	II (6.4.2)	1,000
Illegal suite – CD5 zone	II (6.5.2)	1,000
Illegal suite – CD6 zone	II (6.6.2)	1,000
Illegal suite – CD7 zone	II (6.7.2)	1,000
Illegal suite – CD8 zone	II (6.8.2)	1,000
Illegal suite – CD9 zone	II (6.9.2)	1,000
Illegal suite – CD10 zone	II (6.10.2)	1,000
Illegal suite – CD11 zone	II (6.11.2)	1,000
Illegal suite – CD12 zone	II (6.12.2)	1,000
Illegal suite – CD13 zone	II (6.13.2)	1,000
Illegal suite – CD14 zone	II (6.14.2)	1,000
Illegal suite – CD15 zone	II (6.15.2)	1,000
Illegal suite – CD16 zone	II (6.16.2)	1,000
Illegal suite – CD17 zone	II (6.17.2)	1,000
Illegal suite – CD18 zone	II (6.18.2)	1,000
Illegal suite – CD19 zone	II (6.19.2)	1,000
Illegal suite – CD20 zone	II (6.20.2)	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Illegal suite – CD21 zone	II (6.21.2)	1,000
Illegal suite – CD22 zone	II (6.22.2)	1,000
Illegal suite – CD23 zone	II (6.23.2)	1,000
Illegal suite – CD24 zone	II (6.24.2)	1,000
Illegal suite – CD25 zone	II (6.25.2)	1,000
Illegal suite – CD26 zone	II (6.26.2)	1,000
Illegal suite – CD27 zone	II (6.27.2)	1,000
Illegal suite – CD28 zone	II (6.28.2)	1,000
Illegal suite – CD29 zone	II (6.29.2)	1,000
Illegal suite – CD30 zone	II (6.30.2)	1,000
Illegal suite – CD31 zone	II (6.31.2)	1,000
Illegal suite – CD32 zone	II (6.32.2)	1,000
Illegal suite – CD33 zone	II (6.33.2)	1,000
Illegal suite – CD34 zone	II (6.34.2)	1,000
Illegal suite – CD35 zone	II (6.35.2)	1,000
Illegal suite – CD36 zone	II (6.46.2)	1,000

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## Parks, Facilities and Public Places Bylaw – First Three Readings

### RECOMMENDATION:

*That Council give Parks, Facilities and Public Places Bylaw, 2022, No. 4274 first three readings.*

### PREVIOUS COUNCIL/COMMITTEE ACTION


On July 5, 2022, Committee of Council approved:

“That Committee of Council support the Parks, Facilities, and Public Places Bylaw No. 4274 as well corresponding amendments to Bylaw Notice Enforcement Bylaw No. 3814 and Ticket Information Bylaw No. 2743 and forward to Council for first three readings.

Amendment

That Section 5(a) of the proposed Parks, Facilities and Public Places Bylaw be amended to stipulate that the designated parks remain closed from 11:00 p.m. to 5:00 a.m. on all days.”

### OPTIONS (✓ = Staff Recommendation)

	#	Description
	1	Give first three readings to the bylaw.
	2	Delay first three readings and request staff to provide additional information.
	3	Deny first three readings of the bylaw.

Attachment 1 – Bylaw 4274

Attachment 2 – Report to Committee, July 5, 2022

CITY OF PORT COQUITLAM

PARKS, FACILITIES AND PUBLIC PLACES BYLAW, 2022

Bylaw No. 4274

---

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. CITATION

This Bylaw is cited as “Parks, Facilities and Public Places Bylaw 2022, No. 4274”.

2. DEFINITIONS

In this bylaw:

**BULLY** means to engage in verbal or physical abuse, threats, taunts, teasing, name calling or repeated abusive communication;

**BUS STOP** means a section of a street which is reserved for the loading and unloading of buses and where parking and stopping of all other vehicles is prohibited;

**BYLAW ENFORCEMENT OFFICER** means every person employed by the City of Port Coquitlam for the purpose of enforcement of the City's bylaws and includes members of the RCMP;

**CITY** means the Corporation of the City of Port Coquitlam;

**CONTROLLED SUBSTANCE** means a controlled substance as defined in the *Controlled Drugs and Substances Act*, SC 1996 c 19, as amended from time to time, but does not include a controlled substance permitted under that Act;

**DIRECTOR** means the Director of Recreation or that person's designated representative;

**DISORDERLY CONDUCT** means causing a public disturbance and, without limiting the generality of the foregoing, includes: engaging in riotous, violent, threatening or illegal conduct; yelling, screaming, shouting; indecency and profane, blasphemous or grossly insulting language; and any other matter that is liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public;

**DRUG PARAPHERNALIA** means equipment, product or accessories intended or modified for using a Controlled Substance;

**ENVIRONMENTALLY SENSITIVE AREAS** means areas or landscape features identified in a plan, map or City bylaw as environmentally significant, an environmental protection area, a development permit area for protection of the environment, or for another similar purpose that is compatible with the conservation of ecological features and functions of the site;

**FIGHT** means a violent physical confrontation between two or more people;

**GATHERING** means an assembly or meeting, held for a specific purpose such as instructional, social or festive, that restricts public access to an area within a park, public space or facility;

**GRAFFITI** means one or more letters, symbols, writing, pictures or marks, however made, posted, scratched, painted or drawn on any structure or thing but does not include any of the following:

- a) a sign, public notice or traffic control devices authorized by the Director of Engineering and Public Works appointed by Council of the City of Port Coquitlam;
- b) a sign authorized by the Sign Bylaw, No. 2638 as amended or replaced from time to time;
- c) a public notice authorized by a City bylaw or by provincial or federal legislation; or
- d) a letter, symbol or mark on a building or structure for which the owner or tenant of the building or structure has given prior, written authorization, such as a mural;

**LOITER** means to idly remain in a space without a lawful excuse;

**PARK/FACILITY** means land dedicated, owned or controlled (including jointly controlled) or used by the City as a public park, passive park, sports field, playground, cemetery, trail, garden, square, plaza, outdoor sport courts, swimming pools, park shelters or recreational facilities and all buildings and other improvements upon such land;

**PROHIBITED MATERIAL** means an item as defined in Schedule A;

**PUBLIC PLACE** means the following:

- a) real property of portions of real property to which the public is ordinarily invited or permitted access and, for greater certainty, shall include highways, sidewalks, streets, any portion of a road allowance, parking lots, swimming pools, city facilities, conservation area;
- b) Park/Facility
- c) School Grounds; and
- d) any other place to which the public has either express or implied access.

**SCHOOL GROUNDS** means parks, playgrounds, paths, trails, sport courts, playing fields, buildings and other places under the custody, care, management and/or jurisdiction of School District No. 43 (Port Coquitlam);

**SPIT** means to eject phlegm, saliva, chewing tobacco juice, or any other substance from the mouth;

**STRUCTURE** means a free standing, non-permanent, portable structure that can be erected and taken down and relocated without the need for tools for construction or deconstruction of its constituent elements, such as a tent;

**UNHOUSED PERSON** means a person with no fixed address or no predictable residence to return to on a daily basis and no access to public shelter facilities.

3. APPLICABILITY

3.1 This bylaw shall apply to every Park/Facility and Public Place within the boundaries of the City.

3.2 Notwithstanding anything contained in this bylaw or any other bylaw of the City to the contrary, all officers, officials, employees and agents of the City, while acting in the exercise and within the scope of their duties, shall be exempt from the provisions of this bylaw.

4. POWERS OF DIRECTOR AND RENTAL AGREEMENTS

4.1 The Director may:

- a) designate certain areas of a Park/Facility for a specific use and may prescribe certain rules and regulations for the use and may prescribe such times desired by the Director for such use;
- b) issue written permission for any recreational activity, tournament, series of games, competition, procession, march, drill, performance, festival, ceremony, concert, gathering, political gathering or event, or meeting and may charge rent for the use of any Park/Facility or portion thereof as set down in the City's current Fees and Charges Bylaw;
- c) require a person to submit proof of insurance in respect of an activity upon or use of a Park/Facility as a condition for the issuance of a rental agreement;
- d) upon request, issue a special event and/or special occasion permit for such use, and such persons and vehicles as the Director permits, to enter or be in a specific Park/Facility while or during such times as the park is closed; such permit shall be displayed or produced upon request to any Bylaw Enforcement Officer or City staff;
- e) establish hours for the daily opening and closing of a Park/Facility and temporarily extend the set hours; and
- f) designate areas that are closed to members of the public.

4.2 The following events may only be held in a Park/Facility with a valid Rental Agreement and/or Special Event License authorizing the event:

- a) a tournament, series of games or competition;
- b) a parade, procession, march or drill;
- c) a performance, festival or concert;
- d) a ceremony, wedding or gathering;
- e) a political gathering or event;
- f) a meeting; or

g) offer any service or private instruction.

4.3 The Director may, in issuing a Rental Agreement and/or Special Event License:

- a) place restrictions and limits as deemed necessary or desirable;
- b) issue the Rental Agreement and/or Special Event License subject to such terms and conditions as deemed necessary or desirable; and
- c) require the Licensee to acquire and maintain insurance in an amount and form satisfactory to the City.

4.4 The Director shall not be obliged to issue any Rental Agreement and/or Special Event License.

4.5 The Director may amend, suspend, revoke or refuse to issue a Rental Agreement and/or Special Event License to any person or group who has contravened the provisions of any previous Rental Agreement and/or Special Event License issued to that person or group or contravened the provisions of this bylaw or any other enactment.

## 5. PARK/FACILITY HOURS AND CLOSURE

Unless otherwise specified by the Director, Park/Facility shall be closed to the public from dusk till dawn, subject to the following exceptions:

- a) the following locations shall remain closed from 11:00 p.m. to 5:00 a.m. on all days:
  - Cedar Park
  - Cemetery
  - Citadel Landing
  - Donald Street Pathway
  - Gates Park
  - Skyline Park
  - Blakeburn Lagoons
  - Chelsea Park
  - Maple Street Dog Park
  - Shaughnessy Dog Park
  - Terry Fox Hometown Plaza
- b) Rowland Park shall be closed to the use of the public:
  - i. from 10:00 p.m. to 9:00 a.m. each day during the months from April 1 to September 30 of each year; and
  - ii. from 8:00 p.m. to 9:00 a.m. each day during the months from October 1 to March 31 of each year.



## 6. PARK/FACILITY REGULATIONS

- 6.1 Any person undertaking an activity in a Park/Facility shall assume all risk inherent in that activity.
- 6.2 No parent or guardian of any person under the age of 12 years shall allow the minor in their care to be inadequately supervised at any time while on or in any Park/Facility.
- 6.3 A person shall not encroach upon or take possession of a Park/Facility by any means whatsoever, including, without limitation, by constructing, installing, storing or maintaining of a fence, gate, building, or other fixture or chattel, unless authorized by written approval from the City.
- 6.4 A person must not, in any Park/Facility:
- a) damage the Park/Facility through any of the following:
    - i. in any manner disturb ground which is under repair, prepared for planting, newly seeded or in an area posted to that effect;
    - ii. in any manner decorate, mark or adorn any sign, tree, natural feature, building or structure; or
    - iii. plant or deposit any plant life or vegetation, including any plant life or vegetation that is deemed to be a noxious weed under the *Weed Control Act*, RSBC 1996 c 487, as amended or replaced from time to time;
  - b) do any of the following involving fire or barbeques:
    - i. build or attempt to build an open fire or fire pit unless authorized by a rental agreement;
    - ii. use a charcoal or other solid-fueled portable barbeque unless authorized by a rental agreement; or
    - iii. leave a barbeque or fire without extinguishing the barbeque or fire and ensuring the remaining embers are extinguished;
  - c) engage in any sport except in areas designated for any such specified activities. Without limiting the generality of the foregoing, no person shall:
    - i. play golf or strike a golf ball;
    - ii. shoot an arrow or practice archery;
    - iii. throw axes, knives or boomerangs;
    - iv. ski, toboggan, snowboard, skibob, or sled;
    - v. operate any remote-controlled or other powered device, including model versions of aircrafts, boats, rockets, vehicles, or drones;
    - vi. take part or assist in any activity involving thrown or otherwise propelled objects such as pucks, balls or rings;unless in an area designated for that activity.

- d) instruct or offer to instruct another person in a sport, game or activity in the expectation of a fee, reward or other benefits, without the prior written permission of the Director;
- e) ride or lead a horse, except in those areas designated for equestrian use or unless authorized by a written approval by the Director;
- f) cycle, skate, skateboard or use any other wheeled device propelled by human power, motor or gravity, except in those areas designated for such activities;
- g) engage in reckless skating or cycling;
- h) fish in any area posted to prohibit fishing;
- i) tether, launch or land any fixed-wing aircraft, helicopter, hot air balloon, hang glider, ultra light aircraft, drone, or similar conveyance unless authorized by a rental agreement;
- j) gamble or wager, unless authorized by a rental agreement and the Gaming Policy and Enforcement Branch of British Columbia;
- k) swim, bathe or wade in the waters of any fountain or ornamental pond;
- l) fail to obey the instructions of any lifeguard or other authorized City personnel while in or adjacent to any public swimming pool, spray park, spray pad or natural body of water;
- m) drive, operate, stop, park or leave a vehicle, trailer, golf cart/buggy, scooter, moped, ridden or herded animal or other mode of transportation, not including a device designed to be moved by human power, on any blacktop, gravelled, sanded or grassed area not designated as a public highway or for public parking.
- n) disobey a sign that states regulations or conditions for use of a Park/Facility; or
- o) take part in an unauthorized activity in an area designated for a specific activity.

## 7. SAFE USE OF PUBLIC PLACES AND PUBLIC NUISANCES

7.1 While in, on or near a public place, a person must not:

- a) possess or use any weapon as defined by Section 2 of the *Criminal Code of Canada*, unless expressly permitted;
- b) possess or use any explosive or explosive substance unless authorized under the Explosives Act, RSC 1985 c E-17.
- c) participate or engage in Disorderly Conduct;
- d) urinate or defecate, except in a provided public or private toilet facility;
- e) fight;
- f) bully any person, or encourage any person to Bully any other person;
- g) undress except in places specifically provided for such purposes;

- h) carry on or permit an activity of a hazardous or unsafe nature which may endanger life, safety, health, property or public peace; or
- i) display or use a Controlled Substance or Drug Paraphernalia.

7.2 While in or on a Public Place, a person must not:

- a) spit at a person;
- b) consume or possess an open alcoholic beverage, unless
  - i. in compliance with a licence issued under the *Liquor Control and Licensing Act*, R.S.B.C., c. 267; or
  - ii. in a designated area that permits the consumption of alcohol;
- c) be intoxicated by alcohol or other substance so as to be unresponsive to verbal communication or unable to care for themselves;
- d) loiter and thereby obstruct any other person's use of a portion or feature of a Public Place;
- e) climb a building, structure, fixture or piece of equipment, unless it is designed and intended for climbing, such as playground equipment or similar recreational equipment;
- f) abandon, discard or leave unattended items, including but not limited to litter, other than in a receptacle designated for this purpose; or
- g) occupy or sleep horizontally across a bench located at a bus stop so as to interfere with the ability of another person to use the bench.

7.3 No person shall deface, cut, remove, alter, destroy or damage a tree, shrub, plant, ground, structure, building, traffic control device or any other manner of real or personal property in a public place, unless expressly authorized by an enactment.

## 8. STRUCTURES

8.1 No person shall erect or occupy a Structure in a Public Place.

8.2 Despite sections 5 and 8.1 but subject to section 8.2 an Unhoused Person may erect and occupy a temporary Shelter in a Park/Facility, between the hours of 7:00 p.m. on one day and 9:00 a.m. on the following day.

8.3 A person may not erect or occupy a Structure:

- a) in the following Park/Facility:
  - Gates Park;
  - Granny Smith Park;
  - Leigh Square;
  - Lions Park; or
  - Veterans Park;
  - Terry Fox Hometown Plaza

- b) within 15 metres of any playground, community garden, sports field, tennis court, picnic shelter, gazebo, stage, water park, skate park, parking lot, public washroom, ornamental garden, horticultural display, established trail, sidewalk or private property;
- c) within an area designated by the City as an Environmentally Sensitive Area;
- d) on School Grounds;
- e) within 50 metres of any area of a park that has been designated for an event or activity under a valid and subsisting permit issued by the City; and
- f) as to obstruct a street, sidewalk or parking lot or interfere with the lawful use of a street, sidewalk or parking lot by a person or vehicle.

## 9. GRAFFITI

- 9.1 No person shall place Graffiti on any wall, fence, building or other structure, improvement or thing located within the boundaries of the City.
- 9.2 Any person who acts contrary to Section 9.1, or who directs, supervises or aids another person in acting contrary to Section 9.1, shall promptly and at their own expense:
- a) comply with any notice or direction of a Bylaw Enforcement Officer to have the offending Graffiti removed; and
  - b) take remedial action to have the affected site restored to the state it was in before the contravention of Section 9.1 occurred.

## 10. DUMPING

- 10.1 No person shall
- a) deposit, discard or abandon any garbage, waste, organics, recyclable material, large items or Prohibited Material;
  - b) use a vehicle to facilitate anything in 10.1(a)
- within the boundaries of the City, other than at a waste management centre or in a container scheduled for collection and delivery to a waste management centre.
- 10.2 Any person who acts contrary to Section 10.1, or who directs, supervises or aids another person in acting contrary to Section 10.1, shall pay all costs incurred by the City in restoring the site to the state it was in before the contravention.
- 10.3 For the purposes of Section 10.1, each separate discarded item shall constitute a separate offence.
- 10.4 The owner of a vehicle used in the contravention of section 10.1 is liable for that contravention, notwithstanding that at the time of the contravention, the vehicle is in the possession of another person.

- 10.5 The owner of a vehicle shall not be held liable under section 10.6 if the owner establishes that:
  - a) the person who was, at the time of the contravention, in possession of the vehicle was not a person entrusted with the possession of that vehicle by the owner;
  - b) the owner exercised reasonable care and diligence when the person entrusted the vehicle to the person who was, at the time of the contravention, in possession of the vehicle; or
  - c) that the registered owner of the vehicle is not the owner.

11. SEIZURE OF OBJECTS UNLAWFULLY OCCUPYING PUBLIC PLACE

- 11.1 A Bylaw Enforcement Officer may remove, seize, and impound any object that unlawfully remains, or has been unlawfully placed or left in a Public Place.
- 11.2 After the removal, seizure or impoundment of any object referred to in section 11.1, a person entitled to its possession may obtain its release by contacting the Bylaw Services division during regular business hours to arrange for the release prior to its disposal under section 11.3.
- 11.3 The City may sell or otherwise dispose of any object not reclaimed under section 11.2
  - a) after 14 days of the removal, seizure or impoundment of the object, if in the opinion of the person exercising the power in Section 11.1, the objects value is more than \$100; or
  - b) immediately if the object’s value is less than \$100.

12. RESTRICTION OF ACCESS

- 12.1 A Bylaw Enforcement Officer may direct a person to leave a Public Place if that person is acting in contravention of this bylaw, or any other enactment.
- 12.2 Any person directed to leave a Public Place by a Bylaw Enforcement Officer must proceed immediately to outside the boundaries of that Public Place.
- 12.4 A Bylaw Enforcement Officer may issue a prohibition notice restricting access to a specific Park/Facility or other Public Place if a person is acting in contravention of this bylaw, or any other enactment, in that place.
- 12.5 A prohibition notice issued under section 12.4 applies for a term of three (3) months.
- 12.6 A prohibition notice under 12.4 shall be in the form of that attached as Schedule “B”.
- 12.7 No person shall enter or remain on a Public Place contrary to a prohibition notice.

13. OBSTRUCTION OF BYLAW ENFORCEMENT OFFICER

- 13.1 No person shall interfere with, hinder or obstruct a Bylaw Enforcement Officer or employee in the exercise or performance of their powers, duties or functions, including by:
- a) refusing to provide identification (name, address if applicable and date of birth) to a Bylaw Enforcement Officer investigating a violation of this bylaw;
  - b) interfering with, or attempting to obstruct a Bylaw Enforcement Officer who is conducting enforcement action in relation to this bylaw;
  - c) providing false or misleading information to a Bylaw Enforcement Officer; or
  - d) failing to cease any activity or conduct that is in contravention of this bylaw when directed to do so by a Bylaw Enforcement Officer.

14. OFFENCE, PENALTIES AND ENFORCEMENT

- 14.1 Any person who:
- a) contravenes or violates any provision of this Bylaw;
  - b) allows any act or thing to be done in contravention or violation of this Bylaw;
  - c) fails or neglects to do anything required under this Bylaw;
- commits an offence and is liable on summary conviction pursuant to the *Offence Act* to a fine not less than \$5,000 and not more than \$50,000, imprisonment for not more than six months, or to both.
- 14.2 Each day that a contravention of a provision of this Bylaw continues is a separate offence.
- 14.3 This bylaw may be subject to penalties under the Bylaw Notice Enforcement Bylaw or Ticket Information Utilization Bylaw.

15. REPEAL

15. 1 Park and Facilities Bylaw, 2003, No. 3421, is repealed.

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SCHEDULE "A"  
PROHIBITED MATERIAL

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For the purpose of this bylaw, Prohibited Material shall include material identified as the following:

- agricultural waste;
- any product within a "product category" as defined under the Recycling Regulation, B.C. Reg. 449/2004, as amended from time to time;
- any product that is "hazardous waste" as defined under the Hazardous Waste Regulation, B.C. Reg. 63/88, as amended from time to time;
- asbestos;
- automobile bodies and parts;
- biomedical waste;
- commercial appliances;
- dead animals;
- demolition, land clearing, and construction waste;
- electronics and electrical products;
- gypsum;
- hospital office waste;
- inert fill materials including soil, sod, gravel, concrete, and asphalt;
- lead acid batteries;
- liquids and sludge;
- oil containers, oil filters, paint products, solvents, and flammable liquids;
- mattresses;
- pesticide products;
- pharmaceuticals;
- radioactive and reactive waste;
- refuse that is on fire, smoldering, flammable, or explosive;
- refuse that could cause undue risk of injury or occupational disease to any person at a designated disposal site or that would otherwise contravene the Occupational Health and Safety Regulation, B.C. Reg. 296/97;
- small household appliances;
- tires; and
- wood waste.



SCHEDULE "B"  
PROHIBITION NOTICE

<b>City of Port Coquitlam Prohibition Notice</b>	
<b>City of Vernon Prohibition Order</b>	
Date of Issuance:	Prohibited from Entering the Following Public Place:  _____
Person Prohibited:  _____	
Address:  _____	
Date of Expiry:	Reason: _____  _____
Description:	Features:
D.O.B. _____	_____
Hair Color _____	_____
Eyes _____	_____
Height _____	_____
Weight _____	_____

## **RECOMMENDATION:**

*That Committee of Council support the Parks, Facilities, and Public Places Bylaw No. 4274 as well corresponding amendments to Bylaw Notice Enforcement Bylaw No. 3814 and Ticket Information Bylaw No. 2743 and forward to Council for first three readings.*

**PREVIOUS COUNCIL/COMMITTEE ACTION** November 24<sup>th</sup>, 2003 Council adopted Parks and Facilities Bylaw No. 3421.

## **REPORT SUMMARY**

This report outlines a proposed new bylaw to replace the existing Parks and Facilities Bylaw with Parks, Facilities and Public Places Bylaw No. 4274, 2022 (Attachment #1). The new Bylaw updates the current Parks and Facilities Bylaw and adds additional components that address challenges occurring in public places.

## **BACKGROUND**

The current Parks and Facilities Bylaw No. 3421 was adopted by Council in 2003. Minor amendments have been made to the Bylaw since that time, but it has not been subject to a more comprehensive overview since its' adoption. There have been a number of legislative changes and issues that have arisen over time that need to be addressed in order to ensure that the Bylaw continues to meet the needs of the community and allows for efficient administration and effective enforcement of the regulations.

## **DISCUSSION**

Staff recently undertook a review of the City's Parks and Facilities Bylaw in an effort to identify needed housekeeping amendments and areas in need of clarification, as well as to address a number of concerns in relation to the use of parks, facilities and public places. The new Bylaw also aims to enhance the City's enforcement options with respect to addressing complaints. As part of the review staff undertook a municipal scan and assessment of parks bylaws adopted by other municipalities, including Victoria, Abbotsford, New Westminster, Langley, Port Moody, Maple Ridge, Coquitlam and Pitt Meadows.

While some municipalities have adopted stand alone bylaws dealing with specific challenges in public places, the proposed Bylaw incorporates public places into the Parks and Facilities Bylaw as often times this is where challenges occur.

The proposed Bylaw also addresses new issues, such as insurance for rental agreements, drones, behaviour in public places, as well as prohibitions in the parks that were not previously addressed. The main highlights of the proposed Bylaw are outlined below.

### Rental Agreements and Insurance

This section of the Bylaw addresses Rental Agreements or Special Event Licenses with more clarity and stipulates that users must obtain liability insurance, which is necessary to ensure that renters are held accountable for their use of City parks and facilities. This section identifies activities that require a permit or license from a Director but does not oblige the Director to issue a permit.

### Park Closures

While the operating hours for many parks (namely those without lighting) are defined as “from dawn to dusk”, the proposed Bylaw stipulates that the following parks be closed between 11:00 pm and 6:00 am:

- Cedar Drive
- Cemetery
- Citadel Landing
- Donald Street Pathway
- Gates Park
- Skyline Park
- Blakeburn Lagoons
- Chelsea Parks
- Maple Street Dog Park
- Shaughnessy Dog Park
- Terry Fox Hometown Plaza

The intention behind adjusting these hours is to allow for activities that are permitted outside the dawn to dusk hours, such as those that take place on floodlit sports fields.

### Park/Facility Regulations

While many of the provisions relating to permitted and prohibited activities in parks are the same, a new provision has been added pertaining to the use of drones and other powered devices. Specifically, the use of drones and other remote-control devices are prohibited unless designated. Provisions have also been added around open burning in parks and the proper extinguishing of BBQ's and fires.

### Public Places and Public Nuisance

In order to enhance public safety and the public's enjoyment of city parks, facilities and public places, the new Bylaw includes provisions addressing issues that may affect public safety, including bullying, fighting, drug use, weapons, graffiti, vandalism, and other inappropriate behaviour that may interfere with the public's enjoyment of public spaces.

The proposed amendments also address damage or vandalism to public property and trees, including endangered species.

# Parks, Facilities, and Public Places Bylaw

## Dumping

A new section that addresses dumping within City boundaries has been added. Dumping and littering is a challenge the City faces on a regular basis. The additional provision enables staff to ticket for violations related to littering and dumping.

## Ticketing


Amendments to the ticketing provisions in Bylaw Notice Enforcement Bylaw No. 3814 and Ticket information Bylaw No. 2473 are consistent with both the fine review conducted in 2021 and the noise ticketing provisions in the current Bylaw. Additionally, new ticketing provisions have been added to correspond to new violations. These new ticketing provisions include failure to extinguish a fire or BBQ, open burning, encroachment, disorderly conduct, fighting, spitting at a person, and unauthorized alcohol (Attachments #2 and #3)

Staff recommend that Parks and Facilities Bylaw No. 3421 be repealed and that Parks, Facilities, and Public Places Bylaw No. 4272 be forwarded to Council for consideration of first three readings.

## **FINANCIAL IMPLICATIONS**

None

## **OPTIONS** (✓ = Staff Recommendation)

	#	Description
	1	That Committee of Council support the proposed replacement of Parks and Facilities Bylaw No. 3421 with Parks, Facilities, and Public Places Bylaw No. 4274 as well corresponding amendments to Bylaw Notice Enforcement Bylaw No. 3814 and Ticket Information Bylaw No. 2743 and forward to Council for first three readings.
	2	Request further information.

## **ATTACHMENTS**

Att#1: Draft Parks, Facilities and Public Places Bylaw No. 4274

Att#2: Bylaw Notice Enforcement Bylaw No. 3814 showing track changes

Att#3: Ticket Information Bylaw No. 2473 showing track changes

**Lead author(s):** Paula Jones

**Contributing author(s):** Dominic Long, Kerrie Gaudette and Steffan Zamzow

## Citation

1. This bylaw may be cited for all purposes as the “Parks, Facilities, & Public Places Bylaw, 2022, No. 4272”.

## Definitions

2. In this bylaw:

**BULLY** means to engage in verbal or physical abuse, threats, taunts, teasing, name calling or repeated abusive communication;

**BUS STOP** means a section of a street which is reserved for the loading and unloading of buses and where parking and stopping of all other vehicles is prohibited;

**BYLAW ENFORCEMENT OFFICER** means every person employed by the City of Port Coquitlam for the purpose of enforcement of the City's bylaws and includes members of the RCMP;

**CITY** means the Corporation of the City of Port Coquitlam;

**CONTROLLED SUBSTANCE** means a controlled substance as defined in the *Controlled Drugs and Substances Act*, SC 1996 c 19, as amended from time to time, but does not include a controlled substance permitted under that Act;

**DIRECTOR** means the Director of Recreation or that person's designated representative;

**DISORDERLY CONDUCT** means causing a public disturbance and, without limiting the generality of the foregoing, includes: engaging in riotous, violent, threatening or illegal conduct; yelling, screaming, shouting; indecency and profane, blasphemous or grossly insulting language; and any other matter that is liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public;

**DRUG PARAPHERNALIA** means equipment, product or accessories intended or modified for using a Controlled Substance;

**ENVIRONMENTALLY SENSITIVE AREAS** means areas or landscape features identified in a plan, map or City bylaw as environmentally significant, an environmental protection area, a development permit area for protection of the environment, or for another similar purpose that is compatible with the conservation of ecological features and functions of the site;

**FIGHT** means a violent physical confrontation between two or more people;

**GATHERING** means an assembly or meeting, held for a specific purpose such as instructional, social or festive, that restricts public access to an area within a park, public space or facility;

**GRAFFITI** means one or more letters, symbols, writing, pictures or marks, however made, posted, scratched, painted or drawn on any structure or thing but does not include any of the following:

- (a) a sign, public notice or traffic control devices authorized by the Director of Engineering and Public Works appointed by Council of the City of Port Coquitlam;
- (b) a sign authorized by the Sign Bylaw, No. 2638 as amended or replaced from time to time;
- (c) a public notice authorized by a City bylaw or by provincial or federal legislation; or
- (d) a letter, symbol or mark on a building or structure for which the owner or tenant of the building or structure has given prior, written authorization, such as a mural;

**LOITER** means to idly remain in a space without a lawful excuse;

**PARK/FACILITY** means land dedicated, owned or controlled (including jointly controlled) or used by the City as a public park, passive park, sports field, playground, cemetery, trail, garden, square, plaza, outdoor sport courts, swimming pools, park shelters or recreational facilities and all buildings and other improvements upon such land;

**PROHIBITED MATERIAL** means an item as defined in Schedule A;

**PUBLIC PLACE** means the following:

- (a) real property of portions of real property to which the public is ordinarily invited or permitted access and, for greater certainty, shall include highways, sidewalks, streets, any portion of a road allowance, parking lots, swimming pools, city facilities, conservation area;
- (b) Park/Facility
- (c) School Grounds; and
- (d) any other place to which the public has either express or implied access.

**SCHOOL GROUNDS** means parks, playgrounds, paths, trails, sport courts, playing fields, buildings and other places under the custody, care, management and/or jurisdiction of School District No. 43 (Port Coquitlam);

**SPIT** means to eject phlegm, saliva, chewing tobacco juice, or any other substance from the mouth;

**STRUCTURE** means a free standing, non-permanent, portable structure that can be erected and taken down and relocated without the need for tools for construction or deconstruction of its constituent elements, such as a tent;

**UNHOUSED PERSON** means a person with no fixed address or no predictable residence to return to on a daily basis and no access to public shelter facilities.

### **Applicability**

- 3.1 This bylaw shall apply to every Park/Facility and Public Place within the boundaries of the City.
- 3.2 Notwithstanding anything contained in this bylaw or any other bylaw of the City to the contrary, all officers, officials, employees and agents of the City, while acting in the exercise and within the scope of their duties, shall be exempt from the provisions of this bylaw.

### **Powers of Director and Rental Agreements**

- 4.1 The Director may:
  - (a) designate certain areas of a Park/Facility for a specific use and may prescribe certain rules and regulations for the use and may prescribe such times desired by the Director for such use;
  - (b) issue written permission for any recreational activity, tournament, series of games, competition, procession, march, drill, performance, festival, ceremony, concert, gathering, political gathering or event, or meeting and may charge rent for the use of any Park/Facility or portion thereof as set down in the City's current Fees and Charges Bylaw;
  - (c) require a person to submit proof of insurance in respect of an activity upon or use of a Park/Facility as a condition for the issuance of a rental agreement;
  - (d) upon request, issue a special event and/or special occasion permit for such use, and such persons and vehicles as the Director permits, to enter or be in a specific Park/Facility while or during such times as the park is closed; such permit shall be displayed or produced upon request to any Bylaw Enforcement Officer or City staff;
  - (e) establish hours for the daily opening and closing of a Park/Facility and temporarily extend the set hours; and

- (f) designate areas that are closed to members of the public.
- 4.2 The following events may only be held in a Park/Facility with a valid Rental Agreement and/or Special Event License authorizing the event:
- (a) a tournament, series of games or competition;
  - (b) a parade, procession, march or drill;
  - (c) a performance, festival or concert;
  - (d) a ceremony, wedding or gathering;
  - (e) a political gathering or event;
  - (f) a meeting; or
  - (g) offer any service or private instruction.
- 4.3 The Director may, in issuing a Rental Agreement and/or Special Event License:
- (a) place restrictions and limits as deemed necessary or desirable;
  - (b) issue the Rental Agreement and/or Special Event License subject to such terms and conditions as deemed necessary or desirable; and
  - (c) require the Licensee to acquire and maintain insurance in an amount and form satisfactory to the City.
- 4.4 The Director shall not be obliged to issue any Rental Agreement and/or Special Event License.
- 4.5 The Director may amend, suspend, revoke or refuse to issue a Rental Agreement and/or Special Event License to any person or group who has contravened the provisions of any previous Rental Agreement and/or Special Event License issued to that person or group or contravened the provisions of this bylaw or any other enactment.

### **Park/Facility Hours and Closure**

- 5 Unless otherwise specified by the Director, Park/Facility shall be closed to the public from dusk till dawn, subject to the following exceptions:
- (a) the following locations shall remain closed from 11:00 p.m. to 6:00 a.m. on all days:
    - Cedar Park
    - Cemetery
    - Citadel Landing
    - Donald Street Pathway
    - Gates Park



- Skyline Park
- Blakeburn Lagoons
- Chelsea Park
- Maple Street Dog Park
- Shaughnessy Dog Park
- Terry Fox Hometown Plaza

(b) Rowland Park shall be closed to the use of the public:

- i. from 10:00 p.m. to 9:00 a.m. each day during the months from April 1 to September 30 of each year; and
- ii. from 8:00 p.m. to 9:00 a.m. each day during the months from October 1 to March 31 of each year.

### **Park/Facility Regulations**

6.1 Any person undertaking an activity in a Park/Facility shall assume all risk inherent in that activity.

6.2 No parent or guardian of any person under the age of 12 years shall allow the minor in their care to be inadequately supervised at any time while on or in any Park/Facility.

6.3 A person shall not encroach upon or take possession of a Park/Facility by any means whatsoever, including, without limitation, by constructing, installing, storing or maintaining of a fence, gate, building, or other fixture or chattel, unless authorized by written approval from the City.

6.4 A person must not, in any Park/Facility:

(a) damage the Park/Facility through any of the following:

- i. in any manner disturb ground which is under repair, prepared for planting, newly seeded or in an area posted to that effect;
- ii. in any manner decorate, mark or adorn any sign, tree, natural feature, building or structure; or
- iii. plant or deposit any plant life or vegetation, including any plant life or vegetation that is deemed to be a noxious weed under the *Weed Control Act*, RSBC 1996 c 487, as amended or replaced from time to time;

(b) do any of the following involving fire or barbeques:

- i. build or attempt to build an open fire or fire pit unless authorized by a rental agreement;

- ii. use a charcoal or other solid-fueled portable barbeque unless authorized by a rental agreement; or
  - iii. leave a barbeque or fire without extinguishing the barbeque or fire and ensuring the remaining embers are extinguished;
- (c) engage in any sport except in areas designated for any such specified activities. Without limiting the generality of the foregoing, no person shall:
- i. play golf or strike a golf ball;
  - ii. shoot an arrow or practice archery;
  - iii. throw axes, knives or boomerangs;
  - iv. ski, toboggan, snowboard, skibob, or sled;
  - v. operate any remote-controlled or other powered device, including model versions of aircrafts, boats, rockets, vehicles, or drones;
  - vi. take part or assist in any activity involving thrown or otherwise propelled objects such as pucks, balls or rings;
- unless in an area designated for that activity.
- (d) instruct or offer to instruct another person in a sport, game or activity in the expectation of a fee, reward or other benefits, without the prior written permission of the Director;
- (e) ride or lead a horse, except in those areas designated for equestrian use or unless authorized by a written approval by the Director;
- (f) cycle, skate, skateboard or use any other wheeled device propelled by human power, motor or gravity, except in those areas designated for such activities;
- (g) engage in reckless skating or cycling;
- (h) fish in any area posted to prohibit fishing;
- (i) tether, launch or land any fixed-wing aircraft, helicopter, hot air balloon, hang glider, ultra light aircraft, drone, or similar conveyance unless authorized by a rental agreement;
- (j) gamble or wager, unless authorized by a rental agreement and the Gaming Policy and Enforcement Branch of British Columbia;
- (k) swim, bathe or wade in the waters of any fountain or ornamental pond;
- (l) fail to obey the instructions of any lifeguard or other authorized City personnel while in or adjacent to any public swimming pool, spray park, spray pad or natural body of water;

(m) drive, operate, stop, park or leave a vehicle, trailer, golf cart/buggy, scooter, moped, ridden or herded animal or other mode of transportation, not including a device designed to be moved by human power, on any blacktop, gravelled, sanded or grassed area not designated as a public highway or for public parking.

(n) disobey a sign that states regulations or conditions for use of a Park/Facility; or

(o) take part in an unauthorized activity in an area designated for a specific activity.

## **Safe Use of Public Places and Public Nuisances**

7.1 While in, on or near a public place, a person must not:

(a) possess or use any weapon as defined by Section 2 of the *Criminal Code of Canada*, unless expressly permitted;

(b) possess or use any explosive or explosive substance unless authorized under the Explosives Act, RSC 1985 c E-17.

(c) participate or engage in Disorderly Conduct;

(d) urinate or defecate, except in a provided public or private toilet facility;

(e) Fight;

(f) Bully any person, or encourage any person to Bully any other person;

(g) undress except in places specifically provided for such purposes;

(h) carry on or permit an activity of a hazardous or unsafe nature which may endanger life, safety, health, property or public peace; or

(i) display or use a Controlled Substance or Drug Paraphernalia.

7.2 While in or on a Public Place, a person must not:

(a) Spit at a person;

(b) consume or possess an open alcoholic beverage, unless

i. in compliance with a licence issued under the *Liquor Control and Licensing Act*, R.S.B.C., c. 267; or

- ii. in a designated area that permits the consumption of alcohol;
- (c) be intoxicated by alcohol or other substance so as to be unresponsive to verbal communication or unable to care for themselves;
- (d) Loiter and thereby obstruct any other person's use of a portion or feature of a Public Place;
- (e) climb a building, structure, fixture or piece of equipment, unless it is designed and intended for climbing, such as playground equipment or similar recreational equipment;
- (f) abandon, discard or leave unattended items, including but not limited to litter, other than in a receptacle designated for this purpose; or
- (g) occupy or sleep horizontally across a bench located at a bus stop so as to interfere with the ability of another person to use the bench.

7.3 No person shall deface, cut, remove, alter, destroy or damage a tree, shrub, plant, ground, structure, building, traffic control device or any other manner of real or personal property in a public place, unless expressly authorized by an enactment.

## **Structures**

8.1 No person shall erect or occupy a Structure in a Public Place.

8.2 Despite sections 5 and 8.1 but subject to section 8.2 an Unhoused Person may erect and occupy a temporary Shelter in a Park/Facility, between the hours of 7:00 p.m. on one day and 9:00 a.m. on the following day.

8.3 A person may not erect or occupy a Structure:

(a) in the following Park/Facility:

- Gates Park;
- Granny Smith Park;
- Leigh Square;
- Lions Park; or
- Veterans Park;
- Terry Fox Hometown Plaza

(b) within 15 metres of any playground, community garden, sports field, tennis court, picnic shelter, gazebo, stage, water park, skate park, parking lot, public washroom,

ornamental garden, horticultural display, established trail, sidewalk or private property;

(c) within an area designated by the City as an Environmentally Sensitive Area;

(d) on School Grounds;

(e) within 50 metres of any area of a park that has been designated for an event or activity under a valid and subsisting permit issued by the City; and

(f) as to obstruct a street, sidewalk or parking lot or interfere with the lawful use of a street, sidewalk or parking lot by a person or vehicle.

### **Graffiti**

9.1 No person shall place Graffiti on any wall, fence, building or other structure, improvement or thing located within the boundaries of the City.

9.2 Any person who acts contrary to Section 9.1, or who directs, supervises or aids another person in acting contrary to Section 9.1, shall promptly and at their own expense:

(a) comply with any notice or direction of a Bylaw Enforcement Officer to have the offending Graffiti removed; and

(b) take remedial action to have the affected site restored to the state it was in before the contravention of Section 9.1 occurred.

### **Dumping**

10.1 No person shall

(a) deposit, discard or abandon any garbage, waste, organics, recyclable material, large items or Prohibited Material;

(b) use a vehicle to facilitate anything in 10.1(a)

within the boundaries of the City, other than at a waste management centre or in a container scheduled for collection and delivery to a waste management centre.

10.2 Any person who acts contrary to Section 10.1, or who directs, supervises or aids another person in acting contrary to Section 10.1, shall pay all costs incurred by the City in restoring the site to the state it was in before the contravention.

10.3 For the purposes of Section 10.1, each separate discarded item shall constitute a separate offence.

10.4 The owner of a vehicle used in the contravention of section 10.1 is liable for that contravention, notwithstanding that at the time of the contravention, the vehicle is in the possession of another person.

10.5 The owner of a vehicle shall not be held liable under section 10.6 if the owner establishes that:

- (a) the person who was, at the time of the contravention, in possession of the vehicle was not a person entrusted with the possession of that vehicle by the owner;
- (b) the owner exercised reasonable care and diligence when the person entrusted the vehicle to the person who was, at the time of the contravention, in possession of the vehicle; or
- (c) that the registered owner of the vehicle is not the owner.

### **Seizure of Objects Unlawfully Occupying Public Place**

11.1 A Bylaw Enforcement Officer may remove, seize, and impound any object that unlawfully remains, or has been unlawfully placed or left in a Public Place.

11.2 After the removal, seizure or impoundment of any object referred to in section 11.1, a person entitled to its possession may obtain its release by contacting the Bylaw Services division during regular business hours to arrange for the release prior to its disposal under section 11.3.

11.3 The City may sell or otherwise dispose of any object not reclaimed under section 11.2

- (a) after 14 days of the removal, seizure or impoundment of the object, if in the opinion of the person exercising the power in Section 11.1, the objects value is more than \$100; or
- (b) immediately if the object's value is less than \$100.

### **Restriction of Access**

12.1 A Bylaw Enforcement Officer may direct a person to leave a Public Place if that person is acting in contravention of this bylaw, or any other enactment.

12.2 Any person directed to leave a Public Place by a Bylaw Enforcement Officer must proceed immediately to outside the boundaries of that Public Place.

12.4 A Bylaw Enforcement Officer may issue a prohibition notice restricting access to a specific Park/Facility or other Public Place if a person is acting in contravention of this bylaw, or any other enactment, in that place.

12.5 A prohibition notice issued under section 12.4 applies for a term of three (3) months.

12.6 A prohibition notice under 12.4 shall be in the form of that attached as Schedule “B”.

12.7 No person shall enter or remain on a Public Place contrary to a prohibition notice.

### **Obstruction of Bylaw Enforcement Officer**

13.1 No person shall interfere with, hinder or obstruct a Bylaw Enforcement Officer or employee in the exercise or performance of their powers, duties or functions, including by:

- (a) refusing to provide identification (name, address if applicable and date of birth) to a Bylaw Enforcement Officer investigating a violation of this bylaw;
- (b) interfering with, or attempting to obstruct a Bylaw Enforcement Officer who is conducting enforcement action in relation to this bylaw;
- (c) providing false or misleading information to a Bylaw Enforcement Officer; or
- (d) failing to cease any activity or conduct that is in contravention of this bylaw when directed to do so by a Bylaw Enforcement Officer.

### **Offence, Penalties and Enforcement**

14.1 Any person who:

- (a) contravenes or violates any provision of this Bylaw;
- (b) allows any act or thing to be done in contravention or violation of this Bylaw;
- (c) fails or neglects to do anything required under this Bylaw;

commits an offence and is liable on summary conviction pursuant to the *Offence Act* to a fine not less than \$5,000 and not more than \$50,000, imprisonment for not more than six months, or to both.

14.2 Each day that a contravention of a provision of this Bylaw continues is a separate offence.

14.3 This bylaw may be subject to penalties under the Bylaw Notice Enforcement Bylaw or Ticket Information Utilization Bylaw.

### **Repeal**

15. Park and Facilities Bylaw, 2003, No. 3421, is repealed.

**Severability**

16. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

READ A FIRST TIME on \_\_\_\_\_

READ A SECOND TIME on \_\_\_\_\_

READ A THIRD TIME on \_\_\_\_\_

ADOPTED on \_\_\_\_\_

DRAFT



## SCHEDULE A - PROHIBITED MATERIAL

1. For the purpose of this bylaw, Prohibited Material shall include material identified as the following:
  - agricultural waste;
  - any product within a “product category” as defined under the Recycling Regulation, B.C. Reg. 449/2004, as amended from time to time;
  - any product that is “hazardous waste” as defined under the Hazardous Waste Regulation, B.C. Reg. 63/88, as amended from time to time;
  - asbestos;
  - automobile bodies and parts;
  - biomedical waste;
  - commercial appliances;
  - dead animals;
  - demolition, land clearing, and construction waste;
  - electronics and electrical products;
  - gypsum;
  - hospital office waste;
  - inert fill materials including soil, sod, gravel, concrete, and asphalt;
  - lead acid batteries;
  - liquids and sludge;
  - oil containers, oil filters, paint products, solvents, and flammable liquids;
  - mattresses;
  - pesticide products;
  - pharmaceuticals;
  - radioactive and reactive waste;
  - refuse that is on fire, smoldering, flammable, or explosive;
  - refuse that could cause undue risk of injury or occupational disease to any person at a designated disposal site or that would otherwise contravene the Occupational Health and Safety Regulation, B.C. Reg. 296/97;
  - small household appliances;
  - tires; and
  - wood waste.

**SCHEDULE B – PROHIBITION NOTICE**

City of Port Coquitlam Prohibition Notice	
Date of Issuance:	Prohibited from Entering the Following Public Place:
Person Prohibited:	_____
_____	_____
Address:	_____
_____	_____
Date of Expiry:	Reason: _____
_____	_____
Description:	Features:
D.O.B. _____	_____
Hair Color _____	_____
Eyes _____	_____
Height _____	_____
Weight _____	_____

CITY OF PORT COQUITLAM

BYLAW NOTICE ENFORCEMENT BYLAW, 2013

Bylaw No. 3814

---

***Now therefore the Municipal Council of The Corporation of the City of Port Coquitlam, in open meeting assembled, enacts as follows:***

**1. Citation**

This Bylaw may be cited for all purposes as the “Bylaw Notice Enforcement Bylaw No. 3814, 2013.”

**2. Definitions**

In this Bylaw, unless the context otherwise requires, each of the following words has the meaning set out below:

**City** means the City of Port Coquitlam;

**Registry** means the Port Coquitlam Bylaw Notice Adjudication Registry established under section 6 of this Bylaw.

Other terms used in this Bylaw have the same meaning as defined terms in the *Act*.

**3. Bylaw Contraventions**

The bylaw contraventions designated in Schedule “A” may be dealt with by bylaw notice.

**4. Penalties**

The penalty for a contravention referred to in section 3 is as follows:

- a) subject to paragraphs b), c), and d), is the Penalty set out in column 3 of Schedule “A”;
- b) if received by the City within 30 days of the person receiving or being presumed to have received the bylaw notice, is the Early Payment amount set out in column 4 of Schedule “A”; or
- c) if received by the City after 90 days of the person receiving or being presumed to have received the bylaw notice, is the Late Payment amount set out in column 5 of the Schedule “A”; or
- d) if paid under a Compliance Agreement, may be reduced as provided under column 6 of Schedule “A”.

## SCHEDULE "A"

### 5. Period for Paying a Disputed Notice

- a) A person who receives a Bylaw notice must, within 30 days of the date on which the person received or is presumed to have received the bylaw notice
  - (i) pay the penalty, or
  - (ii) request dispute adjudication

by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, or causing it to be delivered or mailed, to the City Hall at 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8 or by leaving it in the City's after-hours mailbox outside City Hall.
- b) A person may pay the indicated penalty more than 30 days after receiving the bylaw notice, in accordance with section 4(a), but no person may dispute the bylaw notice more than 30 days after receiving the bylaw notice.
- c) Pursuant to the requirements of section 25 of the *Act*, where a person was not served personally with a bylaw notice and advises the City that he or she did not receive a copy of the original bylaw notice, the time limit for responding to a bylaw notice under section 5(b) of this Bylaw does not begin to run until a copy of the bylaw notice is redelivered to that person in accordance with the *Act*.

### 6. Bylaw Notice Dispute Adjudication Registry

- a) The Registry is established as a bylaw notice dispute adjudication system in accordance with the *Act* to resolve disputes in relation to bylaw notices.
- b) The civic address of the Registry is 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8.
- c) Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the adjudication system.

### 7. Screening Officers

- a) The position of screening officer is established.
- b) The title of the person acting in the capacity of screening officer will be "Screening Officer".
- c) The following are designated classes of persons that may be appointed as screening officers:
  - (i) Manager of Bylaw Services;
  - (ii) Director of Community Safety & Corporate Support;
  - (iii) Bylaw Enforcement Officers & Bylaw Enforcement/Animal Control Officers;
  - (iv) Fire Chief;
  - (v) Deputy Fire Chiefs;

## SCHEDULE "A"

- (vi) Manager Building Permits & Inspections;
- (vii) Chief Building Inspector;
- (viii) Manager Engineering Project & Budgets;
- (ix) Engineering Inspectors;
- (x) Manager of Planning Division;

and Council may appoint screening officers from these classes of persons by name, or office or otherwise.

