

## Bylaw No. 4149

CITY OF PORT COQUITLAM  
FEES & CHARGES BYLAW, 2019

BYLAW NO. 3892  
Schedule C

Effective: January 1, 2020

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## FACILITY RENTAL PRICING

### Customer Types

**General Public - Residents:** Individuals residing in Port Coquitlam.

**General Public - Non-Residents:** Individuals residing outside of Port Coquitlam.

**Local Non-Profit Group - Youth/Schools:** Registered non-profit groups or charitable status organizations that are primarily youth and at least 75% Port Coquitlam residents. This customer type includes School District #43 schools or any school with a Port Coquitlam address. Sport groups must be a member of Port Coquitlam Sports Alliance Society (PCSA).

**Local Non-Profit Group - Adult:** Registered non-profit groups or charitable status organizations that are primarily adult and at least 75% Port Coquitlam residents. Sport groups must be a member of PCSA.

**Local Private Group:** Organizations that do not have non-profit or charitable status documentation but are at least 75% Port Coquitlam residents. Includes sport groups that are not members of PCSA.

**Commercial/Non-Resident/Political:** Organizations that do not have at least 75% Port Coquitlam residents. Includes sport groups that are not members of PCSA.

### Special Incentives

**Community Serving:** Local non-profit or charitable status organizations can book a small meeting room at “no charge” for a maximum of two hours, once a week.

**Special Event Discount:** Facilities reserved for the purpose of tournaments, championships, or City supported events, are eligible to receive a 15% discount from the regular hourly rate for full day rentals (8+ hours). This discount will not be applicable to extra/miscellaneous fees.

### General Notes

**Damage Deposit:** Any rentals may be subject to a damage deposit up to \$500.

**Extra Charge:** Rentals requiring staffing (wages as specified in the Collective Agreement with CUPE Local 498) and/or waste or resource management are subject to additional charges.

**Taxes:** All listed prices include relevant taxes.

**Rental Duration:** All rentals are reserved for at least 1-hour.

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**Multi-Purpose Rooms - Small (1-50 Capacity)**

*Facilities:*

**Aggie Park:** Meeting Room. **Gates Park:** Meeting Room. **Gathering Place:** Community Room. **Hyde Creek Recreation Centre:** Community Room 2, Community Room 3, Conference Room, Lecture Room, Lobby, Sports Hall, Youth Centre. **Leigh Square:** Bandshell. **Outlet:** Artist in Residence. **Port Coquitlam Community Centre:** Fitness Studio, Games Room, Small Multi-Purpose Room, Spin Studio, Main Lobby Arena Lobby, Concession Landing, Corridor West, Corridor Middle, Corridor East.

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$20.80/hour	\$21.30/hour
General Public - Non-Residents	\$24.90/hour	\$25.60/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$8.25/hour	\$8.55/hour
Local Non-Profit - Adult	\$16.70/hour	\$17.05/hour
Local Private	\$20.80/hour	\$21.30/hour
Commercial/Non-Resident/Political	\$24.90/hour	\$25.60/hour

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**Multi-Purpose Rooms - Medium (51-100 Capacity)**

*Facilities:*

- **City Hall:** Council Chambers. **Gathering Place:** Michael Wright Art Gallery. **Hyde Creek Recreation Centre:** Aerobics Studio. **Outlet:** Work Room. **Port Coquitlam Community Centre:** Laking Room, J.B. Young Room, Wilson Lounge.

*Note:*

- *After hours rentals may be subject to additional charges for facility supervision.*

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$56.70/hour	\$57.75/hour
General Public - Non-Residents	\$68.00/hour	\$69.30/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$22.70/hour	\$23.10/hour
Local Non-Profit - Adult	\$45.30/hour	\$46.20/hour
Local Private	\$56.70/hour	\$57.75/hour
Commercial/Non-Resident/Political	\$68.00/hour	\$69.30/hour

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**Multi-Purpose Rooms - Large (101+ Capacity)**

*Facilities:*

- **Hyde Creek Recreation Centre: Gymnasium.**

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$69.60/hour	\$70.90/hour
General Public - Non-Residents	\$83.40/hour	\$85.05/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$27.80/hour	\$28.35/hour
Local Non-Profit - Adult	\$55.60/hour	\$56.70/hour
Local Private	\$69.60/hour	\$70.90/hour
Commercial/Non-Resident/Political	\$83.40/hour	\$85.05/hour

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**Park Shelters**

*Facilities:*

- **Castle Park:** Park Shelter. **Lions Park:** Park Shelter. **Peace Park:** Gazebo. **Settlers Park:** Park Shelter.

*Note:*

- *Park shelters and gazebos were previously rented in 4-hour blocks. New for 2020, they are rented out in 12-hour rental blocks per day per customer (exceptions may be made for department supported/approved special events).*

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$60/event	\$70/event
General Public - Non-Residents	\$60/event	\$85/event

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$60/event	\$70/event
Local Non-Profit - Adult	\$60/event	\$70/event
Local Private	\$60/event	\$70/event
Commercial/Non-Resident/Political	\$60/event	\$85/event

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**Arenas - Ice**

*Facilities:*

- **Port Coquitlam Community Centre:** Arena 2, Arena 3

*Notes:*

- *In August, ice rentals are lowered to the Local Non-Profit - Youth/Schools rate for all user groups.*
- *In addition to the base rental rate, Arena Attendants and/or Skating Instructors are billable for required rentals.*

