



# Committee of Council Minutes

Tuesday, July 9, 2024

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Council Present: Chair - Mayor West  
Councillor Darling  
Councillor McCurrach  
Councillor Penner (joined at 2:42 p.m.)  
Councillor Petriw  
Councillor Pollock  
Councillor Washington

Staff Present: R. Bremner, CAO  
K. Grommada, Deputy CAO  
B. Clarkson, Fire Chief  
C. Deakin, Corporate Officer  
J. Frederick, Director Engineering & Public Works  
B. Irvine, Director Development Services  
D. Long, Director Community Safety & Corporate Services  
J. Lovell, Director Finance  
G. Mitzel, Director Recreation

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## 1. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

## 2. ADOPTION OF THE AGENDA

### 2.1 Adoption of the Agenda

#### Moved-Seconded:

*That the Tuesday, July 9, 2024, Committee of Council Meeting Agenda be adopted as circulated.*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Petriw, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Penner

Carried

### 3. CONFIRMATION OF MINUTES

None.

### 4. REPORTS

#### 4.1 Proposed Public Space Patio Program

Moved-Seconded:

*That Committee of Council:*

1. *Endorse the Public Space Patio Program as described in this report;*
2. *Direct staff to bring forward the policies and bylaw amendments necessary to implement the recommended Public Space Patio Program approval process, with fees starting in 2025; and*
3. *Delegate to staff the authority to comment on the LCRB referrals related to new or existing patios.*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Petriw, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Penner

Carried

#### 4.2 Development Permit and Development Variance Permit Amendment Application for 2279 Kelly Avenue

Moved-Seconded:

*That Committee of Council approve amendments to Development Permit DP000251 and Development Variance Permit DVP00079 to extend their date of expiry to August 25, 2025 and enable minor changes to the building design, landscape security and required funds for undergrounding of overhead wiring.*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Petriw, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Penner

Carried

##### 4.2.1 RESOLUTION TO CLOSE

###### 4.2.1.1 Resolution to Close

Moved-Seconded:

*That the Committee of Council Meeting of Tuesday, July 9, 2024, be closed to the public pursuant to the following*

subsections(s) of Section 90(1) of the Community Charter:

Item 5.1

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

Item 5.2

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

Item 5.3

*f. law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.*

Item 5.4

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

Item 5.5

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

Item 5.6

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress*

*reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

**Item 5.7**

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Petriw, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Penner

Carried

**MOTION TO RECONVENE:**

**Moved-Seconded:**

*That the Committee of Council meeting be reconvened at 2:34 p.m.*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Petriw, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Penner

Carried

**4.3 Development Permit Application for 2236 Kelly Avenue**

**Moved-Seconded:**

*That Committee of Council approve Development Permit DP000520 which will regulate the development of an apartment building and landscaping at 2236 Kelly Avenue.*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Petriw, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Penner

Carried

**4.4 Rezoning Application for 1884, 1904, 1912, 1920, and 1930 Harbour Street; 1887, 1893, and 1911 Prince Street; and 1155 Pitt River Road**

Councillor Penner joined the meeting during item 4.4.

Moved-Seconded:

*That Committee of Council recommend to Council that:*

1. *The zoning of 1884, 1904, 1912, 1920, and 1930 Harbour Street; 1887, 1893, and 1911 Prince Street; and 1155 Pitt River Road be amended from RS1 (Residential Small Scale 1) to Rth3 (Residential Townhouse 3).*
2. *Prior to adoption of the amending bylaw, the following conditions be met to the satisfaction of the Director of Development Services:*
  - a. *Installation of tree protection fencing for retained trees;*
  - b. *Registration of legal agreements to ensure buildings are designed to incorporate recommendations of the Acoustical Evaluation and for the construction of a sound attenuation fence along Mary Hill Road;*
  - c. *Completion of road closure and sale of Prince Street;*
  - d. *Consolidation of the site and dedication of corner cuts; and*
  - e. *Submission of plans, fees and securities for off-site works and services including relocation of the existing Prince Street sanitary main and installation of flashing pedestrian beacons and streetlighting at Pitt River Road and Harbour Street crosswalks.*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

***Motion to Recess***

Moved-Seconded:

*That the July 9, 2024, Committee of Council meeting be recessed. (2:53 p.m.)*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

**5. COUNCILLORS' UPDATE**

No update.

**6. MAYOR'S UPDATE**

No update.

**7. CAO UPDATE**

No update.

**8. ADJOURNMENT**

**8.1 Adjournment of the Meeting**

Moved-Seconded:

*That the Tuesday, July 9, 2024, Committee of Council Meeting be adjourned.  
(5:16 p.m.)*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

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Mayor

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Corporate Officer