### **8. Powers and Duties of Screening Officer**

- a) The powers and duties of screening officers are as set out in the *Act*, and include the following:
  - (i) the screening officer must, upon receipt of a request for dispute adjudication from a person against whom a contravention is alleged, advise the person of the bylaw notice adjudication system established by this Bylaw, including, without limitation, advise the person of the action which the screening officer may take pursuant to this section 8 with respect to the bylaw notice and of the opportunity to proceed to dispute adjudication of the bylaw notice;
  - (ii) where requested by the person against whom a contravention is alleged, must communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention and the fee or fees payable in relation to the bylaw notice enforcement process;
  - (iii) may communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the *Act*:
    - (a) the person against whom a contravention is alleged or his or her representative;
    - (b) the officer issuing the Notice;
    - (c) the complainant or his or her representative;
    - (d) the City's staff regarding the disputant's history of bylaw compliance;
  - (iv) review the City's records regarding the disputant's history of bylaw compliance;
  - (v) may prepare and enter into compliance agreements under the *Act* with persons who dispute bylaw notices, including establishing terms and conditions for compliance that the screening officer considers necessary or advisable, including time periods for payment of penalties and compliance with the Bylaw;
  - (vi) may provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in column 5 of Schedule "A"; and
  - (vii) may cancel bylaw notices in accordance with the *Act* and City policies and guidelines.
- b) The bylaw contraventions in relation to which a screening officer may enter into compliance agreements are designated in column 5 of Schedule "A".

## SCHEDULE "A"

- c) The maximum term of a compliance agreement is one year.

### **9. Bylaw Enforcement Officers**

Persons acting as any of the following are designated as bylaw enforcement officers for the purposes of this Bylaw and the *Act*:

- a) Members of the Royal Canadian Mounted Police;
- b) Bylaw Enforcement Officers appointed pursuant to the *Community Charter*;
- c) Local Assistants to the Fire Commissioner under section 6 of the *Fire Services Act*;
- d) Manager Bylaw Services, Director of Community Safety & Corporate Support; Bylaw Enforcement & Bylaw Enforcement/Animal Control Officers; Fire Chief; Deputy Fire Chiefs; Assistant Fire Chiefs; Captain Fire Protective Services; Protective Services Inspector; Fire Prevention Officers; Chief Building Inspectors; Building Inspectors; Plumbing Inspectors; Engineering Inspectors, Engineering Technologist; Property Use Coordinator; Medical Health Officers; Public Health Inspectors.

### **10. Form of Bylaw Notice**

The City may from time to time provide for the form or forms of the bylaw notice, provided that the bylaw notice complies with section 4 of the *Act*.

### **11. Schedules**

The following schedules are attached to and form part of this Bylaw:

- a) Schedule "A" – Designated Bylaw Contraventions and Penalties;
- b) Schedule "B" – Compliance Agreement.

***Read a first time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

***Read a second time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

***Read a third time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

SCHEDULE "A"

**Adopted by the Municipal Council of the Corporation of the City of Port Coquitlam this 11<sup>th</sup> day of March, 2013.**

**G. MOORE**  
Mayor

**CAROLYN DEAKIN**  
Assistant Corporate Officer

**RECORD OF AMENDMENTS**

<b>BYLAW NO.</b>	<b>AMENDED SECTION</b>	<b>DATE</b>
3840	Schedule "A" - Solid Waste Bylaw 3730 to 3900	2013-06-10
3901	Schedule "A" - Reflect new Bylaw No 3880 & 3900	2015-06-22
3955	Schedule "A" – Penalty Fees	2016-06-13
3966	Schedule "A" – Solid Waste Bylaw	2016-10-11
3980 & 3981	Schedule "A"	2016-12-12
3971	Schedule "A"	2017-02-28
3987	Schedule "A"	2017-03-14
3993	Schedule "A" - Watercourse	2017-06-13
4019	Schedule "A"	2017-06-27
4051	Schedule "A" – Smoking Control	2018-04-24
4058	Schedule "A" – Smoking Control	2018-05-22
4064	Schedule "A" – Boulevard Maintenance	2018-06-12
4065	Schedule "A" – Highway Use	2018-06-12
4096	Schedule "A"	2018-12-11
4104	Schedule "A" – Zoning Bylaw (Cannabis)	2019 02 05
4110	Schedule "A" – Bylaw Enforcement Notice	2019 02 26
4119	Schedule "A" – Suite Rental Business	2019-05-07
4147	Schedule "A" – Tree Bylaw	2019-10-22
4166	Schedule "A" – Solid Waste	2020-03-24
4170	Schedule "A" – Animal Control	2020-04-14
4192	Schedule "A" – Property Standards and Nuisance Abatement	2020-10-28
4198	Schedule "A" – Tree Bylaw	2020-11-24
4217	Schedule "A" – Smoking Control Bylaw	2021-02-09
4222	Schedule "A" – Highway Use Bylaw	2021-03-23
4225	Schedule "A" – Emergency Services Radio	2021-03-23
4239	Schedule "A" – Updated Fines	2021-10-01
4260	Schedule "A" – Animal Control and Zoning	2022-02-22

**SCHEDULE "A"**

**Designated Bylaw Contraventions and Penalties**

**Animal Control Bylaw No. 3990**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Dog at Large	8.1	150	105	225	N/A
Failure to Remove Excrement	8.3	150	105	225	N/A
Unconfined Dog in Heat	8.4	150	105	225	N/A
Confined Animal/ Inadequate Ventilation	8.5	500	N/A	500	N/A
Cause injury to person/animal	8.6	300	210	375	N/A
More Than Three Dogs in Off Leash Area	9.3	150	105	225	N/A
Fail to Secure Dog in Off Leash Area	9.7	150	105	225	N/A
Fail to Provide Identification of Aggressive Dog	10.3	300	210	375	50%
Aggressive Dog Not Secured	10.4	500	N/A	500	N/A
Aggressive Dog at Large/Not Properly Secured	10.5	500	N/A	500	N/A
Aggressive Dog in Off Leash Area	10.6 (a)	500	N/A	500	N/A
Aggressive dog chase/bite/injure person	10.6 (b)	500	N/A	500	N/A
Aggressive dog chase, bite/injure animal	10.6 (c)	500	N/A	500	N/A
Aggressive dog at large	10.6 (d)	500	N/A	500	N/A
Aggressive dog damage property	10.6 (e)	500	N/A	500	N/A
Fail to Report Aggressive Dog at Large	10.8	500	N/A	500	N/A
Fail to Report Transfer of Aggressive Dog	10.9	500	N/A	500	N/A
Aggressive Dog No Muzzle	10.12	500	N/A	500	N/A
Fail to Post/Maintain Dangerous Dog Sign	11.3	500	N/A	500	N/A
Fail to Report Transfer of Dangerous Dog	11.6	500	N/A	500	N/A
Fail to Mark Dangerous Dog with Identification	11.7	500	N/A	500	N/A



SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Dangerous Dog Not Secured	11.8	500	N/A	500	N/A
Dangerous Dog No Muzzle	11.9	500	N/A	500	N/A
Dangerous dog chase, injure bite person	11.10 (a)	500	N/A	500	N/A
Dangerous dog chase, injure bite animal	11.10 (b)	500	N/A	500	N/A
Dangerous Dog At large	11.10 (c)	500	N/A	500	N/A
Dangerous dog damage property	11.10 (d)	500	N/A	500	N/A
Dangerous Dog with Minor	11.14	500	N/A	500	N/A
Fail to Report Dangerous Dog At Large	11.15	500	N/A	500	N/A
Dangerous Dog in Off Leash Area	11.16	500	N/A	500	N/A
Unlicensed Dog	12.1	150	105	225	50%
No Licence Tag	12.3	100	70	175	50%
More Than Three Dogs	13.2	150	105	225	50%
Unpermitted Kennel	13.3	250	175	325	N/A
Farm Animal in a Residential Zone	15.1	150	115	225	50%
Farm Animal at Large	15.2	150	105	225	N/A
Keep Venomous Snake	16.1 (a)	300	210	375	N/A
Keep More Than Four Snakes	16.1 (b)	150	105	225	50%
Keep More Than Four Rodents	16.1 (c)	150	105	225	50%
Obstruct Officer	18.1	500	N/A	500	N/A
Provide false information to Officer	18.2	500	N/A	500	N/A
Failure to render assistance	18.3 (a)	500	N/A	500	N/A
Failure to remain at scene	18.3 (b)	500	N/A	500	N/A

(1) Where compliance agreement entered in Accordance With section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Boulevard Maintenance Bylaw No. 3965**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to Remove Snow or Ice	4	150	105	225	N/A
Failure to remove rubbish from sidewalk	5 (a)	150	105	225	N/A
Failure to remove rubbish from Boulevard	5 (b)	150	105	225	N/A
Construct fence/wall/structure on Boulevard	7 (a)	200	140	225	50%
Erect signage on Boulevard	7 (b)	150	105	225	50%
Plant tree/ hedge /bush/shrub on Boulevard	7 (c)	150	105	225	50%
Obstruct Boulevard	7 (d)	150	105	225	N/A
Place/install impervious surface	7 (e)	400	280	475	50%
Interfere with access to Utilities	7 (f)	300	210	375	N/A
Obstruct sightlines	7 (g)	150	105	225	N/A
Damage Boulevard	7 (h)	200	140	275	N/A
Fail to Dispose of Vegetation/ Rubbish on Boulevard	7 (i)	150	105	225	N/A
Cut down Tree	7 (j)	500	N/A	500	N/A
Altering natural grade/effect drainage	7 (k)	200	140	275	N/A
Failure to Trim Grassland	9 (c)	150	105	225	50%
Material on sidewalk/highway	9 (e)	150	105	225	50%
Failure to Maintain Ditch/ Obstruct Ditch Crossing	12	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Building and Plumbing Bylaw No. 3710**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Construction without building permit	6.1	500	N/A	500	50%
Occupancy contrary to notice or permit	6.2	500	N/A	500	50%
Construction contrary to plans	6.5	500	N/A	500	N/A
Failure to allow inspection	17.1	500	N/A	500	N/A
Failure to obtain inspection	17.2	250	175	325	N/A
Unlawful disposal of pool water	21.2	400	280	475	N/A
Improper Maintenance of pool fence	21.5	500	500	500	50%
Moving Building without permit	23.1	250	175	325	N/A
Failure to provide test / backflow	25.1	250	175	325	N/A
Fail to Comply Stop Work order	26.3	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Business Bylaw No. 3725**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No Business licence	3 (a)	500	N/A	500	50%
No separate licence for each premise	3 (c)	150	105	225	50%
Failure to permit inspection	7	350	245	425	50%
Failure to post licence	17	150	105	225	N/A
Prohibited Business Activity	18	500	N/A	500	N/A
Failure to display/unit address	31	300	210	375	N/A
Unsolicited visits	35	150	105	225	N/A
Failure to provide Sub-Trade List	36	150	105	225	50%
Evict tenant without relocating	42.1	500	N/A	500	N/A
Continuing failure to relocate tenant	42.2	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance to Section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Controlled Substance Nuisance Bylaw No. 3972**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Controlled substance property	3.1	500	N/A	500	N/A
Accumulated noxious materials	3.2 (a)	500	N/A	500	N/A
Store dangerous goods	3.2 (b)	500	N/A	500	N/A
Tamper with meter	3.3 (a)	500	N/A	500	N/A
Bypass Meter	3.3 (b)	500	N/A	500	N/A
Illegal Use of water	3.4	500	N/A	500	N/A
Tamper with seal	3.5	500	N/A	500	N/A
Alter building	3.6	500	N/A	500	N/A
Install trap	3.7	500	N/A	500	N/A
Obstruct exit	3.8	500	N/A	500	N/A
Remove fire stopping	3.9	500	N/A	500	N/A
Illegal exhaust vents	3.10	500	N/A	500	N/A
Mould/fungus	3.11	500	N/A	500	N/A
Nuisance of odour/fumes	3.12	500	N/A	500	N/A
Occupy with illegal utility	3.13 (a)	500	N/A	500	N/A
Occupy with illegal vents	3.13 (b)	500	N/A	500	N/A
Occupy with dangerous goods	3.13 (c)	500	N/A	500	N/A
Occupy with trap	3.13 (d)	500	N/A	500	N/A
Occupy with obstructed exit	3.13 (e)	500	N/A	500	N/A
Occupy with fire stopping removed	3.13 (f)	500	N/A	500	N/A
Occupy with mould/fungus	3.15 (a)	500	N/A	500	N/A
Occupy with nuisance	3.15 (b)	500	N/A	500	N/A
Occupy with accumulated materials	3.15 (c)	500	N/A	500	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Occupy with noxious/ offensive trade	3.15 (d)	500	N/A	500	N/A
Failure to report	3.16	500	N/A	500	N/A
Obstruct inspector	4.2	500	N/A	500	N/A
Illegal re-occupancy	7.2	500	N/A	500	N/A
Interfere with posting	7.3 (a)	500	N/A	500	N/A
Alter notice	7.3 (b)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Drinking Water Conservation Plan Bylaw No. 4045**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unauthorized watering – Stage 1	1 (1.1)	100	70	175	N/A
Unauthorized watering - Stage 2	1 (2.1)	150	105	225	N/A
Unauthorized watering – Stage 3	1 (3.1)	300	N/A	375	N/A
Unauthorized watering – Stage 4	1 (4.1)	450	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Election Signs Bylaw No. 3810**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
<b>Public Property</b>					
Incorrect location	4 (a)	150	105	225	N/A
More than one sign	4 (b)	150	105	225	N/A
Sign before 30 days	4 (c)	150	105	225	N/A
Sign too large	4 (d)	150	105	225	N/A
Sign with more than two faces	4 (e)	150	105	225	N/A
Double signs not parallel	4 (f)	150	105	225	N/A
Sign attached without permission	4 (g)	150	105	225	N/A
Sign within 100 m of a polling station	4 (h)	150	105	225	N/A
Sign too high	4 (i)	150	105	225	N/A
Illuminated sign	4 (j)	150	105	225	N/A
Unsightly sign	4 (k)	150	105	225	N/A
Sign within 1 m of fire hydrant	4 (l)	150	105	225	N/A
Unsafe sign placement	4 (m)	150	105	225	N/A
Obstruct or simulate traffic control device	4 (n)	150	105	225	N/A
Unauthorized sound truck	4 (o)	150	105	225	N/A
Sign attached to City fixture	4 (p)	150	105	225	N/A
Sign not removed	4 (q)	150	105	225	N/A
<b>Private Property</b>					
Sign on boulevard	5 (b)	150	105	225	N/A
Sign before 30 days	5 (c)	150	105	225	N/A
Sign too large	5 (d)	150	105	225	N/A
Sign with more than two faces	5 (e)	150	105	225	N/A
Double signs not parallel	5 (f)	150	105	225	N/A



SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Sign attached without permission	5 (g)	150	105	225	N/A
Sign within 100 m of a polling station	5 (h)	150	105	225	N/A
Sign too high	5 (i)	150	105	225	N/A
Illuminated sign	5 (j)	150	105	225	N/A
Unsightly sign	5 (k)	150	105	225	N/A
Sign within 1 m of fire hydrant	5 (l)	150	105	225	N/A
Unsafe sign placement	5 (m)	150	105	225	N/A
Obstruct or simulate traffic control device	5 (n)	150	105	225	N/A
Unauthorized sound truck	5 (o)	150	105	225	N/A
Sign not removed	5 (p)	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Emergency Services Radio Bylaw No. 4210**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to meet requirements radio communication	4.1	500	350	500	N/A
Inadequate Radio frequency range	4.1.6	500	350	500	N/A
Amplification system not meeting Industry standards	4.25	500	350	500	N/A
Unapproved Amplification system	5.1	500	350	500	N/A
Failure to provide annual ISED license	5.2.6	500	350	500	N/A
Failure to verify/ maintain compliance	6.1	500	210	375	N/A
Failure to provide acceptable communication	6.1.7	500	350	500	N/A
Failure to provide an annual system test	6.2.1	500	350	500	N/A
Failure to provide qualified testing personnel/equipment	6.3.1	500	350	500	N/A
Failure to meet the requirement of a permit	8.1	500	350	500	N/A
Failure to permit entry	9.2	500	350	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Fire and Emergency Services Bylaw No. 3880**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No smoke alarm on premises	2.3	300	210	375	N/A
Enter prescribed boundaries at an Incident	3.7 (d)	250	175	325	N/A
Impede, obstruct or hinder a Member	3.7 (f)	300	210	375	N/A
Drive vehicle over equipment	3.7 (g)	500	N/A	500	N/A
Sprinkler System Operation in a Demolition property	3.8	500	N/A	500	N/A
Accumulation of combustible/growth/waste/rubbish	4.1	150	105	225	N/A
Fail to remove daily combustibles	4.2	150	105	225	N/A
Fail to provide storage container	4.3	150	105	225	N/A
Fail to maintain fire doors/separations	4.5	500	N/A	500	N/A
Excessive storage of flammable/combustible liquids	4.6	500	N/A	500	N/A
Fail to provide approved container or proper placement	4.7	150	105	225	N/A
Fail to post adequate no smoking signs	4.8	150	105	225	N/A
Cleaning with combustible/flammable liquids	4.9	500	N/A	500	N/A
Fail to remove fuel prior to adjusting fuel tank	4.10	500	N/A	500	N/A
Fail to provide approved portable fire extinguisher	4.11	500	350	500	N/A
Fail to provide trained employed person(s)	4.12	500	350	500	N/A
Too many tires	4.13 (a)(i)	500	350	500	N/A
No fence for outdoor fires	4.13 (b)	500	350	500	N/A
Unlawful burning	5.1	500	N/A	500	N/A
Fail to comply with burning permit conditions	5.3 (c)	500	N/A	500	N/A
Burn unlawful materials	5.3 (d)	500	N/A	500	N/A
Fail to place competent person in charge	5.3 (e)	500	N/A	500	N/A
Sell Low Hazard Fireworks	6.1 (a)(i)	300	N/A	375	N/A
Sell High Hazard Fireworks	6.1 (a)(ii)	300	N/A	375	N/A
Sell Firecrackers	6.1 (a)(iii)	500	N/A	500	N/A
Unlawful use of fireworks	6.4	300	N/A	375	N/A
Set off Low hazard Fireworks without a permit	6.1 (b)(i)	500	N/A	375	N/A
Set off High Hazard Fireworks without a permit	6.1 (b)(ii)	500	N/A	500	N/A
Set off Firecrackers without a permit	6.1 (b)(iii)	300	N/A	300	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Light unpermitted Fireworks	6.7 (b)	500	N/A	500	N/A
Light Fireworks contrary to permit	6.7 (c)	500	N/A	500	N/A
Light Fireworks contrary to Fire Safety Plan	6.7 (d)	500	N/A	500	N/A
Fail to supervise	6.7 (e)	500	N/A	500	N/A
Fail to ensure lawful handling of Fireworks	6.7 (f)	500	N/A	500	N/A
Obstruction of Fire Chief or Officer	8.3	500	N/A	500	N/A
Fail to provide information	8.4	500	N/A	500	N/A
Provide false information	8.5	500	N/A	500	N/A
Fail to submit Fire Safety Plan	11.1	300	210	375	50%
Fail to address property	11.2	300	210	375	50%
Fail to maintain and test fire alarm and sprinkler systems	12.1	500	350	500	N/A
Fail to retain records of fire alarm and sprinkler systems	12.2	500	N/A	500	N/A
Fail to correct deficiencies immediately	12.3	500	N/A	500	N/A
Obstruction within one (1) meter of a Fire Hydrant	13.1 (a)	500	N/A	500	N/A
Attach item to hydrant or standpipe	13.1 (b)	500	N/A	500	N/A
Parking within five (5) metres of a Fire Hydrant	13.1 (e)	150	105	225	N/A
Fails to meet Private Hydrant standards	13.2 (a)	500	N/A	500	N/A
Fail to inspect Hydrant	13.2 (b)	500	N/A	500	N/A
Fail to maintain Hydrant	13.2 (c)	500	N/A	500	N/A
Fail to notify Fire Department	13.2 (d)	500	N/A	500	N/A
Interference with fire hose line	13.3	500	N/A	500	N/A
Obstructed building access routes	14.1	500	N/A	500	N/A
Obstructed access during construction	14.2	500	N/A	500	N/A
Fail to gain approval for Fire lane gates or access routes	14.3	500	N/A	500	N/A
Fail to provide "No Parking Fire Lane" signs(s)	14.4	500	N/A	500	N/A
Unpermitted fuel tank	15.1	500	N/A	500	N/A
Cover tank without approval	15.3	500	N/A	500	N/A
Store flammable products in underground parkades	17.1	500	N/A	500	N/A
Unauthorized alteration of exit doors	17.2	500	N/A	500	N/A
Unauthorized installation of locking devices	17.3	500	N/A	500	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Remove/deface/alter posted notices	18.3	500	N/A	500	N/A
Impersonate member of the Department	18.4	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Firearms Bylaw No. 1220**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Discharge firearm	1 (a)	500	N/A	N/A	N/A
Discharge bow and arrow	1 (b)	500	N/A	N/A	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Highway Use Bylaw No. 4033**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Disobey traffic control device	12	200	160	275	N/A
Illegal traffic control device	17	200	160	275	N/A
Interference with a traffic control device	18	200	160	275	N/A
Fail to use crosswalk	19	80	56	155	N/A
Fail to yield to motor vehicle	20	80	56	155	N/A
Fail to use right half of crosswalk	21	80	56	155	N/A
Standing on highway soliciting ride	22	80	56	155	N/A
Fail to yield to emergency	23	150	105	225	N/A
Pedestrian obstructing traffic	24	80	56	155	N/A
Crossing contrary to traffic control devices	25	80	56	155	N/A
Obstruct free passage of pedestrians	26	80	56	155	N/A
Congregate obstructing passage	27	80	56	155	N/A
Drive/herd animals on highway	28	80	56	155	N/A
Drive on sidewalk/boulevard	29 (1)	180	126	255	N/A
Failure to yield to pedestrian in crosswalk	29 (2)	180	126	255	N/A
Failure to stop for a school bus	29 (3)	250	175	325	N/A
Operate contrary to MVA or MVA regulations	29 (4)	250	175	325	N/A
Littering on highway	30	100	70	175	N/A
Operate Class 2 vehicle on restricted highway	32	250	175	325	N/A
Operate Class 2 vehicle in unlawful location	33 (2)	250	175	325	N/A
No commercial transport permit	35 (1)	150	105	225	N/A
No valid permit	35 (2)	150	105	225	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Use of engine brakes	37	500	N/A	500	N/A
Stop where prohibited	40 (1) i	100	70	175	N/A
Stop where restricted	40 (1) ii	80	56	155	N/A
Stop contrary to traffic control device	40 (1) iv	80	56	155	N/A
Stopped on sidewalk/boulevard	40 (2)	80	56	155	N/A
Stop within 6 m of flashing beacon/stop sign	40 (3)	80	56	155	N/A
Stop within 6 m of intersection/crosswalk	40 (4)	80	N/A	155	N/A
Stop/impede/reduce traffic flow or sightlines	40 (5)	80	N/A	155	N/A
Stop within 5 m of fire hydrant	40 (6)	150	N/A	225	N/A
Stop in/within 1 m of driveway/ 5 m multifamily	40 (7)	80	56	155	N/A
Stop facing wrong way	40 (8)	80	56	155	N/A
Stop alongside motor vehicle	40 (9)	80	56	155	N/A
Stop within 6 m of firehall entrance	40 (10)	80	N/A	155	N/A
Stop within 6 m of school entrance	40 (11)	80	N/A	155	N/A
Stop within 6 m to entrance/exit of playground/park	40 (12)	80	N/A	155	N/A
Stop within 5 m of mailbox	40 (13)	80	56	155	N/A
Stop in lane	40 (14)	80	56	155	N/A
Stop on bridge	40 (15)	150	105	225	N/A
Prohibited Vehicle on City street	40 (16)	150	N/A	225	N/A
Stop within 15 m of railway crossing	40 (17)	150	N/A	225	N/A
Stop on highway prohibited use	40 (18) i	150	105	225	N/A
Stop for selling vehicle on highway	40 (18) ii	150	105	225	N/A
Stop for selling on highway	40 (18) iii	150	105	225	N/A



SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Stop on narrow highway	40 (19)	150	105	225	N/A
Overtime parking	40 (20)	80	56	155	N/A
Stop against yellow curb	40 (21)	80	56	155	N/A
No plates / expired plates or validation	40 (22) (i)	150	105	225	N/A
Move vehicle to avoid time parking restrictions	40 (22) (ii)	100	70	175	N/A
Use vehicle as a dwelling	40 (22) (iii)	100	70	175	N/A
Stop outside of lines	40 (23)	100	70	175	N/A
Stop in fire/bus lane	40 (24)	100	N/A	175	N/A
Stop not parallel to curb	40 (25)	100	70	175	N/A
Stop on highway over 48 hours	40 (26)	100	70	175	N/A
Park where restricted in City parking facility	40 (27)	100	70	175	N/A
Park where prohibited	41 (1)	100	70	175	N/A
Park where restricted	41 (2)	100	70	175	N/A
Park where prohibited in school zone	41 (3)	150	N/A	225	N/A
Park where restricted in school zone	41 (4)	150	N/A	225	N/A
Prohibited vehicles on City street	42	150	N/A	225	N/A
Park trailer without reflective tape	43	150	N/A	225	N/A
Unhitched trailer on City street	44	150	N/A	225	N/A
Parked incorrect angle	46	100	70	175	N/A
Stop without safety requirements	47	100	70	175	N/A
Stop in passenger loading zone	48 (2)	100	70	175	N/A
Stop in loading zone	48 (3)	100	70	175	N/A
Disabled permit not displayed	51 (2) i	100	70	175	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Stop in disabled persons area	51 (2) ii	100	70	175	N/A
Obstruction of firefighting vehicle	54 (1)	300	N/A	375	N/A
Obstruction of traffic by motor vehicle	54 (2)	100	70	175	N/A
Obstruction of road end by motor vehicle	54 (3)	100	70	175	N/A
Obstruction of road work	54 (4)	80	56	155	N/A
Improper display of permit	55 (3) i	80	56	155	N/A
Park where restricted contrary to permit	55 (3) ii	80	56	155	N/A
Operate cycle in unsafe manner	63	80	56	155	N/A
Operate cycle contrary to duties	64	80	56	155	N/A
Damage highway tree/timber	65 (1)	500	N/A	500	N/A
Alter highway level	65 (2)	500	N/A	500	N/A
Place/construct/ maintain encroachment on highway	65 (3)	150	N/A	225	N/A
Dig up/remove part of highway	65 (4)	500	N/A	500	N/A
Construction on highway	65 (6)	500	N/A	500	N/A
Encumber/obstruct/ encroach highway	65 (7)	150	105	225	N/A
Install/operate minor excavation on highway	65 (8)	500	N/A	500	N/A
Obstruct Officers in line of duty	65 (9) i	500	N/A	500	N/A
Obstruct school patrol	65 (9) ii	300	N/A	375	N/A
Obstruct emergency/utility/City vehicles	65 (9) ii	500	N/A	500	N/A
No permit/lane closure	67 (1)	250	N/A	325	N/A
No permit/highway use	67 (2)	150	N/A	225	N/A
No permit/highway encroachment	67 (3)	150	N/A	225	N/A
Accident debris on highway	78 (2)	150	105	225	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Unmarked excavation site	78 (3)	500	N/A	500	N/A
Placement of fuel/lumber/merchandise/chattel/ware on highway	78 (4)	300	N/A	375	N/A
Incorrect/fail to address	78 (6)	300	N/A	375	N/A
Damage tree/shrub/plant/bush hedge	78 (7) i	500	N/A	500	N/A
Damage fence on highway	78 (7) ii	300	210	375	N/A
Damage lighting on highway	78 (7) iii	300	210	375	N/A
Damage traffic control device	78 (7) iv	300	210	375	N/A
Illegal sign	78 (8)	150	N/A	225	N/A
Mark/imprint/deface highway structure	78 (9)	150	N/A	225	N/A
Impede/obstruct drainage/ditch	78 (10)	150	N/A	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Nature Area Regulation Bylaw No. 1433**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Deposit Compost/Refuse	3 (a)	500	N/A	500	N/A
Damage Tree/Plant	3 (d)	500	N/A	500	N/A
Damage/Deface City Property	3 (f)	500	N/A	500	N/A
Start Fire	3 (g)	500	N/A	500	N/A
Permit Animal at Large	3 (h)	500	N/A	500	N/A
Tease/Molest/Injure Animal	3 (j)	500	N/A	500	N/A
Vending in Nature Area	4	150	105	225	N/A
Erect/Place Building/Structure	6	500	N/A	500	N/A
Excavation/Removal of Earth	7 (a)	500	N/A	500	N/A
Maintain Landscaped Area	7 (b)	150	105	225	N/A
Unlawful Assembly	8	150	105	225	N/A
Operate Motor Vehicle in Nature Area	12	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Noise Control Bylaw No. 2891**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Noise which disturbs	3	300	210	375	N/A
Animal noise which disturbs	4	300	210	375	N/A
Animal noise after hours	5 (a)	350	245	425	N/A
Amplified music/speech after hours	5 (b)	350	245	425	N/A
Heat Pump noise	5 (c)(i)	300	210	375	N/A
Heat Pump noise after hours	5 (c)(ii)	350	245	425	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Parking and Development Management Bylaw No. 4078**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No off-street parking space	8	200	140	275	N/A
Unauthorized use of off-street parking space	10.1	200	140	275	N/A
No provided/authorized use of off-street loading space	14	200	140	275	N/A

SCHEDULE "A"

**Parks & Facilities Regulation Bylaw No. 3421**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30-days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Obstructing police officer or employee	4.2	500	N/A	500	N/A
Entering after hours	7.2	225	N/A	300	N/A
Entering restricted area	8.1	225	N/A	300	N/A
Unauthorized liquor	8.2	225	N/A	300	N/A
Damage or vandalism	8.5	500	N/A	500	N/A
Unauthorized disposal	8.6	300	N/A	500	N/A
Unauthorized encroachment	8.9	300	N/A	375	N/A
Protection of wildlife	8.10	500	N/A	500	N/A
Unauthorized advertising	8.16 (a)	225	N/A	300	N/A
Unauthorized business	8.16 (b)	225	N/A	300	N/A
Failure to dispose animal waste	8.19	225	N/A	300	N/A
Failure to abide by posted condition	8.21	225	N/A	300	N/A
No remote controlled or other powered devices	9.10	225	N/A	300	N/A
Prohibited activity	10.1	225	N/A	300	N/A
Operate vehicle in park/facility	10.1 (b)	225	N/A	300	N/A

(1) ~~Where Compliance Agreement Entered in accordance with section 8 (a)(v) of this bylaw.~~

**Parks, Facilities, & Public Spaces Bylaw N0.4274**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO IN BYLAW	FULL PENALTY IN \$	EARLY PAYMENT (30 Days) 30%	LATE PAYMENT (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT (1)
No Rental Permit	4.2	250	175	325	N/A
Enter after hours	5	250	175	325	N/A
Encroachment Park/Facility	6.3	500	N/A	500	N/A

SCHEDULE "A"

Damage Park/Facility	6.4 (a)	500	N/A	500	N/A
Prohibited Fire/BBQ Activity	6.4 (b)	500	N/A	500	N/A
Engage in prohibited sport or activity outside designated area	6.4 (c)	250	175	325	N/A
Disobey sign	6.4 (n)	250	175	325	N/A
Disorderly conduct	7.1 (c)	250	175	325	N/A
Unauthorized urinate/defecate	7.1 (d)	250	175	325	N/A
Fight	7.1 (e)	250	175	325	N/A
Bully	7.1 (f)	250	175	325	N/A
Display/use drug paraphernalia	7.1 (i)	500	N/A	500	N/A
Spit at a person	7.2 (a)	250	175	325	N/A
Unauthorized alcohol	7.2 (b)	250	175	325	N/A
Public intoxication	7.2 (c)	250	175	325	N/A
Loiter	7.2 (d)	250	175	325	N/A
Litter	7.2 (f)	250	175	325	N/A
Vandalize/damage/deface	7.3	500	N/A	500	N/A
Unauthorized structure	8.1	500	N/A	500	N/A
Graffiti	9.1	500	N/A	500	N/A
Failure to comply with notice	9.2	500	N/A	500	N/A
Dumping	10.1	500	N/A	500	N/A
Refuse Identification	13.1 (a)	500	N/A	500	N/A
Obstruct Officer	13.1 (b)	500	N/A	500	N/A
Provide false information to Officer	13.1 (c)	500	N/A	500	N/A



SCHEDULE "A"

Failing to Cease	13.1 (d)	500	N/A	500	N/A
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SCHEDULE "A"

**Pesticide Use Control Bylaw No. 3767**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Use Pesticide	3	300	N/A	375	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Property Standards and Nuisance Abatement Bylaw No. 4190**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Nuisance at law	4.1	250	175	325	N/A
Act which unreasonably interferes	4.2	500	N/A	500	N/A
Offence under CDSA, CCC, LCLA	4.3	500	N/A	500	N/A
Lighting which creates nuisance	5.1	250	175	325	N/A
Storage of material	6.1 (a)	250	175	325	N/A
Storage of vehicle	6.1 (b)	250	175	325	N/A
Over height ground cover	6.1 (c)	250	175	325	N/A
Dilapidated building	6.1 (d)	250	175	325	N/A
Accumulated materials	6.1 (e)	250	175	325	N/A
Dilapidated fence	6.1 (f)	250	175	325	N/A
Noxious weeds	6.1 (g)	250	175	325	N/A
Piles of natural material	6.1 (h)	250	175	325	N/A
Graffiti	6.1 (i)	250	175	325	N/A
Water collection	6.1 (j)	250	175	325	N/A
Noise which disturbs	7.1	300	210	375	N/A
Noise from device which disturbs	7.2	300	210	375	N/A
Obstruct Officer	13.3	500	N/A	500	N/A
Provide false information to Officer	13.4	500	N/A	500	N/A

SCHEDULE "A"

**Scrap Metal Dealer Bylaw No. 3740**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to maintain goods register	5 (a)-(d)	500	N/A	500	N/A
Failure to maintain seller register	9 (a)-(c)	500	N/A	500	N/A
Failure to produce goods register	12 (a)-(b)	500	N/A	500	N/A
Offsite transaction	16 (a)	500	N/A	500	N/A
After hours transaction	16 (b)	500	N/A	500	N/A
Accept metal with obliterated serial number	16 (c)	500	N/A	500	N/A
Transaction with person under 18	16 (d)(i)	500	N/A	500	N/A
Transaction with intoxicated person	16 (d)-(ii)	500	N/A	500	N/A
Alter or dispose of scrap metal within 7 days	17 (b)-(c)	500	N/A	500	N/A
Transaction with unauthorized person	19 (a)-(b)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Second Hand Dealer Bylaw No. 3774**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to maintain goods register	3	500	N/A	500	N/A
Failure to transmit goods register	5 (c)	500	N/A	500	N/A
Failure to maintain seller register	7	500	N/A	500	N/A
Failure to produce goods register	12 (a)-(b)	500	N/A	500	N/A
Refuse inspection	12 (d)	500	N/A	500	N/A
Offsite transaction	16 (a)	500	N/A	500	N/A
After hours transaction	16 (b)	500	N/A	500	N/A
Obliterated serial number	19 (c)	500	N/A	500	N/A
Transaction with person under 18	16 (d)(ii)	500	N/A	500	N/A
Transaction with intoxicated person	16 (d)(ii)	500	N/A	500	N/A
Alter or dispose of goods within 7 days	17 (b)-(c)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Sign Bylaw No. 2638**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unlawful sign	2.1(1)	150	105	225	N/A
Failure to maintain sign	2.4 (2)	150	105	225	N/A
Prohibited sign in public place	2.9	150	105	225	N/A
Unauthorized sign in public place	2.12 (1)	150	105	225	N/A
Failure to remove sign	2.13 (1)	150	105	225	N/A
Failure to remove temporary sign	2.13 (2)	150	105	225	N/A
Prohibited sign	3.1	150	105	225	N/A
Excessive real estate signs	6.3 (7) (a)	150	105	225	N/A
Excessive real estate signs	6.3 (7) (b)	150	105	225	N/A
Oversize real estate sign	6.3 (7) (c)	150	105	225	N/A
Window sign in residential area	6.3 (8) (a)	150	105	225	N/A
Excessive window signs	6.3 (8) (b)	150	105	225	N/A
Oversize window sign	6.3 (8) (c)	150	105	225	N/A
Excessive development signs	6.3 (9) (a)	150	105	225	N/A
Excessive development signs	6.3 (9) (b)	150	105	225	N/A
Oversize development sign	6.3 (9) (c)	150	105	225	N/A
Over height development sign	6.3 (9) (d)	150	105	225	N/A
Failure to remove development sign	6.3 (9) (e)	150	105	225	N/A
Failure to obtain a sign permit	6.1	150	105	225	N/A
Failure to request inspection	6.9 (2)	150	105	225	N/A
Failure to request inspection	6.9 (3)	150	105	225	N/A

SCHEDULE "A"

**Smoking Control Bylaw No. 4037**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Smoke within 7.5 metres of an entrance	4.1	250	175	325	N/A
Smoke within 7.5 metres of a transit stop	4.2	250	175	325	N/A
Smoke in any City park or public space	4.3	250	175	325	N/A
Smoke on any City street as part of an event	4.4	250	175	325	N/A
Smoke in a customer service area	4.5	250	175	325	N/A
Smoke in a place of assembly	4.6	250	175	325	N/A
Smoke outdoors where prohibited by sign	4.7	250	175	325	N/A
Smoke in a passenger directed vehicle	4.8	250	175	325	N/A
Smoke in vehicle with minor occupant	4.9	250	175	325	N/A
Smoke within 7.5 metres of a crosswalk	4.10	250	175	325	N/A
Failure to produce ID	6.5	500	N/A	500	N/A
Obstruction of an Officer	6.6	500	N/A	500	N/A
Failure to extinguish	6.7	250	175	325	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Soil Removal and Deposit Bylaw No. 3331**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Remove or deposit soil	5 (9)	500	N/A	500	N/A
Deposit wood waste	5 (2)	500	N/A	500	N/A
Deposit other material	5 (3)	500	N/A	500	N/A
Failure to adhere to permit	6	500	N/A	500	N/A
Failure to attain registered professional	9 (2)	500	500	500	N/A
Refuse entry/inspection	14 (1)	500	500	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.



SCHEDULE "A"

**Solid Waste Bylaw No. 3900**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Contaminants in recycling cart	6.1 (a)	300	210	375	N/A
Contaminants in green waste cart	6.1 (b)	300	210	375	N/A
Contaminants in garbage cart	6.1 (c)	300	210	375	N/A
Unlocked City container	6.1 (f)	500	N/A	500	N/A
Unpermitted private container	6.3 (a)	150	105	225	N/A
Unlocked private container	6.3 (b)	500	N/A	500	N/A
Unsecured wildlife attractants	6.4	500	N/A	500	N/A
Container set out when prohibited	8.1 (b)	150	105	225	N/A
Fail to unlatch container	8.1 (d)	100	70	175	N/A
Failure to secure container after collection	8.1 (e)	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

<b>Tree Bylaw No. 4108</b>					
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
<b><i>Tree other than a significant or heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (a)	500	N/A	500	N/A
Damaging or allowing tree to be damaged without permit	5.1 (b)	400	N/A	500	N/A
<b><i>Significant tree other than a heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (c) 10.5	500	N/A	500	N/A
Damaging, or allowing tree to be damaged without permit	5.1 (d)	500	N/A	500	N/A
<b><i>Significant tree further defined as a heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (e)	500	N/A	500	N/A
Damaging, or allowing tree to be damaged without permit	5.1 (f)	500	N/A	500	N/A
<b><i>Actions related to Trees and Tree Permits</i></b>					
Failure to adhere to the terms or conditions of a permit	5.1 (g)	500	N/A	500	N/A
Failure to visibly post permit during specified activities	6.9	200	140	275	N/A
Failure to maintain a protective barrier during tree cutting	9.1, 9.2, 9.4, 9.5	200	140	275	N/A
Failure to plant replacement tree as per approved replacement plan	7.5	500	N/A	500	N/A
Replacement plan not carried out	7.6	500	N/A	500	N/A
Failure to maintain tree	7.8	500	N/A	500	N/A
Failure to replace tree	7.9	500	N/A	500	N/A
Failure to install protective barrier	9.1	500	N/A	500	N/A
Failure to install protective barrier on adjacent lot	9.2	500	N/A	500	N/A
Failure to maintain protective barrier	9.4	500	N/A	500	N/A
Disturb protect barrier	9.5	500	N/A	500	N/A
Obstructing City agent from inspecting site	10.2	500	N/A	500	N/A
Failure to comply with a Stop Work Order	10.3	500	N/A	500	N/A
Removal of tree prior to investigation or inspection	10.4	500	N/A	500	N/A

SCHEDULE "A"

<b>Tree Bylaw No. 4108</b>					
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Removal of tree prior to investigation or inspection resulting in significant tree fine	10.5	500	N/A	500	N/A
Failure to submit a tree replacement plan	11.5 (a)	500	N/A	500	N/A
Failure to submit security deposit	11.5 (b)	500	N/A	500	N/A
Failure to plant tree in accordance with replacement plan	11.6	500	N/A	500	N/A

SCHEDULE "A"

**Waterways Protection Bylaw No. 917**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Pollute Watercourse	2	500	N/A	500	N/A
Obstruct Watercourse	3	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

Zoning Bylaw No. 3630

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Illegal use	II 5(a)	300	210	375	50%
Allow illegal use	II 5(b)	300	210	375	50%
Residential use of unserviced lot	II (6)(a)	150	105	225	N/A
Prohibited Use	II (6)(b)	500	350	500	N/A
Mobile home/float home	II (6)(c)	150	105	225	N/A
Prohibited use in liquor establishment	II (6)(d)	500	350	500	N/A
Prohibited cannabis use	II (6) (d)	500	350	500	N/A
Prohibited illegal paraphernalia	11 (6)(e)	500	350	500	N/A
Prohibited opioid related use	11 (6) (g)	500	350	500	N/A
Prohibited firearms and ammunition related use	11(7)	500	350	500	N/A
Excessive impervious use	11 (2.4)	300	210	500	50%
Excessive seating capacity/floor area	III (4.3) Note 21	300	210	375	50%
Excessive sales floor area	III (4.3) Note 22	300	210	375	50%
Excessive total floor area	III (4.3) Note 23	300	210	375	50%
Unauthorized accessory building or structure	III (2.2)	500	350	500	N/A
Use of accessory building as dwelling	III (2.3)	500	350	500	50%
Accessory building too close to lane	III (2.7)	300	210	375	N/A
Excessive area of accessory building	III (2.4)	300	210	375	N/A
Overheight accessory building	III (2.6)	300	210	375	50%
Accessory building in a residential setback area	III (2.7)	200	140	275	50%
Accessory building in a non-residential setback area	III (2.8)	200	140	275	N/A
No shipping container	III (2.11)	200	140	275	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No storage container	III (2.12)	200	140	275	N/A
No tent structure	III (2.13)	200	140	275	N/A
Park or store prohibited vehicle in a residential zone	III (3.1)	200	140	275	N/A
Inadequate landscaping	III (4) 4.1	200	140	275	50%
Outdoor storage in setback area	III (4) 4.2	200	140	275	N/A
Unscreened storage area	III (4) 4.3	200	140	275	N/A
Unscreened parking/loading/display area	III (4)4.3a	200	140	275	N/A
Parking/loading screen not high enough	III (4)4.3b	200	140	275	N/A
Display area screen not high enough	III (4) 4.4	200	140	275	N/A
Fence too high	III (4) 4.5	200	140	275	N/A
Fence/wall/screen in sight triangle	III (4) 4.6	200	140	275	N/A
Illegal home business combination	III (5.1)(a)	200	140	275	50%
Excessive home business area	III (5.1)(b)	200	140	275	N/A
Home business not enclosed	III (5.1)(c)	200	140	275	N/A
Prohibited home business activity	III (5.1)(d)	200	140	275	N/A
Operate home business after hours	III (5.1)(e)	200	140	275	N/A
Excessive personnel – A, RS or RD zone	III (5.2)(a)	200	140	275	N/A
Excessive tutorial or personal services	III (52)(b)	200	140	275	N/A
Excessive pet grooming activity	III (5.2)(c)	200	140	275	N/A
Excessive visits – A, RS, or RD zone	III (5.2)(d)	200	140	275	N/A
Inadequate parking – A, RS or Rd zone	II (5.2)(c)	200	140	275	N/A
Excessive personnel – RTh, RRh, RA, CDS or C zone	III (5.3)(a)	200	140	275	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Home business not enclosed – RTh, RRh, RA, CD or C zone	III (5.3)(b)	200	140	275	N/A
Prohibited pet grooming/personal service	III (5.3)(c)	200	140	275	N/A
Excessive visits – RTh,RRh,RA,Cd or C zone	III (5.3)(d)	200	140	275	N/A
Bed and breakfast with secondary suite	III (5.4)(f)	200	140	275	N/A
Child care with secondary suite	III (6.2)	200	140	275	50%
Illegal suite – Zone A	II (1.3)	500	350	500	N/A
Illegal suite – residential zones	II (2.3)	500	350	500	N/A
Illegal suite – commercial zones	II (3.3)	500	350	500	N/A
Illegal suite – industrial zones	II (4.3)	500	350	500	N/A
Illegal suite – institutional zones	II (5.3)	500	350	500	N/A
Illegal suite – CD1 zone	II (6.1.2)	500	350	500	N/A
Illegal suite – CD2 zone	II (6.2.2)	500	350	500	N/A
Illegal suite – CD3 zone	II (6.3.2)	500	350	500	N/A
Illegal suite – CD4 zone	II (6.4.2)	500	350	500	N/A
Illegal suite – CD5 zone	II (6.5.2)	500	350	500	N/A
Illegal suite – CD6 zone	II (6.6.2)	500	350	500	N/A
Illegal suite – CD7 zone	II (6.7.2)	500	350	500	N/A
Illegal suite – CD8 zone	II (6.8.2)	500	350	500	N/A
Illegal suite – CD9 zone	II (6.9.2)	500	350	500	N/A
Illegal suite – CD10 zone	II (6.10.2)	500	350	500	N/A
Illegal suite – CD11 zone	II (6.11.2)	500	350	500	N/A
Illegal suite – CD12 zone	II (6.12.2)	500	350	500	N/A

SCHEDULE "A"

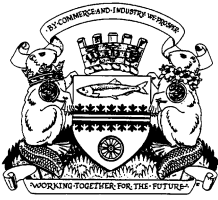
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Illegal suite – CD13 zone	II (6.13.2)	500	350	500	N/A
Illegal suite – CD14 zone	II (6.14.2)	500	350	500	N/A
Illegal suite – CD15 zone	II (6.15.2)	500	350	500	N/A
Illegal suite – CD16 zone	II (6.16.2)	500	350	500	N/A
Illegal suite – CD17 zone	II (6.17.2)	500	350	500	N/A
Illegal suite – CD18 zone	II (6.18.2)	500	350	500	N/A
Illegal suite – CD19 zone	II (6.19.2)	500	350	500	N/A
Illegal suite – CD20 zone	II (6.20.2)	500	350	500	N/A
Illegal suite – CD21 zone	II (6.21.2)	500	350	500	N/A
Illegal suite – CD22 zone	II (6.22.2)	500	350	500	N/A
Illegal suite – CD23 zone	II (6.23.2)	500	350	500	N/A
Illegal suite – CD24 zone	II (6.24.2)	500	350	500	N/A
Illegal suite – CD25 zone	II (6.25.2)	500	350	500	N/A
Illegal suite – CD26 zone	II (6.26.2)	500	350	500	N/A
Illegal suite – CD27 zone	II (6.27.2)	500	350	500	N/A
Illegal suite – CD28 zone	II (6.28.2)	500	350	500	N/A
Illegal suite – CD29 zone	II (6.29.2)	500	350	500	N/A
Illegal suite – CD30 zone	II (6.30.2)	500	350	500	N/A
Illegal suite – CD31 zone	II (6.31.2)	500	350	500	N/A
Illegal suite – CD32 zone	II (6.32.2)	500	350	500	N/A
Illegal suite – CD33 zone	II (6.33.2)	500	350	500	N/A
Illegal suite – CD34 zone	II (6.34.2)	500	350	500	N/A



SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Illegal suite – CD35 zone	II (6.35.2)	500	350	500	N/A
Illegal suite – CD 36 zone	II (6.36.2)	500	350	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.



**SCHEDULE "B"**  
**Compliance Agreement**

Pursuant to Bylaw Notice Enforcement Bylaw No. 3814, 2013.

I, \_\_\_\_\_ (name), of \_\_\_\_\_  
\_\_\_\_\_ (address)

acknowledge receipt of bylaw notice(s) # \_\_\_\_\_ (the "Bylaw Notice"), and wish to enter into a Compliance Agreement, whereby I agree to fulfill certain conditions, in exchange for a reduced penalty.

Specifically, I agree to pay the reduced penalty of \$ \_\_\_\_\_ on or before \_\_\_\_\_.

Further, I agree to comply with the following terms and conditions of this Agreement:

1) On or before \_\_\_\_\_ I will \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ ; and

2) On or before \_\_\_\_\_ I will \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I understand that this agreement is binding on me for one year from the date of this agreement.

I also understand that if I breach a term of this agreement, or fail to observe or perform the above terms and conditions, the City's Screening Officer may rescind this agreement. I understand that if this agreement is rescinded, I will have 14 days to dispute the Screening Officer's decision to rescind the agreement, and that if I do not dispute this decision in that time, the full penalty stated in the Bylaw Notice of \$ \_\_\_\_\_ will be immediately due and payable and subject to all fees and penalties as if the Bylaw Notice was not disputed.

