

RECOMMENDATION:

That the legislative policies identified within the report titled “Legislative Policy Review” dated April 22, 2025, be repealed.

PREVIOUS COUNCIL/COMMITTEE ACTION

The legislative policies listed within this report were all approved by Council at various points in time. The years of approval for these policies range from 1995 to 2010.

REPORT SUMMARY

The intent of this report is to seek Committee of Council approval to repeal a number of legislative policies that have become redundant over time. The objective of this task is to reduce red tape and ensure that all policies are relevant, effective and appropriate and to repeal those that don’t meet the aforementioned criteria.

BACKGROUND

While policies are an effective tool to set standards, communicate city values and provide a decision-making framework, they are also an instrument that should be deployed in a calculated manner. Within a municipal context, two types of policies exist: legislative and administrative. Legislative policies are, generally speaking, commitments to residents and the community, aspirational in nature, and provide administration with strategic direction. Administrative policies provide direction to city employees on strategic and organizational matters that are under the authority of the City’s Chief Administrative Officer. Over the past few decades, under the leadership of various different Councils, numerous policies have been created to address specific issues. Upon internal review, a number of these policies have been identified as no longer being necessary when considering their relevance in today’s circumstances and the priorities of this Council.

DISCUSSION

In order to ensure that policies are relevant, effective and appropriate, staff have reviewed the current legislative policies and have identified a number of them to be repealed. For the policies suggested to be repealed, the reasoning ranges from the policy no longer being required, the content living within a different legislative tool or the content being more well suited as a procedure. Repealing policies that are no longer required is a positive step towards reducing red tape and improving overall efficiency.

The table below details the policies positioned to be repealed and the reasoning for doing so.

Legislative Policy Review

Legislative Policies to be Repealed		
Name	Issue Date	Reasoning
Extracurricular Activities	1996-01	Included in the Employee Appreciation Program.
Civic Lapel Pins	2009-02	Policy rarely applied.
Anonymous Complaint Policy	NA (~1995)	Included in the Bylaw Enforcement Policy.
Illegal Suite Complaint Policy	NA (~1995)	Included in the Bylaw Enforcement Policy.
Sprinkling Complaint Policy	NA (~1995)	Included in the Bylaw Enforcement Policy.
Business Prior to Rezoning Approval	1998-10	Not needed, just restating the higher-level legislation.
Business License Enforcement	1999-09	Not needed, just restating the higher-level legislation.
Noise Complaint Policy	1999-04	Included in the Bylaw Enforcement Bylaw and Noise Bylaw.
Commercial Sign Private Area	1999-05	Included in the Sign Bylaw.
Timed Parking Enforcement	2000-08	Included in the Bylaw Enforcement Highway Use Bylaw.
Unlawful Storage on a Highway Enforcement	2000-08	Included in the Highway Use Bylaw and the Parks, Facilities and Public Spaces Bylaw.
Unlicensed and Uninsured vehicles on a Highway	2000-08	Included in the Bylaw Enforcement Highway Use Bylaw.
Prohibited (overweight) vehicles on City Street	2000-08	Included in the Bylaw Enforcement Highway Use Bylaw.
Illegal Secondary Suite Enforcement	2000-08	Included in the Zoning Bylaw.
Unsightly Properties Enforcement	2007-07	Included in the Property Standards and Nuisance Abatement Bylaw.
Basketball Hoop Complaint	NA (~2000)	Unnecessary.
Portable Sign Private Area	1999-05	Included in the Sign Bylaw.
Zoning Bylaw Overweight-Oversize Vehicle Complaint	NA (~2000)	Included in the Zoning Bylaw.
Animal Control Bylaw – Aggressive Dangerous Dogs Policy	2010-01	Included in the Animal Control Bylaw.
Environmental Complaints and Issues on City Property	1996	More so a process rather than a policy.
Third Party Consultation Policy	2010	Unnecessary.
Ice Allocation	1998	Replaced by Facility Allocation Policy.
Inappropriate User Conduct	2008	Managed through the Parks, Facilities and Public Spaces Bylaw.
Outdoor Athletic Field Allocation Policy	2002	Replaced by Facility Allocation Policy.
Prohibit Certain Wild or Exotic Animals at Public Recreation Sites	2004	Unnecessary.


Legislative Policy Review

Staff will review the remaining legislative policies and if there are opportunities for improvement further recommendations will be brought forward. Additionally, staff will be undertaking this process with administrative policies as well to ensure they also meet the criteria of being relevant, effective and appropriate.

FINANCIAL IMPLICATIONS

None. Repealing the identified policies has no financial implication.

OPTIONS (✓ = Staff Recommendation)

	#	Description
	1	That Committee of Council authorize that the policies listed within the report be repealed.
	2	That Committee of Council provide alternative direction, such as identifying which policies are to be retained and which are to be repealed.
	3	That all policies identified within the report be retained.

ATTACHMENTS

Attachment #1: Extracurricular Activities Policy
Attachment #2: Civic Lapel Pins Policy
Attachment #3: Anonymous Complaint Policy
Attachment #4: Illegal Suite Complaint Policy
Attachment #5: Sprinkling Complaint Policy
Attachment #6: Business Prior to Rezoning Approval
Attachment #7: Business License Enforcement
Attachment #8: Noise Complaint Policy
Attachment #9: Commercial Sign Private Area
Attachment #10: Timed Parking Enforcement
Attachment #11: Unlawful Storage on a Highway Enforcement
Attachment #12: Unlicensed and Uninsured vehicles on a Highway
Attachment #13: Prohibited (overweight) vehicles on City Street
Attachment #14: Illegal Secondary Suite Enforcement
Attachment #15: Unsightly Properties Enforcement

Legislative Policy Review

Attachment #16: Basketball Hoop Complaint

Attachment #17: Portable Sign Private Area

Attachment #18: Zoning Bylaw Overweight-Oversize Vehicle Complaint

Attachment #19: Animal Control Bylaw – Aggressive Dangerous Dogs Policy

Attachment #20: Environmental Complaints and Issues on City Property

Attachment #21: Third Party Consultation Policy

Attachment #22: Ice Allocation

Attachment #23: Inappropriate User Conduct

Attachment #24: Outdoor Athletic Field Allocation Policy

Attachment #25: Prohibit Certain Wild or Exotic Animals at Public Recreation Sites

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