

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "MOU") made this day 3 of Dec, 2015.

BETWEEN: THE CITY OF PORT COQUITLAM
(the "City")

AND: THE PORT COQUITLAM SPORTS ALLIANCE SOCIETY
(the "Society")

WHEREAS: the City recognizes the role of the Society to act as an independent body to serve as the representative of the interests, goals and objectives of the Port Coquitlam community sports, organizations or clubs who maintain full participatory membership in the Society; and to advise the City on all matters affecting sport in the community;

AND WHEREAS: the Society desires to facilitate programs and provide services that will maximize the development of sports in the community and further the goals and objectives of the Society, including fair play and transparency.

AND WHEREAS: the MOU between the City and the Society has been developed outlining the deliverables, commitment and expected performance of each party.

1. STATEMENT OF INTENT

This secondary Agreement is the mechanism to position the Society within applicable City policies fees and bylaws.

It is the intention of both parties to this MOU, in the spirit of cooperation and mutual support, to maximize the development of community sport in Port Coquitlam and to further the goals and objectives of the Society.

The commitments made in this MOU shall be as mutually agreed upon by both parties without infringement on the autonomy of either party to plan and utilize their individual resources. It is further agreed to make all efforts to provide the support services referenced in the Agreement in a reasonable, timely and professional manner.

2. COMMITMENTS

Each of the parties to this MOU acknowledges that it shares in common with the other party a number of challenges, as well as many opportunities in carrying out its activities in connection with coordinating, developing and advancing sport. Each of the parties commits individually and collectively to collaborate, share information (as appropriate) and coordinate its respective activities and responsibilities in accordance with what is set out in this MOU.

Each of the parties acknowledges that this MOU recognizes the deliverables as stated in the Agreement which are to be completed, as scheduled. Each of the parties to this MOU will continue to work together to explore and develop further opportunities in the future through regular communication.

3. ACTIVITIES DELIVERABLES AND INITIATIVES

The Society will:

- a) Develop and complete a 1-2 year action plan to accomplish the deliverables below and present an annual progress summary to the Healthy Community Committee.
- b) Work and provide guidance with all member community sport associations to ensure they have a multi-year strategic plan of action for their association/club providing guidance.
- c) Increase participation in community sport, at all levels, by providing guidance and support to community sport associations, teams and programs.
- d) Ensure each member association has a fair-play policy (i.e. inclusiveness).
- e) Ensure each member association will develop a code-of-ethics that includes a transparent player selection process.
- f) Dedicate time to creating a community sport system, with its partners, that includes the opportunity for the pursuit of excellence by fair and ethical means.
- g) Work with local sport deliverers to avoid gaps and overlaps and to help develop an efficient and effective community sport system.
- h) Participate in the review of policies and bylaws related to sport delivery and facility development within the City.
- i) Provide the City with a current list of members in good standing, on a quarterly basis.

The City Will:

- a) Update Ice and Outdoor Field Allocation Policies to clarify a priority for the Society and its membership in good standing.
- b) Update the Fees and Charges Policy and any other related documents recognizing the Society and its membership in good standing as the sport benefactors of City subsidized facility and field rental rates.
- c) Direct community sport related inquiries and proposals to the Society, where appropriate, to establish the fit within the Port Coquitlam Community Sport Strategy. This could include feedback in terms of proposal validity, priority and/or level of need.

4. AMENDMENTS

This MOU may be amended, at any time, with the written mutual consent of the parties.

5. CANCELLATION AND/OR RENEWALS

This MOU may be cancelled or revised by either party by giving written notice to cancel or renew at least (90) ninety days in advance.

WHEREAS evidence of their Agreement to be bound by the terms and conditions of this Agreement, the parties have executed this Agreement below on the dates written below.

PORT COQUITLAM SPORTS ALLIANCE SOCIETY
by its authorized signatories:

Mike Bowen
President

Ryan Clark
Executive Director

Date: DEC 2, 2015

CITY OF PORT COQUITLAM by its authorized
signatories:

Lori Bowie
Director of Recreation

Brayden Hutchins
Manager of Corporate Office and Lands

Date: Dec 7th, 2015