\_\_\_\_\_  
Signature of Bylaw Notice Recipient

\_\_\_\_\_  
Signature of Screening Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**THE CORPORATION OF THE  
CITY OF PORT COQUITLAM**

**BYLAW NO. 2743**

***Ticket Information Utilization Bylaw***

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*Now therefore the Municipal Council of the Corporation of the City of Port Coquitlam in open meeting assembled, enacts as follows:*

- 1. The bylaws listed in Column 1 of Schedule A to this bylaw are designated as ticket offence bylaws for the purpose of Section 264 of the *Community Charter*.*
- 2. The persons appointed to the job positions or titles listed in Column 2 of Schedule A to this bylaw are designated as Bylaw Enforcement Officers pursuant to Section 264(1)(b) of the *Community Charter* for the purpose of enforcing the bylaw listed in Column 1 of Schedule A opposite the respective job positions.*
- 3. The words or expressions set forth in Column 1 of the Schedules attached to this Bylaw designate the offence committed under the Bylaw section number appearing in Column 2 opposite the respective words or expressions.*
- 4. The amounts appearing in Column 3 of the Schedules attached to this Bylaw are the fines set pursuant to Section 265(1)(a) of the *Community Charter* for the corresponding offences designated in Column 1.*
- 5. This Bylaw may be cited as the "Ticket Information Utilization Bylaw, 1992, No. 2743".*

*Read a first time by the Municipal Council this 23rd day of November, 1992*

*Read a second time by the Municipal Council this 23rd day of November, 1992*

*Read a third time by the Municipal Council this 23rd day of November, 1992*

*Fines approved by the Chief Judge of the Provincial Court this 15th day of April, 1993*

*Reconsidered, finally passed and adopted by the Municipal Council of The Corporation of the City of Port Coquitlam this 8th day of August, 1994.*

**L.M. TRABOULAY**  
MAYOR

**SUSAN RAUH**  
CITY CLERK

**Record of Amendments**

Bylaw 2932	Schedules 1, 3, 6, 7, and 9	
Bylaw 3029	Schedules 1 and 9	
Bylaw 3035	Schedules 1, 2 and 9	
Bylaw 3093	Schedule 9	
Bylaw 3115	Schedule 1, 9, 11, 12, 13, 14	
Bylaw 3156	Schedule 1 and 9	
Bylaw 3170	Schedule 1 and 15	
Bylaw 3190	Schedule 1 and 3	
Bylaw 3222	Schedule 1 and 5	
Bylaw 3229	Schedule 9	
Bylaw 3240	Schedule 1 and 16	
Bylaw 3251	Schedule 1 and 17	
Bylaw 3269	Schedule 9	
Bylaw 3294	Schedule 10	
Bylaw 3315	Schedule 14	
Bylaw 3352	Schedules 1 and 5	Sept 9/02
Bylaw 3422	Schedules 1 (Section 9 to 17) & Schedule 17	Jan 12/04
Bylaw 3429	Schedule 1 (Section 1 to 8) & Schedule 2	Jan 26/04
Bylaw 3442	Schedule 5	May 10/04
Bylaw 3458	Sections 1 through 4 & Schedule 3	Nov 22/04
Bylaw 3476	Schedule 1, 5,11 and 18	Apr 11/05
Bylaw 3501	Schedule 1 and 19	2005-06-13
Bylaw 3533	Section 3 & 4, Schedule 1, 5, and add 20	2006-01-30
Bylaw 3550	Schedule 1	2006-09-25
Bylaw 3564	Schedules 1, 5 and 7	2006-10-19
Bylaw 3591	Schedule 6	2007-05-14
Bylaw 3535	Schedule 1, Section 3	2007-06-11
Bylaw 3603	Schedule 1, Par. 20 & Replace Schedule 20	2007-11-13
Bylaw 3652	Schedule 9	2008-11-24
Bylaw 3671	Schedule 1, Par. 17 & Replace Schedule 17	2009 02 09
Bylaw 3696	Schedule 9, Section 54A(q)(iii)	2010 11 22
Bylaw 3708	Schedule 1- add Sec. 22 & Add Schedule 22	2009 07 27
Bylaw 3709	Schedule 1 (Sec. 9 & 10), 9, 10 and 17	2009 12 14
Bylaw 3716	Schedule 1 (Sec. 22) and Schedule 22	2010 01 11
Bylaw 3746	Schedule 1 (Sec. 23) and Schedule 1-23	2010 10 19
Bylaw 3755	Schedule 5 (Sec. 2.3) no smoke alarms	2011 03 14
Bylaw 3758	Schedule 6 (Remove and Replace)	2011 03 14
Bylaw 3803	Schedule 1 & add Sched. 24 and 25	2012 09 10
Bylaw 3813	Schedule 1 (add terms -Assist. Mgr Bylaw, Deputy Fire Chiefs & Engineering Tech.)	2013 03 11
Bylaw 3839	Schedule 1 Bylaw changed 3730 to 3900 Adding RCMP Enforcement Officer to Bylaw 2945	2013 06 10
Bylaw 3866	New Schedule 26	2014 02 24
Bylaw 3902	Schedules 5 & 22	2015 06 22
Bylaw 3985	Schedule 26	2017 02 14
Bylaw 3988	Schedule 20	2017 03 14
Bylaw 4006	Schedule 15	2017 06 13
Bylaw 4020	Schedule 17	2017 06 27
Bylaw 4052	Schedule 11	2018 04 24
Bylaw 4059	Schedule 14	2018 05 28

**Record of Amendments Cont'd**

Bylaw 4066	Schedule 13	2018-06-12
Bylaw 4067	Schedule 12	2018-06-12
Bylaw 4112	Schedule 17	2019-02-26
Bylaw 4117	Schedule 2	2019-05-07
Bylaw 4167	Schedule 19	2020-03-24
Bylaw 4171	Schedule 15	2020-04-14
Bylaw 4193	Schedule 6 & 18	2020-10-27
Bylaw 4218	Schedule 12	2021-02-09
Bylaw 4223	Schedule 10	2021-03-23
Bylaw 4240	Schedule A	2021-10-04
Bylaw 4261	Schedule A, Animal Control and Zoning	2022-02-22

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**SCHEDULE A**

<b>Column 1</b>	<b>Column 2</b>
<b>DESIGNATED BYLAW</b>	<b>DESIGNATED BYLAW ENFORCEMENT OFFICERS</b>
Animal Control Bylaw, 2017, No. 3990	Bylaw Enforcement Officers Manager of Bylaw Services Animal Control Officer
Boulevard Maintenance Bylaw, 2018, No. 3965	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services
Building and Plumbing Bylaw, 1997, No. 3710	Manager of Building Chief Building Inspector Building Inspectors Plumbing Inspectors Bylaw Enforcement Officers Manager of Bylaw Services Property Use Coordinator
Business Bylaw, 1998, No. 3725	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police Property Use Coordinator
Controlled Substance Nuisance Bylaw, 2007 No. 3602	Fire Chief Assistant Fire Chiefs Deputy Fire Chiefs Fire Prevention Officers Bylaw Enforcement Officers Manager of Bylaw Services Manager of Building Chief Building Inspector Property Use Coordinator Royal Canadian Mounted Police Property Use Coordinator
Drinking Water Conservation Plan, 2018, No. 4045	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services
Election Sign Bylaw, 2014, No. 3810	Bylaw Enforcement Officers Manager of Bylaw Services
Emergency Services Radio Bylaw, 2021 No. 4210	Fire Chief Assistant Fire Chiefs Deputy Fire Chiefs Fire Prevention Officers Manager of Bylaw Services Bylaw Enforcement Officers Royal Canadian Mounted Police
Fire and Emergency Services Bylaw, 2006, No. 3880	Fire Chief Assistant Fire Chiefs Deputy Fire Chiefs Fire Prevention Officers Manager of Bylaw Services Bylaw Enforcement Officers Royal Canadian Mounted Police

<b>Column 1</b>	<b>Column 2</b>
<b>DESIGNATED BYLAW</b>	<b>DESIGNATED BYLAW ENFORCEMENT OFFICERS</b>
Firearms Bylaw, 1972, No. 1220	Bylaw Enforcement Officers Royal Canadian Mounted Police Manager of Bylaw Services
Highway Bylaw, 2018, No. 4033	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services Engineering Technologist
Nature Area Regulation Bylaw, 1976, No. 1433	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services Royal Canadian Mounted Police
Noise Control Bylaw, 1994, No. 2891	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police SPCA Animal Control Officer
Parking and Development Management Bylaw, 2018, No. 4078	Bylaw Enforcement Officers Manager of Bylaw Services Engineering Inspectors
Parks and Facilities Bylaw, 2003 No. 3421	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Pesticide Use Control Bylaw, 2011, No. 3767	Bylaw Enforcement Officers Manager of Bylaw Services
Property Maintenance Bylaw, 1994, No. 2945	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services Royal Canadian Mounted Police
Scrap Metal Dealer Bylaw No. 3740	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Second Hand Dealers Bylaw, 2011, No. 3774	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Sign Bylaw, 1992, No. 2638	Bylaw Enforcement Officers Manager of Building Chief Building Inspector Building Inspectors Manager of Bylaw Services Property Use Coordinator
Smoking Control Bylaw, 2018, No. 4037	Medical Health Officers Public Health Inspectors Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Soil Removal and Deposit Bylaw, 2002, No. 3331	Manager of Building Chief Building Inspector Building Inspectors Plumbing Inspectors Bylaw Enforcement Officers

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<b>Column 1</b>	<b>Column 2</b>
<b>DESIGNATED BYLAW</b>	<b>DESIGNATED BYLAW ENFORCEMENT OFFICERS</b>
	Manager of Bylaw Services Property Use Coordinator Agricultural Land Commission Officers
Solid Waste Bylaw No. 3900	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Tree Bylaw, 2019 No. 4108	Bylaw Enforcement Officers Manager of Bylaw Services
Waterways Protection Bylaw, 1969, No. 917	Bylaw Enforcement Officers Manager of Environmental Services Engineering Inspectors Manager of Bylaw Services
Water Shortage Response Plan Bylaw, 2018, No. 4045	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services
Zoning Bylaw, 2008, No. 3630	Bylaw Enforcement Officers Manager Building Chief Building Inspector Manager of Bylaw Services Property Use Coordinator

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<b>Animal Control Bylaw No. 3990</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Dog at Large	8.1	1,000
Failure to Remove Excrement	8.3	1,000
Unconfined Dog in Heat	8.4	1,000
Confined Animal/Inadequate Ventilation	8.5	1,000
Cause Injury to person/animal	8.6	1,000
More Than Three Dogs in Off Leash Area	9.3	1,000
Fail to Secure Dog in Off Leash Area	9.7	1,000
Fail to Provide Identification of Aggressive Dog	10.3	1,000
Aggressive Dog Not Secured	10.4	1,000
Aggressive Dog at Large/Not properly secured	10.5	1,000
Aggressive Dog in Off Leash Area	10.6 (a)	1,000
Aggressive dog chase/ bite injure person	10.6 (b)	1,000
Aggressive dog chase, bite, injure animal	10.6 (c)	1,000
Aggressive dog at Large	10.6 (d)	1,000
Damage Property	10.6 (e)	1,000
Fail to Report Aggressive Dog at Large	10.8	1,000
Fail to Report Transfer of Aggressive Dog	10.9	1,000
Aggressive Dog No Muzzle	10.12	1,000
Fail to Post/Maintain Dangerous Dog Sign	11.3	1,000
Fail to Report Transfer of Dangerous Dog	11.6	1,000
Fail to Mark Dangerous Dog with Identification	11.7	1,000
Dangerous Dog Not Secured	11.8	1,000
Dangerous Dog No Muzzle	11.9	1,000
Dangerous dog, chase, injure bite person	11.10 (a)	1,000

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<b>Animal Control Bylaw No. 3990</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Dangerous dog, chase, injure bite animal	11.10 (b)	1,000
Dangerous dog at large	11.10 (c)	1,000
Dangerous dog, damage property	11.10 (d)	1,000
Dangerous Dog with Minor	11.14	1,000
Fail to Report Dangerous Dog at Large	11.15	1,000
Dangerous Dog in Off Leash Area	11.16	1,000
Unlicensed Dog	12.1	1,000
No Licence Tag	12.3	1,000
More than Three Dogs	13.2	1,000
Unpermitted Kennel	13.3	1,000
Farm Animal in Residential Zone	15.1	1,000
Farm Animal at Large	15.2	1,000
Keep Venomous Snake	16.1 (a)	1,000
Keep More than Four Snakes	16.1 (b)	1,000
Keep More than Four Rodents	16.1 (c)	1,000
Obstruct Officer	18.1	1,000
Provide false information to Officer	18.2	1,000
Failure to render assistance	18.3 (a)	1,000
Failure to remain at scene	18.3 (b)	1,000

<b>Boulevard Maintenance Bylaw No. 3965</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Failure to remove snow or Ice	5	1,000
Failure to remove rubbish from sidewalk	6 (a)	1,000
Failure to remove rubbish from blvd	6 (b)	1,000
Construct fence/wall/structure on blvd	7 (a)	1,000
Erect signage on boulevard	7 (b)	1,000
Plant tree/hedge/bush/shrub on blvd	7 (c)	1,000
Obstruct boulevard	7 (d)	1,000
Place/install impervious surface	7 (e)	1,000
Interfere with access to utilities	7 (f)	1,000
Obstruct sightlines	7 (g)	1,000
Damage boulevard	7 (h)	1,000
Dispose of vegetation/rubbish on boulevard	7 (i)	1,000
Cut down tree	7 (j)	1,000
Altering natural grade/effect drainage	7 (k)	1,000
Failure to trim grassland	9 (c)	1,000
Material on sidewalk/highway	9 (e)	1,000
Failure to maintain ditch / obstruct ditch crossing	12	1,000

<b>Building and Plumbing Bylaw No. 3710</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Construction without building permit	6.1	1,000
Occupancy contrary to notice or permit	6.2	1,000
Construction contrary to plans	6.5	1,000
Failure to allow inspection	17.1	1,000
Failure to obtain inspection	17.2	1,000
Unlawful disposal of pool water	21.2	1,000
Improper maintenance of pool fence	21.5	1,000
Moving Building without permit	23.1	1,000
Failure to provide test/backflow	25.1	1,000
Fail to comply with Stop Work order	25.3	1,000

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<b>Business Bylaw No. 3725</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
No business licence	3 (a)	1,000
No separate licence for each premise	3 (c)	1,000
Failure to permit inspection	7	1,000
Failure to post licence	17	1,000
Prohibited Business Activity	18	1,000
Failure to display street/unit address	31	1,000
Unsolicited visits	35	1,000
Failure to Provide Sub-Trade List	36	1,000
Evict tenant without relocating	42.1	1,000
Continuing failure to relocate tenant	42.2	1,000

<b>Controlled Substance Nuisance Bylaw No. 3972</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Controlled substance property	3.1	1,000
Accumulated noxious materials	3.2 (a)	1,000
Store dangerous goods	3.2 (b)	1,000
Tamper with meter	3.3 (a)	1,000
Bypass meter	3.3 (b)	1,000
Illegal use of water	3.4	1,000
Tamper with seal	3.5	1,000
Alter building	3.6	1,000
Install trap	3.7	1,000
Obstruct exit	3.8	1,000
Remove fire stopping	3.9	1,000
Illegal exhaust vents	3.10	1,000
Mould/fungus	3.11	1,000
Nuisance of odour/fumes	3.12	1,000
Occupy with illegal utility	3.13 (a)	1,000
Occupy with illegal vents	3.13 (b)	1,000
Occupy with dangerous goods	3.13 (c)	1,000
Occupy with trap	3.13 (d)	1,000
Occupy with obstructed exit	3.13 (e)	1,000
Occupy with fire stopping removed	3.13 (f)	1,000
Occupy with mould/fungus	3.15 (a)	1,000
Occupy with nuisance	3.15 (b)	1,000
Occupy with accumulated materials	3.15 (c)	1,000
Occupy with noxious/offensive trade	3.15 (d)	1,000
Failure to report	3.16	1,000

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<b>Controlled Substance Nuisance Bylaw No. 3972</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Obstruct inspector	4.2	1,000
Illegal re-occupancy	7.2	1,000
Interfere with posting	7.3 (a)	1,000
Alter notice	7.3 (b)	1,000

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<b>Drinking Water Conservation Plan Bylaw, 2018, No. 4045</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 4</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Unauthorized watering – Stage 1	1 (1.1)	1,000
Unauthorized watering – Stage 2	1 (2.1)	1,000
Unauthorized watering – Stage 3	1 (3.1)	1,000
Unauthorized watering – Stage 4	1 (4.1)	1,000

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<b>Election Sign Bylaw No. 3810</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
<b><i>Public Property</i></b>		
Incorrect location	4 (a)	1,000
More than one sign	4 (b)	1,000
Sign before 30 days	4 (c)	1,000
Sign too large	4 (d)	1,000
Sign with more than two faces	4 (e)	1,000
Double signs not parallel	4 (f)	1,000
Sign attached without permission	4 (g)	1,000
Sign within 100 m of polling station	4 (h)	1,000
Sign too high	4 (i)	1,000
Illuminated sign	4 (j)	1,000
Unsightly sign	4 (k)	1,000
Sign within 1 m of a fire hydrant	4 (l)	1,000
Unsafe sign placement	4 (m)	1,000
Obstruct or simulate traffic control device	4 (n)	1,000
Unauthorized sound truck	4 (o)	1,000
Sign attached to City fixture	4 (p)	1,000
Sign not removed after election	4 (q)	1,000
<b><i>Private Property</i></b>		
Sign located on the boulevard	5 (b)	1,000
Sign erected before election period	5 (c)	1,000
Sign too large	5 (d)	1,000
Sign with more than two faces	5 (e)	1,000
Sign with two faces, must be parallel	5 (f)	1,000
Sign not attached to another's sign	5 (g)	1,000

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<b>Election Sign Bylaw No. 3810</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Sign within 100 m of polling station	5 (h)	1,000
Sign too high	5 (i)	1,000
Illuminated sign	5 (j)	1,000
Unsightly sign	5 (k)	1,000
Sign within 1 m of a fire hydrant	5 (l)	1,000
Unsafe sign placement	5 (m)	1,000
Obstruct or simulate traffic control device	5 (n)	1,000
Unauthorized sound truck	5 (o)	1,000
Sign not removed after election	5 (p)	1,000

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<b>Emergency Services Radio Bylaw No. 4210</b>		
Column 1	Column 2	Column 3
	SECTION	FULL FINE IN \$
Failure to meet requirements radio/communication	4.1	1,000
Inadequate radio frequency range	4.1.6	1,000
Amplification system not meeting industry standards	4.25	1,000
Unapproved amplification system	5.1	1,000
Failure to provide annual ISED license	5.2.6	1,000
Failure to verify/maintain compliance	6.1	1,000
Failure to provide acceptable communication	6.1.7	1,000
Failure to provide annual system test	6.2.1	1,000
Failure to provide qualified personal/equipment	6.3.1	1,000
Failure to meet the requirement of a permit	8.1	1,000
Failure to permit entry	9.2	1,000

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<b>Fire and Emergency Services Bylaw No. 3880</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
No smoke alarm on premises	2.3	1,000
Enter prescribed boundaries at an Incident	3.7 (d)	1,000
Impede, obstruct or hinder a Member	3.7 (f)	1,000
Drive vehicle over equipment	3.7 (g)	1,000
Sprinkler System Operation in a Demolition property	3.8	1,000
Accumulation of combustible growth/waste/rubbish	4.1	1,000
Fail to remove daily combustibles	4.2	1,000
Fail to provide proper storage container	4.3	1,000
Fail to maintain fire doors/separations	4.5	1,000
Excessive storage of flammable/combustible liquids	4.6	1,000
Fail to provide approved container or proper placement	4.7	1,000
Fail to post adequate no smoking signs	4.8	1,000
Cleaning with combustible/flammable liquids	4.9	1,000
Fail to remove fuel prior to adjusting fuel tank	4.10	1,000
Fail to provide approved portable fire extinguisher	4.11	1,000
Fail to provide trained employed person(s)	4.12	1,000
Too many tires	4.13 (a)(i)	1,000
No fence for outdoor tires	4.13 (b)	1,000
Unlawful burning	5.1	1,000
Fail to comply with burning permit conditions	5.3 (c)	1,000
Burn unlawful materials	5.3 (d)	1,000
Fail to place competent person in charge	5.3 (e)	1,000
Sell Low Hazard Fireworks	6.1 (a)(i)	1,000
Sell High Hazard Fireworks	6.1 (a)(ii)	1,000

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<b>Fire and Emergency Services Bylaw No. 3880</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Sell Firecrackers	6.1 (a)(iii)	1,000
Unlawful use of fireworks	6.4	1,000
Set off Low Hazard Fireworks without a permit	6.1 (b)(i)	1,000
Set off High Hazard Fireworks without a permit	6.1 (b)(ii)	1,000
Set off Firecrackers without a permit	6.1 (b)(iii)	1,000
Light unpermitted Fireworks	6.7 (b)	1,000
Light Fireworks contrary to permit	6.7 (c)	1,000
Light Fireworks contrary to Fire Safety Plan	6.7 (d)	1,000
Fail to supervise	6.7 (e)	1,000
Fail to ensure lawful handling of Fireworks	6.7 (f)	1,000
Obstruction of Fire Chief or Officer	8.3	1,000
Fail to provide information	8.4	1,000
Provide false information	8.5	1,000
Fail to submit Fire Safety Plan	11.1	1,000
Fail to address property	11.2	1,000
Fail to maintain and test fire alarm and sprinkler systems	12.1	1,000
Fail to retain records of fire alarm and sprinkler systems	12.2	1,000
Fail to correct deficiencies immediately	12.3	1,000
Obstruction within one (1) meter of a fire hydrant	13.1 (a)	1,000
Attach item to hydrant or standpipe	13.1 (b)	1,000
Parking within five (5) metres of a Fire Hydrant	13.1 (e)	1,000
Fail to meet Private Hydrant standards	13.2 (a)	1,000
Fail to inspect Hydrant	13.2 (b)	1,000
Fail to maintain Hydrant	13.2 (c)	1,000

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<b>Fire and Emergency Services Bylaw No. 3880</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Fail to notify Fire department	13.2 (d)	1,000
Interference with fire hose line	13.3	1,000
Obstructed building access routes	14.1	1,000
Obstructed access during construction	14.2	1,000
Fail to gain approval for fire lane gates or access routes	14.3	1,000
Fail to provide "No Parking Fire Lane" sign(s)	14.4	1,000
Unpermitted fuel tank	15.1	1,000
Cover tank without approval	15.3	1,000
Store flammable products in underground parkades	17.1	1,000
Unauthorized alteration of exit doors	17.2	1,000
Unauthorized installation of locking devices	17.3	1,000
Remove/ deface/ alter posted notices	18.3	1,000
Impersonate member of the Department	18.4	1,000

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<b>Firearms Bylaw No. 1220</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	SECTION	FULL FINE IN \$
Discharge firearm	1 (a)	1,000
Discharge bow and arrow	1 (b)	1,000

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<b>Highway Use Bylaw No. 4033</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Failure to stop for a school bus	29 (3)	1,000
Operate contrary to MVA or regulations	29 (4)	1,000
Littering on highway	30	1,000
Operate Class 2 vehicle on restricted highway	32	1,000
Operate Class 2 vehicle in unlawful location	33	1,000
Use of engine brakes	37	1,000
Obstruction of firefighting vehicle	53 (1)	1,000
Damage highway tree/trees/timber	64 (1)	1,000
Alter highway level	64 (2)	1,000
Place/construct/maintain encroachment on highway	64 (3)	1,000
Dig up/removed part of highway	64 (4)	1,000
Construction on highway	64 (6)	1,000
Encumber/obstruct/encroach highway	64 (7)	1,000
Install/operate minor excavating on highway	64 (8)	1,000
Obstruct Officer(s) in line of duty	64 (9)	1,000
Obstruct school patrol	64 (9)(b)	1,000
Obstruct emergency/utility/city vehicle	64 9(c)	1,000
No permit/lane closure	66 (1)	1,000
No permit/highway use	66 (2)	1,000
No permit/highway encroachment	66 (3)	1,000
Unmarked excavation site	77 (3)	1,000
Placement of fuel/lumber/merchandise/ chattel/ware on highway	77 (4)	1,000
Incorrect/fail to address	77 (6)	1,000
Damage tree/shrub/plant/hedge	77 (7)(i)	1,000

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<b>Highway Use Bylaw No. 4033</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Damage fence on highway	77 (7)(ii)	1,000
Damage lighting on highway	77 (7)(iii)	1,000
Damage traffic control device	77 (7)(iv)	1,000
Illegal sign	77 (8)	1,000
Mark/imprint/deface highway structure	77 (9)	1,000
Impede/obstruct drainage/ditch	77 (10)	1,000

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<b>Nature Area Regulation Bylaw, No. 1433</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Deposit Compost/Refuse	3 (a)	1,000
Damage Tree/Plant	3 (d)	1,000
Damage/Deface City Property	3 (f)	1,000
Start Fire	3 (g)	1,000
Permit Animal at Large	3 (h)	1,000
Tease/Molest/Injure Animal	3 (j)	1,000
Vend in Nature Area	4	1,000
Erect/Place Building/Structure	6	1,000
Excavation/Removal of Earth	7 (a)	1,000
Maintain Landscaped Area	7 (b)	1,000
Unlawful Assembly	8	1,000
Operate Motor Vehicle in Nature Area Subsequent to bylaw	12	1,000

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<b>Noise Control Bylaw No. 2891</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
• Noise which disturbs	3	1,000
• Animal noise which disturbs	4	1,000
• Animal noise after hours	5 (a)	1,000
• Amplified music/speech after hours	5 (b)	1,000
• Heat pump noise	5 (c)(i)	1,000
• Heat pump noise after hours	5 (c)(ii)	1,000

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<b>Parking and Development Management Bylaw No. 4078</b>		
Column 1	Column 2	Column 3
	SECTION	FULL FINE IN \$
No off-street parking space	8	1,000
Unauthorized use of off-street parking space	10.1	1,000
Not provided/authorized use of off-street loading space	14	1,000

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<b>Parks and Facilities Bylaw, No. 3424</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Obstructing police officer or employee	4.2	1,000
Entering after hours	7.2	1,000
Entering restricted area	8.4	1,000
Unauthorized liquor	8.2	1,000
Damage or vandalism	8.5	1,000
Unauthorized disposal	8.6	1,000
Unauthorized encroachment	8.9	1,000
Protection of wildlife	8.10	1,000
Unauthorized advertising	8.16 (a)	1,000
Unauthorized business	8.16 (b)	1,000
Failure to dispose animal waste	8.19	1,000
Failure to abide by posted condition	8.21	1,000
No remote controlled or other powered devices	9.10	1,000
Prohibited activity	10.1	1,000

**Parks, Facilities, & Public Spaces Bylaw No. 4274**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
No Rental Agreement	4.2	1,000
Enter after hours	5	1,000
Encroachment Park/Facility	6.3	1,000
Unauthorized Fire/BBQ Activity	6.3 (b)	1,000
Engage in unauthorized sport/activity outside designated area	6.3 (c)	1,000
Disorderly conduct	7.1 (c)	1,000
Unauthorized urinate/defecate	7.1 (d)	1,000
Fight	7.1 (e)	1,000

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Bully	7.1 (f)	1,000
Spit at a person	7.2 (a)	1,000
Unauthorized alcohol	7.2 (b)	1,000
Public intoxication	7.2 (c)	1,000
Loiter	7.2 (d)	1,000
Vandalize/damage/deface	7.3	1,000
Graffiti	9.1	1,000
Failure to comply with notice	9.2	1,000
Dumping	10.1	1,000
Refuse identification to Officer	13.1 (a)	1,000
Obstruct Officer	13.1 (b)	1,000
Provide false information to Officer	13.1 (c)	1,000
Failing to Cease	13.1 (d)	1,000

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<b>Pesticide Use Control Bylaw No. 3767</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Use pesticide	3	1,000

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<b>Property Standards &amp; Nuisance Abatement Bylaw No. 4190</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Nuisance at law	4.1	1,000
Act which unreasonably interferes	4.2	1,000
Offence under CDSA, CCC, LCLA	4.3	1,000
Lighting which creates nuisance	5.1	1,000
Storage of material	6.1 (a)	1,000
Storage of vehicle	6.1 (b)	1,000
Over height ground cover	6.1 (c)	1,000
Dilapidated building	6.1 (d)	1,000
Accumulated materials	6.1 (e)	1,000
Dilapidated fence	6.1 (f)	1,000
Noxious weeds	6.1 (g)	1,000
Piles of natural material	6.1 (h)	1,000
Graffiti	6.1 (i)	1,000
Water collection	6.1 (j)	1,000
Noise which disturbs	7.1	1,000
Noise from device which disturbs	7.2	1,000
Obstruct Officer	13.3	1,000
Provide false information to Officer	13.4	1,000

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<b>Scrap Metal Dealer Bylaw No. 3740</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Failure to maintain goods register	5 (a)-(d)	1,000
Failure to maintain seller register	9 (a)-(c)	1,000
Failure to produce goods register	12 (a)-(b)	1,000
Offsite transaction	16 (a)	1,000
After hours transaction	16 (b)	1,000
Accept metal with obliterated serial number	16 (c)	1,000
Transaction with person under 18	16 (d)(i)	1,000
Transaction with intoxicated person	16 (d)(ii)	1,000
Alter or dispose of scrap metal within 7 days	17 (b)-(c)	1,000
Transaction with unauthorized person	19 (a)-(b)	1,000

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<b>Second Hand Dealers Bylaw No. 3774</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Failure to maintain goods register	3	1,000
Failure to transmit goods register	5 (c)	1,000
Failure to maintain seller register	7	1,000
Failure to produce goods register	12 (a)-(b)	1,000
Refuse inspection	12 (d)	1,000
Offsite transaction	16 (a)	1,000
After hours transaction	16 (b)	1,000
Obliterated serial number	16 (c)	1,000
Transaction with person under 18	16 (d)(i)	1,000
Transaction with intoxicated person	16 (d)(ii)	1,000
Alter or dispose of goods within 7 days	17 (b)-(c)	1,000

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<b>Sign Bylaw No. 2638</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Unlawful sign	2.1 (1)	1,000
Failure to maintain sign	2.4 (2)	1,000
Prohibited sign in public place	2.9	1,000
Unauthorized sign in public place	2.12 (1)	1,000
Failure to remove sign	2.13 (1)	1,000
Failure to remove off-premise sign	2.13 (2)	1,000
Failure to remove temporary sign	2.14	1,000
Prohibited sign	3.1	1,000
Excessive real estate signs	6.3 (7)(a)	1,000
Excessive real estate signs	6.3 (7)(b)	1,000
Oversize real estate sign	6.3 (7)(c)	1,000
Window sign in residential area	6.3 (8)(a)	1,000
Excessive window signs	6.3 (8)(b)	1,000
Oversize window sign	6.3 (8)(c)	1,000
Excessive development signs	6.3 (9)(a)	1,000
Excessive development signs	6.3 (9)(b)	1,000
Oversize development sign	6.3 (9)(c)	1,000
Overheight development sign	6.3 (9)(d)	1,000
Failure to remove development sign	6.3 (9)(e)	1,000
Failure to obtain a sign permit	6.1	1,000
Failure to request inspection	6.9 (2)	1,000
Failure to request inspection	6.9 (3)	1,000

<b>Smoking Control Bylaw, 2018, No. 4037</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Smoke within 7.5 metres of an entrance	4.1	1,000
Smoke within 7.5 metres of a transit stop	4.2	1,000
Smoke in any City park or public space	4.3	1,000
Smoke on any City street as part of an event	4.4	1,000
Smoke in a customer service area	4.5	1,000
Smoke in a place of assembly	4.6	1,000
Smoke outdoors where prohibited by sign	4.7	1,000
Smoke in a passenger directed vehicle	4.8	1,000
Smoke in a vehicle with minor occupant	4.9	1,000
Smoke within 7.5 metres of a crosswalk	4.10	1,000
Failure to produce ID	6.5	1,000
Obstruction of an Officer	6.6	1,000
Failure to extinguish	6.7	1,000

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<b>Solid Waste Bylaw No. 3900</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Unpermitted City container	6.1 (a)	1,000
Unlocked City container	6.1 (d)	1,000
Unpermitted private container	6.3 (a)	1,000
Unlocked private container	6.3 (b)	1,000
Unsecured wildlife attractants	6.4	1,000
Container set out when prohibited	8.1 (b)	1,000
Fail to unlatch container	8.1 (d)	1,000
Fail to secure container after collection	8.1 (e)	1,000

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<b>Soil Removal and Deposit Bylaw No. 3331</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	SECTION	FULL FINE IN \$
Remove or deposit soil	5 (9)	1,000
Deposit wood waste	5 (2)	1,000
Deposit other material	5 (3)	1,000
Failure to adhere to permit	6	1,000
Failure to attain registered professional	9 (2)	1,000
Refuse entry/inspection	14 (1)	1,000

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<b>Tree Bylaw, 2019, No. 4108</b>			
<b>Column 1</b>	<b>Column 2</b>		<b>Column 3</b>
	<b>SECTION</b>		<b>FULL FINE in \$</b>
<b>Tree other than a significant or heritage tree</b>			
Cutting or removing tree without permit	5.1(a)	N/A	1,000
Damaging or allowing tree to be damaged without permit	5.1(b)	N/A	1,000
<b>Significant tree other than a heritage tree</b>			
Cutting or removing tree without permit	5.1(c)	N/A	1,000
Damaging, or allowing tree to be damaged without permit	5.1(d)	N/A	1,000
<b>Significant tree further defined as a heritage tree</b>			
Cutting or removing tree without permit	5.1(e)	N/A	1,000
Damaging, or allowing tree to be damaged without permit	5.1(f)	N/A	1,000
<b>Actions related to trees and tree permits</b>			
Failure to adhere to the terms or conditions of a permit	5.1(g)	N/A	1,000
Failure to visibly post permit during specified activities	6.9	N/A	1,000
Failure to plant replacement tree as per approved replacement plan	7.5	N/A	1,000
Replacement plan not carried out	7.6	N/A	1,000
Failure to maintain tree	7.8	N/A	1,000
Failure to replace tree	7.9	N/A	1,000
Failure to install protective barrier	9.1	N/A	1,000
Failure to install protective barrier on adjacent lot	9.2	N/A	1,000
Failure to maintain protective barrier	9.4	N/A	1,000
Disturb protective barrier	9.5	N/A	1,000
Obstructing City agent from inspecting site	10.2	N/A	1,000
Failure to comply with a Stop Work Order	10.3	N/A	1,000
Removal of tree prior to investigation or inspection	10.4	N/A	1,000
Removal of tree prior to investigation or inspection resulting in significant tree fine	10.5	N/A	1,000
Failure to submit a tree replacement plan	11.5 (a)	N/A	1,000

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<b>Tree Bylaw, 2019, No. 4108</b>			
<b>Column 1</b>	<b>Column 2</b>		<b>Column 3</b>
	<b>SECTION</b>		<b>FULL FINE in \$</b>
Failure to submit security deposit	11.5 (b)	N/A	1,000
Failure to plant tree in accordance with replacement plan	11.6	N/A	1,000

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<b>Waterways Protection Bylaw, No. 917</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Pollute Watercourse	2	1,000
Obstruct Watercourse	3	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Illegal use	II 5 (a)	1,000
Allow illegal use	II 5 (b)	1,000
Residential use of unserviced lot	II (6)(a)	1,000
Prohibited use	II (6)(b)	1,000
Mobile home/float home	II (6)(c)	1,000
Prohibited use in liquor establishment	II (6)(f)	1,000
Prohibited cannabis use	II (6) (d)	1,000
Prohibited illegal paraphernalia	II (6) (e)	1,000
Prohibited opioid related use	II (6) (g)	1,000
Prohibited firearms and ammunition related use	II (7)	1,000
Excessive impervious use	II (2.4)	1,000
Unauthorized accessory building or structure	III (2.2)	1,000
Use of accessory building as dwelling	III (2.3)	1,000
Accessory building too close to lane	III (2.7)	1,000
Excessive area of accessory buildings	III (2.4)	1,000
Over height accessory building	III (2.6)	1,000
Accessory building in residential setback area	III (2.7)	1,000
Accessory building in non-residential setback area	III (2.8)	1,000
No shipping container	III (2.11)	1,000
No storage container	III (2.12)	1,000
No tent structure	III (2.13)	1,000
Park or store prohibited vehicle zone	III (3.1)	1,000
Inadequate landscaping	III (4)(4.1)	1,000
Outdoor storage in setback area	III (4)(4.2)	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Unscreened storage area	III (4)(4.3)	1,000
Unscreened parking/loading/display area	III (4)(4.3)	1,000
Parking/loading screen not high enough	III (4)(4.3)	1,000
Display area screen not high enough	III (4)(4.4)	1,000
Fence too high	III (4)(4.5)	1,000
Fence/wall/screen in sight triangle	III (4)(4.6)	1,000
Illegal home business combination	III (5.1)(a)	1,000
Excessive home business area	III (5.1)(b)	1,000
Home business not enclosed	III (5.1)(c)	1,000
Prohibited home business activity	III (5.1)(d)	1,000
Operate home business after hours	III (5.1)(e)	1,000
Excessive personnel – A, RS or RD zone	III (5.2)(a)	1,000
Excessive tutorial or personal services	III (5.2)(b)	1,000
Excessive pet grooming activity	III (5.2)(c)	1,000
Excessive visits – A, RS or RD zone	III (5.2)(d)	1,000
Inadequate parking – A, RS or RD zone	III (5.2)(c)	1,000
Excessive personnel – RTh, RRh, RA, CD or C zone	III (5.3)(a)	1,000
Home business not enclosed – RTh, RRh, RA, CD or C zone	III (5.3)(b)	1,000
Prohibited pet grooming/personal service	III (5.3)(c)	1,000
Excessive visits – RTh, RRh, RA, CD or C zone	III (5.3)(d)	1,000
Bed and breakfast with secondary suite	III (5.4)(f)	1,000
Child care with secondary suite	III (6.2)	1,000
Illegal suite – A zone	II (1.3)	1,000
Illegal suite – residential zones	II (2.3)	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Illegal suite – commercial zones	II (3.3)	1,000
Illegal suite – industrial zones	II (4.3)	1,000
Illegal suite – institutional zones	II (5.3)	1,000
Illegal suite – CD1 zone	II (6.1.2)	1,000
Illegal suite – CD2 zone	II (6.2.2)	1,000
Illegal suite – CD3 zone	II (6.3.2)	1,000
Illegal suite – CD4 zone	II (6.4.2)	1,000
Illegal suite – CD5 zone	II (6.5.2)	1,000
Illegal suite – CD6 zone	II (6.6.2)	1,000
Illegal suite – CD7 zone	II (6.7.2)	1,000
Illegal suite – CD8 zone	II (6.8.2)	1,000
Illegal suite – CD9 zone	II (6.9.2)	1,000
Illegal suite – CD10 zone	II (6.10.2)	1,000
Illegal suite – CD11 zone	II (6.11.2)	1,000
Illegal suite – CD12 zone	II (6.12.2)	1,000
Illegal suite – CD13 zone	II (6.13.2)	1,000
Illegal suite – CD14 zone	II (6.14.2)	1,000
Illegal suite – CD15 zone	II (6.15.2)	1,000
Illegal suite – CD16 zone	II (6.16.2)	1,000
Illegal suite – CD17 zone	II (6.17.2)	1,000
Illegal suite – CD18 zone	II (6.18.2)	1,000
Illegal suite – CD19 zone	II (6.19.2)	1,000
Illegal suite – CD20 zone	II (6.20.2)	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Illegal suite – CD21 zone	II (6.21.2)	1,000
Illegal suite – CD22 zone	II (6.22.2)	1,000
Illegal suite – CD23 zone	II (6.23.2)	1,000
Illegal suite – CD24 zone	II (6.24.2)	1,000
Illegal suite – CD25 zone	II (6.25.2)	1,000
Illegal suite – CD26 zone	II (6.26.2)	1,000
Illegal suite – CD27 zone	II (6.27.2)	1,000
Illegal suite – CD28 zone	II (6.28.2)	1,000
Illegal suite – CD29 zone	II (6.29.2)	1,000
Illegal suite – CD30 zone	II (6.30.2)	1,000
Illegal suite – CD31 zone	II (6.31.2)	1,000
Illegal suite – CD32 zone	II (6.32.2)	1,000
Illegal suite – CD33 zone	II (6.33.2)	1,000
Illegal suite – CD34 zone	II (6.34.2)	1,000
Illegal suite – CD35 zone	II (6.35.2)	1,000
Illegal suite – CD36 zone	II (6.46.2)	1,000

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## Business Amendment Bylaw – First Three Readings

### RECOMMENDATION:

*That Council give Business Bylaw, 2010, No. 3725 Amendment Bylaw 2022, No. 4275 first three readings.*

### PREVIOUS COUNCIL/COMMITTEE ACTION

On July 5, 2022, Committee of Council approved:

“That Committee of Council support the proposed amendments to the City’s Business Bylaw restricting access to, and the sale of, spray paint, other permanent marking items, and bear spray, and forward the amended Bylaw to Council for consideration of first three readings”.

### OPTIONS (✓ = Staff Recommendation)

	#	Description
<input checked="" type="checkbox"/>	1	Give first three readings to the bylaw.
<input type="checkbox"/>	2	Delay first three readings and request staff to provide additional information.
<input type="checkbox"/>	3	Deny first three readings of the bylaw.

Attachment 1 – Bylaw 4275

Attachment 2 – Report to Committee, July 5, 2022

CITY OF PORT COQUITLAM  
BUSINESS AMENDMENT BYLAW , 2022  
Bylaw No. 4275

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The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. CITATION

This Bylaw is cited as "Business Bylaw, 2010, No. 3725, Amendment Bylaw, 2022, No. 4275".

2. AMENDMENTS

2.1 The Business Bylaw No. 3725, 2010 is amended by:

a) Adding the following definitions to Section 2, DEFINITIONS:

“**Bear Spray** means specific aerosol spray deterrent, whose active ingredients are highly irritant capsaicin and related capsaicinoids. Bear spray also includes pepper spray.”

“**Bear Spray Retailer** means any person that carries on a business that sells or offers to sell bear spray to the public.”

“**Minor** means an individual under the age of 19.”

“**Spray Paint** means any aerosol container unit that is made or adapted for the purposes of applying permanent or semi-permanent paint of other liquid colouring material, including paint markers to a surface.”

“**Spray Paint Retailer** means any person that carries on a business that sells or offers to sell spray paint to the public.”

b) Adding a new section 45 immediately after section 44, as follows:

“Display of Spray Paint or Bear Spray

45.1 A spray paint and/or bear spray retailer must ensure that spray paint or bear spray is kept in a secure storage space that is locked or otherwise inaccessible to the public except when spray paint and or bear spray is under the direct control or supervision of the owner or an employee of the business;

45.2 A person may not sell spray paint or bear spray to a minor unless the minor is accompanied by a parent or guardian”;

and renumbering the remaining sections of the Bylaw.





# Business Bylaw Amendments

## **RECOMMENDATION:**

*That Committee of Council support the proposed amendments to the City's Business Bylaw restricting access to, and the sale of, spray paint, other permanent marking items, and bear spray, and forward the amended Bylaw to Council for consideration of first three readings.*

## **PREVIOUS COUNCIL/COMMITTEE ACTION**

March 22, 2010: *Business Bylaw is adopted by Council.*

## **REPORT SUMMARY**

This report proposes amendments to the City's Business Bylaw that will restrict access to spray paint and bear spray by requiring retailers to lock-up these products and other permanent marking items, as well as ban the sale of such products to minors.

## **BACKGROUND**

While graffiti has consistently been present throughout the City, there has been a steady increase in graffiti at City facilities and parks over the past year. Parks staff inspect sites on a regular basis but often are responding reactively due to the nature of the crime. In particular, City facilities such as the Port Coquitlam Community Centre (PCCC) and some parks, such as Lions and Settlers Park, have seen an increase in graffiti to benches, bathrooms, and picnic areas/shelters. Graffiti in some instances contains vulgar and racist



comments that need to be addressed expediently. Graffiti complaints to the Parks Department have increased 35 percent in 2022 compared with the same period in 2021.

Businesses throughout the City are also frequently the target of graffiti, which is unsightly and frustrating for business owners, merchants and residents. Graffiti can also be costly for business owners, especially when businesses are repeated targets.

Although the City undertakes education campaigns aimed at helping businesses address the issue of graffiti by painting out graffiti quickly and changing lighting, businesses remain largely reactive by

## Business Bylaw Amendments

circumstance. This report proposes amendments to the Business Bylaw that will restrict access to the items that make graffiti an easy crime that targets undeserving victims.

Property owners are also victims of graffiti with fences being the most common target resulting in property owners having to clean up at their own expense.



### **DISCUSSION**

#### **Graffiti**

Graffiti is currently addressed through the Property Standard and Nuisance Abatement Bylaw. The Bylaw sets out provisions requiring property owners to remove graffiti and attaches fines for violations, however, it is reactionary in nature. Staff are recommending enhancing enforcement tools by amending the Business Bylaw to require retailers to lock up spray paint and similar permanent markers and restrict retailers from selling to minors.

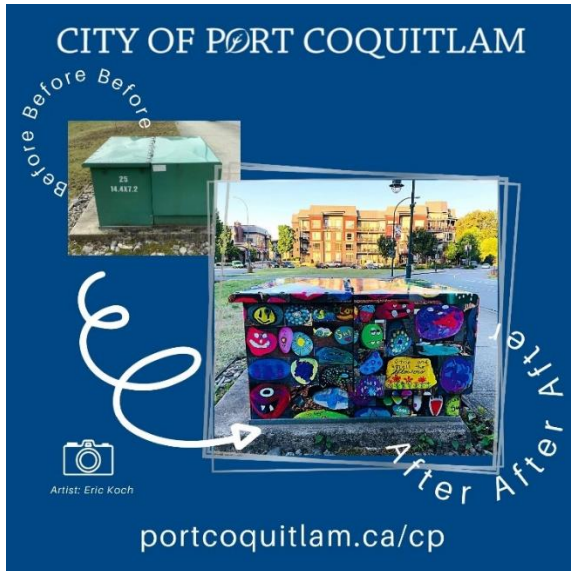
The rationale for having retailers lock-up spray paint and like items is that it makes these items less accessible, as customers will have to ask for the products. The same rationale applies to the sale of bear spray or pepper spray, which can be and has been used by youth as a weapon.

#### **Bear Spray**

The proposed amendments also include banning the sale of bear spray and pepper spray to minors, since minors are the most common age group that inappropriately discharges bear spray. Bear and pepper spray attack the respiratory system resulting in extreme irritation to eyes, nose, throat and lungs. This is particularly problematic when bear spray is used by youth as a weapon. This has occurred in City facilities as well as in public places.

# Business Bylaw Amendments

The proposed amendments to the Business Bylaw (shown in Attachment 1 through tracked changes) are a proactive measure aimed at reducing the impacts of graffiti on the City, local businesses, and residents. Placing restrictions on the access to bear and pepper spray is intended to deter youth from accessing and using these products inappropriately or as a weapon. The City takes a number of other proactive measures to reduce graffiti such as installing graffiti resistant art box wraps, education campaigns and community clean ups.



## FINANCIAL IMPLICATIONS

None

## OPTIONS (✓ = Staff Recommendation)

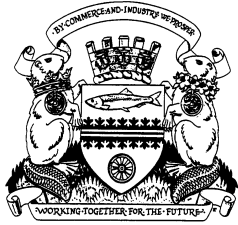
	#	Description
✓	1	That Committee of Council support the proposed amendments to the Business Bylaw and forward to Council for adoption.
	2	Require more information from staff and decline amendments

## ATTACHMENTS

Att#1: Attachment 1- Business Bylaw with Track Changes

**Lead author(s):** Paula Jones

**Contributing author (s):** Dominic Long



# THE CORPORATION OF THE CITY OF PORT COQUITLAM

## BYLAW NO. 3725

### *A Bylaw to Provide for the Licencing and Regulation of Businesses*

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*Whereas of the Community Charter empowers City Council to provide for the licencing and regulation of businesses in the City and the Council wishes to regulate and licence businesses for the purpose of protecting the public;*

*Therefore the Council of The Corporation of the City of Port Coquitlam, in open meeting assembled, enacts as follows:*

**1. CITATION:**

This Bylaw may be cited for all purposes as “Business Bylaw, 2010, No. 3725”.

**2. DEFINITIONS:**

In this Bylaw:

**Accessory Home Business** means a business carried on in a dwelling unit by a resident of that dwelling unit.

**Automated Bank Machine Business** means a Business that provides an automatic teller machine at its premises, other than on the premises of a Financial Institution.

**Bear spray** means specific aerosol spray bear deterrent, whose active ingredients are highly irritant capsaicin and related capsaicinoids. Bear spray also includes pepper spray.

**Bear Spray Retailer** means any person that carries on a business that sells or offers to sell bear paint to the public

**Bowling Alley** means the Business of short-term rental of specially-constructed lanes within a building for the game of five- or ten-pin bowling.

**Business** means the carrying on of a commercial or industrial undertaking of any kind or nature or the providing of professional, personal or other services for the purpose of gain or profit, and includes the holding by a corporation of an active Provincial registration.

**Cannabis Production Business** means any business engaged in or otherwise involving the cultivation of cannabis, or any other manner of producing or processing any form of cannabis or cannabis derivatives.

**Cannabis retail outlet** means premises licensed under the Cannabis Control and Licensing Act to provide for the sale of cannabis for consumption off premises.

**City** means the City of Port Coquitlam.

**Contracting Business - Out of Town** means a Business carried on by a Contractor and conducted from premises outside the City.

**Contractor** means a person who carries on the Business of performing construction, alteration, repair work, or maintenance upon a building, structure, or other improvement.

**Council** means the Council of the City.

**Daycare Business** means a Business that provides a daycare, pre-school or playschool.

**Distribution Business** means a Business of distributing goods to other businesses for use or sale.

**Film Production** means the Business of casting, shooting, directing, editing, or distributing a motion picture.

**Financial Institution** means the Business of a bank, trust company, credit union, finance company, mortgage lender, or similar establishment.

**Fire Prevention Officer** means a member of the City's Fire Department authorized by the City Council or the Fire Chief to inspect premises under this Bylaw.

**Highway** includes a street, road, lane, bridge, viaduct and any other way open to public use, but does not include a private right of way on private property.

**Hotel** means a Business that provides paid lodging in a building on a short-term basis.

**Improvement** means anything constructed, or added to, in, upon, or under land.

**Licence** means a valid and subsisting business licence issued and approved pursuant to this Bylaw.

**Licencee** means the person who holds a Licence issued pursuant to this Bylaw.

**Licence Inspector** means a person appointed by Council as a bylaw enforcement officer or licence inspector for the purpose of enforcing this Bylaw.

**Liquor Establishment** means a neighborhood pub, lounge, or other establishment in respect of which a liquor-primary licence has been issued pursuant to the *Liquor Control and Licensing Act*, as amended from time to time.

