



# Committee of Council Minutes

Tuesday, April 1, 2025

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Council Present: Chair - Mayor West  
Councillor Darling  
Councillor McCurrach  
Councillor Penner  
Councillor Pollock  
Councillor Washington

Council Absent: Councillor Petriw

Staff Present: R. Bremner, CAO  
B. Clarkson, Fire Chief  
J. Frederick, Director Engineering & Public Works  
J. Little, Acting Director Development Services  
D. Long, Director Community Safety & Corporate Services  
J. Lovell, Director Finance  
G. Mitzel, Director Recreation  
V. Washington, Manager of Legislative Services

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## 1. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

## 2. ADOPTION OF THE AGENDA

### 2.1 Adoption of the Agenda

Moved-Seconded:

*That the Tuesday, April 1, 2025, Committee of Council Meeting Agenda be adopted as circulated.*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Petriw

Carried

### 3. CONFIRMATION OF MINUTES

#### Moved-Seconded:

*That the minutes of the following Committee of Council meetings be adopted:*

- *March 11, 2025.*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Petriw

#### Carried

### 4. REPORTS

#### 4.1 Rezoning Application for 4030 Sefton Street

##### Moved-Seconded:

*That Committee of Council recommend to Council that:*

1. *The zoning of 4030 Sefton Street be amended from RS1 (Residential Small-Scale 1) to RS4 (Residential Small-Scale 4); and*
2. *Prior to adoption of the amending bylaw the following conditions be met to the satisfaction of the Director of Development Services:*
  - a. *Installation of protective fencing for on-site and off-site trees;*
  - b. *Demolition of existing structures;*
  - c. *Preparation of subdivision plans to the satisfaction of the Approving Officer; and*
  - d. *Completion of design and submission of fees and securities for off-site works and services.*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Petriw

#### Carried

#### **4.2 Zoning Bylaw Minor and Housekeeping Amendments 2025**

##### Moved-Seconded:

*That Committee of Council recommend to Council that:*

- 1. the Zoning Bylaw be amended as described in this report; and*
- 2. that the requirement for a Public Hearing be waived as the proposed amendments are consistent with the Official Community Plan.*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Petriw

##### Carried

#### **4.3 Development Permit Application for 850 Village Drive (Building P)**

##### Moved-Seconded:

*That alternate design options for "the heart" be brought forward for Council consideration and that the lack of childcare and density be further considered by staff.*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Petriw

##### Carried

#### **4.4 Departmental Update - Fire & Emergency Services (verbal report)**

The Fire Chief gave an on-screen presentation regarding three main areas lift assist calls, managing growth and meeting demand, and highlighted key accomplishments over the last year. He noted how the department is growing, adapting and staying focused on serving the community.

#### **5. COUNCILLORS' UPDATE**

No update.

#### **6. MAYOR'S UPDATE**

No update.

#### **7. CAO UPDATE**

No update.

## 8. RESOLUTION TO CLOSE

### 8.1 Resolution to Close

#### Moved-Seconded:

*That the Committee of Council Meeting of Tuesday, April 1, 2025, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:*

#### Item 5.1

*b. personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.*

#### Item 5.2

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

#### Item 5.3

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

#### Item 5.4

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

#### Item 5.5

*e. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Petriw

Carried

**9. ADJOURNMENT**

**9.1 Adjournment of the Meeting**

Moved-Seconded:

*That the Tuesday, April 1, 2025, Committee of Council Meeting be adjourned.  
(6:01 p.m.)*

In Favour (6): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Absent (1): Councillor Petriw

Carried

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Mayor

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Corporate Officer