**Liquor Store** means a Business licensed under the *Liquor Distribution Act* to sell liquor at retail.

**Manager** means the person appointed by Council as the Manager of Bylaw Services or the Manager of Planning.

**Manufacturing Business** means a business engaged in manufacturing, processing, or assembly.

**MINOR means an individual under the age of 19**

**Mobile Vendor** means a person who, either on his own account or as an officer, servant, or agent of another, sells or offers for sale goods (including food and beverages but excluding liquor and cannabis), or services from a motor vehicle.

**Motel** has the same meaning as a Hotel.

**Non-Profit Society** means a charitable society or organization that is incorporated and in good standing under the *Society Act* of British Columbia, as amended from time to time.

**Non-Resident Business** means a Business carried on in or from premises located outside the City with respect to which any work or service is performed or offered in the City.

**Other Business** means any Business not set out in Category A, B, or C of Schedule A.

**Premises** means a building, portion of a building or an area of land where a Business is carried on.

**Profession** means a Business based on specialized education or training and consisting of the provision of advice or service to others for a fee without the expectation of other gain or profit and which includes, without limiting the generality of the foregoing, the Business of an accountant, chiropractor, dentist, engineer, land surveyor, lawyer, massage therapist, optometrist, pharmacist, physician and veterinarian.

**Professional** means a person who has been licensed, certified, or otherwise qualified to engage in a Profession.

**Resident Business** means a Business carried on in or from premises within the City.

**Residential Tenancy Act** means Chapter 78 of the Statutes of British Columbia 2002 and any successor legislation dealing with the relationship between residential landlords and their tenants.

**Restaurant** includes a café, drive-in restaurant, takeout food service, or other establishment in respect of which a food primary licence has been issued pursuant to the *Liquor Control and Licensing Act*, as amended from time to time.

**Retail Business** means a Business engaged primarily in retail sales.

**Special Event** means a circus, concert, temporary amusement park, horse show, or other itinerant show or entertainment on public or private property.

**Special Event Business** means a Business offering for sale goods or services in a City park, school, or highway right-of-way during a City-sanctioned Special Event.

**Spray Paint means any aerosol container that is made or adapted for the purposes of applying permanent or semi-permanent paint or another liquid colouring material, including paint markers to a surface**

**Spray Paint Retailer** means any person that carries on a business that sells or offers to sell spray paint to the public

**Street Vendor** means a person who, either on his own account or as an officer, servant, or agent of another, sells or offers for sale food items, excluding liquor and cannabis, from a Vending Cart.

**Suite Rental Business** means a Business that rents, or has available for rent, five or more suites, whether in a Hotel, Motel, apartment building, or other building.

**Vehicle for Hire** means the Business of short-term rental of vehicles to the public, with or without the provision of a driver, and which includes, without limiting the generality of the foregoing, the Business of a taxi, charter bus, tour bus, limousine, and the rental of customer-driven vehicles, but does not include public transit services or transportation network services.

**Vending Cart** means a self-contained mobile apparatus or other vehicle, excluding a mobile truck, used for the sale of food items other than liquor.

**Warehousing Business** means a Business engaged in receiving and storing goods, wares, merchandise or personal property of others.

**Wholesaling Business** means a Business engaged in the selling of merchandise to retailers and to industrial, commercial, institutional or professional business users, contractors, other wholesalers, or the provision of a brokering or agency service for the selling of merchandise to such users.

## **DIVISION 1 - BUSINESS LICENCING**

### **LICENCE REQUIREMENT**

3. (a) No person shall carry on business in the City without a Licence.
- (b) Every person who owns or operates any business within the City shall apply for, obtain, and hold a Licence for each business.
- (c) Every person who carries on business from more than one premises in the City shall obtain a separate Licence for each premises.
- (d) Notwithstanding the provisions of this Bylaw, no Licence shall be required for the rental of a single family dwelling to five or fewer unrelated persons, or for the rental of fewer than five suites in a multi-family building.

### **LICENCE FEE**

4. Every person who applies for a Licence shall pay to the City, in advance, the applicable licence fee prescribed in Schedule A to this Bylaw.
- 4.1 Notwithstanding the preceding section, the annual licence fee prescribed in Schedule A shall be reduced by one-half in respect of a Licence issued after July 31st in any year.
- 4.2 No refund of an annual licence fee shall be made on account of any person ceasing to carry on the Business in respect of which the License was granted at any time. The



licence fee shall be refunded only if the Licence application is withdrawn prior to issuance of the Licence or if issuance of the Licence is refused.

- 4.3 Notwithstanding any business licence fee formula specified in Schedule A of this Bylaw, the maximum business licence fee that may be charged for an individual business is \$3,000.00.

#### **APPLICATION FEE**

- 4.4 Notwithstanding sections 4 and 4.1, a person who has applied for a Licence and who carries on the business in more than one calendar year, without the said Licence having been issued on account of non-compliance with this Bylaw or with any other enactment related to the conduct of the business, shall pay to the City an annual application fee that shall be two times the annual Licence fee for such business prescribed in Schedule A.
- 4.5 Such annual application fee shall be due and payable on June 30<sup>th</sup> of the second calendar year and of each subsequent year in which the business remains in operation without a Licence.
- 4.6 Where an applicant has paid the application fee prescribed in section 4.4 and subsequently qualifies for a Licence, no Licence fee shall be charged for the remainder of that calendar year.
- 4.7 Where an applicant who is carrying on business without a Licence qualifies for a Licence before June 30<sup>th</sup> in a calendar year, and the applicant has not paid the annual application fee for that calendar year, the regular Licence fee shall be charged in accordance with Schedule A.

#### **GRANTING OF A LICENCE**

5. The Manager may grant or transfer a Licence under this Bylaw where the Manager is satisfied that the applicant has complied with the requirements of this Bylaw and any other City bylaw related to the conduct of the Business.
- 5.1 In granting or renewing a Licence, Council may impose terms and conditions in relation to the Business.
- 5.2 In granting or renewing a Licence, the Manager may impose terms and conditions in relation to the following aspects of the Business:
- (a) hours of operation
  - (b) occupant load.

#### **REFUSAL OF A LICENCE**

6. An application for a Licence or renewal of a Licence may be refused by Council or the Manager in any specific case, provided that:
- (a) the application must not be unreasonably refused; and
  - (b) reasons for the refusal must be provided to the applicant.

#### **RIGHT OF RECONSIDERATION BY COUNCIL**

- 6.1** If the Manager has refused to grant a Licence or has imposed a term or condition that the applicant considers is unreasonable, the applicant who is subject to the decision is entitled to have Council reconsider the matter.

## **INSPECTIONS**

- 7.** The Manager or a Licence Inspector, Fire Prevention Officer or Medical Health Officer of the City may enter at all reasonable times on any property that is subject to the bylaw, to ascertain whether the regulations in this Bylaw are being observed.

## **INITIAL LICENCE APPLICATIONS**

- 8.** An application for an initial Licence for a business shall be made on the application form as approved by the Manager.
- 9.** Every application for an initial Licence for a Resident Business shall include a detailed description of the premises in or upon which the applicant intends to carry on business.
- 10.** Every application for an initial Licence for a resident business that handles food or food products, daycare, hairdressers, estheticians, and other businesses as defined by the Fraser Health Authority shall also be accompanied by written confirmation that the premises for the proposed business comply with the health regulations of the Fraser Health Authority, endorsed by the Chief Medical Officer, or the Chief's delegate.
- 11.** Where an applicant applies for more than one Licence, the particulars of each Licence applied for shall be included on a separate application form.
- 12.** The application form shall be delivered to the Licence Inspector and shall be accompanied by the fee prescribed in Schedule "A" to this Bylaw.
- 12.1** Every Non-Profit Society that carries on a Business as an incident to its purposes is required to hold a valid and subsisting Licence for such Business.
- 12.2** Notwithstanding the provisions of Schedule A of this Bylaw, where a Non-Profit Society is registered as a charity under the *Income Tax Act* of Canada, as amended from time to time, no fee shall be charged by the City for such Licence.

## **LICENCE PERIODS**

- 13.** Subject to Sections 14 and 15, Licences shall be granted as annual licences for a period commencing each January 1<sup>st</sup> and expiring each December 31<sup>st</sup>.
- 14.** The period for a Licence in respect of a theatre including a drive-in theatre, amusement hall, concert hall, music hall, rink, amusement park or other place of amusement, entertainment or exhibition, may be six months, three months or one day, and the period requested shall be by written application of the applicant.
- 15.** The period for a Special Event Licence or a Special Event Business Licence shall be for the period specified in the application, but shall not exceed five days.

## **LICENCE FORMS**

16. Every Business Licence shall be in the form approved by the Manager.

### **DISPLAY OF LICENCE**

17. Every Licencee shall keep the Licencee's copy of the Licence posted in a conspicuous place on the premises in respect of which the Licence is issued. Where the Licencee has no business premises in the City, the Licence shall be carried upon the Licencee's person at all times when the Licencee is engaged within the City in the business for which the Licence was issued.

### **EFFECT OF LICENCE**

18. A Licence authorizes only the person named in the Licence to carry on only the business described in the Licence, and only at the premises or locations described in the Licence.

19. A Licence is not a representation or warranty that the licenced business or the business premises comply with the bylaws of the City or with any other regulations or standards.

### **LICENCE RENEWAL**

20. The City may forward a Business Licence Invoice on or before November 30<sup>th</sup> in each year, to every Licencee. Notwithstanding this section, the Licencee shall be responsible for obtaining and submitting a Business Licence Invoice as required.

21. A Licencee who proposes to renew a Licence shall submit the Business Licence Invoice and the Annual Licence Fee to the City prior to expiry of the Licence on December 31<sup>st</sup>.

22. If a Licensee fails to renew a Licence in accordance with Section 21, and subsequently fails to renew the Licence prior to March 1<sup>st</sup> of the next year, then, in addition to the annual licence fee, that person shall pay a late payment fee of:

(a) \$25.00 for an Accessory Home Business;

(b) \$50.00 for all other Businesses.

23. A Licence is renewed upon receipt of the Business Licence and payment of the Annual Licence Fee.

### **LICENCE TRANSFERS - NEW PREMISES**

24. No person shall carry on a business upon any premises other than those described in the initial Licence application without first making an application under this section for a new Licence or for a transfer of the original Licence.

25. Any person proposing to obtain a transfer of a Licence with respect to a change of premises shall make application as required, and the powers, conditions, requirements, and procedures relating to the initial Licence application apply, except as to licence fees.

### **LICENCE TRANSFERS - PERSON TO PERSON**

26. Any person who acquires a business or a controlling interest in any business from any person licenced under this Bylaw shall not carry on such business without first having obtained approval for a transfer of the Licence.
27. Any person proposing to obtain a transfer of a Licence held by any other person shall make application as required, and the powers, conditions, requirements, and procedures relating to the initial Licence application apply, except as to Licence Fees and the requirements of Section 10.

#### **TRANSFER FEES**

28. The fee payable in respect of a person to person licence transfer, a change of name licence transfer or a change of premises licence transfer, shall be \$50.00.

#### **CHANGES IN LICENCE CONDITIONS**

29. No Licencee shall change any condition upon which the licence fee is based without first making an application, paying any additional licence fee payable under this Bylaw as a result of such changes, and obtaining a new Licence.

#### **EXCEPTION: DAY CARE**

30. Notwithstanding Section 3, no Licence is required for the provision of day care to not more than two unrelated children, or to the children of one family, by a person who is not related to those children.

### **DIVISION 2 - BUSINESS REGULATION**

#### **STREET ADDRESS**

31. Every Licencee who operates from premises located in the City shall prominently display, in figures not less than 100 mm (4 inches) in height, the street address assigned to such premises under the street numbering system of the City.

#### **SUSPENSION AND CANCELLATION OF LICENCES**

32. Subject to the *Community Charter*, Council may suspend or cancel a Licence for reasonable cause.
- 32.1 One or more of the following circumstances may, without limitation, constitute reasonable cause for suspension or cancellation of a Licence:
  - (a) the Licensee has made a false declaration or has misrepresented or concealed a material fact with respect to the application for a Licence;
  - (b) the Licensee fails to maintain the standard of qualification required to carry on the Business for which the Licence was issued or with respect to the Premises for which the Licence was issued;

- (c) the Licensee has failed to comply with this Bylaw or with a term or condition of the Licence;
- (d) in the opinion of the Council, the Licensee has engaged in misconduct with respect to the Business or Premises named in the License, which misconduct warrants the suspension or cancellation of the Licence;
- (e) the Licensee is found to have committed a violation of any applicable City bylaw or is convicted of an offence under a Federal or Provincial enactment in respect of the Business for the which the Licence was issued or with respect to the Premises for which the Licence was issued;
- (f) the Licensee is convicted of an indictable offence in Canada, which offence is, in the opinion of the Council, directly related to the conduct of the Business.

**32.2** A Licence suspension under this Bylaw is for the period of time determined by the Council in each case.

**32.3** A Licence that is suspended pursuant to this Bylaw is automatically reinstated upon expiration of the period of suspension.

**PESTICIDE OR HERBICIDE APPLICATION BUSINESSES**

**33.** Before a Licence is granted to any person for the purpose of carrying on the business of an applicator of pesticides or herbicides, that person shall obtain a policy of comprehensive general liability insurance from an insurance company authorized to carry on business in British Columbia and shall maintain the policy in effect. The limits of liability shall be not less than the following:

Bodily Injury Liability	\$200,000.00	-	each occurrence
Bodily Injury Liability	\$200,000.00	-	aggregate products and completed operations
Property Damage Liability	\$200,000.00	-	each occurrence
Property Damage Liability	\$200,000.00	-	aggregate products and completed operations

The liability policy shall provide that no cancellation, expiration, or material change in the policy shall become effective until after thirty (30) days notice of such cancellation, expiration, or change has been given to the City by return registered mail.

**VENDING MACHINE LICENCES**

**34.** Every holder of a Licence to carry on the business of owning, operating, or maintaining one or more vending machines shall keep a notice affixed to each machine stating the Licensee's name, address, and telephone number.

**UNSOLICITED BUSINESS**

**35.** No person shall carry on business through unsolicited visits to any residential, commercial or industrial premises in the City.

## **CONTRACTORS**

36. Every person licenced as a Contractor or Contractor – Out of Town shall provide the City with a list of all sub-trades to be engaged on each site, prior to the commencement of any work on the site. The contractor must notify the City upon the addition of subtrades engaged subsequent to the submission of the list within five (5) days of engagement.

## **TOWING BUSINESSES**

37. The fees to be charged in connection with the towing, preparation for towing, removal, handling, impounding, and storage of a vehicle or for any other services where the towing or other services are provided without the vehicle owner's written consent shall be those prescribed by the Insurance Corporation of British Columbia from time to time and applicable within the City of Port Coquitlam.
38. No person engaged in the business of towing motor vehicles shall, without the owner's consent, tow a vehicle from a private parking lot, highway or public place unless it is taken to an impoundment lot located within the City, which lot is protected by a locked fence and has an attendant on duty at all times when there is a vehicle impounded in the impoundment lot.

## **STREET VENDORS**

39. The owner of a Street Vending business:
- (a) shall only carry on business as a street vendor on a highway within the City of Port Coquitlam which is located entirely within a designated street vendor zone as designated in Section 39 (n); or
  - (b) shall only carry on business as a street vendor on private property and where permitted in City's current Zoning Bylaw and shall have written consent from the property owner to operate the vending cart; and
  - (c) shall not operate within the hours of 9:00 pm and 8:00 am;
  - (d) shall have the name and address painted in a conspicuous place on both sides of every cart used by the business for such trade satisfactory to the Licence Inspector;
  - (e) where the business is to be operated on City highway:
    - i. The Licencee shall obtain and maintain comprehensive general liability insurance in the amount of Five Million Dollars (\$5,000,000.00) when business is to be operated on a City highway. The City shall be included as an additional named insured.
    - ii. The Licencee shall hold the City harmless against claims, actions for injury, damage, loss, or death arising out of or resulting from the operation of a Street Vendor Business. The Licencee's insurer shall recognize the existence of the hold harmless clause.
    - iii. Proof of such insurance to the satisfaction of the City shall be submitted to the Licence Inspector prior to the issuance of a business licence and prior to all renewals.

- iv. Must enter into an encroachment agreement with the City under the City's Highway Use Bylaw No. 4033.
- (f) shall provide on site receptacles for garbage and dispose of the garbage in an appropriate manner. Litter shall not be deposited into City litter receptacles;
- (g) shall not allow the cart to interfere with pedestrian or vehicular traffic or vehicular sightlines;
- (h) shall not hook up to any external power, water, sewer, or other services and shall not store the cart overnight on City property;
- (i) shall not allow the cart to take up any required parking or be located in a landscaped area;
- (j) shall have a cart which does not exceed dimensions of 1.2 meters wide, 2.4 meters long and 1.8 meters high;
- (k) shall only sell food items, excluding liquor and cannabis;
- (l) shall not be or become a nuisance by generating excessive odors, music, light, or noise; and
- (m) shall not operate within six (6) metres of a fire hydrant.
- (n) Street Vendors are permitted to operate on public sidewalks or paved boulevards located within areas designated as Industrial in the Port Coquitlam Official Community Plan, as amended, excluding provincial highways, provided pedestrian and/or automotive travel is not impeded.

#### **MOBILE VENDORS**

**40.** The owner of operator of a Mobile Vending business:

- (a) shall have the name and address painted in a conspicuous place on both sides of every vehicle used by the business for such trade, satisfactory to the Licence Inspector;
- (b) shall not allow their vehicle to stand on any highway in the city for a longer period at any one time than may be required in making a sale and delivery of any commodity to a customer to a maximum of fifteen (15) minutes at any one place on any highway, nor shall such vehicle be allowed to stand or remain on any highway within the block bounded by intersecting streets for a longer period than ten (10) minutes during any period of one hour while engaged in the carrying on of his business;
- (c) shall not allow their vehicle to stand upon any highway in a manner that would inhibit traffic flow;
- (d) shall provide on site receptacles for garbage and dispose of the garbage in an appropriate manner;
- (e) shall not operate between the hours of 9:00 pm and 8:00 am;
- (f) shall only sell food items, excluding liquor and cannabis;

- (g) shall not be or become a nuisance by generating excessive odors, music, light, or noise.

## **SPECIAL EVENT AND SPECIAL EVENT BUSINESS**

### **41. The owner or operator of a:**

- (a) SPECIAL EVENT shall only be located in an area zoned as Agricultural, Commercial, Industrial or Institutional in the City of Port Coquitlam Zoning Bylaw. No licence shall be issued until Council approves the Special Event after taking into consideration noise, traffic, security, hours, and other potential community impacts. Council approval is not required for a Special Event being held on a parcel owned by the City of Port Coquitlam or on a parcel zoned P-1 Public Institutional.
- (b) SPECIAL EVENT BUSINESS shall only be located in an area designated as Park or School in the City of Port Coquitlam Official Community Plan or on public highway right of way during a City sanctioned special event. Where the City of Port Coquitlam has issued a Special Event Licence to an event organizer that includes provisions regarding Special Event Businesses, a Special Event Business participating in the Special Event does not require a business licence for that purpose.
- (c) SPECIAL EVENT who intends to authorize individual vendors to participate in the Special Event shall submit a detailed list of vendors so authorized, including their qualifications, to the City of Port Coquitlam for final approval no later than 14 days before the starting date of the Special Event.”

## **DIVISION 3 - GENERAL REGULATIONS**

### **CANNABIS PRODUCTION BUSINESS**

#### **42.1** A Cannabis Production Business must not be operated except in a building or structure equipped with an odour and emissions control system that:

- (a) filters air to prevent the escape of odours associated with the cultivation or other production or processing of cannabis plants or plant material, or cannabis derivatives, to the outdoors;
- (b) can readily be accessed for inspection, as well as any cleaning and maintenance required to ensure it continues to function as designed and intended; and,
- (c) is functioning as designed and intended.

#### **42.2** The Licence Inspector may require an owner of a cannabis production business to provide, prior to obtaining a business licence or business licence renewal under this Bylaw, a certification from a person having qualifications satisfactory to the Licence Inspector that the business premises are equipped with an odour and emissions control system that meets the requirements of section 42.1 of this Bylaw.



**42.3** The Licence Inspector shall not make a requirement under section 42.2 if the owner is the holder of and is in full compliance with a valid and subsisting permit to discharge air contaminants from cannabis product manufacturing, that specifically mitigate odor emissions, issued by the Metro Vancouver Regional District under Greater Vancouver Regional District Air Quality Management Bylaw No. 1082, 2008.

## **SUITE RENTAL BUSINESS**

**43.1** No owner of a Suite Rental Business in an apartment building shall deliver to any tenant a notice of termination of the tenant's tenancy of a suite in the apartment building in order to renovate or repair the suite, or having delivered such a notice prior to enactment of this Section 43.1, require the tenant to vacate their suite pursuant to the notice, unless the owner has obtained every building permit, plumbing permit, development permit or heritage alteration permit required by any City bylaw and any other permit or approval required to authorize the renovation or repair, and has either:

- (a) entered into a new tenancy agreement with the tenant in respect of a comparable suite in the same building, on the same terms, including rent, as the tenancy agreement pertaining to the suite being renovated or repaired, or terms that are more favourable to the tenant, and provided a copy of the agreement to the Licence Inspector, or
- (b) made other arrangements in writing for the tenant's temporary accommodation during the course of the renovation or repair, and for their return to their original suite following completion of the renovation or repair, with no increase in rent other than any additional rent increase allowed under Part 3 of the *Residential Tenancy Act*, and provided to the Licence Inspector satisfactory documentation of the arrangements including evidence of the tenant's consent to the arrangement.

**43.2** No owner of a suite rental business shall, having failed to comply with Section 43.1, continue to fail to enter into a new tenancy agreement as described in Section 43.1(a) or make other arrangements for the tenant's temporary accommodation and return to their original suite as described in Section 43.1(b).

**43.3** For the purposes of Section 43.1 and 43.2,

- (a) an owner of a Suite Rental Business is deemed to have required a tenant to vacate their suite pursuant to a notice of termination of tenancy if, having delivered such a notice prior to the enactment of Section 43.1, the owner has failed to, within 30 days of enactment of this Section 43.3(a), either comply with Section 43.1 or withdraw the notice of termination;
- (b) a suite is comparable to a suite that is being renovated or repaired if it has the same or a greater number of bedrooms and complies with the maintenance standards in Section 32 of the *Residential Tenancy Act*, and

the rent for the suite is equal to or less than the rent for the suite that is being renovated or repaired; and

- (c) the new tenancy agreement may either transfer the tenant's tenancy permanently to the other suite or entitle the tenant to occupy the other suite temporarily during the course of the renovation or repair and return to their original suite following completion of the renovation or repair with no rent increase other than any "additional rent increase" approved under Part 3 of the *Residential Tenancy Act*.

**43.4** An owner who is subject to Section 43.1 or 43.2 may apply to the Council for:

- (a) an exemption from the applicable section in respect of the owner's building, on the grounds that the owner's renovation or repair plans cannot be safely implemented unless the building is vacated, or
- (b) an exemption from the applicable section in respect of a portion of the owner's building, on the grounds that the owner's renovation or repair cannot be safely implemented unless that portion of the building is vacated and there are insufficient vacant suites in the building to which the owner could relocate tenants.

**43.5** An application under Section 43.4 must be accompanied by the written opinion of a suitably qualified person that, after due consideration of all practical alternative approaches to the work, the safe implementation of the owner's renovation or repair plans requires that the owner's building be vacated or that a portion of the owner's building be vacated.

**43.6** The Council may require an owner who has made an application under Section 42.4 to pay the City's cost in obtaining a second opinion from a suitably qualified person on whether the safe implementation of the owner's plans requires that the owner's building or portion of the owner's building be vacated.

**43.7** The Council may, in approving an exemption, impose conditions pertaining to the relocation of tenants, including conditions relating to the accommodation of tenants during and following the renovation or repair and the rent that may be charged for the suites following the completion of the work.

**43.8** Sections 43.1 and 43.2 do not apply to any suite in a building that has been determined by an architect, engineer or building code consultant or any governmental authority having jurisdiction, including the local assistant to the fire commissioner, to have been damaged by natural disaster, fire, water, smoke, insect infestation or structural failure to the point that it is unsafe for any person to occupy the building, if the determination is made in writing and a copy has been delivered to a Licence Inspector before any notice of termination of a tenant's tenancy is delivered to any tenant in the building.

**43.9** The Licence Inspector may require an owner of a suite rental business to provide, prior to obtaining a business licence or business licence renewal under this Bylaw,

a statutory declaration that states the rent payable in respect of any suite prior to and following renovation or repair work for which the owner required a tenant to vacate their suite and, if the rent was increased, a copy of the director's approval of the rent increase under Part 3 of the *Residential Tenancy Act*.

- 43.10** The Licence Inspector may issue or renew a business licence under this bylaw to an owner who has applied for an additional rent increase related to renovation or repair under Part 3 of the *Residential Tenancy Act* if the director has not yet decided the rent increase application, if in doing so the Inspector indicates on the licence that a surcharge may become payable under Section 43.11 if the additional rent increase is not allowed, but the rent for the suite in question exceeds the rent that is allowed without the increase.
- 43.11** The Licence Inspector may levy a monthly business licence surcharge on any owner who increases rent beyond the limit applicable under Section 43.1(b), in the amount that is the difference between the rent permitted by that Section and the rent that the owner's tenant is paying in respect of the suite that has been renovated or repaired, and may refuse to renew the business licence of any owner who, being subject to such a surcharge, has not paid the surcharge by the date on which the licence renewal is required.
- 43.12** For certainty, Sections 43.1 to 43.12 apply in respect of the renovation or repair of any suite in an apartment building regardless of whether a building permit authorizing the renovation or repair had been applied for or issued prior to the date of adoption of Business Amendment Bylaw No. 4116, 2019, and regardless of whether a notice to terminate a tenancy had been delivered prior to that date.
- 43.13** In Sections 43.1 to 43.11, "owner" means the owner of any apartment building who operates a Suite Rental Business in the building and includes the person who holds a Licence under this Bylaw to carry on that business.
- 43.14** Each day on which an owner contravenes Section 43.2 of this bylaw constitutes a separate offence, whether or not the owner subsequently complies with Section 43.1 in respect of that tenancy.
- 43.15** No offence is committed against Section 43.1 or Section 43.2 of this bylaw:
- (a) as of the date on which a tenant, having been given notice of eviction in contravention of this bylaw or having been evicted in contravention of this bylaw, is accommodated by the owner in accordance with Section 43.1, in respect of the renovation or repair for which the tenant has been evicted; or
  - (b) as of the date on which a copy of a written withdrawal of a notice of eviction that would have contravened this bylaw, having been previously provided to the tenant, is provided to the Licence Inspector.

## DISPLAY OF FIREARMS AND AMMUNITION

44. Firearms and ammunition must not be displayed for sale in a manner that renders them visible from outside the business premises.

### 45. Display of Spray Paint or Bear Spray

spray paint and or bear spray retailer must ensure that spray paint and or bear spray is kept in a secure storage space that is locked or otherwise inaccessible to the public except when spray paint and or bear spray is under the direct control or supervision of the owner or an employee of the business

46. A person may not sell spray paint or bear spray to a minor unless the minor is accompanied by a parent or guardian

## CLASSIFICATION

47. For the purposes of this Bylaw, businesses are classified in accordance with Schedule A, attached hereto and forming part of this Bylaw.

## SEVERABILITY

48. If any provision of this Bylaw is held to be invalid, the invalid portion shall be severed from the bylaw and that invalidity shall not affect the remainder of the bylaw.

## OFFENCE

~~Every person who violates any provision of this Bylaw commits an offence punishable on summary conviction and shall be liable to a fine of not more than \$10,000.00.~~

## REPEAL

50. “Business Bylaw, 2004, No. 3453” including all amendments, is repealed and replaced by this Bylaw.

*Read a first time by the Municipal Council this 22<sup>nd</sup> day of March, 2010.*

*Read a second time by the Municipal Council this 22<sup>nd</sup> day of March, 2010.*

*Read a third time by the Municipal Council this 22<sup>nd</sup> day of March, 2010.*

*Adopted by the Municipal Council of the Corporation of the City of Port Coquitlam this 12<sup>th</sup> day of April, 2010.*

G. MOORE  
Mayor

S. RAUH  
Corporate Officer

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### RECORD OF AMENDMENTS

3725

16  
260

<b><u>BYLAW NO.</u></b>	<b><u>AMENDED SECTION</u></b>	<b><u>DATE</u></b>
3796	Section 2/Schedule A	2012 04 10
4102	Cannabis retail	2019 02 05
4116	Suite Rental Business	2019 03 26
4120	Suite Rental Business	2019 05 07
4156	Vehicle for Hire	2020-03-10
4202	Manager Definition	2021-01-12
4232	Cannabis Production	2021-06 22

**SCHEDULE A  
BYLAW NO. 3725**

**PART I – CATEGORY A**

<b>CLASSIFICATION OF BUSINESS</b>	<b>FEE CLASSIFICATIONS</b>	<b>ANNUAL LICENCE FEES PAYABLE</b>
Accessory Home Business	For each business	\$90.00
Automated Bank Machine Business	For each ATM	\$170.00
Bowling Alley	For each business	\$700.00
Cannabis Retail Outlet	For each business	\$1500.00
Daycare Business	For each business	\$125.00
Distribution Business	For each business	\$350.00
Film Production Business	For each business	\$200.00
Financial Institution	For each business	\$1250.00
General Contracting Business - Out of Town	For each business	\$150.00
Hotel / Motel	For each business	\$500.00
Liquor Establishment or Liquor Store	For each business	\$1500.00
Manufacturing Business	For each business	\$350.00
Mobile or Street Vending Business	For each business	\$800.00
Professional	For each professional	\$200.00
Restaurant	For each business	\$200.00
Suite Rental Business	For each business	\$25.00 per dwelling unit
Special Event	For each event	\$100.00
Special Event – Business	For each business during each Event	\$25.00

**SCHEDULE A  
BYLAW NO. 3725**

**PART 2 - CATEGORY B**

<b>CLASSIFICATION OF BUSINESS</b>	<b>FEE CLASSIFICATION</b>	<b>ANNUAL LICENCE FEE PAYABLE</b>
Vehicle for Hire Business	For each vehicle available for Hire	\$75.00

**PART 3 - CATEGORY C**

<b>CLASSIFICATION OF BUSINESS</b>	<b>FEE CLASSIFICATION</b>	<b>ANNUAL LICENCE FEE PAYABLE</b>
Retail Business	For the Building Area in which The business is conducted	\$90.00 for the first 30m <sup>2</sup> of Building Area and \$17.00 for Each addition 10m <sup>2</sup> of Building Area
Wholesale Business	For the Building Area in which The business is conducted	\$90 for the first 30m <sup>2</sup> of Building Area and \$17.00 for Each additional 10m <sup>2</sup> of Building Area
Warehousing Business	For the Building Area in which the business is conducted	\$90.00 for the first 93m <sup>2</sup> of Building Area and \$6.00 for each additional 10m <sup>2</sup> of Building Area

**PART 4 - CATEGORY D**

<b>CLASSIFICATION OF BUSINESSES</b>	<b>FEE CLASSIFICATION</b>	<b>ANNUAL LICENCE FEE PAYABLE</b>
Other Business	For each business	\$200.00

# Property Standards and Nuisance Abatement Amendment Bylaw – First Three Readings

**RECOMMENDATION:**

*That Council give Property Standards and Nuisance Abatement, 2021, No. 4190, Amendment Bylaw, 2022, No.4276 first three readings.*


**PREVIOUS COUNCIL/COMMITTEE ACTION**

On July 5, 2022, Committee of Council approved:

“That Committee of Council support the following proposed amendments and forward the subject Bylaws to Council for consideration of first three readings:

- 1) Amend the Property Standards and Nuisance Abatement Bylaw No. 4190 to change the definition of “Discarded Materials” by removing a comma placed incorrectly, changing the numbering in the definition of “Nuisance Service Call”, and adding “feces” to the definition of “rubbish”;
- 2) Amend Highway Use Bylaw No. 4033 by adding “LGWW” to S. 42:
- 3) Amend Consumption of Liquor in Public Places Bylaw No. 4185 to restrict drinking within 10m of a playground; and
- 4) Amend Bylaw Notice Enforcement Bylaw No.3814 and Ticket Information Bylaw No. 2473 to reflect amendments made to the parent bylaws (above) and change the section numbering in both Bylaws.”

**OPTIONS (✓ = Staff Recommendation)**

	#	Description
	1	Give first three readings to the bylaw.
	2	Delay first three readings and request staff to provide additional information.
	3	Deny first three readings of the bylaw.

Attachment 1 – Bylaw 4276

Attachment 2 – Report to Committee, July 5, 2022



CITY OF PORT COQUITLAM

PROPERTY STANDARDS AND NUISANCE ABATEMENT  
AMENDMENT BYLAW, 2022

Bylaw No. 4276

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The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. CITATION

This Bylaw is cited as "Property Standards and Nuisance Abatement Bylaw, 2021, No. 4190, Amendment Bylaw, 2022, No. 4276".

2. That Section 3. DEFINITIONS, be amended to include the following revised definitions:

**"Nuisance Service Call"** means a response by a bylaw enforcement officer, building inspector, member of the fire department or member of the RCMP to, or abatement of, any activity, conduct or condition occurring on or near real property that is contrary to a provision within sections 4, 5, 6 or 7 of this Bylaw;"

**"Rubbish"** means solid and semi-solid wastes, dead animals, feces, paper, trash, refuse, cardboard, waste material, demolition material, cans, bottles, yard clippings, wood, rubber, plastics, glass, bedding, mattresses, crates, pallets, rags, barrels, boxes, scrap iron and other metal, scrap paving material, broken flower pots, discarded tanks of fuel and propane, dilapidated motor vehicles, discarded household appliances, and discarded furniture."

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2022

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2022

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2022

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Mayor

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Corporate Officer

## Bylaw Amendments (Housekeeping)

### **RECOMMENDATION:**

*That Committee of Council support the following proposed amendments and forward the subject Bylaws to Council for consideration of first three readings:*

- 1) Amend the Property Standards and Nuisance Abatement Bylaw No. 4190 to change the definition of “Discarded Materials” by removing a comma placed incorrectly, changing the numbering in the definition of “Nuisance Service Call”, and adding “feces” to the definition of “rubbish”;*
- 2) Amend Highway Use Bylaw No. 4033 by adding “LGVW” to S. 42:*
- 3) Amend Consumption of Liquor in Public Places Bylaw No. 4185 to restrict drinking within 10m of a playground; and*
- 4) Amend Bylaw Notice Enforcement Bylaw No.3814 and Ticket Information Bylaw No. 2473 to reflect amendments made to the parent bylaws (above) and change the section numbering in both Bylaws.*

### **PREVIOUS COUNCIL/COMMITTEE ACTION**

October 29, 2020: *Council adopted Property Standards and Nuisance Abatement Bylaw No.4190*

June 12, 2018: *Council adopted Highway Use Bylaw No. 4033*

June 25, 2020: *Council adopted Consumption of Liquor in Public Places Bylaw No. 4185*

July 2021: *Fine review resulting in amendments to Bylaw Notice Enforcement Bylaw No. 3814 and Ticket Information Bylaw No. 2473*

### **REPORT SUMMARY**

The purpose of this report is to bring forward proposed housekeeping amendments to the Property Standards and Nuisance Abatement Bylaw No. 4190, Highway Use Bylaw No.4033, Consumption of Liquor in Public Places Bylaw No. 4185, Bylaw Notice Enforcement Bylaw No. 3814, and Ticket Information Bylaw No. 2473. These amendments will serve to assist staff in more efficiently and effectively enforcing the bylaws and to clarify any ambiguity.

### **BACKGROUND**

As staff periodically experience challenges enforcing the above noted Bylaws, minor bylaw amendments are deemed necessary in order to address these challenges. A recent review of the Bylaws has identified a number of needed housekeeping amendments, These include amendments to the Property Standards and Nuisance Abatement Bylaw, The Highway Use Bylaw, the

## Bylaw Amendments (Housekeeping)

Consumption of Liquor in Public Places Bylaw, the Bylaw Notice Enforcement Bylaw and the Ticket Information Bylaw.

### **DISCUSSION**

The proposed amendments in these bylaws are generally minor in nature and include numbering and grammatical corrections, ensuring parent bylaws match with ticketing bylaws, and minor wording changes to ensure clarity. Summaries of the proposed changes are as follows:

#### Property Standards and Nuisance Abatement Bylaw

- The definition of “discarded materials” is intended to read that a stack of wood can remain if stacked neatly but the addition of a comma changes the meaning to encompass the items listed before it.
- Amendment to the definition of “rubbish” is to add “feces” to address properties that do not clean up dog feces.
- The definition of “nuisance service call” requires the section numbers to be amended to read “4, 5, 6, and 7”. This will allow for enforcement of S.7 of the Bylaw pertaining to the nuisance of noise.

(Attachment 1 showing track changes).

#### Highway Use Bylaw

- The proposed amendment adds “LGWW” (Licensed Gross Vehicle Weight) to this section so that it reads no vehicles over 4,600 kg LGWW.
- Amend S.40.22(1) to include “no valid insurance” as it currently states no valid decal

This will allow Officers to ticket for overweight vehicles with more clarity should the ticket be challenged. This change is necessary as ICBC recently eliminated the requirement for insurance decals. to be displayed on license plates.

(Attachment 2 showing track changes).

#### Consumption of Liquor in Public places Bylaw

- Amendment to restrict the consumption of liquor within 10 metres of a playground, skate park or bike park.

While this Bylaw has successfully allowed for the safe consumption of liquor in public places, staff recommend the above amendment to ensure the safety of children in the playground (e.g., from discarded debris or bottles).

(Attachment 3 showing track changes).

# Bylaw Amendments (Housekeeping)

## Building and Plumbing Bylaw

- Add a ticketing provision for work without permit (Section 4.1).

(Attachments 4 & 5 showing track changes).

The proposed amendments will allow for bylaw officers to issue tickets for the violations listed, as well as provide clarification where needed, and clean up minor grammatical and numbering issues.


## Bylaw Notice Enforcement Bylaw and the Ticket Information Bylaw

- The ticketing provisions in both the Bylaw Notice Enforcement Bylaw and the Ticket Information Bylaw require several amendments – namely involving numbering changes so that the numbering in the Bylaws line up with each other or the parent bylaw. These changes are in the ticketing bylaws as they pertain to Drinking Water Conservation Bylaw Zoning, Fire and Emergency Services, Emergency Services Radio Bylaw, Highway Use, Second Hand Dealer Bylaw, Soil Removal and Deposit Bylaw, Tree Bylaw and the Zoning Bylaw.
- Two ticketing provisions have been added to Schedule A (pg. 37) related to collection carts not being maintained, and failure to clean up spillage.

## **FINANCIAL IMPLICATIONS**

None

## **OPTIONS** (✓ = Staff Recommendation)

	#	Description
	1	That amendments to Property Standards and Nuisance Abatement Bylaw, Highway Use Bylaw, Consumption of Liquor in Public Places Bylaw, Bylaw Notice Enforcement Bylaw and Ticket Information Bylaw be supported.
	2	That further information be requested prior to amending the bylaws.

## **ATTACHMENTS**

Attachment 1: Property Standards and Nuisance Abatement Bylaw showing track changes

Attachment 2: Highway Use Bylaw showing track changes

Attachment 3: Liquor Consumption Bylaw showing track changes

Attachment 4: Bylaw Notice Enforcement Bylaw showing track changes

Attachment 5: Ticket Information Bylaw showing track changes

**Lead author(s):** Paula Jones

**Contributing author (s):** Dominic Long

# CITY OF PORT COQUITLAM

## PROPERTY STANDARDS AND NUISANCE ABATEMENT BYLAW, 2020

### Bylaw No. 4190

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*A Bylaw of the City of Port Coquitlam to regulate, prohibit, and impose requirements in relation to property maintenance, the abatement of nuisance, and to provide for recovery of the costs of nuisance abatement where undertaken by the City.*

#### 1. CITATION

This Bylaw is cited as “Property Standards and Nuisance Abatement Bylaw, 2020, No. 4190”.

#### 2. INTERPRETATIONS

2.1 Words or phrases defined in the British Columbia *Interpretation Act*, *Motor Vehicle Act*, *Community Charter* or *Local Government Act* or any successor legislation, shall have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

2.2 If any part of this Bylaw is for any reason held invalid by any court of competent jurisdiction, the invalid portion shall be severed and the severance shall not affect the validity of the remainder.

#### 3. DEFINITIONS

3.1 In this Bylaw:

“**Building Materials**” means items used in the construction of structures or in landscaping, including, but not limited to lumber, gypsum board, windows, doors, roofing materials, scaffolding, equipment, tools, bricks, building blocks, fill, sand, and soil;

“**Building Inspector**” means any building inspector or official including Chief Building Inspector and Manager of Building;

“**Bylaw Enforcement Officer**” means every person employed by the City for the purpose of enforcement of the City's bylaws and includes members of the Royal Canadian Mounted Police;

“**Bylaw Services Manager**” means the person appointed as Bylaw Services Manager or their designate;

“**Council**” means the Municipal Council of the Corporation of the City of Port Coquitlam;

“**Derelict**” means

- a) physically wrecked or dilapidated;

- b) in the case of a Motor Vehicle, incapable of operating under its own power or lacking number plates for the current year pursuant to the regulations under the *Motor Vehicle Act*, RSBC 1996, c. 318; and
- c) in the case of a trailer, incapable of being towed in the manner a trailer is normally towed.

**“Discarded Materials”** include all materials not in use for the construction or maintenance of a building situated on that property, appliances, Motor Vehicle parts, machinery, firewood, (unless it is neatly piled or stacked against a wall or fence), and any other chattels in a dismantled state or not in use for the purpose for which the manufacturer intended;

**“Fire Inspector”** means any Fire Prevention Officer including Fire Prevention Inspectors, Fire Prevention Captains or Deputy Fire Chief, Fire Protective Services & Public Education;

**“Graffiti”** includes one or more letters, symbols, writing, pictures or marks, however made, posted, scratched, etched, painted or drawn on any structure or thing but does not include any of the following:

- a) a sign, public notice or traffic control devices authorized by the Director of Engineering appointed by Council of the City of Port Coquitlam;
- b) a sign authorized by the Sign Bylaw, No. 2638 as amended or replaced from time to time;
- c) a public notice authorized by a City bylaw or by provincial or federal legislation; or
- d) a letter, symbol or mark on a building or structure for which the owner or tenant of the building or structure has given prior, written authorization, such as a mural;

**“Public Place”** includes every street, road, land, boulevard, sidewalk, lane, bridge, viaduct and any other way open to public use and any park, building, conveyance, private place or passageway to which the public has, or is permitted to have access or is invited;

**“Motor Vehicle”** means a device in, upon, or by which a person or thing is or may be transported or drawn upon a highway, except a device designed to be moved by human power or used exclusively upon stationary rails or tracks;

**“Noxious Weed”** means any weed designated by regulation to be a Noxious Weed pursuant to the *British Columbia Weed Control Act* RSBC 1996 Chapter 487;

**“Nuisance Abatement Fees”** means the fees, charges and amounts stated in the City's *Fees and Charges Bylaw No. 3892*;

**“Nuisance at Law”** means the essence of the tort of nuisance is interference with the enjoyment of land.

**“Nuisance Service Call”** means a response by a bylaw enforcement officer, building inspector member of the fire department or member of the RCMP to, or abatement of, any

activity, conduct or condition occurring on or near real property that is contrary to a provision within sections 3, 4, 5 ~~or~~ 6 and 7 of this bylaw;

“**Rubbish**” means solid and semi-solid wastes, dead animals, feces, paper, trash, refuse, cardboard, waste material, demolition material, cans, bottles, yard clippings, wood, rubber, plastics, glass, bedding, mattresses, crates, pallets, rags, barrels, boxes, scrap iron and other metal, scrap paving material, broken flower pots, discarded tanks of fuel and propane, dilapidated motor vehicles, discarded household appliances, and discarded furniture.

#### 4. GENERAL PROHIBITION

- 4.1 No owner or occupier of real property shall cause or permit any act to be done on that real property which constitutes a nuisance at law.
- 4.2 No owner or occupier of real property shall cause or permit any act which unreasonably interferes with another person or owner's use and enjoyment of their property or of a public place.
- 4.3 No owner or occupier of real property shall cause or permit any act which is an offence under the *Controlled Drugs and Substances Act*, 1996 chapter 19, *Criminal Code of Canada R.S.C., 1985, c. C-46*, or the *Liquor Control and Licensing Act*, *R.S.B.C., c. 267*.

#### 5. LIGHTING

- 5.1 An owner or occupier of real property shall ensure that an outdoor light on the property is shielded by a shade or fixture such that the light source does not create a nuisance.
- 5.2 This section does not apply to outdoor lighting emanating from:
  - a) streetlights;
  - b) vehicle lights;
  - c) lights on playing fields;
  - d) lights on school playgrounds.

#### 6. GENERAL PROPERTY MAINTENANCE

- 6.1 An owner or occupier of real property must not cause, allow or permit with respect to that real property:
  - a) the storage of Discarded Materials, Rubbish, Derelict Vehicles or Motor Vehicle parts, household chattels and fixtures, furniture, appliances, and other household items of value unless the item is in a closed building or permitted temporary structure;
  - b) the parking or storage of a Motor Vehicle, boat, trailer or recreational vehicle:

- (i) on a landscaped portion of real property; or
  - (ii) on a landscaped portion of a boulevard; or
  - (iii) in a dismantled condition or state of disrepair including, but not limited to, mould growth or one or more flat tires unless the item is in a closed building or permitted temporary structure;
- c) grass, weeds or similar ground cover to be over 15 centimeters in height;
  - d) a building or structure or parts thereof to become dilapidated, collapsed or unfinished, including to have holes, breaks, rot, crumbling, cracking, peeling, rusting, missing siding, one or more tarps or plastic covering a roof, or any other evidence of physical decay or neglect or excessive use or lack of maintenance;
  - e) the accumulation of building materials for more than 15 days in a calendar year unless they are in a closed building or structure such that they are not visible from any other property or public place;
  - f) a fence, retaining wall, or wood ties to become unstable or unsafe, or be rotting, crumbling, cracking, leaning, peeling, or rusting;
  - g) the accumulation or growth of Noxious Weeds;
  - h) the accumulation of uncontrolled growth, cut tree branches, dead trees, leaves, dead bushes or other growth, unstacked firewood, dirt piles, or uncontained compost material;
  - i) Graffiti to remain on Motor Vehicles, buildings, walls, fences or elsewhere in, or visible from a public place;
  - j) water to collect or accumulate in a pond, swimming pool, hot tub or as surface water such that it becomes sufficiently stagnant to permit the breeding of mosquitoes, other insects, mould, algae or other similar organisms.

6.2 For the purpose of section 6.1, storage within a building or structure does not include covering an item with a tarp or other cover.

## 7. OBJECTIONABLE NOISE

- 7.1 No owner or occupier of real property shall allow or permit such real property to be used so that noise or sound which emanates therefrom is liable to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of individuals or the public, including, but not limited to yelling, shouting, screaming or profane language.
- 7.2 No owner or occupier of real property shall make, cause, or permit to be made or caused, noise or bass sound of a radio, television, player, or other sound playback device, public address system, or any other music or voice amplification equipment, musical instrument, whether live or recorded or live, whether amplified



or not, in or on private property in such manner that is liable to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of individuals or the public.

## 8. COMPLIANCE ORDER

- 8.1 If an owner or occupier of real property fails to comply with a requirement of this Bylaw, then a Bylaw Enforcement Officer may issue an order requiring that an owner or occupier of the real property bring the real property into compliance with the provisions of this Bylaw within such time as a Bylaw Enforcement Officer considers appropriate in the circumstances.
- 8.2 If an owner or occupier of real property fails to comply with the Bylaw Enforcement Officer's Compliance Order within the time period specified in such notice, the City, by its workers or others, may, at all reasonable times and in a reasonable manner, enter the real property and bring about such compliance at the cost of the defaulting owner or other responsible person.
- 8.3 Such costs shall consist of all costs and expenses incurred by the City to achieve compliance with Section 6 of this Bylaw including, without limitation, administrative costs, costs to attend property by City employees or its contractors as stipulated in Schedule N, of the City's Fees and Charges No. 3892 and the costs of removal, clean up and disposal.
- 8.4 If an owner or occupier of real property defaults in paying the cost referred to in Section 8.2 to the City within 30 days after receipt of a demand for payment from the City, the City may either recover from the owner or occupier, in any court of competent jurisdiction, the cost as a debt due to the City, or if such costs remain unpaid by December 31 of the year in which they are owing, the costs may be recovered as property taxes in arrears in accordance with Part 14 of the *Community Charter*.
- 8.5 Service of the Compliance Order referred to in Section 8 will be sufficient if a copy of the order is:
  - a) served personally or mailed by prepaid registered mail to the owner of the real property as shown on the current year's real property assessment roll;
  - b) regular mail; and
  - c) either posted on the real property or delivered to the occupier of the real property.
- 8.6 When an order is not served in accordance with Section 8.5 (a), such order is deemed to have been served on the third day after mailing in accordance with Section 8.5 (b).

9. FIRST APPEAL AGAINST COMPLIANCE ORDER

- 9.1 The owner of real property who may be subject to a Compliance Order, may appeal to the Bylaw Services Manager at least 7 days prior to the expiration of the time given in the Compliance Order.
- 9.2 The owner of the real property may only appeal in written form.
- 9.3 The Bylaw Services Manager shall determine the appeal by confirming, amending or rescinding the Compliance Order.

10. FINAL APPEAL AGAINST COMPLIANCE ORDER

- 10.1 The owner of real property who may be subject to a Compliance Order, may appeal to Council at least 72 hours prior to the expiration of the time given in the Compliance Order.
- 10.2 The owner of the real property must be given 72 hours advance notice of the meeting at which Council will hear an appeal.
- 10.3 The owner of the real property may appeal in person or in written form.
- 10.4 Council shall determine the appeal by confirming, amending or rescinding the Compliance Order.
- 10.5 Council's decision shall be final.

11. REPEAT NUISANCE SERVICE CALLS

- 11.1 Where a Bylaw Enforcement Officer, member of the fire department or member of the RCMP are required to respond to real property for:

- a) more than one Nuisance Service Call within a 24 hour period; or
- b) more than three Nuisance Service Calls within a 12 month period;

the owner of the real property shall be liable to pay Nuisance Abatement Fees in accordance with the amounts set out in the City's *Fees and Charges Bylaw No. 3892* or each additional Nuisance Service Call responded to at that same real property within the 12 month period following the date of the notice referred to in Section 11.3.

- 11.2 Despite section 11.1 of this Bylaw, where legal title to the real property is transferred, Nuisance Service Calls occurring before the date the new owner obtains legal title to the real property shall not apply to the determination under section 11.1 of this bylaw whether Nuisance Abatement Fees are payable or with respect to the amount that is payable. The new owner shall, in any event, be liable for all unpaid Nuisance Abatement Fees imposed against the real property in respect of past Nuisance Service Calls.

- 11.3 Before an owner of real property is liable to pay Nuisance Abatement Fees, the City shall provide written notice to the owner that:
- a) describes the nature of the contravention or nuisance conduct, activity or condition that have resulted in Nuisance Service Calls; and
  - b) advises the owner of Nuisance Abatement Fees and that such fees are in addition to the City's right to seek other legal remedies or actions for abatement of the nuisance or contravention.
- 11.4 Service of the notice referred to in 11.3 will be sufficient if the notice:
- a) in the case of service on an individual, is served personally or mailed by prepaid registered mail to the address of the owner shown on the current year's real property assessment roll for the real property for which the notice is issued;
  - b) in the case of service on a corporation, is served personally on a director, officer or manager of the corporation or by leaving it at or mailing it by prepaid registered mail to the registered office of the corporation.
- 11.5 Nuisance Abatement Fees shall be paid by the owner within 30 days of receipt of an invoice from the City.
- 11.6 If Nuisance Abatement Fees are imposed in relation to real property remains unpaid by December 31 of the year in which it is owing, the fee may be recovered as property taxes in arrears in accordance with the *Community Charter*.
- 11.7 The City may impose Nuisance Abatement Fees despite a person not being charged with an offence relating to a contravention of this Bylaw or the person being charged with an offence relating to a contravention of this Bylaw being acquitted of any or all charges, including because the charges are withdrawn, stayed or otherwise do not proceed.

12. APPEAL AGAINST NUISANCE ABATEMENTS FEES

- 11.1 The owner of real property who may be subject to Nuisance Abatement Fees may appeal to Council within 14 days of receipt of a notice to pay.
- 11.2 The owner of the real property must be given 72 hours advance notice of the meeting at which Council will hear an appeal.
- 11.3 The owner of the real property may appeal in person or in written form.
- 11.4 Council shall determine the appeal by confirming, amending or rescinding the Nuisance Abatement Fees.
- 11.5 Council's decision shall be final.

13. ENFORCEMENT & INSPECTIONS

- 13.1 The provisions of this Bylaw may be enforced by any Bylaw Enforcement Officer.
- 13.2 Any Bylaw Enforcement Officer may enter, in accordance with Section 16 of the *Community Charter*, upon any property subject to this Bylaw in order to inspect and determine whether all regulations, restrictions and requirements are being met.
- 13.3 No person shall interfere with, or attempt to obstruct a Bylaw Enforcement Officer who is conducting an inspection or enforcement action in relation to this Bylaw.
- 13.4 No person shall provide false or misleading information to a Bylaw Enforcement Officer.

14. OFFENCE AND PENALTIES

14.1 Notwithstanding the offence and penalties as provided under the *Community Charter* or *Local Government Act*, the following will apply:

- a) a violation of any of the provisions identified in this Bylaw will result in liability for penalties and late payment amounts established in the City's Bylaw Notice Enforcement Bylaw.
- b) a Person who:
  - (i) contravenes, violates or fails to comply with any provision of this Bylaw;
  - (ii) suffers or allows any act or thing to be done in contravention or violation of this Bylaw; or
  - (iii) fails or neglects to do anything required to be done under this Bylaw;
 is deemed to have committed an infraction of, or an offence against, this Bylaw; and is liable on summary conviction to a fine of not more than \$50,000.00; and
- c) each day such infraction is caused, or allowed to continue, constitutes a separate offence.

15. NO DUTY OF CARE

Neither failure to enforce this Bylaw, nor any error, omission, or other neglect in relation to the enforcement of this Bylaw, shall be interpreted as giving rise to a cause of action in favour of any person.

16. REPEAL

The City of Port Coquitlam Property Maintenance Bylaw, No. 2945 as amended, is repealed.

READ A FIRST TIME this	13 <sup>th</sup> day of	October, 2020
READ A SECOND TIME this	13 <sup>th</sup> day of	October, 2020
READ A THIRD TIME this	13 <sup>th</sup> day of	October, 2020
ADOPTED this	27 <sup>th</sup> day of	October, 2020

B. WEST

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Mayor

G. JOSEPH

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Corporate Officer

*A Bylaw to regulate and prohibit the use of highways within  
the boundaries of the City of Port Coquitlam.*

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***WHEREAS the Council of the Corporation of the City of Port Coquitlam wishes to ensure the safe and orderly use of highways within the boundaries of the City;***

***WHEREAS pursuant to section 124 of the Motor Vehicle Act and section 36 of the Community Charter, Council of the Corporation of the City of Port Coquitlam is authorized to regulate traffic and the use of highways;***

***NOW THEREFORE the Council of the Corporation of the City of Port Coquitlam enacts as follows:***

**Citation**

1. This bylaw may be cited for all purposes as the "Highway Use Bylaw, 2018, No. 4033"

**Repeal**

2. The following bylaws passed and amendments thereto are repealed:
  - (1) City of Port Coquitlam Extraordinary Traffic Regulation Bylaw, 1971, No. 1119;
  - (2) Port Coquitlam Highway Bylaw, 1984, No. 2011;
  - (3) Highway Utilities Installation Bylaw, 1990, No. 2507;
  - (4) Highway and Pedestrian Ditch Crossings Bylaw, 1995, No. 2989;
  - (5) Encroachment Bylaw, 1996, No. 3023;
  - (6) Traffic Regulation Bylaw, 1998, No. 3155;
  - (7) Newspaper Box Regulation Bylaw No. 3534;

## DIVISION 1 - INTERPRETATION

### Severability

3. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

### Definitions

4. In this bylaw, any reference to bylaws of the City refer to those bylaws, as amended or replaced from time to time.
5. In this bylaw, unless the context otherwise requires, words shall be as defined in the *Motor Vehicle Act*, R.S.B.C. 1996, c. 318.
6. In this bylaw, unless the context otherwise requires:

**BOULEVARD** means any portion of the area from the edge of the pavement or curb of a highway, or where there is no pavement or curb from the edge of the traveled portion of the highway, to the property line; and on a street designated for the segregation of traffic traveling opposite directions by leaving a central portion thereof in an underdeveloped state or improved by paving or by the planting of grass or shrubs, then the portion of the street so left shall be included in the term boulevard, and includes the space below and above the surface of the land;

**CITY** means The Corporation of the City of Port Coquitlam;

**CITY CLERK** means the person appointed by Council to that position and includes anyone authorized by Council to act on behalf of the City Clerk;

**COUNCIL** means the Municipal Council of The Corporation of the City of Port Coquitlam;

**CONSTRUCTION** includes the original construction of a new highway and also the work of reconstructing or putting a highway or any section in repair by general and continuous regrading or remetalling of its surface, or by building, rebuilding or enlarging bridges, or by executing other highway work of improvement or protection classified by the engineer as substantial;

<b>CROSSWALK</b>	means: (1) a portion of the roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by lines or other markings on the road the surface; or (2) the portion of a highway at an intersection that is included within the connection of the lateral lines of the sidewalks on the opposite sides of the highway, or within the extension of the lateral lines of the sidewalk on one side of the highway, measured from the curbs, or in absence of curbs, from the edges of the roadway;
<b>CURB LINE</b>	means the edge of a sidewalk or boulevard adjoining a roadway;
<b>CYCLE</b>	means a unicycle, bicycle or tricycle;
<b>DISABLED PERSON</b>	means a person whose mobility is limited as a result of a permanent or temporary disability that makes it impossible or difficult to walk;
<b>DISABLED PERSONS' PARKING PERMIT</b>	means a parking permit issued to a disabled person pursuant to the Regulations;
<b>DISABLED ZONE</b>	means a part of a highway or public place identified by a disabled parking sign as specified in the Regulations;
<b>ENGINEER</b>	means the Director of Engineering & Public Works or designate of the City;
<b>FEES AND CHARGES BYLAW</b>	means the City's current Fees and Charges Bylaw;
<b>HIGHWAY</b>	includes every highway within the meaning of the <i>Transportation Act</i> , S.B.C. 2004, c. 44 and amendments thereto, and every road, street, lane or right-of-way designed or intended for or used by the general public for the passage of vehicles, and every private place or passage way to which the public, for the purpose of the parking or servicing of vehicles has access or is invited, and includes disabled zones and the roadway, shoulder, boulevard, ditch and sidewalk, and whatever lands lie between



the property lines of the highway, and further includes every Off-Street Parking Facility;

**LANE** means a highway abutting the rear or side property lines of parcels of land and intended primarily to give access to the rear or side yards of such parcels of land;

**MAINTENANCE** means the work, subsequent to the construction of a highway, of preserving and keeping it in repair, including the making, cleaning and keeping open ditches, gutters, drains, and water courses, and the repairing of retaining walls, cribs, river protection works and other works necessary to keep open and maintain the highway for the use by the traffic for which it is required;

**MOTOR VEHICLE OR VEHICLE** means a vehicle, not run on rails, that is designed to be to be self propelled or propelled by electric power obtained from overhead trolley wires or on-board storage batteries, but does not include a motorized wheelchair (a “scooter”);

**OFF-STREET PARKING FACILITY** means any real property owned, leased, possessed or otherwise held by the City from time to time, for the purpose of providing off-street parking;

**PARK, PARKING OR PARKED** means the standing of a vehicle, whether occupied or not, upon a highway except when standing temporarily for the purpose of and while actually engaged in loading or unloading of merchandise, discharging or taking on passengers, or in obedience to traffic regulations or traffic signs or signals;

**PRIVATE ROAD OR DRIVEWAY** means every road or driveway not owned or possessed by the Crown or the City;

**REGULATIONS** means the regulations to the *Motor Vehicle Act* (British Columbia);

**RESPONSIBLE  
OFFICIAL**

means any person required by the terms of their employment, official duties or designated by Council to be responsible for the administration or enforcement of any provision of this bylaw;

**SIDEWALK**

means the area between the curb lines or lateral lines of a roadway and the adjacent property lines improved for use of pedestrians, or other uses authorized by this Bylaw;

**STOP OR STAND**

means:

- (1) When required, a complete cessation of movement, and
- (2) When prohibited, the stopping or standing of a vehicle whether occupied or not, except when necessary to avoid conflict with other traffic, or to comply with the directions of a peace officer or a traffic control device; and

**TRAFFIC OFFICER**

means any any official or employee of the City whose designated duties include the control of traffic or parking within the City, and includes peace officers and Bylaw Enforcement Officers, and every officer and member of the Fire Department of the City while attending upon any fire or emergency in the course of their duty.

**APPLICABILITY**

7. Unless the context otherwise requires, the provisions of this Bylaw do not apply to:
  - (1) persons, vehicles and other equipment while actually engaged in highway or public utility, construction or maintenance work, authorized and/or permitted by the City, on, under or over the surface of a highway while at the site of the work;
  - (2) the driver of an emergency vehicle,
    - i. while it is responding to an emergency call and sounding an audible signal, siren or bell and showing at least a flashing red light,
    - ii. while it is at the scene of an emergency and showing at least a flashing red light,
    - iii. who is a peace officer in immediate pursuit of an actual or suspected violator of the law, or
    - iv. who is a peace officer engaged in a police duty that would be unduly hampered by the sounding of an audible signal or siren,
  - (3) a bylaw enforcement officer engaged in the performance of his or her duties on behalf of the City.

8. The provisions of this Bylaw relating to the stopping, standing or parking of vehicles do not apply to the stopping, standing or parking of vehicles by:
  - (1) The driver of a vehicle owned, leased or otherwise under the control of the Government of Canada, the Province of British Columbia, a municipality, the RCMP or a public utility, while the driver is engaged in works that require him or her to stop, stand or park the vehicle in contravention of those provisions,
  - (2) The driver of a vehicle instructed by any lawful authority to stop, stand or park the vehicle in contravention of those provisions, or
  - (3) The driver of a vehicle designed for towing other vehicles, while the vehicle designed for towing is stopped, standing or parking for that purpose.
  
9. A person exercising a privilege conferred by section 7 or 8 must exercise that privilege with due regard for safety and in a manner that obstructs traffic as little as possible.

## **DIVISION 2 – GENERAL TRAFFIC REGULATIONS**

### **Traffic Officers**

10.
  - (1) All Traffic Officers, other than officers and members of the Fire Department of the City, are authorized to do all things necessary to control traffic in pursuance of this bylaw at all times and to ensure that the requirements of this bylaw are being carried out.
  - (2) All Traffic Officers are authorized to do such things as may be considered necessary to control traffic during any emergency requiring the attendance of emergency equipment.
  - (3) No person shall refuse to comply with any lawful direction made by any Traffic Officer.
  - (4) No person shall hinder, delay or obstruct in any manner, directly or indirectly, a Traffic Officer carrying out duties in accordance with this bylaw.

## **DIVISION 3 – TRAFFIC CONTROL DEVICES**

11. All traffic control devices placed by the City prior to adoption of this bylaw are deemed to be authorized and placed in accordance with this bylaw.
12. Every person shall comply with the directions of every traffic control device, except as otherwise authorized or required pursuant to this bylaw.
13. The Engineer is authorized to order the placing of additional traffic control devices, excluding parking meters, as he or she deems appropriate, for the regulation of the

following traffic matters and by those orders to exercise the following powers of the City under this bylaw:

- (1) regulation, control or prohibition of pedestrian traffic and vehicle traffic on highways;
  - (2) regulation, control or prohibition of the stopping, standing or parking of vehicles;
  - (3) setting apart and allotting portions of highways adjacent to federal, provincial or municipal public buildings for the exclusive use of officials and officers engaged in them for the parking of vehicles and the regulation of such parking;
  - (4) regulation or prohibition of pedestrian traffic on highways other than at crosswalks;
  - (5) regulation, control or prohibition of persons using roller skates, sleighs, in-line skates, skateboards, skis or other similar means of conveyance on a highway;
  - (6) establishment and use of loading, commercial and passenger zones in the City and for their designation;
  - (7) regulation of the width, length and height of vehicles and the width, length, height, fastenings and distribution of loads on vehicles driven or operated on a highway;
  - (8) on highways where construction, reconstruction, widening, repair, marking or other work is being carried out, the erection or placement of traffic control devices indicating that persons or equipment are working on the highway and the regulation or prohibition of traffic in the vicinity of the work;
  - (9) establishment of school crossings in the City and the regulation and control of pedestrian and vehicular traffic with respect to them;
  - (10) regulation of traffic passing by or in the vicinity of schools through the use of traffic patrols, and for that purpose vesting in school children or other persons employed in traffic patrols power to require vehicles to stop at school crossings or other designated places on a highway;
  - (11) establishment and use of taxi stands in the City and their designation; and
  - (12) the places, conditions and circumstances for the use of sidewalks and crosswalks by persons riding cycles.
14. The Engineer may rescind, revoke, amend or vary an order made by the Engineer under Section 13.
  15. Orders made by the Engineer under Sections 13 and 14 of this bylaw shall be in writing.

16. Temporary traffic control devices may from time to time be placed by a Traffic Officer or upon authority of the Engineer without an order under Section 15:
  - (1) in the interest of public safety;
  - (2) to facilitate the fighting of any fire; or
  - (3) to enable work to be done on a highway.
17. No person shall establish, place, maintain, or display upon or in view of any highway, any traffic control device or other device which purports to be or resembles any traffic control device, or any device which attempts to divert the movement of traffic or the parking of vehicles within the City, except under the authority of this bylaw, or with the written permission of the Engineer.
18. No person shall obliterate, deface, damage, injure, move, obstruct or otherwise interfere with any traffic control device placed or maintained within the City pursuant to this bylaw.

#### **DIVISION 4 - PEDESTRIAN TRAFFIC**

19. At any intersection where crosswalks are marked, pedestrians shall use such crosswalks in crossing a highway.
20. Every pedestrian crossing a highway at any point, other than within a marked crosswalk, shall yield the right-of-way to all vehicles on the highway.
21. Pedestrians shall move, whenever practicable, upon the right half of a crosswalk.
22. No person shall stand on or adjacent to a highway for the purpose of soliciting a ride from the driver of any vehicle.
23. On the approach of an emergency vehicle, pedestrians shall proceed or return to the nearest sidewalk or boulevard and remain there until that vehicle has passed.
24. No pedestrian shall leave a curb or other place adjacent to a roadway and move into the path of a vehicle which is approaching such that it is not possible for the driver of the vehicle to yield the right-of-way.
25. No person who has emerged from a bus which has stopped shall start to cross to the opposite side of the highway until the bus has moved away from its stopping place, unless such crossing is made in compliance with traffic control signals or at the direction of a Traffic Officer.
26. No person shall form a part of a group of persons congregated on a highway in such manner as to obstruct the free passage of pedestrians or vehicles.

27. No person shall do anything which causes persons to congregate in a group upon any highway in such a manner as to unreasonably obstruct the free passage of pedestrians or vehicles, or in such a manner that the persons so congregated might be in danger of injury from traffic.

## **DIVISION 5 - VEHICLE TRAFFIC**

### **No Animals**

28. No person shall drive or herd animals on any highway in the City, except a City poundkeeper or a peace officer in the discharge of their duty.

### **Driving**

29. The driver of any motor vehicle:
- (1) shall not drive such motor vehicle upon any sidewalk or boulevard except on a driveway crossing provided for such purposes;
  - (2) shall yield the right of way to a pedestrian where traffic control signals are not in place or not in operation when the pedestrian is crossing the highway in a crosswalk and the pedestrian is on the half of the highway on which the vehicle is travelling, or is approaching so closely from the other half of the highway that he or she is in danger;
  - (3) on meeting or overtaking a school bus
    - i. that is designated as a school bus,
    - ii. that is stopped on a highway, and
    - iii. on or near which a sign or signal is displayed indicating the school bus is receiving or discharging school children,must stop the vehicle before reaching the bus and not proceed until the bus resumes motion or the driver of the bus signals to other drivers that it is safe to proceed.
  - (4) shall not drive or operate such motor vehicle or trailer on a highway unless it is operated or equipped in all respects in compliance with the Motor Vehicle Act, R.S.B.C. 1996, c. 318, as amended, and the Motor Vehicle Act Regulations, Reg. 26/58, as amended.

### **Refuse on Highways**

30. No person shall throw, drop, deposit or leave, or let fall from or out of any motor vehicle or conveyance, any bottle or bottles, glass, crockery, nails, wood, sawdust, or refuse, or any other object or material, on or upon any highway and any person who has thrown,

dropped, deposited or left any such objects or material shall forthwith remove the same from such highway.

### **Heavy Traffic**

31. The following classes of vehicles are established:
  - (1) Class 1 Vehicle - a motor vehicle having a licensed gross vehicle weight (“LGVW”) of 11,794 kg or less; and
  - (2) Class 2 Vehicle - a motor vehicle with a licensed gross vehicle weight (“LGVW”) over 11,794 kg.
  
32. Except as otherwise expressly provided in this bylaw and the *Motor Vehicle Act*:
  - (1) Class 1 Vehicles may be operated on any highway in the City;
  - (2) Class 2 Vehicles may only be operated or present on arterial highways or portions of the following highways in the City:
    - i. Kingsway Avenue;
    - ii. Broadway Street;
    - iii. Coast Meridian Road; and
    - iv. Lougheed Highway.
  
33. Notwithstanding Section 32 (2), a Class 2 Vehicle:
  - (1) that is a public transit vehicle, an emergency vehicle, or is operated by a municipal, regional, provincial or federal government agency may be used or be present on any highway in the City;
  - (2) may be operated or present on any highway in the City, except those listed in section 34, for the purpose of moving to or from a:
    - i. lawful loading or unloading destination in the City for the purpose of delivering materials to premises or collecting materials from premises;
    - ii. lawful overnight or longer-term parking or vehicle storage space in the City;
    - iii. repair or maintenance garage in the City; or
    - iv. highway construction or maintenance site in the City where that vehicle is engaged;
  - (3) shall proceed on a highway or portion of a highway listed in section 32 until reaching a point closest to the destination, and then proceed along the shortest route possible, by way of an arterial street where available.
  
34. No person shall operate or allow the presence of a Class 2 Vehicle:
  - (1) on that portion of Tyner Street between Central Avenue and Pitt River Road; and

- (2) on those portions of Oxford Street and Wellington Street between Lincoln Avenue to the northern boundary of Port Coquitlam.
35. No person shall operate or use a vehicle or combination of vehicles which is overloaded or oversized as defined in the *Commercial Transport Act* (British Columbia) on a highway within the City unless:
- (1) the person has a valid and subsisting permit for operation of the vehicle under the *Commercial Transport Act* (British Columbia); and
  - (2) the person has a valid and subsisting permit issued by the Engineer pursuant to this bylaw.
36. Every person wishing to operate a vehicle under section 35 of this bylaw, must make application for a permit in the form set by the Engineer from time to time to this bylaw, and pay the permit fee as specified in the Fees and Charges Bylaw in support of the application. Every person holding a permit under this section must comply with all requirements and restrictions set out in such permit, and must follow the route, if any, set out in such permit.
37. No person shall use engine brakes, including compression release engine brakes, commonly known as Jacobs (Jake) brakes, except in an emergency that requires their use.

### **Speed Limits**

38. No person shall operate a motor vehicle upon a Lane within the City at a greater rate of speed than 20 kilometres per hour, unless otherwise posted.
39. Except where the Minister of Transportation and Infrastructure has caused a sign to be erected or placed on a highway limiting the rate of speed of motor vehicles or a category of motor vehicles, no person shall operate a motor vehicle upon a highway within the City at a greater rate of speed than 50 km/h, unless otherwise posted.

## **DIVISION 6 - STATIONARY VEHICLES**

### **Standing, Stopping and Parking Prohibitions**

40. Except when necessary to comply with the law or the directions of a Traffic Officer, or where permitted by a traffic control device, no person shall stop or stand a vehicle so as to contravene the Motor Vehicle Act, a traffic control device, or this bylaw, and, without limiting the foregoing, no person shall stop a vehicle:
- (1) where a traffic control device:



- i. prohibits stopping;
  - ii. restricts stopping, except in accordance with that restriction;
  - iii. abutting a school property prohibits stopping;
  - iv. except in accordance with that restriction;
- (2) on a sidewalk, or boulevard when a curb is present;
  - (3) within 6 metres of a flashing beacon or stop sign;
  - (4) within 6 metres of any street intersection or crosswalk;
  - (5) in or near any intersection of two highways in such a location as to reduce or impede the flow of traffic or the or reduce or impede the sight distance required for the safe operation of an intersection;
  - (6) within 5 metres of any fire hydrant, measured from a point on the Curb Line which is closest to the fire hydrant;
  - (7) in front of or within 1 metre of any non-commercial private or public Driveway, or in front of or within 5 metres of any multifamily dwelling, commercial, industrial or institutional Driveway or Lane;
  - (8) on a highway other than on the right side of the highway and with the right hand wheels parallel to that side, and where there is a curb, within 30 cm of that curb; unless the highway is designated for angle parking;
  - (9) on the highway side of any motor vehicle stopped or parked at the edge or curb of any highway;
  - (10) within 6 metres either side of the highway from or on either side of the entrance to or exit from a firehall;
  - (11) within 6 metres of an entrance or exit to any school property, on any day when school is in session;
  - (12) within 6 metres of any entrance to or exit from any playground or park;
  - (13) within 5 metres of a Canada Post Super Mailbox for greater than 5 minutes;
  - (14) in any Lane except when actually loading or unloading passengers or materials, or so as to prevent the free movement of motor vehicle traffic;
  - (15) on any bridge, or other elevated structure on a highway;
  - (16) on any portion of a highway indicated by traffic control device as reserved for any class of motor vehicle, other than a motor vehicle coming within such class;
  - (17) within 15 metres of the nearest rail of a railroad crossing;
  - (18) on any highway
    - i. for the principal purpose of storing, advertising, washing, maintaining, repairing, wrecking any vehicle unless repairs are necessitated by an emergency;
    - ii. for the purpose of displaying such motor vehicle for sale; or
    - iii. for the purpose of selling any commodities or articles;

- (19) on the paved portion of any highway where the pavement is 6 metres or less in width;
  - (20) on any portion of a highway for a longer period of time than that indicated on any traffic control device applicable to that portion of the highway or City parking lot where such vehicle is stopped or parked;
  - (21) on any portion of a highway where the curb or edge of the roadway is painted yellow, except in a signed loading and unloading zone;
  - (22) i. on any highway without valid insurance displaying proper or valid number plates, ~~including a valid validation decal~~;
  - ii. a person must not move a vehicle from one location to another in the same block in order to avoid the posted time limit or to avoid parking greater than 48 hours consecutively;
  - iii. no person shall use or permit a vehicle to be occupied as a dwelling or sleeping place while parked.
  - (23) where parking spaces for vehicles are designated by lines on a highway, except wholly within the parking space provided;
  - (24) in a fire lane or bus zone, whether attended or unattended;
  - (25) in a cul-de-sac other than parallel with the outside curb of the cul-de-sac;
  - (26) on a highway for a period greater than 48 hours; or
  - (27) in any off-street parking facility operated by the City in contravention of the length of time allowed for parking as indicated by a traffic control device where traffic control devices exist.
41. Except when necessary to comply with the law or the directions of a Traffic Officer, or where permitted by a traffic control device, no person shall park a vehicle so as to contravene the *Motor Vehicle Act*, a traffic control device, or this bylaw, and, without limiting the foregoing, no person shall park a vehicle:
- (1) where a traffic control device prohibits parking;
  - (2) where a traffic control device restricts parking, except in accordance with that restriction;
  - (3) where a traffic control device abutting a school property prohibits parking;
  - (4) where a traffic control device abutting a school property restricts parking, except in accordance with that restriction.
42. Vehicles over 4600 kg LGVW ( Licensed Gross Vehicle Weight) and all vehicles with trailers of any type having a total length exceeding 6 metres are prohibited from parking on all highways except as listed below, where such vehicles may be parked after 4:30

p.m. and before 7:00 a.m. Monday to Friday, and at all times on Saturday, Sunday and statutory holidays:

- (1) the west side of Broadway Street from Kingsway Avenue, south to the Mary Hill Bypass;
- (2) the west side of Coast Meridian Road from Kingsway Avenue, south to Kebet Way;
- (3) on the west side of Perkins from Holland Avenue to Kingsway Avenue;
- (4) on the south side of Kebet Way from Broadway Street, east to Kingsway Avenue;
- (5) on the south side of Kingsway Avenue from Mary Hill Bypass, east to Kebet Way; and
- (6) on the south side of Langan Avenue from Broadway Avenue, east to the intersection of Lot B, LMP6446 (1610 Langan Avenue) and Lot 54, Plan 64191 (1530 Kingsway Avenue).

43. All trailers of any type parked on highways at any time must have reflective tape that is at least 10 cm (4 inches) in height, affixed across the full width of the rear of the trailer.
44. Except when necessary to comply with the law or the directions of a Traffic Officer, no person shall stop or park a trailer of any type on a highway at any time if the trailer is not hitched to a vehicle.
45. When a traffic control device is displayed on any highway or off-street parking facility indicating that the length of time allowed for parking a vehicle thereon is limited, no person who has parked a vehicle on such highway or lot shall again park a vehicle on such highway (unless there is an intersection between the two parking spaces) or lot during the next sixty minutes following the expiry of such limited time.

#### **Angle Parking**

46. Upon a highway which has been marked or signed for angle parking, the driver of a motor vehicle shall park such motor vehicle at the angle to the curb indicated by such marks and within 50 cm of the curb. Where angle parking is indicated by signs only, the angle of parking shall be 45 degrees, and no person shall park a motor vehicle where the length of such motor vehicle and any trailer attached thereto exceeds 6 metres.

#### **Safety Requirements**

47. No person having control or charge of a motor vehicle shall permit it to stand unattended without first stopping the engine, locking the ignition, and removing the

key, and, when standing upon any perceptible grade, without turning the front wheels to the curb or side of roadway.

#### **Passenger Zones and Loading Zones**

48. (1) All passenger and loading zones existing on the date of adoption of this bylaw are deemed to be authorized passenger and loading zones established under this bylaw.
- (2) It is unlawful for any person to stop a motor vehicle in any passenger loading zone for any period of time longer than is necessary for the expeditious loading and unloading of passengers or materials, to a maximum of 15 minutes unless otherwise stated on a traffic control device.
- (3) No person shall stop a motor vehicle in any passenger zone or loading zone except while actually engaged in the loading or unloading of passengers or materials.

#### **Disabled Persons' Parking**

49. The Engineer may make orders for the designation of Disabled Zones, and may rescind, revoke, amend and vary such orders.
50. (1) Council designates the Social Planning and Research Council of British Columbia as the organization responsible for issuing and cancelling Disabled Persons' Parking Permits pursuant to the Regulations.
- (2) An application for a Disabled Persons' Parking Permit shall be made by or on behalf of a Disabled Person to the Social Planning and Research Council of British Columbia.
51. (1) All Disabled Zones existing on the date of adoption of this Bylaw are deemed to be authorized Disabled Zones established under this Bylaw.
- (2) It is unlawful for any person to stop in a Disabled Zone:
- i. a vehicle that does not display a Disabled Persons' Parking Permit or a permit of a similar nature issued by another jurisdiction,
  - ii. a vehicle displaying a Disabled Persons' Parking Permit unless the vehicle is stopped, left standing or parked for the purpose of transporting a Disabled Person.

#### **Mechanically Disabled Vehicles**

52. The provisions of this bylaw relating to limited times of parking shall not apply to any vehicle so mechanically disabled such that the vehicle cannot be moved, until the

vehicle has been parked or stopped in a manner contrary to the provisions of this bylaw for a period of 24 hours.

### **Parking Spaces**

53. Where a parking space for vehicles is designated by lines on a highway, no person shall park a vehicle except wholly within the lines designating a parking space for one vehicle.

### **Obstruction by Motor Vehicles**

54. No vehicle shall be left stopped:

- (1) in a position that causes it to interfere with firefighting; or
- (2) in a position that causes it to interfere with the normal flow of traffic on the highway;
- (3) in a position that impedes or restricts the passage of vehicles beyond a road end or through any gate or barrier erected at a road end or other location; or
- (4) in a position that causes it to interfere with the construction, improvement, maintenance, snow removal, alteration, extension, widening, marking, or repair of a highway.

### **Off-Street Parking Facilities**

55. (1) For the purposes of regulating parking in off-street parking facilities, the Engineer may erect and operate, or cause to be erected and operated, parking metres and/or electronic ticket dispensing machines as well as any other traffic control devices which the Engineer may deem necessary in the off-street parking facility;
- (2) Parking permits may be issued for hourly, monthly, and annual parking in off-street parking facilities, in the discretion of the Engineer;
- (3) If and where required by posted signage, no person shall stop, stand or park a vehicle in an off-street parking facility:
- i. Unless a valid parking permit is displayed on the dashboard or rear view mirror of the vehicle with the date, time and permit number clearly visible; and
  - ii. For a period of time in excess of the length of time indicated on the parking permit; and
- (4) Fees for the use of off-street parking facilities shall be prescribed by the Fees and Charges Bylaw.

## **DIVISION 7 - VEHICLE IMPOUNDMENT**

56. Any chattel, obstruction or vehicle which is standing or parked contrary to any provision of this bylaw or which is otherwise unlawfully occupying a portion of a highway or public place may be removed, detained and impounded by a Traffic Officer or the Engineer, or by a contractor acting in accordance with the directions of the City.
57. The fees, costs and expenses assessed in accordance with the City of Port Coquitlam Business Bylaw No. 3725, 2010 for the removal, detention and impoundment of a chattel, obstruction or vehicle removed under this Division shall be paid by the owner of the vehicle prior to the release of the vehicle.
58. Any chattel, obstruction or vehicle removed, detained or impounded under this bylaw may be recovered by the owner between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday, except holidays, by paying the fees, costs and expenses levied in accordance with Section 68 to the tow truck company at its place of business.
59. If a vehicle, chattel or obstruction is removed, detained or impounded, and not claimed by its owner within thirty days from date of seizure, written notice shall be mailed to the registered owner at his address as shown on the records of the Registrar of Motor Vehicles advising of the seizure, and the sum payable to release the vehicle, chattel or obstruction and the date of advertising for sale by public auction, if unclaimed.
60. Any vehicle, chattel or obstruction not claimed by its owner within thirty days from the date of mailing of notice may be sold at a public auction, which auction shall be advertised at least once in a newspaper circulated in the City.
61. The proceeds of sale by public auction shall be applied first to the cost of the sale, second to the fees, cost and expenses of the City or its contractor as set out above and the balance shall be held for the owner. If the balance remains unclaimed at the end of the calendar year, such balance shall be paid into the general revenue of the City.
62. Notwithstanding any other provision of this bylaw, where any garbage, rubbish or abandoned unlicensed motor vehicle with an apparent value of less than \$300.00 is left on any highway, such articles may be removed to a garbage dump and disposed of therein.

## **DIVISION 8 - CYCLE TRAFFIC**

### **Duties of Operator of Cycle**

63. A person operating a cycle shall at all times ride or operate a cycle in a safe manner, and without limiting the foregoing,
- (1) shall not ride upon the sidewalk of any highway or bridge, unless otherwise directed by traffic control device;
  - (2) shall not, for the purpose of crossing a highway, ride on sidewalk unless otherwise directed by a traffic control device; and
  - (3) shall not ride a cycle on a highway where a traffic control device prohibits their use.
64. In addition to the duties imposed by this Division, a person operating a cycle on a highway has the same rights and duties as the driver of a motor vehicle.

## **DIVISION 9 – HIGHWAY USE PROHIBITIONS AND PERMITS**

### **Uses Requiring Engineer’s Permission**

65. Except, and to the extent only, as authorized by a permit issued by the Engineer pursuant to this Bylaw, no person shall:
- (1) dig up, break up or remove any part of a highway or cut down or remove trees or timber growing on a highway, or excavate in or under a highway;
  - (2) change the level of a highway in any manner whatsoever, or stop or impede the flow of water or through any ditch, drain sewer or culvert on or through a highway;
  - (3) place, construct, or maintain a loading platform, or skids, rails, mechanical devices, building, signs, containers, newspaper boxes, bus benches, or any other structure or thing, or any chattel or ware of any nature, on a highway, except where an agreement with the City is in force for the placement, construction, or maintenance of the structure or thing;
  - (4) construct or maintain a ditch, sewer or drain, the effluent from which causes damage, fouling, nuisance or injury to any portion of a highway;
  - (5) ride, drive, lead, move or propel any animal or vehicle over or across a boulevard, including any curb, sidewalk or ditch unless such has been constructed or improved to form a suitable crossing in conformity with the provisions of this bylaw;

- (6) construct any works within a highway, including driveways, or any other boulevard crossing, including a curb, ditch or sidewalk crossing;
- (7) encumber, obstruct, or encroach in, on, or under a highway;
- (8) install or operate in a highway monitoring wells, vacuum holes, test pits, boreholes or other minor excavations;
- (9) obstruct or interfere with the free flow of traffic or attempt to control or detour traffic on any highway or lane, whether by use of signs or flagpersons or by barricades or other physical obstruction on the road, provided that this clause shall not apply to:
  - i. a Peace Officer, Bylaw Enforcement Officer or Fire Fighter acting in the normal course of his or her duties;
  - ii. a student or adult school patrol acting under the authority of the Public Schools Act or authorized by the Chief of Police;
  - iii. emergency vehicles or public utility or City crews while making emergency repairs within a highway or lane;
  - iv. vehicles while legally parked on a highway or lane or while obeying the instructions of a traffic control device or Peace Officer.

66. For the purposes of sections 65, “construct” means new construction, repair, replacement and maintenance of any matter or thing.

**Issuance of Permit**

67. The Engineer may issue a permit to do any or all of those things otherwise prohibited by this Division , subject to the payment of the application fee prescribed by Fees and Charges Bylaw with each application therefore and subject to such other conditions contained in this Division, or as determined by the Engineer, as may be applicable to each such application. Without limiting the foregoing, the Engineer may issue one or more of the following types of permits:

- (1) “Lane Closure Permit” – for the temporary closure of one or more lanes of a highway;
- (2) “Highway Use Permit” – for work in or on a highway, including work by utility companies. the construction or alteration of a ditch crossing, driveway, monitoring well, or off-site works and services, except for works and services contemplated by a written agreement with the City pursuant to the Subdivision Servicing Bylaw No. 2241;



- (3) "Highway Encroachment Permit" – for the use of a highway for private uses, including sidewalk cafes, newspaper boxes, temporary storage containers, construction trailers, and street furniture for up to 5 years; and other such forms of permits as determined by the Engineer.
68. The Engineer may, in issuing a permit under this Bylaw impose such terms and conditions as the Engineer considers reasonable or necessary for the purpose of:
- (1) avoiding undue damage to a highway,
  - (2) protecting persons or property,
  - (3) avoiding undue interference with traffic,
  - (4) ensuring that damage done to a highway in connection with an activity undertaken pursuant to a permit is adequately repaired,
  - (5) avoiding nuisances or other disturbances, or
  - (6) otherwise protecting the public interest.

#### **Temporary Closure of Highway**

69. The Engineer is hereby authorized and empowered, at his discretion, to temporarily close a highway or any part thereof to traffic, or to control traffic thereon, during the time work is in progress.

#### **Prerequisite to permit issuance**

70. As a prerequisite to the issuance of a permit under this Division, the applicant shall:
- (1) apply for a permit in the form prescribed by the Engineer from time to time, including all plans, drawings and information as considered necessary or desirable by the Engineer, acting reasonably;
  - (2) pay the applicable permit fees as set out in the Fees and Charges Bylaw;
  - (3) deposit with the City, a sum of money, bond, or irrevocable Letter of Credit which is, in the opinion of the Engineer, sufficient to pay for the cost of repairing any damage likely to be done to the highway and as sufficient security that the obligations imposed by the permit shall be fulfilled within the time specified by such permit. The amount of each such deposit shall be:
    - i. not less than the cost of repairing such damage, as estimated by the Engineer, and without limiting the foregoing:
      - a) for permits for the crossing of boulevards and the construction of boulevard crossings, not less than \$500.00 for each permit;

- b) for monitoring wells or boreholes, not less than \$5,000 for up to three wells or boreholes and \$2,000 for each additional well or borehole, which for amounts less than \$20,000 shall be in the form of cash, but otherwise shall be in the form of a Letter of Credit acceptable to the Engineer.
- (4) provide satisfactory plans of the work to be undertaken, sealed by a Professional Engineer if required by the Engineer, and when such plans are supplied and approved by the Engineer and the necessary permit issued, the work shall conform in every way to the approved plans and to the specifications contained in and to the minimum general requirements of the City of Port Coquitlam Subdivision Servicing Bylaw No. 2241 and this bylaw;
- (5) provide evidence of insurance for the works contemplated by the permit, to the satisfaction of the Engineer.

**Refund of deposit**

- 71. Where a deposit has been made in accordance with this Division and upon satisfactory compliance with the permit within the time specified therein, and submission of the appropriate record drawings, the deposit will be refunded to the applicant, less where applicable, the inspection fee prescribed by Fees and Charges Bylaw, 2006, No. 3540, or the actual cost of administration and inspection, whichever is greater, provided that a security deposit for maintenance has been deposited.

**Maintenance of completed work**

- 72. Where completed work is to be taken over by the City the permit holder shall maintain such work for a period of one year from the date of inspection and acceptance thereof by the Engineer and a maintenance security deposit in the amount of 10% of the original security deposit shall be required for the maintenance period.
- 73. Where alterations to completed works are required due to reconstruction of a highway during the maintenance period referred to in section 71 , the person holder shall pay for all costs of such alterations.

**Indemnity**

- 74. Each applicant for a permit under this section shall indemnify, protect, and save harmless the City from and against all claims demands and lien claims of every kind arising out of or in any way connected with the work or other things for which the permit has been issued.

### **Use of deposit**

75. In the event that the permit holder fails to repair damage and/or fulfill such obligations as are set out in the permit within the time specified therein, the City may repair the damage or fulfil the obligations and deduct the cost of doing so from the deposit. If there are not sufficient funds on deposit to cover the costs, the City shall recovery any shortfall from the permit holder.

### **Revocation of permit**

76. The Engineer may revoke a permit issued under this Bylaw if the permit holder fails to comply with a term or condition of the permit.

## **DIVISION 10- HIGHWAY USE GENERAL REGULATIONS**

### **General Regulations**

77. (1) The means of access to and from every highway for every parcel of land abutting thereon, shall be provided by means of a standard boulevard crossing constructed in accordance with the specifications contained in the City of Port Coquitlam Subdivision Bylaw at a location to be approved by the Engineer.
- (2) Every owner of a private highway shall maintain the same in a clean, fit and safe state and shall affix suitable signs thereon indicating that such highway is a private thoroughfare.
- (3) Every owner or occupier of real property shall prominently display in such a manner so as to be visible from the highway and in figures not less than 10 centimeters in height the civic address number assigned to such building or structures under the City's highway numbering system.
- (4) For parcels of land which front arterial and collector highways, as defined in the City's Subdivision Servicing Bylaw No. 2241, and which have a lane available to the rear of the parcel of land, access to and from the arterial/collector roadway will be limited to pedestrian and bicycle access only. Vehicle access for these parcels of land shall be from the lane or adjacent local highway only, except where approved by the Engineer, in writing.

## **DIVISION 11 - OFFENCE, PENALTIES AND ENFORCEMENT**

78. The following acts, practices, matters and things in respect of a highway shall be deemed to be offences against this bylaw, namely:
- (1) throwing, depositing or causing to be deposited or to flow upon a highway any noxious, offensive or filthy water or substance, or any empty bottle, glass container or any other article, whether broken or intact;
  - (2) leaving any glass or other debris at the scene of an accident by a person who has removed a wrecked or damaged vehicle;
  - (3) leaving any excavation or other obstruction insufficiently fenced or barricaded and marked with warning lights;
  - (4) place or permit to be placed any fuel, oil, lumber, merchandise, chattel or ware of any nature on a highway;
  - (5) deposit or cause to be deposited, throw or cause to be thrown, or leave any earth, refuse, debris or any other thing on a highway;
  - (6) failing of an owner or occupier of real property to prominently display in such a manner so as to be visible from the highway and in figures not less than 10 centimeters in height, the civic address number assigned to such building or structure under the City's highway numbering system;
  - (7) to cause willful damage to:
    - i. grass, trees, shrubs, plants bushes and hedges on any part of a highway;
    - ii. a fence on any part of highway;
    - iii. anything erected or maintained on or adjacent to a highway for the purpose of lighting the highway;
    - iv. to any highway marker or traffic control sign, signal or other device placed on any highway for the guidance or control of traffic.
  - (8) to place signs of any nature in any matter on a highway or upon any erected highway signs, City highway signs or City information signs, including traffic control devices and signals;
  - (9) mark or imprint or deface in any manner whatsoever a highway or structure thereon; and
  - (10) to impact or alter the drainage facilities on or adjacent to a highway, including by altering ditches or placing material in the curb and gutter.
79. Every person who:
- (1) violates a provision of this bylaw;

- (2) consents, allows or permits an act or thing to be done in violation of a provision of this bylaw or a permit issued pursuant to this bylaw;
- (3) neglects to or refrains from doing anything required to be done by a provision of this bylaw or a permit issued pursuant to this bylaw; or
- (4) fails to comply with an order of the Engineer given under this bylaw;

is guilty of an offence and is liable to the penalties imposed under this bylaw.

#### **Liability of Vehicle Owner and Driver**

80. (1) For certainty, in the case of offences involving the cutting or damaging of more than one tree, shrub, or plant, an offence is committed in respect of each individual specimen and the maximum penalties imposed under this bylaw apply to each such offence.
- (2) The owner and/or driver of a motor vehicle is liable for any violation of this bylaw, notwithstanding that at the time of the violation, the motor vehicle is unattended or in the possession of another person.

Upon notification of a violation to the owner of a motor vehicle, the burden of proving:

- i. that the person in charge of the motor vehicle was not a person entrusted with the possession of that motor vehicle by the owner; or
  - ii. that the registered owner is not the owner; is on the owner.
81. For certainty, in the case of offences of a continuing nature, an offence is committed on each day during which the offence continues, and the maximum penalties imposed under this bylaw apply to each such offence.
  82. For certainty, where a driver has parked a vehicle in a parking space in violation of the provisions of this bylaw, a separate offence shall be deemed to be committed upon the expiry of each period of time during which the vehicle could have been lawfully parked as indicated by a traffic control device.
  83. Any person who contravenes any of the provisions of this Bylaw commits an offence punishable upon summary conviction and is liable to a fine of not more than \$10,000.00 or to imprisonment for not more than six months, or to both. Each day that an offence continues shall constitute a separate offence.

84. Nothing in this Part precludes the City from seeking any civil remedy to which it is entitled in relation to trespass on City land.

<i>READ A FIRST TIME this</i>	<i>22<sup>nd</sup> day of</i>	<i>May, 2018</i>
<i>READ A SECOND TIME this</i>	<i>22<sup>nd</sup> day of</i>	<i>May, 2018</i>
<i>READ A THIRD TIME this</i>	<i>22<sup>nd</sup> day of</i>	<i>May, 2018</i>
<i>ADOPTED this</i>	<i>12<sup>th</sup> day of</i>	<i>June, 2018</i>

**B. WEST**  
\_\_\_\_\_  
Mayor

**G. JOSPEH**  
\_\_\_\_\_  
Corporate Officer

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**RECORD OF AMENDMENTS**

<b>Amendment No.</b>	<b>Section(s) Amended</b>	<b>Date</b>
4221	29, 39 and 79	2021-03-23

CITY OF PORT COQUITLAM  
CONSUMPTION OF LIQUOR IN PUBLIC PLACES BYLAW

Bylaw No. 4185

WHEREAS pursuant to section 73(2) of the *Liquor Control and Licensing Act* the Council of the City of Port Coquitlam may designate a public place that it has jurisdiction over as a place where liquor may be consumed;

AND WHEREAS the Council of the City of Port Coquitlam wishes to designate certain parks as a place where liquor may be consumed responsibly;

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Port Coquitlam, in open meeting assembled, hereby enacts as follows:

1. CITATION

This Bylaw is cited as "Consumption of Liquor in Public Places Bylaw", 2020, No.4185".

2. DEFINITIONS.

**Bylaw Enforcement Officer** – means an individual who has been designated as a bylaw enforcement officer pursuant to City's current Bylaw Notice Enforcement Bylaw;

**Bylaw Notice Enforcement Bylaw** means the City's current Bylaw Notice Enforcement Bylaw;

**City** means the City of Port Coquitlam;

**Director or Designate** means the Director of the Parks Department or appointed designate(s);

**City Park** means a Park/Facility as defined in the Park and Facilities Bylaw, 2003, No. 3421;

**Liquor** means, subject to the *Liquor Control and Licensing Regulations*, beer, wine, spirits or other product that is intended for human consumption and that contains more than 1% of alcohol by volume;

**Liquor Control and Licensing Act** means *Liquor Control and Licensing Act*, SBC 2015, Chapter 19, as amended;

**Liquor Control and Licensing Regulations** means the Liquor Control and Licensing Regulation, B.C. Reg.241/2016, as amended;

**Peace Officer** means an officer as defined in the *Police Act* or a member of the Royal Canadian Mounted Police who is deemed to be a provincial constable under the *Police Act*;

**Permitted Space** means that part of a City Park that has been designated under section 3.1 of this Bylaw;

**Sign** has the same meaning as an "Authorized Sign" under the Park and Facilities Bylaw, 2003, No. 3421.

3. Designation of Permitted Spaces and Setting of Hours

3.1 Those outdoor portions of City Park shown as outlined in thick black line in Schedule A attached to this Bylaw are hereby designated as Permitted Spaces where liquor may be consumed.

3.2 The hours that liquor may be consumed in any of the Permitted Spaces are from dawn to dusk, seven days a week.

~~3.23.3~~ That liquor may not be consumed within 10 metres of a playground

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4. Required Signs

4.1 The Director or Designate must post signs setting out the boundaries of each Permitted Space and the hours during which liquor may be consumed in the Permitted Space and such signs must:

4.1.1 be posted at all entry points into the park and on general park information signs;

4.1.2 be at least 0.13 square metres in size; and

4.1.3 for each City Park containing a Permitted Space, number no less than the number of entrances to that City Park.

5. Enforcement

Offences set out in the *Liquor Control and Licensing Act* and the Park and Facilities Bylaw, 2003, No. 3421 will apply to persons who consume liquor in City Park that is not a Permitted Space or who consume alcohol outside of the permitted hours.



SCHEDULE "A"  
Permitted Space – Site 1 (Aggie Park)

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6. Severability

If any part, section, clause or sub-clause of this Bylaw is, for any reason, held to be invalid by the decision of a court of competent jurisdiction, it will be severed and the validity of the remaining provisions of this Bylaw will not be affected.

READ A FIRST TIME this	23 day of	June, 2020
READ A SECOND TIME this	23 day of	June, 2020
READ A THIRD TIME this	23 day of	June, 2020
ADOPTED this	25 day of	June, 2020

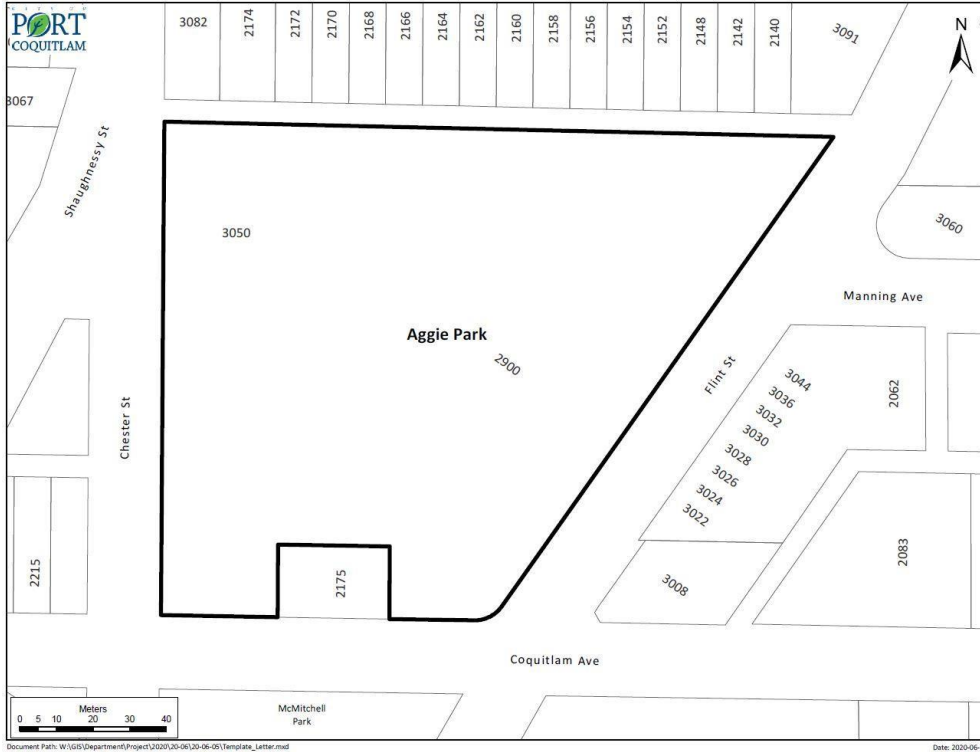
B. West  
Mayor

C. Deakin  
Assistant Corporate Officer

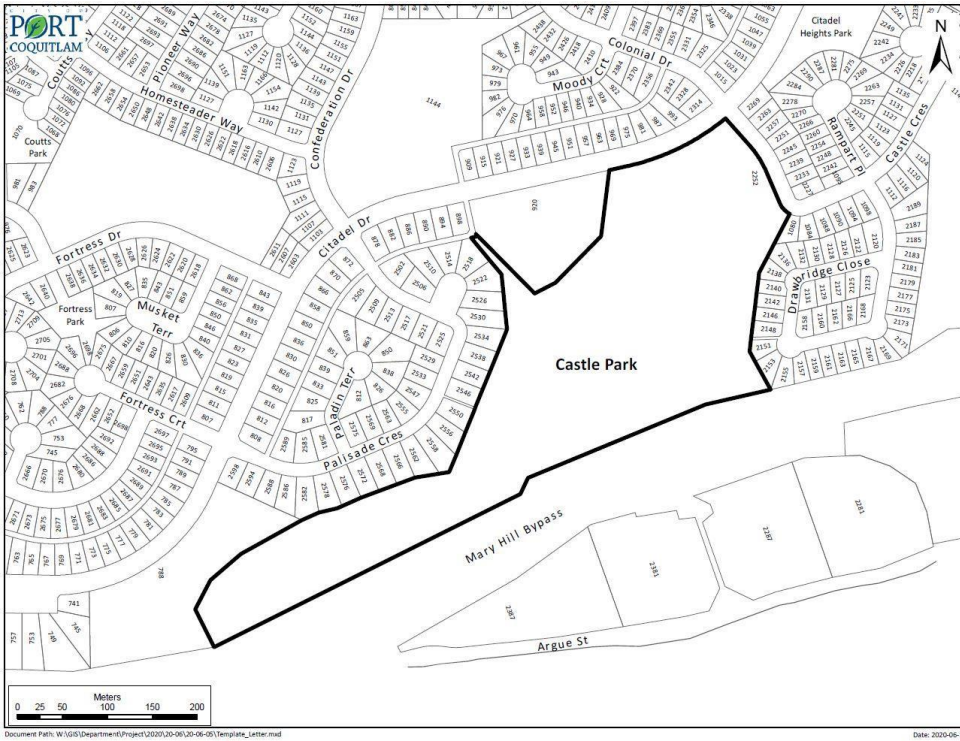
RECORD OF AMENDMENTS

Bylaw No.	Section(s) Amended	Date
4219	Schedule 'A' – addition of 3 parks	2021-03-09

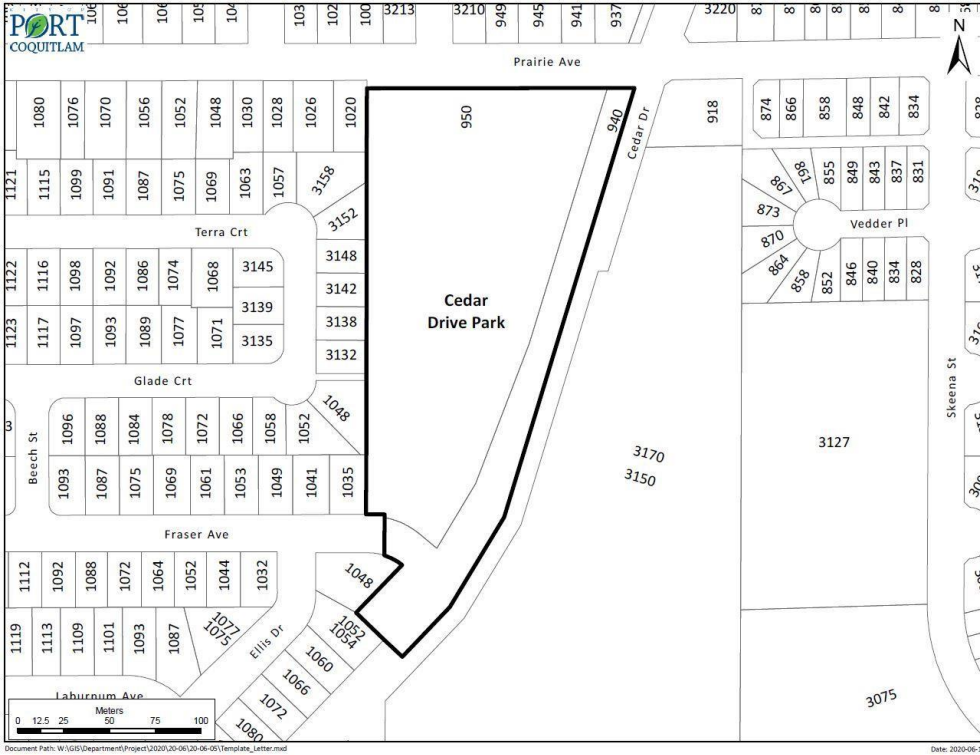
SCHEDULE "A"  
Permitted Space – Site 1 (Aggie Park)



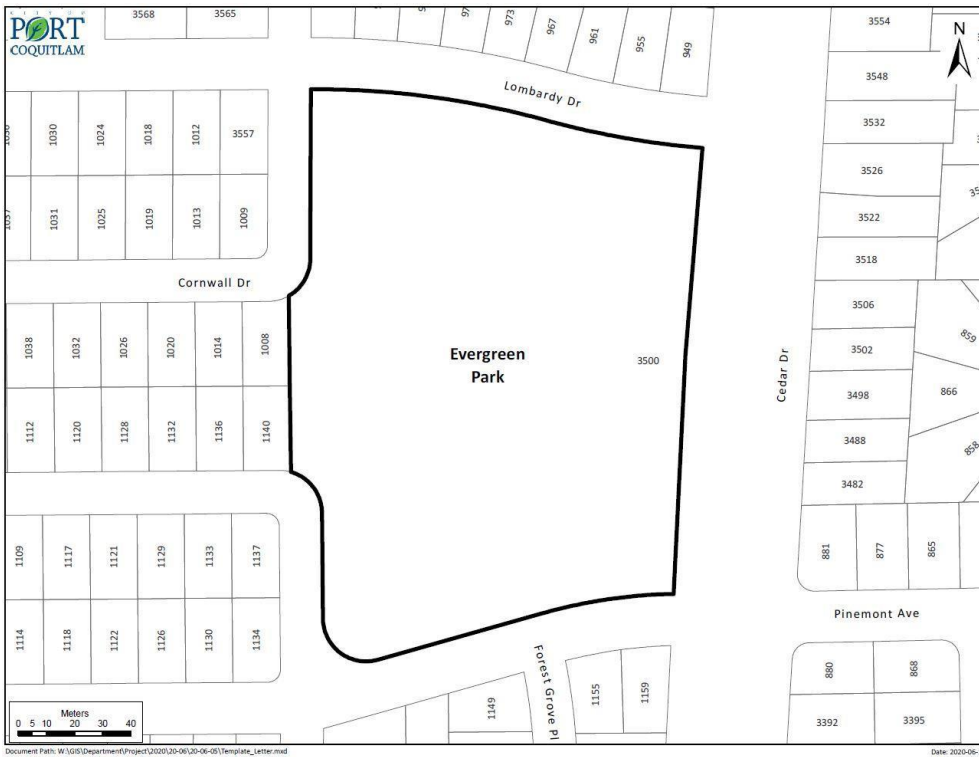
SCHEDULE "A"  
Permitted Space – Site 2 (Castle Park)



SCHEDULE "A"  
Permitted Space – Site 3 (Cedar Drive Park)



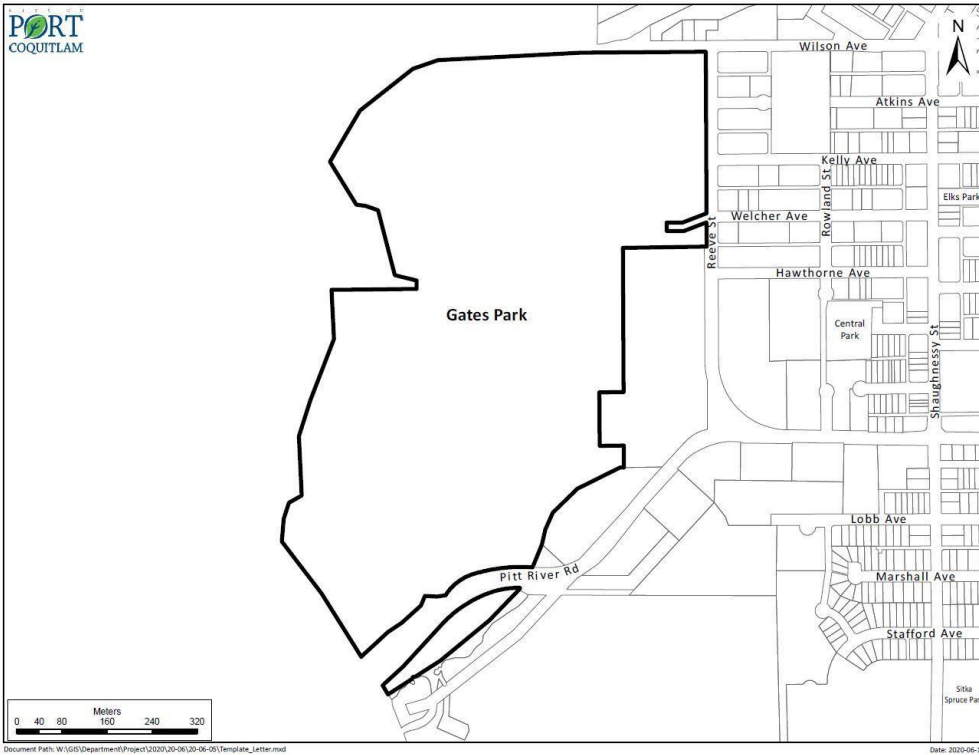
**SCHEDULE "A"**  
**Permitted Space – Site 4 (Evergreen Park)**



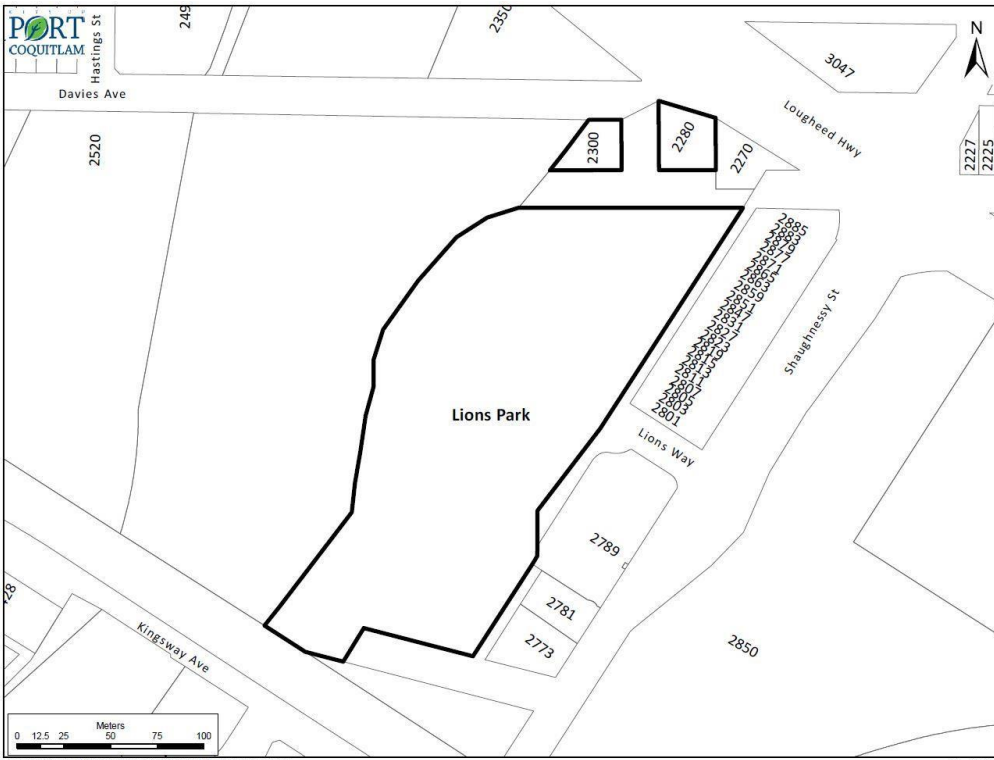
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Date: 2020-06-11

SCHEDULE "A"  
Permitted Space – Site 5 (Gates Park)



SCHEDULE "A"  
Permitted Space – Site 6 (Lions Park)

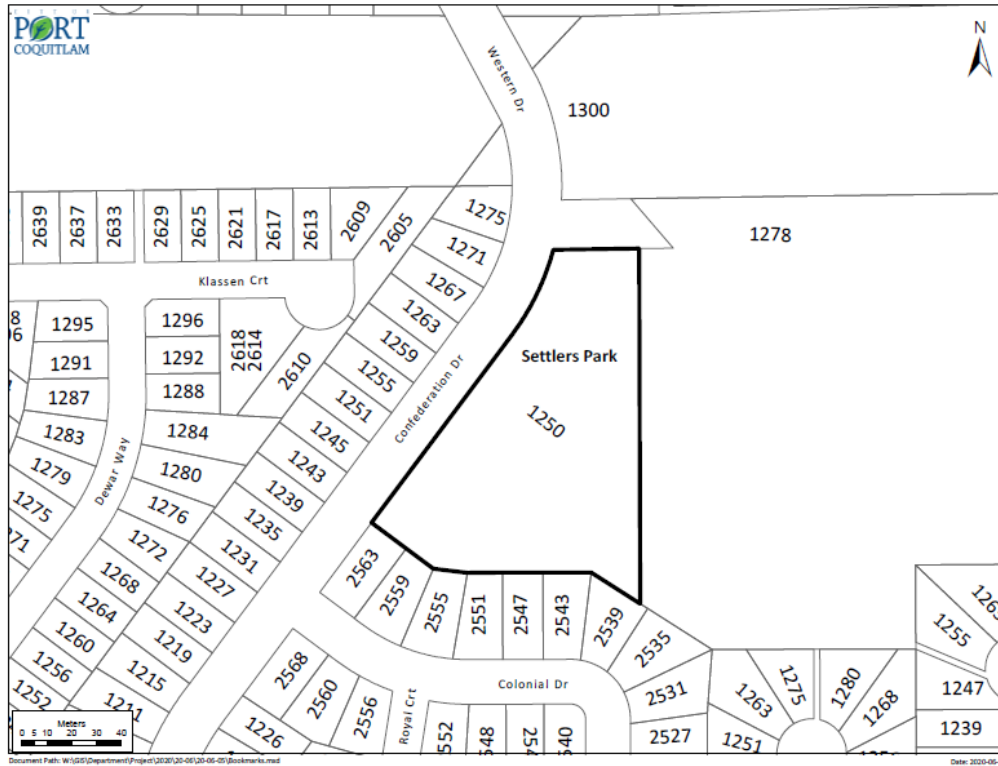


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Date: 2020-06-11

SCHEDULE "A"

Permitted Space – Site 7 (Settlers Park)





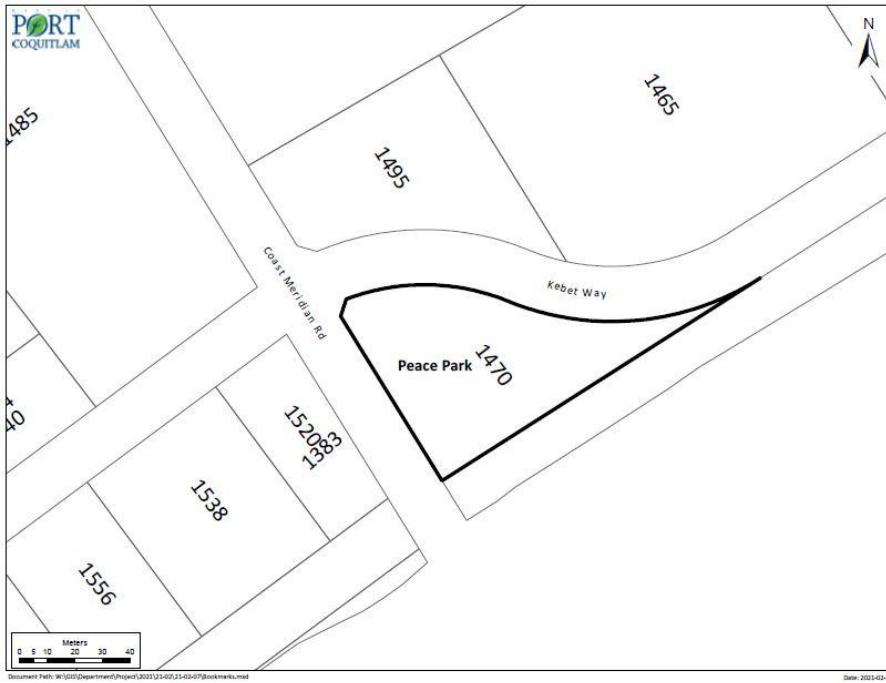
SCHEDULE "A"

Permitted Space – Site 8 (McLean Park)



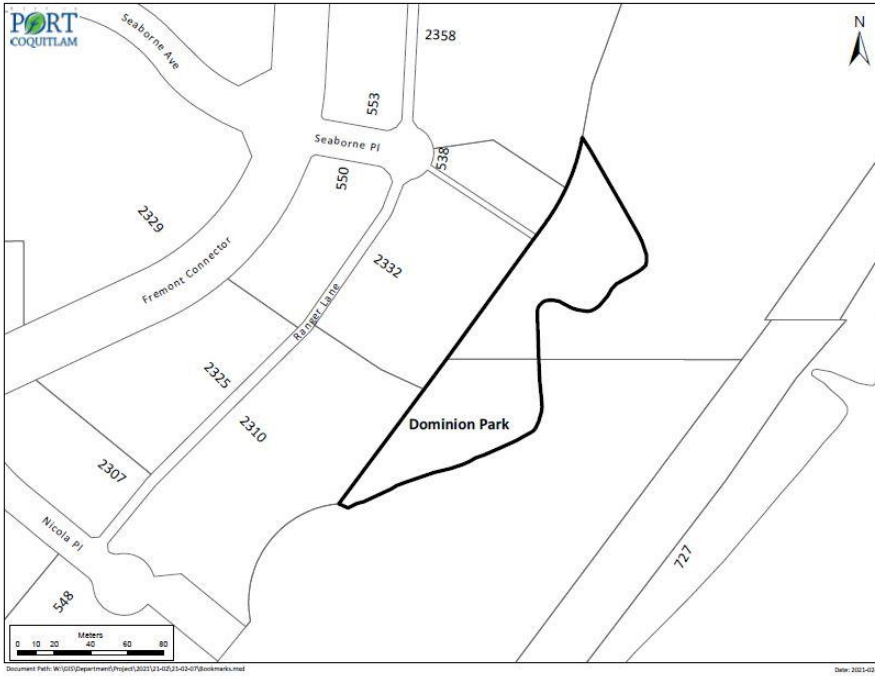
SCHEDULE "A"

Permitted Space – Site 9 (Peace Park)



SCHEDULE "A"

Permitted Space – Site 10 (Dominion Park)



CITY OF PORT COQUITLAM

BYLAW NOTICE ENFORCEMENT BYLAW, 2013

Bylaw No. 3814

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***Now therefore the Municipal Council of The Corporation of the City of Port Coquitlam, in open meeting assembled, enacts as follows:***

**1. Citation**

This Bylaw may be cited for all purposes as the “Bylaw Notice Enforcement Bylaw No. 3814, 2013.”

**2. Definitions**

In this Bylaw, unless the context otherwise requires, each of the following words has the meaning set out below:

**City** means the City of Port Coquitlam;

**Registry** means the Port Coquitlam Bylaw Notice Adjudication Registry established under section 6 of this Bylaw.

Other terms used in this Bylaw have the same meaning as defined terms in the *Act*.

**3. Bylaw Contraventions**

The bylaw contraventions designated in Schedule “A” may be dealt with by bylaw notice.

**4. Penalties**

The penalty for a contravention referred to in section 3 is as follows:

- a) subject to paragraphs b), c), and d), is the Penalty set out in column 3 of Schedule “A”;
- b) if received by the City within 30 days of the person receiving or being presumed to have received the bylaw notice, is the Early Payment amount set out in column 4 of Schedule “A”; or
- c) if received by the City after 90 days of the person receiving or being presumed to have received the bylaw notice, is the Late Payment amount set out in column 5 of the Schedule “A”; or
- d) if paid under a Compliance Agreement, may be reduced as provided under column 6 of Schedule “A”.

## SCHEDULE "A"

### 5. Period for Paying a Disputed Notice

- a) A person who receives a Bylaw notice must, within 30 days of the date on which the person received or is presumed to have received the bylaw notice
  - (i) pay the penalty, or
  - (ii) request dispute adjudication

by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, or causing it to be delivered or mailed, to the City Hall at 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8 or by leaving it in the City's after-hours mailbox outside City Hall.
- b) A person may pay the indicated penalty more than 30 days after receiving the bylaw notice, in accordance with section 4(a), but no person may dispute the bylaw notice more than 30 days after receiving the bylaw notice.
- c) Pursuant to the requirements of section 25 of the *Act*, where a person was not served personally with a bylaw notice and advises the City that he or she did not receive a copy of the original bylaw notice, the time limit for responding to a bylaw notice under section 5(b) of this Bylaw does not begin to run until a copy of the bylaw notice is redelivered to that person in accordance with the *Act*.

### 6. Bylaw Notice Dispute Adjudication Registry

- a) The Registry is established as a bylaw notice dispute adjudication system in accordance with the *Act* to resolve disputes in relation to bylaw notices.
- b) The civic address of the Registry is 2580 Shaughnessy St, Port Coquitlam, BC V3C 2A8.
- c) Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the adjudication system.

### 7. Screening Officers

- a) The position of screening officer is established.
- b) The title of the person acting in the capacity of screening officer will be "Screening Officer".
- c) The following are designated classes of persons that may be appointed as screening officers:
  - (i) Manager of Bylaw Services;
  - (ii) Director of Community Safety & Corporate Support;
  - (iii) Bylaw Enforcement Officers & Bylaw Enforcement/Animal Control Officers;
  - (iv) Fire Chief;
  - (v) Deputy Fire Chiefs;

## SCHEDULE "A"

- (vi) Manager Building Permits & Inspections;
- (vii) Chief Building Inspector;
- (viii) Manager Engineering Project & Budgets;
- (ix) Engineering Inspectors;
- (x) Manager of Planning Division;

and Council may appoint screening officers from these classes of persons by name, or office or otherwise.

### **8. Powers and Duties of Screening Officer**

- a) The powers and duties of screening officers are as set out in the *Act*, and include the following:
  - (i) the screening officer must, upon receipt of a request for dispute adjudication from a person against whom a contravention is alleged, advise the person of the bylaw notice adjudication system established by this Bylaw, including, without limitation, advise the person of the action which the screening officer may take pursuant to this section 8 with respect to the bylaw notice and of the opportunity to proceed to dispute adjudication of the bylaw notice;
  - (ii) where requested by the person against whom a contravention is alleged, must communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention and the fee or fees payable in relation to the bylaw notice enforcement process;
  - (iii) may communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the *Act*:
    - (a) the person against whom a contravention is alleged or his or her representative;
    - (b) the officer issuing the Notice;
    - (c) the complainant or his or her representative;
    - (d) the City's staff regarding the disputant's history of bylaw compliance;
  - (iv) review the City's records regarding the disputant's history of bylaw compliance;
  - (v) may prepare and enter into compliance agreements under the *Act* with persons who dispute bylaw notices, including establishing terms and conditions for compliance that the screening officer considers necessary or advisable, including time periods for payment of penalties and compliance with the Bylaw;
  - (vi) may provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in column 5 of Schedule "A"; and
  - (vii) may cancel bylaw notices in accordance with the *Act* and City policies and guidelines.
- b) The bylaw contraventions in relation to which a screening officer may enter into compliance agreements are designated in column 5 of Schedule "A".

## SCHEDULE "A"

- c) The maximum term of a compliance agreement is one year.

### **9. Bylaw Enforcement Officers**

Persons acting as any of the following are designated as bylaw enforcement officers for the purposes of this Bylaw and the *Act*:

- a) Members of the Royal Canadian Mounted Police;
- b) Bylaw Enforcement Officers appointed pursuant to the *Community Charter*;
- c) Local Assistants to the Fire Commissioner under section 6 of the *Fire Services Act*;
- d) Manager Bylaw Services, Director of Community Safety & Corporate Support; Bylaw Enforcement & Bylaw Enforcement/Animal Control Officers; Fire Chief; Deputy Fire Chiefs; Assistant Fire Chiefs; Captain Fire Protective Services; Protective Services Inspector; Fire Prevention Officers; Chief Building Inspectors; Building Inspectors; Plumbing Inspectors; Engineering Inspectors, Engineering Technologist; Property Use Coordinator; Medical Health Officers; Public Health Inspectors.

### **10. Form of Bylaw Notice**

The City may from time to time provide for the form or forms of the bylaw notice, provided that the bylaw notice complies with section 4 of the *Act*.

### **11. Schedules**

The following schedules are attached to and form part of this Bylaw:

- a) Schedule "A" – Designated Bylaw Contraventions and Penalties;
- b) Schedule "B" – Compliance Agreement.

***Read a first time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

***Read a second time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

***Read a third time by the Municipal Council this 25<sup>th</sup> day of February, 2013.***

SCHEDULE "A"

**Adopted by the Municipal Council of the Corporation of the City of Port Coquitlam this 11<sup>th</sup> day of March, 2013.**

**G. MOORE**  
Mayor

**CAROLYN DEAKIN**  
Assistant Corporate Officer

**RECORD OF AMENDMENTS**

<b>BYLAW NO.</b>	<b>AMENDED SECTION</b>	<b>DATE</b>
3840	Schedule "A" - Solid Waste Bylaw 3730 to 3900	2013-06-10
3901	Schedule "A" - Reflect new Bylaw No 3880 & 3900	2015-06-22
3955	Schedule "A" – Penalty Fees	2016-06-13
3966	Schedule "A" – Solid Waste Bylaw	2016-10-11
3980 & 3981	Schedule "A"	2016-12-12
3971	Schedule "A"	2017-02-28
3987	Schedule "A"	2017-03-14
3993	Schedule "A" - Watercourse	2017-06-13
4019	Schedule "A"	2017-06-27
4051	Schedule "A" – Smoking Control	2018-04-24
4058	Schedule "A" – Smoking Control	2018-05-22
4064	Schedule "A" – Boulevard Maintenance	2018-06-12
4065	Schedule "A" – Highway Use	2018-06-12
4096	Schedule "A"	2018-12-11
4104	Schedule "A" – Zoning Bylaw (Cannabis)	2019 02 05
4110	Schedule "A" – Bylaw Enforcement Notice	2019 02 26
4119	Schedule "A" – Suite Rental Business	2019-05-07
4147	Schedule "A" – Tree Bylaw	2019-10-22
4166	Schedule "A" – Solid Waste	2020-03-24
4170	Schedule "A" – Animal Control	2020-04-14
4192	Schedule "A" – Property Standards and Nuisance Abatement	2020-10-28
4198	Schedule "A" – Tree Bylaw	2020-11-24
4217	Schedule "A" – Smoking Control Bylaw	2021-02-09
4222	Schedule "A" – Highway Use Bylaw	2021-03-23
4225	Schedule "A" – Emergency Services Radio	2021-03-23
4239	Schedule "A" – Updated Fines	2021-10-01
4260	Schedule "A" – Animal Control and Zoning	2022-02-22



## SCHEDULE "A"

### Designated Bylaw Contraventions and Penalties

#### Animal Control Bylaw No. 3990

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Dog at Large	8.1	150	105	225	N/A
Failure to Remove Excrement	8.3	150	105	225	N/A
Unconfined Dog in Heat	8.4	150	105	225	N/A
Confined Animal/ Inadequate Ventilation	8.5	500	N/A	500	N/A
Cause injury to person/animal	8.6	300	210	375	N/A
More Than Three Dogs in Off Leash Area	9.3	150	105	225	N/A
Fail to Secure Dog in Off Leash Area	9.7	150	105	225	N/A
Fail to Provide Identification of Aggressive Dog	10.3	300	210	375	50%
Aggressive Dog Not Secured	10.4	500	N/A	500	N/A
Aggressive Dog at Large/Not Properly Secured	10.5	500	N/A	500	N/A
Aggressive Dog in Off Leash Area	10.6 (a)	500	N/A	500	N/A
Aggressive dog chase/bite/injure person	10.6 (b)	500	N/A	500	N/A
Aggressive dog chase, bite/injure animal	10.6 (c)	500	N/A	500	N/A
Aggressive dog at large	10.6 (d)	500	N/A	500	N/A
Aggressive dog damage property	10.6 (e)	500	N/A	500	N/A
Fail to Report Aggressive Dog at Large	10.8	500	N/A	500	N/A
Fail to Report Transfer of Aggressive Dog	10.9	500	N/A	500	N/A
Aggressive Dog No Muzzle	10.12	500	N/A	500	N/A
Fail to Post/Maintain Dangerous Dog Sign	11.3	500	N/A	500	N/A
Fail to Report Transfer of Dangerous Dog	11.6	500	N/A	500	N/A
Fail to Mark Dangerous Dog with Identification	11.7	500	N/A	500	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Dangerous Dog Not Secured	11.8	500	N/A	500	N/A
Dangerous Dog No Muzzle	11.9	500	N/A	500	N/A
Dangerous dog chase, injure bite person	11.10 (a)	500	N/A	500	N/A
Dangerous dog chase, injure bite animal	11.10 (b)	500	N/A	500	N/A
Dangerous Dog At large	11.10 (c)	500	N/A	500	N/A
Dangerous dog damage property	11.10 (d)	500	N/A	500	N/A
Dangerous Dog with Minor	11.14	500	N/A	500	N/A
Fail to Report Dangerous Dog At Large	11.15	500	N/A	500	N/A
Dangerous Dog in Off Leash Area	11.16	500	N/A	500	N/A
Unlicensed Dog	12.1	150	105	225	50%
No Licence Tag	12.3	100	70	175	50%
More Than Three Dogs	13.2	150	105	225	50%
Unpermitted Kennel	13.3	250	175	325	N/A
Farm Animal in a Residential Zone	15.1	150	115	225	50%
Farm Animal at Large	15.2	150	105	225	N/A
Keep Venomous Snake	16.1 (a)	300	210	375	N/A
Keep More Than Four Snakes	16.1 (b)	150	105	225	50%
Keep More Than Four Rodents	16.1 (c)	150	105	225	50%
Obstruct Officer	18.1	500	N/A	500	N/A
Provide false information to Officer	18.2	500	N/A	500	N/A
Failure to render assistance	18.3 (a)	500	N/A	500	N/A
Failure to remain at scene	18.3 (b)	500	N/A	500	N/A

(1) Where compliance agreement entered in Accordance With section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Boulevard Maintenance Bylaw No. 3965**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to Remove Snow or Ice	4	150	105	225	N/A
Failure to remove rubbish from sidewalk	5 (a)	150	105	225	N/A
Failure to remove rubbish from Boulevard	5 (b)	150	105	225	N/A
Construct fence/wall/structure on Boulevard	7 (a)	200	140	225	50%
Erect signage on Boulevard	7 (b)	150	105	225	50%
Plant tree/ hedge /bush/shrub on Boulevard	7 (c)	150	105	225	50%
Obstruct Boulevard	7 (d)	150	105	225	N/A
Place/install impervious surface	7 (e)	400	280	475	50%
Interfere with access to Utilities	7 (f)	300	210	375	N/A
Obstruct sightlines	7 (g)	150	105	225	N/A
Damage Boulevard	7 (h)	200	140	275	N/A
Fail to Dispose of Vegetation/ Rubbish on Boulevard	7 (i)	150	105	225	N/A
Cut down Tree	7 (j)	500	N/A	500	N/A
Altering natural grade/effect drainage	7 (k)	200	140	275	N/A
Failure to Trim Grassland	9 (c)	150	105	225	50%
Material on sidewalk/highway	9 (e)	150	105	225	50%
Failure to Maintain Ditch/ Obstruct Ditch Crossing	12	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Building and Plumbing Bylaw No. 3710**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
<u>Work without permit</u>	<u>4.1</u>	<u>500</u>	<u>N/A</u>	<u>500</u>	<u>50%</u>
Construction without building permit	6.1	500	N/A	500	50%
Occupancy contrary to notice or permit	6.2	500	N/A	500	50%
Construction contrary to plans	6.5	500	N/A	500	N/A
Failure to allow inspection	17.1	500	N/A	500	N/A
Failure to obtain inspection	17.2	250	175	325	N/A
Unlawful disposal of pool water	21.2	400	280	475	N/A
Improper Maintenance of pool fence	21.5	500	500	500	50%
Moving Building without permit	23.1	250	175	325	N/A
Failure to provide test / backflow	25.1	250	175	325	N/A
Fail to Comply Stop Work order	26.3	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Business Bylaw No. 3725**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No Business licence	3 (a)	500	N/A	500	50%
No separate licence for each premise	3 (c)	150	105	225	50%
Failure to permit inspection	7	350	245	425	50%
Failure to post licence	17	150	105	225	N/A
Prohibited Business Activity	18	500	N/A	500	N/A
Failure to display/unit address	31	300	210	375	N/A
Unsolicited visits	35	150	105	225	N/A
Failure to provide Sub-Trade List	36	150	105	225	50%
Evict tenant without relocating	42.1	500	N/A	500	N/A
Continuing failure to relocate tenant	42.2	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance to Section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Controlled Substance Nuisance Bylaw No. 3972**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Controlled substance property	3.1	500	N/A	500	N/A
Accumulated noxious materials	3.2 (a)	500	N/A	500	N/A
Store dangerous goods	3.2 (b)	500	N/A	500	N/A
Tamper with meter	3.3 (a)	500	N/A	500	N/A
Bypass Meter	3.3 (b)	500	N/A	500	N/A
Illegal Use of water	3.4	500	N/A	500	N/A
Tamper with seal	3.5	500	N/A	500	N/A
Alter building	3.6	500	N/A	500	N/A
Install trap	3.7	500	N/A	500	N/A
Obstruct exit	3.8	500	N/A	500	N/A
Remove fire stopping	3.9	500	N/A	500	N/A
Illegal exhaust vents	3.10	500	N/A	500	N/A
Mould/fungus	3.11	500	N/A	500	N/A
Nuisance of odour/fumes	3.12	500	N/A	500	N/A
Occupy with illegal utility	3.13 (a)	500	N/A	500	N/A
Occupy with illegal vents	3.13 (b)	500	N/A	500	N/A
Occupy with dangerous goods	3.13 (c)	500	N/A	500	N/A
Occupy with trap	3.13 (d)	500	N/A	500	N/A
Occupy with obstructed exit	3.13 (e)	500	N/A	500	N/A
Occupy with fire stopping removed	3.13 (f)	500	N/A	500	N/A
Occupy with mould/fungus	3.15 (a)	500	N/A	500	N/A
Occupy with nuisance	3.15 (b)	500	N/A	500	N/A
Occupy with accumulated materials	3.15 (c)	500	N/A	500	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Occupy with noxious/ offensive trade	3.15 (d)	500	N/A	500	N/A
Failure to report	3.16	500	N/A	500	N/A
Obstruct inspector	4.2	500	N/A	500	N/A
Illegal re-occupancy	7.2	500	N/A	500	N/A
Interfere with posting	7.3 (a)	500	N/A	500	N/A
Alter notice	7.3 (b)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

Drinking Water Conservation Plan Bylaw No. 4045

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unauthorized watering – Stage 1	<del>Sch B 4</del> ( <del>24.1</del> )	100	70	175	N/A
Unauthorized watering - Stage 2	<del>Sch B 4</del> ( <del>32.1</del> )	150	105	225	N/A
Unauthorized watering – Stage 3	<del>Sch B 4</del> ( <del>43.1</del> )	300	N/A	375	N/A
Unauthorized watering – Stage 4	<del>Sch B 4</del> ( <del>54.1</del> )	450	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.



SCHEDULE "A"

**Election Signs Bylaw No. 3810**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
<b><i>Public Property</i></b>					
Incorrect location	4 (a)	150	105	225	N/A
More than one sign	4 (b)	150	105	225	N/A
Sign before 30 days	4 (c)	150	105	225	N/A
Sign too large	4 (d)	150	105	225	N/A
Sign with more than two faces	4 (e)	150	105	225	N/A
Double signs not parallel	4 (f)	150	105	225	N/A
Sign attached without permission	4 (g)	150	105	225	N/A
Sign within 100 m of a polling station	4 (h)	150	105	225	N/A
Sign too high	4 (i)	150	105	225	N/A
Illuminated sign	4 (j)	150	105	225	N/A
Unsightly sign	4 (k)	150	105	225	N/A
Sign within 1 m of fire hydrant	4 (l)	150	105	225	N/A
Unsafe sign placement	4 (m)	150	105	225	N/A
Obstruct or simulate traffic control device	4 (n)	150	105	225	N/A
Unauthorized sound truck	4 (o)	150	105	225	N/A
Sign attached to City fixture	4 (p)	150	105	225	N/A
Sign not removed	4 (q)	150	105	225	N/A
<b><i>Private Property</i></b>					
Sign on boulevard	5 (b)	150	105	225	N/A
Sign before 30 days	5 (c)	150	105	225	N/A
Sign too large	5 (d)	150	105	225	N/A
Sign with more than two faces	5 (e)	150	105	225	N/A
Double signs not parallel	5 (f)	150	105	225	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Sign attached without permission	5 (g)	150	105	225	N/A
Sign within 100 m of a polling station	5 (h)	150	105	225	N/A
Sign too high	5 (i)	150	105	225	N/A
Illuminated sign	5 (j)	150	105	225	N/A
Unsightly sign	5 (k)	150	105	225	N/A
Sign within 1 m of fire hydrant	5 (l)	150	105	225	N/A
Unsafe sign placement	5 (m)	150	105	225	N/A
Obstruct or simulate traffic control device	5 (n)	150	105	225	N/A
Unauthorized sound truck	5 (o)	150	105	225	N/A
Sign not removed	5 (p)	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Emergency Services Radio Bylaw No. 4210**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to meet requirements radio communication	4.1	500	350	500	N/A
Inadequate Radio frequency range	4.1.6	500	350	500	N/A
Amplification system not meeting Industry standards	4.2 <del>5</del>	500	350	500	N/A
Unapproved Amplification system	5.1	500	350	500	N/A
Failure to provide annual ISED license	5.2.6	500	350	500	N/A
Failure to verify/ maintain compliance	6.1	500	210	375	N/A
Failure to provide acceptable communication	6.1.7	500	350	500	N/A
Failure to provide an annual system test	6.2.1	500	350	500	N/A
Failure to provide qualified testing personnel/equipment	6.3.1	500	350	500	N/A
Failure to meet the requirement of a permit	8.1	500	350	500	N/A
Failure to permit entry	9.2	500	350	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Fire and Emergency Services Bylaw No. 3880**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
<del>Fire code violation</del> No-smoke alarm on premises	2.3	300	210	375	N/A
Enter prescribed boundaries at an Incident	3.7 (d)	250	175	325	N/A
Impede, obstruct or hinder a Member	3.7 (f)	300	210	375	N/A
Drive vehicle over equipment	3.7 (g)	500	N/A	500	N/A
Sprinkler System Operation in a Demolition property	3.8	500	N/A	500	N/A
Accumulation of combustible/growth/waste/rubbish	4.1	150	105	225	N/A
Fail to remove daily combustibles	4.2	150	105	225	N/A
Fail to provide storage container	4.3	150	105	225	N/A
Fail to maintain fire doors/separations	4.5	500	N/A	500	N/A
Excessive storage of flammable/combustible liquids	4.6	500	N/A	500	N/A
Fail to provide approved container or proper placement	4.7	150	105	225	N/A
Fail to post adequate no smoking signs	4.8	150	105	225	N/A
Cleaning with combustible/flammable liquids	4.9	500	N/A	500	N/A
Fail to remove fuel prior to adjusting fuel tank	4.10	500	N/A	500	N/A
Fail to provide approved portable fire extinguisher	4.11	500	350	500	N/A
Fail to provide trained employed person(s)	4.12	500	350	500	N/A
Too many tires	4.13 (a)(i)	500	350	500	N/A
No fence for outdoor fires	4.13 (b)	500	350	500	N/A
Unlawful burning	5.1	500	N/A	500	N/A
Fail to comply with burning permit conditions	5.3 (c)	500	N/A	500	N/A
Burn unlawful materials	5.3 (d)	500	N/A	500	N/A
Fail to place competent person in charge	5.3 (e)	500	N/A	500	N/A
Sell Low Hazard Fireworks	6.1 (a)(i)	300	N/A	375	N/A
Sell High Hazard Fireworks	6.1 (a)(ii)	300	N/A	375	N/A
Sell Firecrackers	6.1 (a)(iii)	500	N/A	500	N/A
Unlawful use of fireworks	6.4	300	N/A	375	N/A
Set off Low hazard Fireworks without a permit	6.1 (b)(i)	500	N/A	375	N/A
Set off High Hazard Fireworks without a permit	6.1 (b)(ii)	500	N/A	500	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Set off Firecrackers without a permit	6.1 (b)(iii)	300	N/A	300	N/A
Light unpermitted Fireworks	6.7 (b)	500	N/A	500	N/A
Light Fireworks contrary to permit	6.7 (c)	500	N/A	500	N/A
Light Fireworks contrary to Fire Safety Plan	6.7 (d)	500	N/A	500	N/A
Fail to supervise	6.7 (e)	500	N/A	500	N/A
Fail to ensure lawful handling of Fireworks	6.7 (f)	500	N/A	500	N/A
Obstruction of Fire Chief or Officer	8.3	500	N/A	500	N/A
Fail to provide information	8.4	500	N/A	500	N/A
Provide false information	8.5	500	N/A	500	N/A
Fail to submit Fire Safety Plan	11.1	300	210	375	50%
Fail to address property	11.2	300	210	375	50%
Fail to maintain and test fire alarm and sprinkler systems	12.1	500	350	500	N/A
Fail to retain records of fire alarm and sprinkler systems	12.2	500	N/A	500	N/A
Fail to correct deficiencies immediately	12.3	500	N/A	500	N/A
Obstruction within one (1) meter of a Fire Hydrant	13.1 (a)	500	N/A	500	N/A
Attach item to hydrant or standpipe	13.1 (b)	500	N/A	500	N/A
Parking within five (5) metres of a Fire Hydrant	13.1 (e)	150	105	225	N/A
Fails to meet Private Hydrant standards	13.2 (a)	500	N/A	500	N/A
Fail to inspect Hydrant	13.2 (b)	500	N/A	500	N/A
Fail to maintain Hydrant	13.2 (c)	500	N/A	500	N/A
Fail to notify Fire Department	13.2 (d)	500	N/A	500	N/A
Interference with fire hose line	13.3	500	N/A	500	N/A
Obstructed building access routes	14.1	500	N/A	500	N/A
Obstructed access during construction	14.2	500	N/A	500	N/A
Fail to gain approval for Fire lane gates or access routes	14.3	500	N/A	500	N/A
Fail to provide "No Parking Fire Lane" signs(s)	14.4	500	N/A	500	N/A
Unpermitted fuel tank	15.1	500	N/A	500	N/A
Cover tank without approval	15.3	500	N/A	500	N/A
Store flammable products in underground parkades	17.1	500	N/A	500	N/A
Unauthorized alteration of exit doors	17.2	500	N/A	500	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unauthorized installation of locking devices	17.3	500	N/A	500	N/A
Remove/deface/alter posted notices	18.3	500	N/A	500	N/A
Impersonate member of the Department	18.4	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Firearms Bylaw No. 1220**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Discharge firearm	1 (a)	500	N/A	N/A	N/A
Discharge bow and arrow	1 (b)	500	N/A	N/A	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Highway Use Bylaw No. 4033**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Disobey traffic control device	12	200	160	275	N/A
Illegal traffic control device	17	200	160	275	N/A
Interference with a traffic control device	18	200	160	275	N/A
Fail to use crosswalk	19	80	56	155	N/A
Fail to yield to motor vehicle	20	80	56	155	N/A
Fail to use right half of crosswalk	21	80	56	155	N/A
Standing on highway soliciting ride	22	80	56	155	N/A
Fail to yield to emergency	23	150	105	225	N/A
Pedestrian obstructing traffic	24	80	56	155	N/A
Crossing contrary to traffic control devices	25	80	56	155	N/A
Obstruct free passage of pedestrians	26	80	56	155	N/A
Congregate obstructing passage	27	80	56	155	N/A
Drive/herd animals on highway	28	80	56	155	N/A
Drive on sidewalk/boulevard	29 (1)	180	126	255	N/A
Failure to yield to pedestrian in crosswalk	29 (2)	180	126	255	N/A
Failure to stop for a school bus	29 (3)	250	175	325	N/A
Operate contrary to MVA or MVA regulations	29 (4)	250	175	325	N/A
Littering on highway	30	100	70	175	N/A
Operate Class 2 vehicle on restricted highway	32	250	175	325	N/A
Operate Class 2 vehicle in unlawful location	33 (2)	250	175	325	N/A
No commercial transport permit	35 (1)	150	105	225	N/A
No valid permit	35 (2)	150	105	225	N/A



SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Use of engine brakes	37	500	N/A	500	N/A
Stop where prohibited	40 (1) i	100	70	175	N/A
Stop where restricted	40 (1) ii	80	56	155	N/A
Stop contrary to traffic control device	40 (1) iv	80	56	155	N/A
Stopped on sidewalk/boulevard	40 (2)	80	56	155	N/A
Stop within 6 m of flashing beacon/stop sign	40 (3)	80	56	155	N/A
Stop within 6 m of intersection/crosswalk	40 (4)	80	N/A	155	N/A
Stop/impede/reduce traffic flow or sightlines	40 (5)	80	N/A	155	N/A
Stop within 5 m of fire hydrant	40 (6)	150	N/A	225	N/A
Stop in/within 1 m of driveway/ 5 m multifamily/ <u>lane</u>	40 (7)	80	56	155	N/A
Stop facing wrong way	40 (8)	80	56	155	N/A
Stop alongside motor vehicle	40 (9)	80	56	155	N/A
Stop within 6 m of firehall entrance	40 (10)	80	N/A	155	N/A
Stop within 6 m of school entrance	40 (11)	80	N/A	155	N/A
Stop within 6 m to entrance/exit of playground/park	40 (12)	80	N/A	155	N/A
Stop within 5 m of mailbox	40 (13)	80	56	155	N/A
Stop in lane	40 (14)	80	56	155	N/A
Stop on bridge	40 (15)	150	105	225	N/A
Prohibited Vehicle on City street	40 (16)	150	N/A	225	N/A
Stop within 15 m of railway crossing	40 (17)	150	N/A	225	N/A
Stop on highway prohibited use	40 (18) i	150	105	225	N/A
Stop for selling vehicle on highway	40 (18) ii	150	105	225	N/A
Stop for selling on highway	40 (18) iii	150	105	225	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Stop on narrow highway	40 (19)	150	105	225	N/A
Overtime parking	40 (20)	80	56	155	N/A
Stop against yellow curb	40 (21)	80	56	155	N/A
No plates / expired plates or <u>no validation insurance</u>	40 (22) (i)	150	105	225	N/A
Move vehicle to avoid time parking restrictions	40 (22) (ii)	100	70	175	N/A
Use vehicle as a dwelling	40 (22) (iii)	100	70	175	N/A
Stop outside of lines	40 (23)	100	70	175	N/A
Stop in fire/bus lane	40 (24)	100	N/A	175	N/A
Stop not parallel to curb	40 (25)	100	70	175	N/A
Stop on highway over 48 hours	40 (26)	100	70	175	N/A
Park where restricted in City parking facility	40 (27)	100	70	175	N/A
Park where prohibited	41 (1)	100	70	175	N/A
Park where restricted	41 (2)	100	70	175	N/A
Park where prohibited in school zone	41 (3)	150	N/A	225	N/A
Park where restricted in school zone	41 (4)	150	N/A	225	N/A
Prohibited vehicles on City street	42	150	N/A	225	N/A
Park trailer without reflective tape	43	150	N/A	225	N/A
Unhitched trailer on City street	44	150	N/A	225	N/A
Parked incorrect angle	46	100	70	175	N/A
Stop without safety requirements	47	100	70	175	N/A
Stop in passenger loading zone	48 (2)	100	70	175	N/A
Stop in loading zone	48 (3)	100	70	175	N/A
Disabled permit not displayed	51 (2) i	100	70	175	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Stop in disabled persons area	51 (2) ii	100	70	175	N/A
Obstruction of firefighting vehicle	54 (1)	300	N/A	375	N/A
Obstruction of traffic by motor vehicle	54 (2)	100	70	175	N/A
Obstruction of road end by motor vehicle	54 (3)	100	70	175	N/A
Obstruction of road work	54 (4)	80	56	155	N/A
Improper display of permit	55 (3) i	80	56	155	N/A
Park where restricted contrary to permit	55 (3) ii	80	56	155	N/A
Operate cycle in unsafe manner	63	80	56	155	N/A
Operate cycle contrary to duties	64	80	56	155	N/A
Damage highway tree/timber	65 (1)	500	N/A	500	N/A
Alter highway level	65 (2)	500	N/A	500	N/A
Place/construct/ maintain encroachment on highway	65 (3)	150	N/A	225	N/A
Dig up/remove part of highway	65 (4)	500	N/A	500	N/A
Construction on highway	65 (6)	500	N/A	500	N/A
Encumber/obstruct/ encroach highway	65 (7)	150	105	225	N/A
Install/operate minor excavation on highway	65 (8)	500	N/A	500	N/A
Obstruct Officers in line of duty	65 (9) i	500	N/A	500	N/A
Obstruct school patrol	65 (9) ii	300	N/A	375	N/A
Obstruct emergency/utility/City vehicles	65 (9) iii	500	N/A	500	N/A
No permit/lane closure	67 (1)	250	N/A	325	N/A
No permit/highway use	67 (2)	150	N/A	225	N/A
No permit/highway encroachment	67 (3)	150	N/A	225	N/A
Accident debris on highway	78 (2)	150	105	225	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>1</sup>
Unmarked excavation site	78 (3)	500	N/A	500	N/A
Placement of fuel/lumber/merchandise/chattel/ware on highway	78 (4)	300	N/A	375	N/A
<u>Deposit/throw/leave earth/refuse/debris on highway</u>	<u>78 (5)</u>	<u>300</u>	<u>N/A</u>	<u>375</u>	<u>N/A</u>
Incorrect/fail to address	78 (6)	300	N/A	375	N/A
Damage tree/shrub/plant/bush hedge	78 (7) i	500	N/A	500	N/A
Damage fence on highway	78 (7) ii	300	210	375	N/A
Damage lighting on highway	78 (7) iii	300	210	375	N/A
Damage traffic control device	78 (7) iv	300	210	375	N/A
Illegal sign	78 (8)	150	N/A	225	N/A
Mark/imprint/deface highway structure	78 (9)	150	N/A	225	N/A
Impede/obstruct drainage/ditch	78 (10)	150	N/A	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Nature Area Regulation Bylaw No. 1433**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Deposit Compost/Refuse	3 (a)	500	N/A	500	N/A
Damage Tree/Plant	3 (d)	500	N/A	500	N/A
Damage/Deface City Property	3 (f)	500	N/A	500	N/A
Start Fire	3 (g)	500	N/A	500	N/A
Permit Animal at Large	3 (h)	500	N/A	500	N/A
Tease/Molest/Injure Animal	3 (j)	500	N/A	500	N/A
Vending in Nature Area	4	150	105	225	N/A
Erect/Place Building/Structure	6	500	N/A	500	N/A
Excavation/Removal of Earth	7 (a)	500	N/A	500	N/A
Maintain Landscaped Area	7 (b)	150	105	225	N/A
Unlawful Assembly	8	150	105	225	N/A
Operate Motor Vehicle in Nature Area	12	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Noise Control Bylaw No. 2891**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Noise which disturbs	3	300	210	375	N/A
Animal noise which disturbs	4	300	210	375	N/A
Animal noise after hours	5 (a)	350	245	425	N/A
Amplified music/speech after hours	5 (b)	350	245	425	N/A
Heat Pump noise	5 (c)(i)	300	210	375	N/A
Heat Pump noise after hours	5 (c)(ii)	350	245	425	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Parking and Development Management Bylaw No. 4078**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No off-street parking space	8	200	140	275	N/A
Unauthorized use of off-street parking space	10.1	200	140	275	N/A
No provided/authorized use of off-street loading space	14	200	140	275	N/A

SCHEDULE "A"

**Parks & Facilities Regulation Bylaw No. 3421**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Obstructing police officer or employee	4.2	500	N/A	500	N/A
Entering after hours	7.2	225	N/A	300	N/A
Entering restricted area	8.1	225	N/A	300	N/A
Unauthorized liquor	8.2	225	N/A	300	N/A
Damage or vandalism	8.5	500	N/A	500	N/A
Unauthorized disposal	8.6	300	N/A	500	N/A
Unauthorized encroachment	8.9	300	N/A	375	N/A
Protection of wildlife	8.10	500	N/A	500	N/A
Unauthorized advertising	8.16 (a)	225	N/A	300	N/A
Unauthorized business	8.16 (b)	225	N/A	300	N/A
Failure to dispose animal waste	8.19	225	N/A	300	N/A
Failure to abide by posted condition	8.21	225	N/A	300	N/A
No remote controlled or other powered devices	9.10	225	N/A	300	N/A
Prohibited activity	10.1	225	N/A	300	N/A
Operate vehicle in park/facility	10.1 (b)	225	N/A	300	N/A

(1) Where Compliance Agreement Entered in accordance with section 8 (a)(v) of this bylaw.



SCHEDULE "A"

**Pesticide Use Control Bylaw No. 3767**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Use Pesticide	3	300	N/A	375	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Property Standards and Nuisance Abatement Bylaw No. 4190**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT'
Nuisance at law	4.1	250	175	325	N/A
Act which unreasonably interferes	4.2	500	N/A	500	N/A
Offence under CDSA, CCC, LCLA	4.3	500	N/A	500	N/A
Lighting which creates nuisance	5.1	250	175	325	N/A
Storage of material	6.1 (a)	250	175	325	N/A
Storage of vehicle	6.1 (b)	250	175	325	N/A
Over height ground cover	6.1 (c)	250	175	325	N/A
Dilapidated building	6.1 (d)	250	175	325	N/A
Accumulated materials	6.1 (e)	250	175	325	N/A
Dilapidated fence	6.1 (f)	250	175	325	N/A
Noxious weeds	6.1 (g)	250	175	325	N/A
Piles of natural material	6.1 (h)	250	175	325	N/A
Graffiti	6.1 (i)	250	175	325	N/A
Water collection	6.1 (j)	250	175	325	N/A
Noise which disturbs	7.1	300	210	375	N/A
Noise from device which disturbs	7.2	300	210	375	N/A
Obstruct Officer	13.3	500	N/A	500	N/A
Provide false information to Officer	13.4	500	N/A	500	N/A

SCHEDULE "A"

**Scrap Metal Dealer Bylaw No. 3740**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to maintain goods register	5 (a)-(d)	500	N/A	500	N/A
Failure to maintain seller register	9 (a)-(c)	500	N/A	500	N/A
Failure to produce goods register	12 (a)-(b)	500	N/A	500	N/A
Offsite transaction	16 (a)	500	N/A	500	N/A
After hours transaction	16 (b)	500	N/A	500	N/A
Accept metal with obliterated serial number	16 (c)	500	N/A	500	N/A
Transaction with person under 18	16 (d)(i)	500	N/A	500	N/A
Transaction with intoxicated person	16 (d)-(ii)	500	N/A	500	N/A
Alter or dispose of scrap metal within 7 days	17 (b)-(c)	500	N/A	500	N/A
Transaction with unauthorized person	19 (a)-(b)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Second Hand Dealer Bylaw No. 3774**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Failure to maintain goods register	3	500	N/A	500	N/A
Failure to transmit goods register	5 (c)	500	N/A	500	N/A
Failure to maintain seller register	7	500	N/A	500	N/A
Failure to produce goods register	12 (a)-(b)	500	N/A	500	N/A
Refuse inspection	12 (d)	500	N/A	500	N/A
Offsite transaction	16 (a)	500	N/A	500	N/A
After hours transaction	16 (b)	500	N/A	500	N/A
Obliterated serial number	169 (c)	500	N/A	500	N/A
Transaction with person under 18	16 (d)(ii)	500	N/A	500	N/A
Transaction with intoxicated person	16 (d)(ii)	500	N/A	500	N/A
Alter or dispose of goods within 7 days	17 (b)-(c)	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Sign Bylaw No. 2638**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unlawful sign	2.1(1)	150	105	225	N/A
Failure to maintain sign	2.4 (2)	150	105	225	N/A
Prohibited sign in public place	2.9	150	105	225	N/A
Unauthorized sign in public place	2.12 (1)	150	105	225	N/A
Failure to remove sign	2.13 (1)	150	105	225	N/A
Failure to remove temporary sign	2.13 (2)	150	105	225	N/A
Prohibited sign	3.1	150	105	225	N/A
Excessive real estate signs	6.3 (7) (a)	150	105	225	N/A
Excessive real estate signs	6.3 (7) (b)	150	105	225	N/A
Oversize real estate sign	6.3 (7) (c)	150	105	225	N/A
Window sign in residential area	6.3 (8) (a)	150	105	225	N/A
Excessive window signs	6.3 (8) (b)	150	105	225	N/A
Oversize window sign	6.3 (8) (c)	150	105	225	N/A
Excessive development signs	6.3 (9) (a)	150	105	225	N/A
Excessive development signs	6.3 (9) (b)	150	105	225	N/A
Oversize development sign	6.3 (9) (c)	150	105	225	N/A
Over height development sign	6.3 (9) (d)	150	105	225	N/A
Failure to remove development sign	6.3 (9) (e)	150	105	225	N/A
Failure to obtain a sign permit	6.1	150	105	225	N/A
Failure to request inspection	6.9 (2)	150	105	225	N/A
Failure to request inspection	6.9 (3)	150	105	225	N/A

SCHEDULE "A"

**Smoking Control Bylaw No. 4037**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Smoke within 7.5 metres of an entrance	4.1	250	175	325	N/A
Smoke within 7.5 metres of a transit stop	4.2	250	175	325	N/A
Smoke in any City park or public space	4.3	250	175	325	N/A
Smoke on any City street as part of an event	4.4	250	175	325	N/A
Smoke in a customer service area	4.5	250	175	325	N/A
Smoke in a place of assembly	4.6	250	175	325	N/A
Smoke outdoors where prohibited by sign	4.7	250	175	325	N/A
Smoke in a passenger directed vehicle	4.8	250	175	325	N/A
Smoke in vehicle with minor occupant	4.9	250	175	325	N/A
Smoke within 7.5 metres of a crosswalk	4.10	250	175	325	N/A
Failure to produce ID	6.5	500	N/A	500	N/A
Obstruction of an Officer	6.6	500	N/A	500	N/A
Failure to extinguish	6.7	250	175	325	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Soil Removal and Deposit Bylaw No. 3331**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Remove or deposit soil	5 (19)	500	N/A	500	N/A
Deposit wood waste	5 (2)	500	N/A	500	N/A
Deposit other material	5 (3)	500	N/A	500	N/A
Failure to adhere to permit	6	500	N/A	500	N/A
Failure to attain registered professional	9 (2)	500	500	500	N/A
Refuse entry/inspection	14 (1)	500	500	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Solid Waste Bylaw No. 3900**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Contaminants in recycling cart	6.1 (a)	300	210	375	N/A
Contaminants in green waste cart	6.1 (b)	300	210	375	N/A
Contaminants in garbage cart	6.1 (c)	300	210	375	N/A
Unlocked City container	6.1 (f)	500	N/A	500	N/A
<u>Collection carts not maintained</u>	<u>6.1 (g)</u>	<u>150</u>	<u>105</u>	<u>225</u>	<u>N/A</u>
Unpermitted private container	6.3 (a)	150	105	225	N/A
Unlocked private container	6.3 (b)	500	N/A	500	N/A
<u>Failure to clean up spillage</u>	<u>6.3 (f)</u>	<u>150</u>	<u>105</u>	<u>225</u>	<u>N/A</u>
Unsecured wildlife attractants	6.4	500	N/A	500	N/A
Container set out when prohibited	8.1 (b)	150	105	225	N/A
Fail to unlatch container	8.1 (d)	100	70	175	N/A
Failure to secure container after collection	8.1 (e)	150	105	225	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.



SCHEDULE "A"

<b>Tree Bylaw No. 4108</b>					
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
<b><i>Tree other than a significant or heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (a)	500	N/A	500	N/A
Damaging or allowing tree to be damaged without permit	5.1 (b)	400	N/A	500	N/A
<b><i>Significant tree other than a heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (c) 10.5	500	N/A	500	N/A
Damaging, or allowing tree to be damaged without permit	5.1 (d)	500	N/A	500	N/A
<b><i>Significant tree further defined as a heritage tree</i></b>					
Cutting or removing tree without permit	5.1 (e)	500	N/A	500	N/A
Damaging, or allowing tree to be damaged without permit	5.1 (f)	500	N/A	500	N/A
<b><i>Actions related to Trees and Tree Permits</i></b>					
Failure to adhere to the terms or conditions of a permit	5.1 (g)	500	N/A	500	N/A
Failure to visibly post permit during specified activities	6.9	200	140	275	N/A
<del>Failure to maintain a protective barrier during tree cutting</del>	<del>9.1, 9.2, 9.4, 9.5</del>	200	140	275	N/A
Failure to plant replacement tree as per approved replacement plan	7.5	500	N/A	500	N/A
Replacement plan not carried out	7.6	500	N/A	500	N/A
Failure to maintain tree	7.8	500	N/A	500	N/A
Failure to replace tree	7.9	500	N/A	500	N/A
Failure to install protective barrier	9.1	500	N/A	500	N/A
Failure to install protective barrier on adjacent lot	9.2	500	N/A	500	N/A
Failure to maintain protective barrier	9.4	500	N/A	500	N/A
Disturb protect barrier	9.5	500	N/A	500	N/A
Obstructing City agent from inspecting site	10.2	500	N/A	500	N/A
Failure to comply with a Stop Work Order	10.3	500	N/A	500	N/A
Removal of tree prior to investigation or inspection	10.4	500	N/A	500	N/A

SCHEDULE "A"

<b>Tree Bylaw No. 4108</b>					
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>	<b>Column 5</b>	<b>Column 6</b>
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Removal of tree prior to investigation or inspection resulting in significant tree fine	10.5	500	N/A	500	N/A
Failure to submit a tree replacement plan	11.5 (a)	500	N/A	500	N/A
Failure to submit security deposit	11.5 (b)	500	N/A	500	N/A
Failure to plant tree in accordance with replacement plan	11.6	500	N/A	500	N/A

SCHEDULE "A"

**Waterways Protection Bylaw No. 917**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Pollute Watercourse	2	500	N/A	500	N/A
Obstruct Watercourse	3	500	N/A	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

Zoning Bylaw No. 3630

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Illegal use	II 5(a)	300	210	375	50%
Allow illegal use	II 5(b)	300	210	375	50%
Residential use of unserviced lot	II (6)(a)	150	105	225	N/A
Prohibited Use	II (6)(b)	500	350	500	N/A
Mobile home/float home	II (6)(c)	150	105	225	N/A
Prohibited use in liquor establishment	II (6)( <del>f</del> )	500	350	500	N/A
Prohibited cannabis use	II (6) (d)	500	350	500	N/A
Prohibited illegal paraphernalia	<del>II</del> 44 (6)(e)	500	350	500	N/A
Prohibited opioid related use	<del>II</del> 44 (6) (g)	500	350	500	N/A
Prohibited firearms and ammunition related use	<del>II</del> 44(7)	500	350	500	N/A
Excessive impervious use	<del>II</del> 44 (2.4)	300	210	500	50%
Excessive seating capacity/floor area	<del>III</del> (4.3) Note 21	300	210	375	50%
Excessive sales floor area	<del>III</del> (4.3) Note 22	300	210	375	50%
Excessive total floor area	<del>III</del> (4.3) Note 23	300	210	375	50%
Unauthorized accessory building or structure	III (2.2)	500	350	500	N/A
Use of accessory building as dwelling	III (2.3)	500	350	500	50%
Accessory building too close to lane	III (2.7 <u>a</u> )	300	210	375	N/A
Excessive area of accessory building	III (2.4)	300	210	375	N/A
Overheight accessory building	III (2.6)	300	210	375	50%
Accessory building in a residential setback area	III (2.7)	200	140	275	50%
Accessory building in a non-residential setback area	III (2.8)	200	140	275	N/A
No shipping container	III (2.11)	200	140	275	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No storage container	III (2.12)	200	140	275	N/A
No tent structure	III (2.13)	200	140	275	N/A
Park or store prohibited vehicle in a residential zone	III (3.1)	200	140	275	N/A
Inadequate landscaping	III (4) 4.1	200	140	275	50%
Outdoor storage in setback area	III (4) 4.2	200	140	275	N/A
Unscreened storage area	III (4) 4.3	200	140	275	N/A
Unscreened parking/loading/display area	III (4)4.3a	200	140	275	N/A
Parking/loading screen not high enough	III (4)4.3b	200	140	275	N/A
Display area screen not high enough	III (4) 4.4	200	140	275	N/A
Fence too high	III (4) 4.5	200	140	275	N/A
Fence/wall/screen in sight triangle	III (4) 4.6	200	140	275	N/A
Illegal home business combination	III (5.1)(a)	200	140	275	50%
Excessive home business area	III (5.1)(b)	200	140	275	N/A
Home business not enclosed	III (5.1)(c)	200	140	275	N/A
Prohibited home business activity	III (5.1)(d)	200	140	275	N/A
Operate home business after hours	III (5.1)(e)	200	140	275	N/A
Excessive personnel – A, RS or RD zone	III (5.2)(a)	200	140	275	N/A
Excessive tutorial or personal services	III (52)(b)	200	140	275	N/A
Excessive pet grooming activity	III (5.2)(c)	200	140	275	N/A
Excessive visits – A, RS, or RD zone	III (5.2)(d)	200	140	275	N/A
Inadequate parking – A, RS or Rd zone	II (5.2)(c)	200	140	275	N/A
Excessive personnel – RTh, RRh, RA, CDS or C zone	III (5.3)(a)	200	140	275	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Home business not enclosed – RTh, RRh, RA, CD or C zone	III (5.3)(b)	200	140	275	N/A
Prohibited pet grooming/personal service	III (5.3)(c)	200	140	275	N/A
Excessive visits – RTh,RRh,RA,Cd or C zone	III (5.3)(d)	200	140	275	N/A
Bed and breakfast with secondary suite	III (5.4)(f)	200	140	275	N/A
Child care with secondary suite	III (6.2)	200	140	275	50%
Illegal suite – Zone A	II (1.3)	500	350	500	N/A
Illegal suite – residential zones	II (2.3)	500	350	500	N/A
Illegal suite – commercial zones	II (3.3)	500	350	500	N/A
Illegal suite – industrial zones	II (4.3)	500	350	500	N/A
Illegal suite – institutional zones	II (5.3)	500	350	500	N/A
Illegal suite – CD1 zone	II (6.1.2)	500	350	500	N/A
Illegal suite – CD2 zone	II (6.2.2)	500	350	500	N/A
Illegal suite – CD3 zone	II (6.3.2)	500	350	500	N/A
Illegal suite – CD4 zone	II (6.4.2)	500	350	500	N/A
Illegal suite – CD5 zone	II (6.5.2)	500	350	500	N/A
Illegal suite – CD6 zone	II (6.6.2)	500	350	500	N/A
Illegal suite – CD7 zone	II (6.7.2)	500	350	500	N/A
Illegal suite – CD8 zone	II (6.8.2)	500	350	500	N/A
Illegal suite – CD9 zone	II (6.9.2)	500	350	500	N/A
Illegal suite – CD10 zone	II (6.10.2)	500	350	500	N/A
Illegal suite – CD11 zone	II (6.11.2)	500	350	500	N/A
Illegal suite – CD12 zone	II (6.12.2)	500	350	500	N/A

SCHEDULE "A"

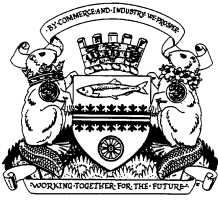
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Illegal suite – CD13 zone	II (6.13.2)	500	350	500	N/A
Illegal suite – CD14 zone	II (6.14.2)	500	350	500	N/A
Illegal suite – CD15 zone	II (6.15.2)	500	350	500	N/A
Illegal suite – CD16 zone	II (6.16.2)	500	350	500	N/A
Illegal suite – CD17 zone	II (6.17.2)	500	350	500	N/A
Illegal suite – CD18 zone	II (6.18.2)	500	350	500	N/A
Illegal suite – CD19 zone	II (6.19.2)	500	350	500	N/A
Illegal suite – CD20 zone	II (6.20.2)	500	350	500	N/A
Illegal suite – CD21 zone	II (6.21.2)	500	350	500	N/A
Illegal suite – CD22 zone	II (6.22.2)	500	350	500	N/A
Illegal suite – CD23 zone	II (6.23.2)	500	350	500	N/A
Illegal suite – CD24 zone	II (6.24.2)	500	350	500	N/A
Illegal suite – CD25 zone	II (6.25.2)	500	350	500	N/A
Illegal suite – CD26 zone	II (6.26.2)	500	350	500	N/A
Illegal suite – CD27 zone	II (6.27.2)	500	350	500	N/A
Illegal suite – CD28 zone	II (6.28.2)	500	350	500	N/A
Illegal suite – CD29 zone	II (6.29.2)	500	350	500	N/A
Illegal suite – CD30 zone	II (6.30.2)	500	350	500	N/A
Illegal suite – CD31 zone	II (6.31.2)	500	350	500	N/A
Illegal suite – CD32 zone	II (6.32.2)	500	350	500	N/A
Illegal suite – CD33 zone	II (6.33.2)	500	350	500	N/A
Illegal suite – CD34 zone	II (6.34.2)	500	350	500	N/A

SCHEDULE "A"

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Illegal suite – CD35 zone	II (6.35.2)	500	350	500	N/A
Illegal suite – CD 36 zone	II (6.36.2)	500	350	500	N/A

(1) Where compliance agreement entered in accordance with section 8 (a)(v) of this bylaw.





**SCHEDULE "B"**  
**Compliance Agreement**

Pursuant to Bylaw Notice Enforcement Bylaw No. 3814, 2013.

I, \_\_\_\_\_ (name), of \_\_\_\_\_  
\_\_\_\_\_ (address)

acknowledge receipt of bylaw notice(s) # \_\_\_\_\_ (the "Bylaw Notice"), and wish to enter into a Compliance Agreement, whereby I agree to fulfill certain conditions, in exchange for a reduced penalty.

Specifically, I agree to pay the reduced penalty of \$ \_\_\_\_\_ on or before \_\_\_\_\_.

Further, I agree to comply with the following terms and conditions of this Agreement:

1) On or before \_\_\_\_\_ I will \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ ; and

2) On or before \_\_\_\_\_ I will \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I understand that this agreement is binding on me for one year from the date of this agreement.

I also understand that if I breach a term of this agreement, or fail to observe or perform the above terms and conditions, the City's Screening Officer may rescind this agreement. I understand that if this agreement is rescinded, I will have 14 days to dispute the Screening Officer's decision to rescind the agreement, and that if I do not dispute this decision in that time, the full penalty stated in the Bylaw Notice of \$ \_\_\_\_\_ will be immediately due and payable and subject to all fees and penalties as if the Bylaw Notice was not disputed.

\_\_\_\_\_  
Signature of Bylaw Notice Recipient

\_\_\_\_\_  
Signature of Screening Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**THE CORPORATION OF THE  
CITY OF PORT COQUITLAM**

**BYLAW NO. 2743**

***Ticket Information Utilization Bylaw***

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*Now therefore the Municipal Council of the Corporation of the City of Port Coquitlam in open meeting assembled, enacts as follows:*

1. The bylaws listed in Column 1 of Schedule A to this bylaw are designated as ticket offence bylaws for the purpose of Section 264 of the *Community Charter*.
2. The persons appointed to the job positions or titles listed in Column 2 of Schedule A to this bylaw are designated as Bylaw Enforcement Officers pursuant to Section 264(1)(b) of the *Community Charter* for the purpose of enforcing the bylaw listed in Column 1 of Schedule A opposite the respective job positions.
3. The words or expressions set forth in Column 1 of the Schedules attached to this Bylaw designate the offence committed under the Bylaw section number appearing in Column 2 opposite the respective words or expressions.
4. The amounts appearing in Column 3 of the Schedules attached to this Bylaw are the fines set pursuant to Section 265(1)(a) of the *Community Charter* for the corresponding offences designated in Column 1.
5. This Bylaw may be cited as the "Ticket Information Utilization Bylaw, 1992, No. 2743".

*Read a first time by the Municipal Council this 23rd day of November, 1992*

*Read a second time by the Municipal Council this 23rd day of November, 1992*

*Read a third time by the Municipal Council this 23rd day of November, 1992*

*Fines approved by the Chief Judge of the Provincial Court this 15th day of April, 1993*

*Reconsidered, finally passed and adopted by the Municipal Council of The Corporation of the City of Port Coquitlam this 8th day of August, 1994.*

**L.M. TRABOULAY**  
MAYOR

**SUSAN RAUH**  
CITY CLERK

**Record of Amendments**

Bylaw 2932	Schedules 1, 3, 6, 7, and 9	
Bylaw 3029	Schedules 1 and 9	
Bylaw 3035	Schedules 1, 2 and 9	
Bylaw 3093	Schedule 9	
Bylaw 3115	Schedule 1, 9, 11, 12, 13, 14	
Bylaw 3156	Schedule 1 and 9	
Bylaw 3170	Schedule 1 and 15	
Bylaw 3190	Schedule 1 and 3	
Bylaw 3222	Schedule 1 and 5	
Bylaw 3229	Schedule 9	
Bylaw 3240	Schedule 1 and 16	
Bylaw 3251	Schedule 1 and 17	
Bylaw 3269	Schedule 9	
Bylaw 3294	Schedule 10	
Bylaw 3315	Schedule 14	
Bylaw 3352	Schedules 1 and 5	Sept 9/02
Bylaw 3422	Schedules 1 (Section 9 to 17) & Schedule 17	Jan 12/04
Bylaw 3429	Schedule 1 (Section 1 to 8) & Schedule 2	Jan 26/04
Bylaw 3442	Schedule 5	May 10/04
Bylaw 3458	Sections 1 through 4 & Schedule 3	Nov 22/04
Bylaw 3476	Schedule 1, 5,11 and 18	Apr 11/05
Bylaw 3501	Schedule 1 and 19	2005-06-13
Bylaw 3533	Section 3 & 4, Schedule 1, 5, and add 20	2006-01-30
Bylaw 3550	Schedule 1	2006-09-25
Bylaw 3564	Schedules 1, 5 and 7	2006-10-19
Bylaw 3591	Schedule 6	2007-05-14
Bylaw 3535	Schedule 1, Section 3	2007-06-11
Bylaw 3603	Schedule 1, Par. 20 & Replace Schedule 20	2007-11-13
Bylaw 3652	Schedule 9	2008-11-24
Bylaw 3671	Schedule 1, Par. 17 & Replace Schedule 17	2009 02 09
Bylaw 3696	Schedule 9, Section 54A(q)(iii)	2010 11 22
Bylaw 3708	Schedule 1- add Sec. 22 & Add Schedule 22	2009 07 27
Bylaw 3709	Schedule 1 (Sec. 9 & 10), 9, 10 and 17	2009 12 14
Bylaw 3716	Schedule 1 (Sec. 22) and Schedule 22	2010 01 11
Bylaw 3746	Schedule 1 (Sec. 23) and Schedule 1-23	2010 10 19
Bylaw 3755	Schedule 5 (Sec. 2.3) no smoke alarms	2011 03 14
Bylaw 3758	Schedule 6 (Remove and Replace)	2011 03 14
Bylaw 3803	Schedule 1 & add Sched. 24 and 25	2012 09 10
Bylaw 3813	Schedule 1 (add terms -Assist. Mgr Bylaw, Deputy Fire Chiefs & Engineering Tech.)	2013 03 11
Bylaw 3839	Schedule 1 Bylaw changed 3730 to 3900 Adding RCMP Enforcement Officer to Bylaw 2945	2013 06 10
Bylaw 3866	New Schedule 26	2014 02 24
Bylaw 3902	Schedules 5 & 22	2015 06 22
Bylaw 3985	Schedule 26	2017 02 14
Bylaw 3988	Schedule 20	2017 03 14
Bylaw 4006	Schedule 15	2017 06 13
Bylaw 4020	Schedule 17	2017 06 27
Bylaw 4052	Schedule 11	2018 04 24
Bylaw 4059	Schedule 14	2018 05 28

**Record of Amendments Cont'd**

Bylaw 4066	Schedule 13	2018-06-12
Bylaw 4067	Schedule 12	2018-06-12
Bylaw 4112	Schedule 17	2019-02-26
Bylaw 4117	Schedule 2	2019-05-07
Bylaw 4167	Schedule 19	2020-03-24
Bylaw 4171	Schedule 15	2020-04-14
Bylaw 4193	Schedule 6 & 18	2020-10-27
Bylaw 4218	Schedule 12	2021-02-09
Bylaw 4223	Schedule 10	2021-03-23
Bylaw 4240	Schedule A	2021-10-04
Bylaw 4261	Schedule A, Animal Control and Zoning	2022-02-22

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**SCHEDULE A**

<b>Column 1</b>	<b>Column 2</b>
<b>DESIGNATED BYLAW</b>	<b>DESIGNATED BYLAW ENFORCEMENT OFFICERS</b>
Animal Control Bylaw, 2017, No. 3990	Bylaw Enforcement Officers Manager of Bylaw Services Animal Control Officer
Boulevard Maintenance Bylaw, 2018, No. 3965	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services
Building and Plumbing Bylaw, 1997, No. 3710	Manager of Building Chief Building Inspector Building Inspectors Plumbing Inspectors Bylaw Enforcement Officers Manager of Bylaw Services Property Use Coordinator
Business Bylaw, 1998, No. 3725	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police Property Use Coordinator
Controlled Substance Nuisance Bylaw, 2007 No. 3602	Fire Chief Assistant Fire Chiefs Deputy Fire Chiefs Fire Prevention Officers Bylaw Enforcement Officers Manager of Bylaw Services Manager of Building Chief Building Inspector Property Use Coordinator Royal Canadian Mounted Police Property Use Coordinator
Drinking Water Conservation Plan, 2018, No. 4045	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services
Election Sign Bylaw, 2014, No. 3810	Bylaw Enforcement Officers Manager of Bylaw Services
Emergency Services Radio Bylaw, 2021 No. 4210	Fire Chief Assistant Fire Chiefs Deputy Fire Chiefs Fire Prevention Officers Manager of Bylaw Services Bylaw Enforcement Officers Royal Canadian Mounted Police
Fire and Emergency Services Bylaw, 2006, No. 3880	Fire Chief Assistant Fire Chiefs Deputy Fire Chiefs Fire Prevention Officers Manager of Bylaw Services Bylaw Enforcement Officers Royal Canadian Mounted Police

<b>Column 1</b>	<b>Column 2</b>
<b>DESIGNATED BYLAW</b>	<b>DESIGNATED BYLAW ENFORCEMENT OFFICERS</b>
Firearms Bylaw, 1972, No. 1220	Bylaw Enforcement Officers Royal Canadian Mounted Police Manager of Bylaw Services
Highway Bylaw, 2018, No. 4033	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services Engineering Technologist
Nature Area Regulation Bylaw, 1976, No. 1433	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services Royal Canadian Mounted Police
Noise Control Bylaw, 1994, No. 2891	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police SPCA Animal Control Officer
Parking and Development Management Bylaw, 2018, No. 4078	Bylaw Enforcement Officers Manager of Bylaw Services Engineering Inspectors
Parks and Facilities Bylaw, 2003 No. 3421	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Pesticide Use Control Bylaw, 2011, No. 3767	Bylaw Enforcement Officers Manager of Bylaw Services
Property Maintenance Bylaw, 1994, No. 2945	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services Royal Canadian Mounted Police
Scrap Metal Dealer Bylaw No. 3740	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Second Hand Dealers Bylaw, 2011, No. 3774	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Sign Bylaw, 1992, No. 2638	Bylaw Enforcement Officers Manager of Building Chief Building Inspector Building Inspectors Manager of Bylaw Services Property Use Coordinator
Smoking Control Bylaw, 2018, No. 4037	Medical Health Officers Public Health Inspectors Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Soil Removal and Deposit Bylaw, 2002, No. 3331	Manager of Building Chief Building Inspector Building Inspectors Plumbing Inspectors Bylaw Enforcement Officers

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<b>Column 1</b>	<b>Column 2</b>
<b>DESIGNATED BYLAW</b>	<b>DESIGNATED BYLAW ENFORCEMENT OFFICERS</b>
	Manager of Bylaw Services Property Use Coordinator Agricultural Land Commission Officers
Solid Waste Bylaw No. 3900	Bylaw Enforcement Officers Manager of Bylaw Services Royal Canadian Mounted Police
Tree Bylaw, 2019 No. 4108	Bylaw Enforcement Officers Manager of Bylaw Services
Waterways Protection Bylaw, 1969, No. 917	Bylaw Enforcement Officers Manager of Environmental Services Engineering Inspectors Manager of Bylaw Services
Water Shortage Response Plan Bylaw, 2018, No. 4045	Bylaw Enforcement Officers Engineering Inspectors Manager of Bylaw Services
Zoning Bylaw, 2008, No. 3630	Bylaw Enforcement Officers Manager Building Chief Building Inspector Manager of Bylaw Services Property Use Coordinator

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<b>Animal Control Bylaw No. 3990</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Dog at Large	8.1	1,000
Failure to Remove Excrement	8.3	1,000
Unconfined Dog in Heat	8.4	1,000
Confined Animal/Inadequate Ventilation	8.5	1,000
Cause Injury to person/animal	8.6	1,000
More Than Three Dogs in Off Leash Area	9.3	1,000
Fail to Secure Dog in Off Leash Area	9.7	1,000
Fail to Provide Identification of Aggressive Dog	10.3	1,000
Aggressive Dog Not Secured	10.4	1,000
Aggressive Dog at Large/Not properly secured	10.5	1,000
Aggressive Dog in Off Leash Area	10.6 (a)	1,000
Aggressive dog chase/ bite injure person	10.6 (b)	1,000
Aggressive dog chase, bite, injure animal	10.6 (c)	1,000
Aggressive dog at Large	10.6 (d)	1,000
Damage Property	10.6 (e)	1,000
Fail to Report Aggressive Dog at Large	10.8	1,000
Fail to Report Transfer of Aggressive Dog	10.9	1,000
Aggressive Dog No Muzzle	10.12	1,000
Fail to Post/Maintain Dangerous Dog Sign	11.3	1,000
Fail to Report Transfer of Dangerous Dog	11.6	1,000
Fail to Mark Dangerous Dog with Identification	11.7	1,000
Dangerous Dog Not Secured	11.8	1,000
Dangerous Dog No Muzzle	11.9	1,000
Dangerous dog, chase, injure bite person	11.10 (a)	1,000

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<b>Animal Control Bylaw No. 3990</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Dangerous dog, chase, injure bite animal	11.10 (b)	1,000
Dangerous dog at large	11.10 (c)	1,000
Dangerous dog, damage property	11.10 (d)	1,000
Dangerous Dog with Minor	11.14	1,000
Fail to Report Dangerous Dog at Large	11.15	1,000
Dangerous Dog in Off Leash Area	11.16	1,000
Unlicensed Dog	12.1	1,000
No Licence Tag	12.3	1,000
More than Three Dogs	13.2	1,000
Unpermitted Kennel	13.3	1,000
Farm Animal in Residential Zone	15.1	1,000
Farm Animal at Large	15.2	1,000
Keep Venomous Snake	16.1 (a)	1,000
Keep More than Four Snakes	16.1 (b)	1,000
Keep More than Four Rodents	16.1 (c)	1,000
Obstruct Officer	18.1	1,000
Provide false information to Officer	18.2	1,000
Failure to render assistance	18.3 (a)	1,000
Failure to remain at scene	18.3 (b)	1,000

<b>Boulevard Maintenance Bylaw No. 3965</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Failure to remove snow or Ice	5	1,000
Failure to remove rubbish from sidewalk	6 (a)	1,000
Failure to remove rubbish from blvd	6 (b)	1,000
Construct fence/wall/structure on blvd	7 (a)	1,000
Erect signage on boulevard	7 (b)	1,000
Plant tree/hedge/bush/shrub on blvd	7 (c)	1,000
Obstruct boulevard	7 (d)	1,000
Place/install impervious surface	7 (e)	1,000
Interfere with access to utilities	7 (f)	1,000
Obstruct sightlines	7 (g)	1,000
Damage boulevard	7 (h)	1,000
Dispose of vegetation/rubbish on boulevard	7 (i)	1,000
Cut down tree	7 (j)	1,000
Altering natural grade/effect drainage	7 (k)	1,000
Failure to trim grassland	9 (c)	1,000
Material on sidewalk/highway	9 (e)	1,000
Failure to maintain ditch / obstruct ditch crossing	12	1,000

<b>Building and Plumbing Bylaw No. 3710</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
<u>Work without permit</u>	<u>4.1</u>	<u>1,000</u>
Construction without building permit	6.1	1,000
Occupancy contrary to notice or permit	6.2	1,000
Construction contrary to plans	6.5	1,000
Failure to allow inspection	17.1	1,000
Failure to obtain inspection	17.2	1,000
Unlawful disposal of pool water	21.2	1,000
Improper maintenance of pool fence	21.5	1,000
Moving Building without permit	23.1	1,000
Failure to provide test/backflow	25.1	1,000
Fail to comply with Stop Work order	25.3	1,000

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<b>Business Bylaw No. 3725</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
No business licence	3 (a)	1,000
No separate licence for each premise	3 (c)	1,000
Failure to permit inspection	7	1,000
Failure to post licence	17	1,000
Prohibited Business Activity	18	1,000
Failure to display street/unit address	31	1,000
Unsolicited visits	35	1,000
Failure to Provide Sub-Trade List	36	1,000
Evict tenant without relocating	42.1	1,000
Continuing failure to relocate tenant	42.2	1,000

<b>Controlled Substance Nuisance Bylaw No. 3972</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Controlled substance property	3.1	1,000
Accumulated noxious materials	3.2 (a)	1,000
Store dangerous goods	3.2 (b)	1,000
Tamper with meter	3.3 (a)	1,000
Bypass meter	3.3 (b)	1,000
Illegal use of water	3.4	1,000
Tamper with seal	3.5	1,000
Alter building	3.6	1,000
Install trap	3.7	1,000
Obstruct exit	3.8	1,000
Remove fire stopping	3.9	1,000
Illegal exhaust vents	3.10	1,000
Mould/fungus	3.11	1,000
Nuisance of odour/fumes	3.12	1,000
Occupy with illegal utility	3.13 (a)	1,000
Occupy with illegal vents	3.13 (b)	1,000
Occupy with dangerous goods	3.13 (c)	1,000
Occupy with trap	3.13 (d)	1,000
Occupy with obstructed exit	3.13 (e)	1,000
Occupy with fire stopping removed	3.13 (f)	1,000
Occupy with mould/fungus	3.15 (a)	1,000
Occupy with nuisance	3.15 (b)	1,000
Occupy with accumulated materials	3.15 (c)	1,000
Occupy with noxious/offensive trade	3.15 (d)	1,000
Failure to report	3.16	1,000

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<b>Controlled Substance Nuisance Bylaw No. 3972</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Obstruct inspector	4.2	1,000
Illegal re-occupancy	7.2	1,000
Interfere with posting	7.3 (a)	1,000
Alter notice	7.3 (b)	1,000

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Drinking Water Conservation Plan Bylaw, 2018, No. 4045		
Column 1	Column 2	Column 4
	SECTION	FULL FINE in \$
Unauthorized watering – Stage 1	<del>Sched B4</del> ( <del>24.1</del> )	1,000
Unauthorized watering – Stage 2	<del>Sched B4</del> ( <del>32.1</del> )	1,000
Unauthorized watering – Stage 3	<del>Sched B4</del> ( <del>43.1</del> )	1,000
Unauthorized watering – Stage 4	<del>Sched B4</del> ( <del>54.1</del> )	1,000

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<b>Election Sign Bylaw No. 3810</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
<b><i>Public Property</i></b>		
Incorrect location	4 (a)	1,000
More than one sign	4 (b)	1,000
Sign before 30 days	4 (c)	1,000
Sign too large	4 (d)	1,000
Sign with more than two faces	4 (e)	1,000
Double signs not parallel	4 (f)	1,000
Sign attached without permission	4 (g)	1,000
Sign within 100 m of polling station	4 (h)	1,000
Sign too high	4 (i)	1,000
Illuminated sign	4 (j)	1,000
Unsightly sign	4 (k)	1,000
Sign within 1 m of a fire hydrant	4 (l)	1,000
Unsafe sign placement	4 (m)	1,000
Obstruct or simulate traffic control device	4 (n)	1,000
Unauthorized sound truck	4 (o)	1,000
Sign attached to City fixture	4 (p)	1,000
Sign not removed after election	4 (q)	1,000
<b><i>Private Property</i></b>		
Sign located on the boulevard	5 (b)	1,000
Sign erected before election period	5 (c)	1,000
Sign too large	5 (d)	1,000
Sign with more than two faces	5 (e)	1,000
Sign with two faces, must be parallel	5 (f)	1,000
Sign not attached to another's sign	5 (g)	1,000

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<b>Election Sign Bylaw No. 3810</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Sign within 100 m of polling station	5 (h)	1,000
Sign too high	5 (i)	1,000
Illuminated sign	5 (j)	1,000
Unsightly sign	5 (k)	1,000
Sign within 1 m of a fire hydrant	5 (l)	1,000
Unsafe sign placement	5 (m)	1,000
Obstruct or simulate traffic control device	5 (n)	1,000
Unauthorized sound truck	5 (o)	1,000
Sign not removed after election	5 (p)	1,000

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<b>Emergency Services Radio Bylaw No. 4210</b>		
Column 1	Column 2	Column 3
	SECTION	FULL FINE IN \$
Failure to meet requirements radio/communication	4.1	1,000
Inadequate radio frequency range	4.1.6	1,000
Amplification system not meeting industry standards	4.2 <del>5</del>	1,000
Unapproved amplification system	5.1	1,000
Failure to provide annual ISED license	5.2.6	1,000
Failure to verify/maintain compliance	6.1	1,000
Failure to provide acceptable communication	6.1.7	1,000
Failure to provide annual system test	6.2.1	1,000
Failure to provide qualified personal/equipment	6.3.1	1,000
Failure to meet the requirement of a permit	8.1	1,000
Failure to permit entry	9.2	1,000

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<b>Fire and Emergency Services Bylaw No. 3880</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
<del>Fire Code Violations</del> No smoke alarm on premises	2.3	1,000
Enter prescribed boundaries at an Incident	3.7 (d)	1,000
Impede, obstruct or hinder a Member	3.7 (f)	1,000
Drive vehicle over equipment	3.7 (g)	1,000
Sprinkler System Operation in a Demolition property	3.8	1,000
Accumulation of combustible growth/waste/rubbish	4.1	1,000
Fail to remove daily combustibles	4.2	1,000
Fail to provide proper storage container	4.3	1,000
Fail to maintain fire doors/separations	4.5	1,000
Excessive storage of flammable/combustible liquids	4.6	1,000
Fail to provide approved container or proper placement	4.7	1,000
Fail to post adequate no smoking signs	4.8	1,000
Cleaning with combustible/flammable liquids	4.9	1,000
Fail to remove fuel prior to adjusting fuel tank	4.10	1,000
Fail to provide approved portable fire extinguisher	4.11	1,000
Fail to provide trained employed person(s)	4.12	1,000
Too many tires	4.13 (a)(i)	1,000
No fence for outdoor tires	4.13 (b)	1,000
Unlawful burning	5.1	1,000
Fail to comply with burning permit conditions	5.3 (c)	1,000
Burn unlawful materials	5.3 (d)	1,000
Fail to place competent person in charge	5.3 (e)	1,000
Sell Low Hazard Fireworks	6.1 (a)(i)	1,000
Sell High Hazard Fireworks	6.1 (a)(ii)	1,000

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<b>Fire and Emergency Services Bylaw No. 3880</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Sell Firecrackers	6.1 (a)(iii)	1,000
Unlawful use of fireworks	6.4	1,000
Set off Low Hazard Fireworks without a permit	6.1 (b)(i)	1,000
Set off High Hazard Fireworks without a permit	6.1 (b)(ii)	1,000
Set off Firecrackers without a permit	6.1 (b)(iii)	1,000
Light unpermitted Fireworks	6.7 (b)	1,000
Light Fireworks contrary to permit	6.7 (c)	1,000
Light Fireworks contrary to Fire Safety Plan	6.7 (d)	1,000
Fail to supervise	6.7 (e)	1,000
Fail to ensure lawful handling of Fireworks	6.7 (f)	1,000
Obstruction of Fire Chief or Officer	8.3	1,000
Fail to provide information	8.4	1,000
Provide false information	8.5	1,000
Fail to submit Fire Safety Plan	11.1	1,000
Fail to address property	11.2	1,000
Fail to maintain and test fire alarm and sprinkler systems	12.1	1,000
Fail to retain records of fire alarm and sprinkler systems	12.2	1,000
Fail to correct deficiencies immediately	12.3	1,000
Obstruction within one (1) meter of a fire hydrant	13.1 (a)	1,000
Attach item to hydrant or standpipe	13.1 (b)	1,000
Parking within five (5) metres of a Fire Hydrant	13.1 (e)	1,000
Fail to meet Private Hydrant standards	13.2 (a)	1,000
Fail to inspect Hydrant	13.2 (b)	1,000
Fail to maintain Hydrant	13.2 (c)	1,000

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<b>Fire and Emergency Services Bylaw No. 3880</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Fail to notify Fire department	13.2 (d)	1,000
Interference with fire hose line	13.3	1,000
Obstructed building access routes	14.1	1,000
Obstructed access during construction	14.2	1,000
Fail to gain approval for fire lane gates or access routes	14.3	1,000
Fail to provide "No Parking Fire Lane" sign(s)	14.4	1,000
Unpermitted fuel tank	15.1	1,000
Cover tank without approval	15.3	1,000
Store flammable products in underground parkades	17.1	1,000
Unauthorized alteration of exit doors	17.2	1,000
Unauthorized installation of locking devices	17.3	1,000
Remove/ deface/ alter posted notices	18.3	1,000
Impersonate member of the Department	18.4	1,000

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<b>Firearms Bylaw No. 1220</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	SECTION	FULL FINE IN \$
Discharge firearm	1 (a)	1,000
Discharge bow and arrow	1 (b)	1,000

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Highway Use Bylaw No. 4033		
Column 1	Column 2	Column 3
	SECTION	FULL FINE in \$
<u>Disobey traffic control device</u>	<u>12</u>	<u>1,000</u>
<u>Illegal traffic control device</u>	<u>17</u>	<u>1,000</u>
<u>Interference with a traffic control device</u>	<u>18</u>	<u>1,000</u>
<u>Fail to use crosswalk</u>	<u>19</u>	<u>1,000</u>
<u>Fail to yield to motor vehicle</u>	<u>20</u>	<u>1,000</u>
<u>Fail to use right half of crosswalk</u>	<u>21</u>	<u>1,000</u>
<u>Standing on highway soliciting ride</u>	<u>22</u>	<u>1,000</u>
<u>Fail to yield to emergency</u>	<u>23</u>	<u>1,000</u>
<u>Pedestrian obstructing traffic</u>	<u>24</u>	<u>1,000</u>
<u>Crossing contrary to traffic pattern devices</u>	<u>25</u>	<u>1,000</u>
<u>Obstruct free passage of pedestrians</u>	<u>26</u>	<u>1,000</u>
<u>Congregate obstructing passage</u>	<u>27</u>	<u>1,000</u>
<u>Drive/herd animals on highway</u>	<u>28</u>	<u>1,000</u>
<u>Drive on a sidewalk/boulevard</u>	<u>29 (1)</u>	<u>1,000</u>
<u>Failure to yield to a pedestrian or crosswalk</u>	<u>29 (2)</u>	<u>1,000</u>
Failure to stop for a school bus	29 (3)	1,000
Operate contrary to MVA or regulations	29 (4)	1,000
Littering on highway	30	1,000
Operate Class 2 vehicle on restricted highway	32	1,000
Operate Class 2 vehicle in unlawful location	33	1,000
Use of engine brakes	37	1,000
Obstruction of firefighting vehicle	53 (1)	1,000
Damage highway tree/trees/timber	64 (1)	1,000
Alter highway level	64 (2)	1,000
Place/construct/maintain encroachment on highway	64 (3)	1,000
Dig up/removed part of highway	64 (4)	1,000
Construction on highway	64 (6)	1,000
Encumber/obstruct/encroach highway	64 (7)	1,000
Install/operate minor excavating on highway	64 (8)	1,000
Obstruct Officer(s) in line of duty	64 (9)	1,000

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Highway Use Bylaw No. 4033		
Column 1	Column 2	Column 3
	SECTION	FULL FINE in \$
<u>Disobey traffic control device</u>	<u>12</u>	<u>1,000</u>
<u>Illegal traffic control device</u>	<u>17</u>	<u>1,000</u>
<u>Interference with a traffic control device</u>	<u>18</u>	<u>1,000</u>
<u>Fail to use crosswalk</u>	<u>19</u>	<u>1,000</u>
<u>Fail to yield to motor vehicle</u>	<u>20</u>	<u>1,000</u>
<u>Fail to use right half of crosswalk</u>	<u>21</u>	<u>1,000</u>
<u>Standing on highway soliciting ride</u>	<u>22</u>	<u>1,000</u>
<u>Fail to yield to emergency</u>	<u>23</u>	<u>1,000</u>
<u>Pedestrian obstructing traffic</u>	<u>24</u>	<u>1,000</u>
<u>Crossing contrary to traffic pattern devices</u>	<u>25</u>	<u>1,000</u>
<u>Obstruct free passage of pedestrians</u>	<u>26</u>	<u>1,000</u>
<u>Congregate obstructing passage</u>	<u>27</u>	<u>1,000</u>
<u>Drive/herd animals on highway</u>	<u>28</u>	<u>1,000</u>
Obstruct school patrol	64 (9)(b)	1,000
Obstruct emergency/utility/city vehicle	64 9(c)	1,000
No permit/lane closure	66 (1)	1,000
No permit/highway use	66 (2)	1,000
No permit/highway encroachment	66 (3)	1,000
Unmarked excavation site	77 (3)	1,000
Placement of fuel/lumber/merchandise/ chattel/ware on highway	77 (4)	1,000
Incorrect/fail to address	77 (6)	1,000
Damage tree/shrub/plant/hedge	77 (7)(i)	1,000
Damage fence on highway	77 (7)(ii)	1,000
Damage lighting on highway	77 (7)(iii)	1,000
Damage traffic control device	77 (7)(iv)	1,000
Illegal sign	77 (8)	1,000
Mark/imprint/deface highway structure	77 (9)	1,000
Impede/obstruct drainage/ditch	77 (10)	1,000

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<b>Nature Area Regulation Bylaw, No. 1433</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Deposit Compost/Refuse	3 (a)	1,000
Damage Tree/Plant	3 (d)	1,000
Damage/Deface City Property	3 (f)	1,000
Start Fire	3 (g)	1,000
Permit Animal at Large	3 (h)	1,000
Tease/Molest/Injure Animal	3 (j)	1,000
Vend in Nature Area	4	1,000
Erect/Place Building/Structure	6	1,000
Excavation/Removal of Earth	7 (a)	1,000
Maintain Landscaped Area	7 (b)	1,000
Unlawful Assembly	8	1,000
Operate Motor Vehicle in Nature Area Subsequent to bylaw	12	1,000

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<b>Noise Control Bylaw No. 2891</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
• Noise which disturbs	3	1,000
• Animal noise which disturbs	4	1,000
• Animal noise after hours	5 (a)	1,000
• Amplified music/speech after hours	5 (b)	1,000
• Heat pump noise	5 (c)(i)	1,000
• Heat pump noise after hours	5 (c)(ii)	1,000

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<b>Parking and Development Management Bylaw No. 4078</b>		
Column 1	Column 2	Column 3
	SECTION	FULL FINE IN \$
No off-street parking space	8	1,000
Unauthorized use of off-street parking space	10.1	1,000
Not provided/authorized use of off-street loading space	14	1,000

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<b>Parks and Facilities Bylaw, No. 3421</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Obstructing police officer or employee	4.2	1,000
Entering after hours	7.2	1,000
Entering restricted area	8.1	1,000
Unauthorized liquor	8.2	1,000
Damage or vandalism	8.5	1,000
Unauthorized disposal	8.6	1,000
Unauthorized encroachment	8.9	1,000
Protection of wildlife	8.10	1,000
Unauthorized advertising	8.16 (a)	1,000
Unauthorized business	8.16 (b)	1,000
Failure to dispose animal waste	8.19	1,000
Failure to abide by posted condition	8.21	1,000
No remote controlled or other powered devices	9.10	1,000
Prohibited activity	10.1	1,000

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<b>Pesticide Use Control Bylaw No. 3767</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Use pesticide	3	1,000

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<b>Property Standards &amp; Nuisance Abatement Bylaw No. 4190</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Nuisance at law	4.1	1,000
Act which unreasonably interferes	4.2	1,000
Offence under CDSA, CCC, LCLA	4.3	1,000
Lighting which creates nuisance	5.1	1,000
Storage of material	6.1 (a)	1,000
Storage of vehicle	6.1 (b)	1,000
Over height ground cover	6.1 (c)	1,000
Dilapidated building	6.1 (d)	1,000
Accumulated materials	6.1 (e)	1,000
Dilapidated fence	6.1 (f)	1,000
Noxious weeds	6.1 (g)	1,000
Piles of natural material	6.1 (h)	1,000
Graffiti	6.1 (i)	1,000
Water collection	6.1 (j)	1,000
Noise which disturbs	7.1	1,000
Noise from device which disturbs	7.2	1,000
Obstruct Officer	13.3	1,000
Provide false information to Officer	13.4	1,000

<b>Scrap Metal Dealer Bylaw No. 3740</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Failure to maintain goods register	5 (a)-(d)	1,000
Failure to maintain seller register	9 (a)-(c)	1,000
Failure to produce goods register	12 (a)-(b)	1,000
Offsite transaction	16 (a)	1,000
After hours transaction	16 (b)	1,000
Accept metal with obliterated serial number	16 (c)	1,000
Transaction with person under 18	16 (d)(i)	1,000
Transaction with intoxicated person	16 (d)(ii)	1,000
Alter or dispose of scrap metal within 7 days	17 (b)-(c)	1,000
Transaction with unauthorized person	19 (a)-(b)	1,000

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<b>Second Hand Dealers Bylaw No. 3774</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Failure to maintain goods register	3	1,000
Failure to transmit goods register	5 (c)	1,000
Failure to maintain seller register	7	1,000
Failure to produce goods register	12 (a)-(b)	1,000
Refuse inspection	12 (d)	1,000
Offsite transaction	16 (a)	1,000
After hours transaction	16 (b)	1,000
Obliterated serial number	16 (c)	1,000
Transaction with person under 18	16 (d)(i)	1,000
Transaction with intoxicated person	16 (d)(ii)	1,000
Alter or dispose of goods within 7 days	17 (b)-(c)	1,000

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<b>Sign Bylaw No. 2638</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Unlawful sign	2.1 (1)	1,000
Failure to maintain sign	2.4 (2)	1,000
Prohibited sign in public place	2.9	1,000
Unauthorized sign in public place	2.12 (1)	1,000
Failure to remove sign	2.13 (1)	1,000
Failure to remove off-premise sign	2.13 (2)	1,000
Failure to remove temporary sign	2.14	1,000
Prohibited sign	3.1	1,000
Excessive real estate signs	6.3 (7)(a)	1,000
Excessive real estate signs	6.3 (7)(b)	1,000
Oversize real estate sign	6.3 (7)(c)	1,000
Window sign in residential area	6.3 (8)(a)	1,000
Excessive window signs	6.3 (8)(b)	1,000
Oversize window sign	6.3 (8)(c)	1,000
Excessive development signs	6.3 (9)(a)	1,000
Excessive development signs	6.3 (9)(b)	1,000
Oversize development sign	6.3 (9)(c)	1,000
Overheight development sign	6.3 (9)(d)	1,000
Failure to remove development sign	6.3 (9)(e)	1,000
Failure to obtain a sign permit	6.1	1,000
Failure to request inspection	6.9 (2)	1,000
Failure to request inspection	6.9 (3)	1,000

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<b>Smoking Control Bylaw, 2018, No. 4037</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Smoke within 7.5 metres of an entrance	4.1	1,000
Smoke within 7.5 metres of a transit stop	4.2	1,000
Smoke in any City park or public space	4.3	1,000
Smoke on any City street as part of an event	4.4	1,000
Smoke in a customer service area	4.5	1,000
Smoke in a place of assembly	4.6	1,000
Smoke outdoors where prohibited by sign	4.7	1,000
Smoke in a passenger directed vehicle	4.8	1,000
Smoke in a vehicle with minor occupant	4.9	1,000
Smoke within 7.5 metres of a crosswalk	4.10	1,000
Failure to produce ID	6.5	1,000
Obstruction of an Officer	6.6	1,000
Failure to extinguish	6.7	1,000

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<b>Solid Waste Bylaw No. 3900</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Unpermitted City container	6.1 (a)	1,000
Unlocked City container	6.1 (d)	1,000
<u>Collection carts not maintianted</u>	<u>6.1(g)</u>	<u>1,000</u>
Unpermitted private container	6.3 (a)	1,000
Unlocked private container	6.3 (b)	1,000
<u>Failure to clean up spillage</u>	<u>6.3 (f)</u>	<u>1,000</u>
Unsecured wildlife attractants	6.4	1,000
Container set out when prohibited	8.1 (b)	1,000
Fail to unlatch container	8.1 (d)	1,000
Fail to secure container after collection	8.1 (e)	1,000

<b>Soil Removal and Deposit Bylaw No. 3331</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	SECTION	FULL FINE IN \$
Remove or deposit soil	5 (19)	1,000
Deposit wood waste	5 (2)	1,000
Deposit other material	5 (3)	1,000
Failure to adhere to permit	6	1,000
Failure to attain registered professional	9 (2)	1,000
Refuse entry/inspection	14 (1)	1,000

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<b>Tree Bylaw, 2019, No. 4108</b>			
<b>Column 1</b>	<b>Column 2</b>		<b>Column 3</b>
	<b>SECTION</b>		<b>FULL FINE in \$</b>
<b>Tree other than a significant or heritage tree</b>			
Cutting or removing tree without permit	5.1(a)	N/A	1,000
Damaging or allowing tree to be damaged without permit	5.1(b)	N/A	1,000
<b>Significant tree other than a heritage tree</b>			
Cutting or removing tree without permit	5.1(c)	N/A	1,000
Damaging, or allowing tree to be damaged without permit	5.1(d)	N/A	1,000
<b>Significant tree further defined as a heritage tree</b>			
Cutting or removing tree without permit	5.1(e)	N/A	1,000
Damaging, or allowing tree to be damaged without permit	5.1(f)	N/A	1,000
<b>Actions related to trees and tree permits</b>			
Failure to adhere to the terms or conditions of a permit	5.1(g)	N/A	1,000
Failure to visibly post permit during specified activities	6.9	N/A	1,000
Failure to plant replacement tree as per approved replacement plan	7.5	N/A	1,000
Replacement plan not carried out	7.6	N/A	1,000
Failure to maintain tree	7.8	N/A	1,000
Failure to replace tree	7.9	N/A	1,000
Failure to install protective barrier	9.1	N/A	1,000
Failure to install protective barrier on adjacent lot	9.2	N/A	1,000
Failure to maintain protective barrier	9.4	N/A	1,000
Disturb protective barrier	9.5	N/A	1,000
Obstructing City agent from inspecting site	10.2	N/A	1,000
Failure to comply with a Stop Work Order	10.3	N/A	1,000
Removal of tree prior to investigation or inspection	10.4	N/A	1,000
Removal of tree prior to investigation or inspection resulting in significant tree fine	10.5	N/A	1,000
Failure to submit a tree replacement plan	11.5 (a)	N/A	1,000

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<b>Tree Bylaw, 2019, No. 4108</b>			
<b>Column 1</b>	<b>Column 2</b>		<b>Column 3</b>
	<b>SECTION</b>		<b>FULL FINE in \$</b>
Failure to submit security deposit	11.5 (b)	N/A	1,000
Failure to plant tree in accordance with replacement plan	11.6	N/A	1,000

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<b>Waterways Protection Bylaw, No. 917</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Pollute Watercourse	2	1,000
Obstruct Watercourse	3	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Illegal use	II 5 (a)	1,000
Allow illegal use	II 5 (b)	1,000
Residential use of unserviced lot	II (6)(a)	1,000
Prohibited use	II (6)(b)	1,000
Mobile home/float home	II (6)(c)	1,000
Prohibited use in liquor establishment	II (6)(d <del>f</del> )	1,000
Prohibited cannabis use	II (6) (d)	1,000
Prohibited illegal paraphernalia	II (6) (e)	1,000
Prohibited opioid related use	II (6) (g)	1,000
Prohibited firearms and ammunition related use	II (7)	1,000
Excessive impervious use	II (2.4)	1,000
Unauthorized accessory building or structure	III (2.2)	1,000
<u>Excessive Impervious Use</u>	<u>II (2.4)</u>	<u>1,000</u>
<u>Excessive seating capacity/floor area</u>	<u>3 (4.3) Note 21</u>	<u>1,000</u>
<u>Excessive sales floor area</u>	<u>3 (4.3) Note 22</u>	<u>1,000</u>
<u>Excessive total floor</u>	<u>3 (4.3) Note 23</u>	<u>1,000</u>
<u>Unauthorized building or structure</u>	<u>III (2.2)</u>	<u>1,000</u>
Use of accessory building as dwelling	III (2.3)	1,000
Accessory building too close to lane	III (2.7 a)	1,000
Excessive area of accessory buildings	III (2.4)	1,000
Over height accessory building	III (2.6)	1,000
Accessory building in residential setback area	III (2.7)	1,000
Accessory building in non-residential setback area	III (2.8)	1,000
No shipping container	III (2.11)	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
No storage container	III (2.12)	1,000
No tent structure	III (2.13)	1,000
Park or store prohibited vehicle zone	III (3.1)	1,000
Inadequate landscaping	III (4)(4.1)	1,000
Outdoor storage in setback area	III (4)(4.2)	1,000
Unscreened storage area	III (4)(4.3)	1,000
Unscreened parking/loading/display area	III (4)(4.3)	1,000
Parking/loading screen not high enough	III (4)(4.3)	1,000
Display area screen not high enough	III (4)(4.4)	1,000
Fence too high	III (4)(4.5)	1,000
Fence/wall/screen in sight triangle	III (4)(4.6)	1,000
Illegal home business combination	III (5.1)(a)	1,000
Excessive home business area	III (5.1)(b)	1,000
Home business not enclosed	III (5.1)(c)	1,000
Prohibited home business activity	III (5.1)(d)	1,000
Operate home business after hours	III (5.1)(e)	1,000
Excessive personnel – A, RS or RD zone	III (5.2)(a)	1,000
Excessive tutorial or personal services	III (5.2)(b)	1,000
Excessive pet grooming activity	III (5.2)(c)	1,000
Excessive visits – A, RS or RD zone	III (5.2)(d)	1,000
Inadequate parking – A, RS or RD zone	III (5.2)(c)	1,000
Excessive personnel – RTh, RRh, RA, CD or C zone	III (5.3)(a)	1,000
Home business not enclosed – RTh, RRh, RA, CD or C zone	III (5.3)(b)	1,000
Prohibited pet grooming/personal service	III (5.3)(c)	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Excessive visits – RTh, RRh, RA, CD or C zone	III (5.3)(d)	1,000
Bed and breakfast with secondary suite	III (5.4)(f)	1,000
Child care with secondary suite	III (6.2)	1,000
Illegal suite – A zone	II (1.3)	1,000
Illegal suite – residential zones	II (2.3)	1,000
Illegal suite – commercial zones	II (3.3)	1,000
Illegal suite – industrial zones	II (4.3)	1,000
Illegal suite – institutional zones	II (5.3)	1,000
Illegal suite – CD1 zone	II (6.1.2)	1,000
Illegal suite – CD2 zone	II (6.2.2)	1,000
Illegal suite – CD3 zone	II (6.3.2)	1,000
Illegal suite – CD4 zone	II (6.4.2)	1,000
Illegal suite – CD5 zone	II (6.5.2)	1,000
Illegal suite – CD6 zone	II (6.6.2)	1,000
Illegal suite – CD7 zone	II (6.7.2)	1,000
Illegal suite – CD8 zone	II (6.8.2)	1,000
Illegal suite – CD9 zone	II (6.9.2)	1,000
Illegal suite – CD10 zone	II (6.10.2)	1,000
Illegal suite – CD11 zone	II (6.11.2)	1,000
Illegal suite – CD12 zone	II (6.12.2)	1,000
Illegal suite – CD13 zone	II (6.13.2)	1,000
Illegal suite – CD14 zone	II (6.14.2)	1,000
Illegal suite – CD15 zone	II (6.15.2)	1,000

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<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Illegal suite – CD16 zone	II (6.16.2)	1,000
Illegal suite – CD17 zone	II (6.17.2)	1,000
Illegal suite – CD18 zone	II (6.18.2)	1,000
Illegal suite – CD19 zone	II (6.19.2)	1,000
Illegal suite – CD20 zone	II (6.20.2)	1,000
Illegal suite – CD21 zone	II (6.21.2)	1,000
Illegal suite – CD22 zone	II (6.22.2)	1,000
Illegal suite – CD23 zone	II (6.23.2)	1,000
Illegal suite – CD24 zone	II (6.24.2)	1,000
Illegal suite – CD25 zone	II (6.25.2)	1,000
Illegal suite – CD26 zone	II (6.26.2)	1,000
Illegal suite – CD27 zone	II (6.27.2)	1,000
Illegal suite – CD28 zone	II (6.28.2)	1,000
Illegal suite – CD29 zone	II (6.29.2)	1,000
Illegal suite – CD30 zone	II (6.30.2)	1,000
Illegal suite – CD31 zone	II (6.31.2)	1,000
Illegal suite – CD32 zone	II (6.32.2)	1,000
Illegal suite – CD33 zone	II (6.33.2)	1,000
Illegal suite – CD34 zone	II (6.34.2)	1,000
Illegal suite – CD35 zone	II (6.35.2)	1,000
Illegal suite – CD36 zone	II (6.46.2)	1,000

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# Highway Use Amendment Bylaw – First Three Readings

## RECOMMENDATION:

*That Council give Highway Use Bylaw, 2018, No. 4033, Amendment Bylaw 2022, No. 4277 first three readings.*

## PREVIOUS COUNCIL/COMMITTEE ACTION

On July 5, 2022, Committee of Council approved:

“That Committee of Council support the following proposed amendments and forward the subject Bylaws to Council for consideration of first three readings:

- 1) Amend the Property Standards and Nuisance Abatement Bylaw No. 4190 to change the definition of “Discarded Materials” by removing a comma placed incorrectly, changing the numbering in the definition of “Nuisance Service Call”, and adding “feces” to the definition of “rubbish”;
- 2) Amend Highway Use Bylaw No. 4033 by adding “LGWW” to S. 42:
- 3) Amend Consumption of Liquor in Public Places Bylaw No. 4185 to restrict drinking within 10m of a playground; and
- 4) Amend Bylaw Notice Enforcement Bylaw No.3814 and Ticket Information Bylaw No. 2473 to reflect amendments made to the parent bylaws (above) and change the section numbering in both Bylaws.” Committee of Council recommend to Council that .”

## OPTIONS (✓ = Staff Recommendation)

	#	Description
<input checked="" type="checkbox"/>	1	Give first three readings to the bylaw.
<input type="checkbox"/>	2	Delay first three readings and request staff to provide additional information.
<input type="checkbox"/>	3	Deny first three readings of the bylaw.

Attachment 1 – Bylaw 4277

\*see Council Agenda item 7.4 for Report to Committee, July 5, 2022

CITY OF PORT COQUITLAM  
HIGHWAY USE AMENDMENT BYLAW, 2022

Bylaw No. 4277

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The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. CITATION

This Bylaw is cited as "Highway Use Bylaw, 2018, No. 4033, Amendment Bylaw, 2022, No. 4277".

2. AMENDMENTS

2.1 That Highway Use Bylaw No. 4033, DIVISION 6 – STATIONARY VEHICLES, Standing, Stopping and Parking Prohibitions, Section 40(22)(i) be amended by replacing the section with the following:

“(22) i. on any highway without valid insurance or valid number plates;”

2.2 That Business Bylaw No. 4033, DIVISION 6 – STATIONARY VEHICLES, Standing, Stopping and Parking Prohibitions, Section 42 be amended by inserting the words “LGWV (Licensed Gross Vehicle Weight)” after the words “Vehicles over 4600 kg”.

READ A FIRST TIME this	day of	, 2022
READ A SECOND TIME this	day of	, 2022
READ A THIRD TIME this	day of	, 2022

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Mayor

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Corporate Officer

# Consumption of Liquor in Public Places Amendment Bylaw – First Three Readings

**RECOMMENDATION:**

*That Council give Consumption of Liquor in Public Places Bylaw, 2020, No. 4185, Amendment Bylaw 2022, No. 4278 first three readings.*


**PREVIOUS COUNCIL/COMMITTEE ACTION**

On July 5, 2022, Committee of Council approved:

“That Committee of Council support the following proposed amendments and forward the subject Bylaws to Council for consideration of first three readings:

- 1) Amend the Property Standards and Nuisance Abatement Bylaw No. 4190 to change the definition of “Discarded Materials” by removing a comma placed incorrectly, changing the numbering in the definition of “Nuisance Service Call”, and adding “feces” to the definition of “rubbish”;
- 2) Amend Highway Use Bylaw No. 4033 by adding “LGWW” to S. 42:
- 3) Amend Consumption of Liquor in Public Places Bylaw No. 4185 to restrict drinking within 10m of a playground; and
- 4) Amend Bylaw Notice Enforcement Bylaw No.3814 and Ticket Information Bylaw No. 2473 to reflect amendments made to the parent bylaws (above) and change the section numbering in both Bylaws.”

**OPTIONS (✓ = Staff Recommendation)**

	#	Description
	1	Give first three readings to the bylaw.
	2	Delay first three readings and request staff to provide additional information.
	3	Deny first three readings of the bylaw.

Attachment 1 – Bylaw 4278

\*see Council agenda item 7.4 for Report to Committee, July 5, 2022

CITY OF PORT COQUITLAM

CONSUMPTION OF LIQUOR IN PUBLIC PLACES AMENDMENT BYLAW, 2022

Bylaw No. 4278

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The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. CITATION

This Bylaw is cited as "Consumption of Liquor in Public Places Bylaw, 2020, No. 4185, Amendment Bylaw, 2022, No. 4278".

2. That "Consumption of Liquor in Public Places Bylaw, 2020, No. 4185", Section 3. Designation of Permitted Spaces and Setting of Hours, subsection 3.3 be added as follows:

"3.3 Liquor may not be consumed within 10 metres of a playground."

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2022

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2022

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer



## Bylaw Enforcement Notice Amendment Bylaw – First Three Readings

### RECOMMENDATION:

*That Council give Bylaw Enforcement Notice Bylaw, 2013, No. 3814, Amendment Bylaw, 2022, No. 4279 first three readings.*

### PREVIOUS COUNCIL/COMMITTEE ACTION

On July 5, 2022, Committee of Council approved:

“That Committee of Council support the proposed amendments to Bylaw Notice Enforcement Bylaw No. 3814 and forward the Bylaw to Council for consideration of first three readings.”

### OPTIONS (✓ = Staff Recommendation)

	#	Description
<input checked="" type="checkbox"/>	1	Give first three readings to the bylaw.
<input type="checkbox"/>	2	Delay first three readings and request staff to provide additional information.
<input type="checkbox"/>	3	Deny first three readings of the bylaw.

Attachment 1 – Bylaw 4279

\*See Council Agenda item 7.1 and 7.4 for Report to Committee, July 5, 2022

CITY OF PORT COQUITLAM

BYLAW NOTICE ENFORCEMENT AMENDMENT BYLAW, 2022

Bylaw No. 4279

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. CITATION

This Bylaw is cited as “Bylaw Notice Enforcement Bylaw, 2013, No. 3814, Amendment Bylaw, 2022, No. 4279”.

2. AMENDMENTS

2.1 Schedule “A” of Bylaw Notice Enforcement Bylaw, 2013, No. 3814, is amended by:

a) Adding the following penalty (Building and Plumbing Bylaw No. 3710):

**Building and Plumbing Bylaw No. 3710**

DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	EARLY PAYMENT (30 Days) 30%	LATE PAYMENT (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT (1)
Work without permit	4.1	500	N/A	500	50%

b) Deleting Column 2 (Section No. in Bylaw) in the Schedule for the Drinking Water Conservation Plan Bylaw No. 4045) and replacing it with a new Column 2 as follows:

**Drinking Water Conservation Plan Bylaw No. 4045**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late Payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Unauthorized watering – Stage 1	Sch B (2.1)	100	70	175	N/A
Unauthorized watering - Stage 2	Sch B (3.1)	150	105	225	N/A
Unauthorized watering – Stage 3	Sch B(4.1)	300	N/A	375	N/A
Unauthorized watering – Stage 4	Sch B (5.1)	450	N/A	500	N/A

- c) Deleting “4.5” from ‘Section No. in Bylaw’ for “Amplification system not meeting industry standards” and replacing it with “4.2” (Emergency Services Radio Bylaw No. 4210).
- d) Deleting the words “No smoke alarm on premise” and replacing them with the words “Fire code violation” in the “Description” relating to section 2.3 (Fire and Emergency Services Bylaw No. 3880).
- e) In relation to the Schedule for the Highway Use Bylaw No. 4033:
  - i) adding “/lane” after the word “multifamily” in the “Description” relating to section 40 (7);
  - ii) deleting the words “No plates/expired plates or validation” and replacing them with the words “No plates/expired plates or no valid insurance” in the “Description” relating to section 40 (22) (i); and
  - iii) by including a new row as follows in order by section number:

**Highway Use Bylaw No. 4033**

<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>EARLY PAYMENT (30 Days) 30%</b>	<b>LATE PAYMENT (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT (1)</b>
Deposit/throw/leave earth/refuse/debris on highway	78 (5)	300	N/A	375	N/A

Deleting “19(c)” and replacing it with “16 (c)” in the column “Section No. in Bylaw” related to “Obliterated serial number” (Second Hand Dealer Bylaw No. 3774).

- f) Deleting “5(9)” and replacing it with “5(1)” in the column “Section No. in Bylaw” related to “Remove or Deposit Soil” (Soil Removal and Deposit Bylaw No. 3331).
- g) Including two new penalties related to collection carts not being maintained, and failure to clean up spillage (Solid Waste Bylaw No. 3900) as follows:

<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>EARLY PAYMENT (30 Days) 30%</b>	<b>LATE PAYMENT (after 90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT (1)</b>
Collection carts not maintained	6.1 (g)	150	105	225	N/A
Failure to clean up spillage	6.3 (f)	150	105	225	N/A

- h) Deleting the row related to “Failure to maintain a protective barrier during tree cutting”, as the penalties are now listed separately (section numbers 9.1, 9.2, 9.4, 9.5) (Tree Bylaw No. 4108).

- i) Deleting the existing Schedule for "Noise Control Bylaw No. 2891", and replacing it with a new Schedule titled "Noise Regulation Bylaw No. 4273", which is attached hereto and forms part of this Bylaw.
- j) Deleting the existing Schedule for "Parks and Facilities Regulation Bylaw No. 3421", and replacing it with a new Schedule titled "Parks, Facilities and Public Spaces Bylaw No. 4274", which is attached hereto and forms part of this Bylaw.
- k) Deleting the existing Schedule for "Zoning Bylaw No. 3630" and replacing it with a new Schedule, which is attached hereto and forms part of this Bylaw.

READ A FIRST TIME this	day of	, 2022
READ A SECOND TIME this	day of	, 2022
READ A THIRD TIME this	day of	, 2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

SCHEDULE "A"

**Noise Regulation Bylaw No. 4273**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<u>Description</u>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late Payment (after 30 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT</b>
Noise which disturbs	4.1	300	210	375	N/A
Amplified Music/speech after hours	4.3	350	245	425	N/A
Animal Noise which disturbs	4.4	300	210	375	N/A
Animal Noise which disturbs after hours	4.5	350	245	425	N/A
Vehicle Noise	4.6	300	210	375	N/A
Heat Pump Noise	4.7 (a)	300	210	375	N/A
Heat Pump Noise after Hours	4.7 (b)	350	245	425	N/A
Construction after hours	5 (i)	350	245	425	N/A
Construction after hours private	5 (j)	350	245	425	N/A
Power equipment after hours	5 (l)	350	245	425	N/A
Obstruct Officer	7.3	500	N/A	500	N/A
Provide False information to Officer	7.4	500	N/A	500	N/A

(1) Where compliance agreement entered into in accordance with section 8 (a)(v) of this bylaw.

SCHEDULE "A"

**Parks, Facilities, & Public Spaces Bylaw N0.4274**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	EARLY PAYMENT (30 Days) 30%	LATE PAYMENT (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT (1)
No Rental Permit	4.2	250	175	325	N/A
Enter after hours	5	250	175	325	N/A
Encroachment Park/Facility	6.3	500	N/A	500	N/A
Damage Park/Facility	6.4 (a)	500	N/A	500	N/A
Prohibited Fire/BBQ Activity	6.4 (b)	500	N/A	500	N/A
Engage in prohibited sport or activity outside designated area	6.4 (c)	250	175	325	N/A
Disobey sign	6.4 (n)	250	175	325	N/A
Disorderly conduct	7.1 (c)	250	175	325	N/A
Unauthorized urinate/defecate	7.1 (d)	250	175	325	N/A
Fight	7.1 (e)	250	175	325	N/A
Bully	7.1 (f)	250	175	325	N/A
Display/use drug paraphernalia	7.1 (i)	500	N/A	500	N/A
Spit at a person	7.2 (a)	250	175	325	N/A
Unauthorized alcohol	7.2 (b)	250	175	325	N/A
Public intoxication	7.2 (c)	250	175	325	N/A
Loiter	7.2 (d)	250	175	325	N/A
Litter	7.2 (f)	250	175	325	N/A
Vandalize/damage/ deface	7.3	500	N/A	500	N/A

SCHEDULE "A"

**Parks, Facilities, & Public Spaces Bylaw N0.4274**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	EARLY PAYMENT (30 Days) 30%	LATE PAYMENT (after 90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT (1)
Unauthorized structure	8.1	500	N/A	500	N/A
Graffiti	9.1	500	N/A	500	N/A
Failure to comply with notice	9.2	500	N/A	500	N/A
Dumping	10.1	500	N/A	500	N/A
Refuse Identification	13.1 (a)	500	N/A	500	N/A
Obstruct Officer	13.1 (b)	500	N/A	500	N/A
Provide false information to Officer	13.1 (c)	500	N/A	500	N/A
Failing to Cease	13.1 (d)	500	N/A	500	N/A

SCHEDULE "A"

**Zoning Bylaw No. 3630**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Illegal use	II 5(a)	300	210	375	50%
Allow illegal use	II 5(b)	300	210	375	50%
Residential use of unserviced lot	II (6)(a)	150	105	225	N/A
Prohibited Use	II (6)(b)	500	350	500	N/A
Mobile home/float home	II (6)(c)	150	105	225	N/A
Prohibited use in liquor establishment	II (6)(f)	500	350	500	N/A
Prohibited cannabis use	II (6) (d)	500	350	500	N/A
Prohibited illegal paraphernalia	II (6)(e)	500	350	500	N/A
Prohibited opioid related use	II (6) (g)	500	350	500	N/A
Prohibited firearms and ammunition related use	II(7)	500	350	500	N/A
Excessive impervious use	II (2.4)	300	210	500	50%
Excessive seating capacity/floor area	3 (4.3) Note 21	300	210	375	50%
Excessive sales floor area	3 (4.3) Note 22	300	210	375	50%
Excessive total floor area	3 (4.3) Note 23	300	210	375	50%
Unauthorized accessory building or structure	III (2.2)	500	350	500	N/A
Use of accessory building as dwelling	III (2.3)	500	350	500	50%
Accessory building too close to lane	III (2.7 a)	300	210	375	N/A
Excessive area of accessory building	III (2.4)	300	210	375	N/A
Overheight accessory building	III (2.6)	300	210	375	50%
Accessory building in a residential setback area	III (2.7)	200	140	275	50%
Accessory building in a non-residential setback area	III (2.8)	200	140	275	N/A
No shipping container	III (2.11)	200	140	275	N/A



Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
No storage container	III (2.12)	200	140	275	N/A
No tent structure	III (2.13)	200	140	275	N/A
Park or store prohibited vehicle in a residential zone	III (3.1)	200	140	275	N/A
Inadequate landscaping	III (4) 4.1	200	140	275	50%
Outdoor storage in setback area	III (4) 4.2	200	140	275	N/A
Unscreened storage area	III (4) 4.3	200	140	275	N/A
Unscreened parking/loading/display area	III (4)4.3a	200	140	275	N/A
Parking/loading screen not high enough	III (4)4.3b	200	140	275	N/A
Display area screen not high enough	III (4) 4.4	200	140	275	N/A
Fence too high	III (4) 4.5	200	140	275	N/A
Fence/wall/screen in sight triangle	III (4) 4.6	200	140	275	N/A
Illegal home business combination	III (5.1)(a)	200	140	275	50%
Excessive home business area	III (5.1)(b)	200	140	275	N/A
Home business not enclosed	III (5.1)(c)	200	140	275	N/A
Prohibited home business activity	III (5.1)(d)	200	140	275	N/A
Operate home business after hours	III (5.1)(e)	200	140	275	N/A
Excessive personnel – A, RS or RD zone	III (5.2)(a)	200	140	275	N/A
Excessive tutorial or personal services	III (5.2)(b)	200	140	275	N/A
Excessive pet grooming activity	III (5.2)(c)	200	140	275	N/A
Excessive visits – A, RS, or RD zone	III (5.2)(d)	200	140	275	N/A
Inadequate parking – A, RS or Rd zone	II (5.2)(c)	200	140	275	N/A
Excessive personnel – RTh, RRh, RA, CDS or C zone	III (5.3)(a)	200	140	275	N/A

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Home business not enclosed – RTh, RRh, RA, CD or C zone	III (5.3)(b)	200	140	275	N/A
Prohibited pet grooming/personal service	III (5.3)(c)	200	140	275	N/A
Excessive visits – RTh,RRh,RA,Cd or C zone	III (5.3)(d)	200	140	275	N/A
Bed and breakfast with secondary suite	III (5.4)(f)	200	140	275	N/A
Child care with secondary suite	III (6.2)	200	140	275	50%
Illegal suite – Zone A	II (1.3)	500	350	500	N/A
Illegal suite – residential zones	II (2.3)	500	350	500	N/A
Illegal suite – commercial zones	II (3.3)	500	350	500	N/A
Illegal suite – industrial zones	II (4.3)	500	350	500	N/A
Illegal suite – institutional zones	II (5.3)	500	350	500	N/A
Illegal suite – CD1 zone	II (6.1.2)	500	350	500	N/A
Illegal suite – CD2 zone	II (6.2.2)	500	350	500	N/A
Illegal suite – CD3 zone	II (6.3.2)	500	350	500	N/A
Illegal suite – CD4 zone	II (6.4.2)	500	350	500	N/A
Illegal suite – CD5 zone	II (6.5.2)	500	350	500	N/A
Illegal suite – CD6 zone	II (6.6.2)	500	350	500	N/A
Illegal suite – CD7 zone	II (6.7.2)	500	350	500	N/A
Illegal suite – CD8 zone	II (6.8.2)	500	350	500	N/A
Illegal suite – CD9 zone	II (6.9.2)	500	350	500	N/A
Illegal suite – CD10 zone	II (6.10.2)	500	350	500	N/A
Illegal suite – CD11 zone	II (6.11.2)	500	350	500	N/A
Illegal suite – CD12 zone	II (6.12.2)	500	350	500	N/A
Illegal suite – CD13 zone	II (6.13.2)	500	350	500	N/A

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DESCRIPTION	SECTION NO. IN BYLAW	FULL PENALTY IN \$	Early Payment (30 days) 30%	Late payment (90 days) \$75	COMPLIANCE AGREEMENT DISCOUNT <sup>(1)</sup>
Illegal suite – CD14 zone	II (6.14.2)	500	350	500	N/A
Illegal suite – CD15 zone	II (6.15.2)	500	350	500	N/A
Illegal suite – CD16 zone	II (6.16.2)	500	350	500	N/A
Illegal suite – CD17 zone	II (6.17.2)	500	350	500	N/A
Illegal suite – CD18 zone	II (6.18.2)	500	350	500	N/A
Illegal suite – CD19 zone	II (6.19.2)	500	350	500	N/A
Illegal suite – CD20 zone	II (6.20.2)	500	350	500	N/A
Illegal suite – CD21 zone	II (6.21.2)	500	350	500	N/A
Illegal suite – CD22 zone	II (6.22.2)	500	350	500	N/A
Illegal suite – CD23 zone	II (6.23.2)	500	350	500	N/A
Illegal suite – CD24 zone	II (6.24.2)	500	350	500	N/A
Illegal suite – CD25 zone	II (6.25.2)	500	350	500	N/A
Illegal suite – CD26 zone	II (6.26.2)	500	350	500	N/A
Illegal suite – CD27 zone	II (6.27.2)	500	350	500	N/A
Illegal suite – CD28 zone	II (6.28.2)	500	350	500	N/A
Illegal suite – CD29 zone	II (6.29.2)	500	350	500	N/A
Illegal suite – CD30 zone	II (6.30.2)	500	350	500	N/A
Illegal suite – CD31 zone	II (6.31.2)	500	350	500	N/A
Illegal suite – CD32 zone	II (6.32.2)	500	350	500	N/A
Illegal suite – CD33 zone	II (6.33.2)	500	350	500	N/A
Illegal suite – CD34 zone	II (6.34.2)	500	350	500	N/A
Illegal suite – CD35 zone	II (6.35.2)	500	350	500	N/A

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
<b>DESCRIPTION</b>	<b>SECTION NO. IN BYLAW</b>	<b>FULL PENALTY IN \$</b>	<b>Early Payment (30 days) 30%</b>	<b>Late payment (90 days) \$75</b>	<b>COMPLIANCE AGREEMENT DISCOUNT<sup>(1)</sup></b>
Illegal suite – CD 36 zone	II (6.36.2)	500	350	500	N/A

# Ticket Information Utilization Amendment Bylaw – First Three Readings

**RECOMMENDATION:**

*That Council give Ticket Information Utilization Bylaw, 1994, No. 2746, Amendment Bylaw, 2022, No. 4280 first three readings.*

**PREVIOUS COUNCIL/COMMITTEE ACTION**

On July 5, 2022, Committee of Council approved:

“That Committee of Council support the proposed amendments to Ticket Information Utilization, Bylaw No. 2743 and forward the Bylaw to Council for consideration of first three readings.”

**OPTIONS (✓ = Staff Recommendation)**

	#	Description
<input checked="" type="checkbox"/>	1	Give first three readings to the bylaw.
<input type="checkbox"/>	2	Delay first three readings and request staff to provide additional information.
<input type="checkbox"/>	3	Deny first three readings of the bylaw.

Attachment 1 – Bylaw 4280

\*See Council agenda item 7.1 and 7.4 for Report to Committee, July 5, 2022

CITY OF PORT COQUITLAM

TICKET INFORMATION UTILIZATION AMENDMENT BYLAW, 2022

Bylaw No. 4280

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

1. CITATION

This Bylaw is cited as “Ticket Information Utilization Bylaw, 1992, No. 2743, Amendment Bylaw, 2022, No. 4280”.

2. AMENDMENTS

2.1 “Ticket Information Utilization Bylaw, 1994, No. 2743” is amended by:

- a) Adding a fine related to working without a permit to the Schedule for “Building and Plumbing Bylaw No. 3710” as follows:

<b>Building and Plumbing Bylaw No. 3710</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE IN \$</b>
Work without permit	4.1	1,000

- b) Deleting the existing Column 2 (SECTION) in the Schedule for the Drinking Water Conservation Plan Bylaw No. 4045, and replacing it with a new Column 2 as follows:

<b>Drinking Water Conservation Plan Bylaw, 2018, No. 4045</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 4</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Unauthorized watering – Stage 1	Sched B (2.1)	1,000
Unauthorized watering – Stage 2	Sched B (3.1)	1,000
Unauthorized watering – Stage 3	Sched B (4.1)	1,000
Unauthorized watering – Stage 4	Sched B (5.1)	1,000

- c) Deleting “4.5” from ‘Section No. in Bylaw’ for “Amplification system not meeting industry standards” and replacing it with “4.2” (Emergency Services Radio Bylaw No. 4210).

- d) Deleting the words “No smoke alarm on premise” and replacing them with the words “Fire Code Violation” in the “Description” relating to section 2.3 (Fire and Emergency Services Bylaw No. 3880).
- e) Including two new penalties related to collection carts not being maintained and failure to clean up spillage (Solid Waste Bylaw No. 3900) as follows:

<b>Solid Waste Bylaw No. 3900</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE IN \$</b>
Collection carts not maintained	6.1 (g)	1,000
Failure to clean up spillage	6.3 (f)	1,000

- f) Deleting “5(9)” and replacing it with “5(1)” in the column “Section No. in Bylaw” related to “Remove or Deposit Soil” (Soil Removal and Deposit Bylaw No. 3331).
- g) Deleting the existing Schedule for "Highway Use Bylaw No. 4033", and replacing it with a new schedule, which is attached hereto and forms a part of this Bylaw.
- h) Deleting the existing Schedule for "Noise Control Bylaw No. 2891", and replacing it with a new Schedule titled "Noise Regulation Bylaw No. 4273", which is attached hereto and forms part of this Bylaw.
- i) Deleting the existing Schedule for "Parks and Facilities Regulation Bylaw No. 3421", and replacing it with a new Schedule titled “Parks, Facilities and Public Spaces Bylaw No. 4274”, which is attached hereto and forms part of this Bylaw.
- j) Deleting the existing Schedule for "Zoning Bylaw No. 3630" and replacing it with a new Schedule, which is attached hereto and forms part of this Bylaw.

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2022

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2022

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

SCHEDULE "A"

<b>Highway Use Bylaw No. 4033</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Disobey traffic control device	12	1,000
Illegal traffic control device	17	1,000
Interference with a traffic control device	18	1,000
Fail to use crosswalk	19	1,000
Fail to yield to motor vehicle	20	1,000
Fail to use right half of crosswalk	21	1,000
Standing on highway soliciting ride	22	1,000
Fail to yield to emergency	23	1,000
Pedestrian obstructing traffic	24	1,000
Crossing contrary to traffic pattern devices	25	1,000
Obstruct free passage of pedestrians	26	1,000
Congregate obstructing passage	27	1,000
Drive/herd animals on highway	28	1,000
Drive on a sidewalk/boulevard	29 (1)	1,000
Failure to yield to a pedestrian or crosswalk	29 (2)	1,000
Failure to stop for a school bus	29 (3)	1,000
Operate contrary to MVA or regulations	29 (4)	1,000
Littering on highway	30	1,000
Operate Class 2 vehicle on restricted highway	32	1,000
Operate Class 2 vehicle in unlawful location	33	1,000
Use of engine brakes	37	1,000
Obstruction of firefighting vehicle	53 (1)	1,000
Damage highway tree/trees/timber	64 (1)	1,000
Alter highway level	64 (2)	1,000



<b>Highway Use Bylaw No. 4033</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Disobey traffic control device	12	1,000
Illegal traffic control device	17	1,000
Interference with a traffic control device	18	1,000
Fail to use crosswalk	19	1,000
Fail to yield to motor vehicle	20	1,000
Fail to use right half of crosswalk	21	1,000
Standing on highway soliciting ride	22	1,000
Fail to yield to emergency	23	1,000
Pedestrian obstructing traffic	24	1,000
Crossing contrary to traffic pattern devices	25	1,000
Obstruct free passage of pedestrians	26	1,000
Congregate obstructing passage	27	1,000
Drive/herd animals on highway	28	1,000
Place/construct/maintain encroachment on highway	64 (3)	1,000
Dig up/removed part of highway	64 (4)	1,000
Construction on highway	64 (6)	1,000
Encumber/obstruct/encroach highway	64 (7)	1,000
Install/operate minor excavating on highway	64 (8)	1,000
Obstruct Officer(s) in line of duty	64 (9)	1,000
Obstruct school patrol	64 (9)(b)	1,000
Obstruct emergency/utility/city vehicle	64 9(c)	1,000
No permit/lane closure	66 (1)	1,000
No permit/highway use	66 (2)	1,000
No permit/highway encroachment	66 (3)	1,000
Unmarked excavation site	77 (3)	1,000

<b>Highway Use Bylaw No. 4033</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Disobey traffic control device	12	1,000
Illegal traffic control device	17	1,000
Interference with a traffic control device	18	1,000
Fail to use crosswalk	19	1,000
Fail to yield to motor vehicle	20	1,000
Fail to use right half of crosswalk	21	1,000
Standing on highway soliciting ride	22	1,000
Fail to yield to emergency	23	1,000
Pedestrian obstructing traffic	24	1,000
Crossing contrary to traffic pattern devices	25	1,000
Obstruct free passage of pedestrians	26	1,000
Congregate obstructing passage	27	1,000
Drive/herd animals on highway	28	1,000
Placement of fuel/lumber/merchandise/ chattel/ware on highway	77 (4)	1,000
Incorrect/fail to address	77 (6)	1,000
Damage tree/shrub/plant/hedge	77 (7)(i)	1,000
Damage fence on highway	77 (7)(ii)	1,000
Damage lighting on highway	77 (7)(iii)	1,000
Damage traffic control device	77 (7)(iv)	1,000
Illegal sign	77 (8)	1,000
Mark/imprint/deface highway structure	77 (9)	1,000
Impede/obstruct drainage/ditch	77 (10)	1,000

SCHEDULE "A"

**Noise Regulation Bylaw No. 4273**

Column 1	Column 2 SECTION	Column 3 FULL FINE IN \$
Noise which Disturbs	4.1	1,000
Amplified music/speech after hours	4.3	1,000
Animal noise which disturbs	4.4	1,000
Animal noise which disturbs after hours	4.5	1,000
Vehicle noise	4.6	1,000
Heat Pump Noise	4.7(a)	1,000
Heat Pump Noise after hours	4.7 (b)	1,000
Construction noise after hours	5 (i)	1,000
Construction after hours private	5 (j)	1,000
Power equipment after hours	5 (l)	1,000
Obstruct Officer	7.3	1,000
Provide False Information to Officer	7.4	1,000

SCHEDULE "A"

**Parks, Facilities, & Public Spaces Bylaw No. 4274**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
No Rental Agreement	4.2	1,000
Enter after hours	5	1,000
Encroachment Park/Facility	6.3	1,000
Unauthorized Fire/BBQ Activity	6.3 (b)	1,000
Engage in unauthorized sport/activity outside designated area	6.3 (c)	1,000
Disorderly conduct	7.1 (c)	1,000
Unauthorized urinate/defecate	7.1 (d)	1,000
Fight	7.1 (e)	1,000
Bully	7.1 (f)	1,000
Spit at a person	7.2 (a)	1,000
Unauthorized alcohol	7.2 (b)	1,000
Public intoxication	7.2 (c)	1,000
Loiter	7.2 (d)	1,000
Vandalize/damage/deface	7.3	1,000
Graffiti	9.1	1,000
Failure to comply with notice	9.2	1,000
Dumping	10.1	1,000
Refuse identification to Officer	13.1 (a)	1,000
Obstruct Officer	13.1 (b)	1,000
Provide false information to Officer	13.1 (c)	1,000
Failing to Cease	13.1 (d)	1,000

**SCHEDULE "A"**

<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Illegal use	II 5 (a)	1,000
Allow illegal use	II 5 (b)	1,000
Residential use of unserviced lot	II (6)(a)	1,000
Prohibited use	II (6)(b)	1,000
Mobile home/float home	II (6)(c)	1,000
Prohibited use in liquor establishment	II (6)(d)	1,000
Prohibited cannabis use	II (6) (d)	1,000
Prohibited illegal paraphernalia	II (6) (e)	1,000
Prohibited opioid related use	II (6) (g)	1,000
Prohibited firearms and ammunition related use	II (7)	1,000
Excessive impervious use	II (2.4)	1,000
Unauthorized accessory building or structure	III (2.2)	1,000
Excessive Impervious Use	II (2.4)	1,000
Excessive seating capacity/floor area	3 (4.3) Note 21	1,000
Excessive sales floor area	3 (4.3) Note 22	1,000
Excessive total floor	3 (4.3) Note 23	1,000
Unauthorized building or structure	III (2.2)	1,000
Use of accessory building as dwelling	III (2.3)	1,000
Accessory building too close to lane	III (2.7 a)	1,000
Excessive area of accessory buildings	III (2.4)	1,000
Over height accessory building	III (2.6)	1,000
Accessory building in residential setback area	III (2.7)	1,000
Accessory building in non-residential setback area	III (2.8)	1,000

<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
No shipping container	III (2.11)	1,000
No storage container	III (2.12)	1,000
No tent structure	III (2.13)	1,000
Park or store prohibited vehicle zone	III (3.1)	1,000
Inadequate landscaping	III (4)(4.1)	1,000
Outdoor storage in setback area	III (4)(4.2)	1,000
Unscreened storage area	III (4)(4.3)	1,000
Unscreened parking/loading/display area	III (4)(4.3)	1,000
Parking/loading screen not high enough	III (4)(4.3)	1,000
Display area screen not high enough	III (4)(4.4)	1,000
Fence too high	III (4)(4.5)	1,000
Fence/wall/screen in sight triangle	III (4)(4.6)	1,000
Illegal home business combination	III (5.1)(a)	1,000
Excessive home business area	III (5.1)(b)	1,000
Home business not enclosed	III (5.1)(c)	1,000
Prohibited home business activity	III (5.1)(d)	1,000
Operate home business after hours	III (5.1)(e)	1,000
Excessive personnel – A, RS or RD zone	III (5.2)(a)	1,000
Excessive tutorial or personal services	III (5.2)(b)	1,000
Excessive pet grooming activity	III (5.2)(c)	1,000
Excessive visits – A, RS or RD zone	III (5.2)(d)	1,000
Inadequate parking – A, RS or RD zone	III (5.2)(c)	1,000
Excessive personnel – RTh, RRh, RA, CD or C zone	III (5.3)(a)	1,000

<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Home business not enclosed – RTh, RRh, RA, CD or C zone	III (5.3)(b)	1,000
Prohibited pet grooming/personal service	III (5.3)(c)	1,000
Excessive visits – RTh, RRh, RA, CD or C zone	III (5.3)(d)	1,000
Bed and breakfast with secondary suite	III (5.4)(f)	1,000
Child care with secondary suite	III (6.2)	1,000
Illegal suite – A zone	II (1.3)	1,000
Illegal suite – residential zones	II (2.3)	1,000
Illegal suite – commercial zones	II (3.3)	1,000
Illegal suite – industrial zones	II (4.3)	1,000
Illegal suite – institutional zones	II (5.3)	1,000
Illegal suite – CD1 zone	II (6.1.2)	1,000
Illegal suite – CD2 zone	II (6.2.2)	1,000
Illegal suite – CD3 zone	II (6.3.2)	1,000
Illegal suite – CD4 zone	II (6.4.2)	1,000
Illegal suite – CD5 zone	II (6.5.2)	1,000
Illegal suite – CD6 zone	II (6.6.2)	1,000
Illegal suite – CD7 zone	II (6.7.2)	1,000
Illegal suite – CD8 zone	II (6.8.2)	1,000
Illegal suite – CD9 zone	II (6.9.2)	1,000
Illegal suite – CD10 zone	II (6.10.2)	1,000
Illegal suite – CD11 zone	II (6.11.2)	1,000
Illegal suite – CD12 zone	II (6.12.2)	1,000
Illegal suite – CD13 zone	II (6.13.2)	1,000

<b>Zoning Bylaw No. 3630</b>		
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>SECTION</b>	<b>FULL FINE in \$</b>
Illegal suite – CD14 zone	II (6.14.2)	1,000
Illegal suite – CD15 zone	II (6.15.2)	1,000
Illegal suite – CD16 zone	II (6.16.2)	1,000
Illegal suite – CD17 zone	II (6.17.2)	1,000
Illegal suite – CD18 zone	II (6.18.2)	1,000
Illegal suite – CD19 zone	II (6.19.2)	1,000
Illegal suite – CD20 zone	II (6.20.2)	1,000
Illegal suite – CD21 zone	II (6.21.2)	1,000
Illegal suite – CD22 zone	II (6.22.2)	1,000
Illegal suite – CD23 zone	II (6.23.2)	1,000
Illegal suite – CD24 zone	II (6.24.2)	1,000
Illegal suite – CD25 zone	II (6.25.2)	1,000
Illegal suite – CD26 zone	II (6.26.2)	1,000
Illegal suite – CD27 zone	II (6.27.2)	1,000
Illegal suite – CD28 zone	II (6.28.2)	1,000
Illegal suite – CD29 zone	II (6.29.2)	1,000
Illegal suite – CD30 zone	II (6.30.2)	1,000
Illegal suite – CD31 zone	II (6.31.2)	1,000
Illegal suite – CD32 zone	II (6.32.2)	1,000
Illegal suite – CD33 zone	II (6.33.2)	1,000
Illegal suite – CD34 zone	II (6.34.2)	1,000
Illegal suite – CD35 zone	II (6.35.2)	1,000
Illegal suite – CD36 zone	II (6.46.2)	1,000