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$290.00/hour	\$275.00/hour
General Public - Non-Residents	\$314.00/hour	\$330.00/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$110.00/hour	\$110.00/hour
Local Non-Profit - Adult	\$237.00/hour	\$220.00/hour
Local Private	\$290.00/hour	\$275.00/hour
Commercial/Non-Resident/Political	\$314.00/hour	\$330.00/hour



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**Arenas - Dry Floor**

*Facilities:*

- **Port Coquitlam Community Centre:** Arena 2, Arena 3

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$102.40/hour	\$104.55/hour
General Public - Non-Residents	\$123.00/hour	\$125.50/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$41.00/hour	\$41.85/hour
Local Non-Profit - Adult	\$82.00/hour	\$83.65/hour
Local Private	\$102.40/hour	\$104.55/hour
Commercial/Non-Resident/Political	\$123.00/hour	\$125.50/hour

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**Fields - Artificial Turf**

*Facilities:*

- **Gates Park:** Artificial Turf 1, Artificial Turf 2

*Notes:*

- *In July/August, turf rentals are lowered to the Local Non-Profit - Youth/Schools rate for all user groups*
- *Turf fields may be divided into halves; each side is rented out at half the price of an entire turf field.*

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$57.70/hour	\$58.75/hour
General Public - Non-Residents	\$69.20/hour	\$70.50/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$23.10/hour	\$23.50/hour
Local Non-Profit - Adult	\$46.10/hour	\$47.00/hour
Local Private	\$57.70/hour	\$58.75/hour
Commercial/Non-Resident/Political	\$69.20/hour	\$70.50/hour

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**Fields - Artificial Turf Warm-up**

*Facility:*

- **Gates Park:** Artificial Turf Warm-up.

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$16.70/hour	\$17.05/hour
General Public - Non-Residents	\$20.20/hour	\$20.50/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$6.60/hour	\$6.85/hour
Local Non-Profit - Adult	\$13.40/hour	\$13.65/hour
Local Private	\$16.70/hour	\$17.05/hour
Commercial/Non-Resident/Political	\$20.20/hour	\$20.50/hour

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**Fields - A-Level Grass**

*Facilities:*

- **Aggie Park:** 1 Softball Diamond, 1 Soccer Field. **Cedar Park:** 1 Softball Diamond, 1 Baseball Diamond, 1 Soccer Field. **Citadel Middle School:** 1 Baseball Diamond, 1 Softball Diamond, 1 Soccer Field. **E'cole des Pionniers:** 1 Soccer Field. **Evergreen Park:** 1 Softball Diamond, 1 Soccer Field. **Gates Park:** 1 Baseball Diamond, 3 Softball Diamonds, 3 Soccer Fields. **McLean Park:** 4 Softball Diamonds, 1 Soccer Field. **Minnehada Middle School:** 1 Soccer Field. **Terry Fox Park:** 1 Softball Diamond, 1 Soccer Field. **Thompson Park:** 3 Baseball Diamonds.

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$21.20/hour	\$21.45/hour
General Public - Non-Residents	\$25.30/hour	\$25.70/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$8.40/hour	\$8.55/hour
Local Non-Profit - Adult	\$19.90/hour	\$17.15/hour
Local Private	\$21.20/hour	\$21.45/hour
Commercial/Non-Resident/Political	\$25.30/hour	\$25.70/hour

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**Fields - B-Level Grass**

*Facility:*

- ***Pitt River Middle School: 1 Soccer Field.***

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$15.70/hour	\$16.05/hour
General Public - Non-Residents	\$18.70/hour	\$19.30/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$6.40/hour	\$6.45/hour
Local Non-Profit - Adult	\$12.60/hour	\$12.85/hour
Local Private	\$15.70/hour	\$16.05/hour
Commercial/Non-Resident/Political	\$18.70/hour	\$19.30/hour

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**Fields - C-Level Grass**

*Facilities:*

- **Central Elementary School:** 2 Baseball Diamonds. **Central Park:** 1 Baseball Diamond. **Sun Valley Park:** 1 Baseball Diamond.

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$9.10/hour	\$9.20/hour
General Public - Non-Residents	\$10.70/hour	\$11.05/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$3.70/hour	\$3.70/hour
Local Non-Profit - Adult	\$7.20/hour	\$7.35/hour
Local Private	\$9.10/hour	\$9.20/hour
Commercial/Non-Resident/Political	\$10.70/hour	\$11.05/hour

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**Indoor Pools - Lap**

*Facility:*

- **Hyde Creek Recreation Centre: Lap Pool.**

*Notes:*

- *In addition to the base rental rate:*
  - *two Aquatic Leaders are required for attendance levels of 1-40*
  - *three Aquatic Leaders are required for attendance levels of 41-80*
  - *four Aquatic Leaders are required for attendance levels of 81-120*
  - *five Aquatic Leaders are required for attendance levels of 121-300.*
- *Swim clubs that provide National Lifeguard certified supervision may not require Aquatic Leaders.*
- *The Lap Pool can be divided into six lanes during operating hours; each lane may be rented out at 1/6 the price of the entire pool.*

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$107.40/hour	\$109.40/hour
General Public - Non-Residents	\$129.00/hour	\$131.25/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$42.50/hour	\$43.75/hour
Local Non-Profit - Adult	\$85.80/hour	\$87.50/hour
Local Private	\$107.40/hour	\$109.40/hour
Commercial/Non-Resident/Political	\$129.00/hour	\$131.25/hour

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**Indoor Pools - Leisure**

*Facilities:*

**Hyde Creek Recreation Centre:** Leisure Pool. **Port Coquitlam Community Centre:** Leisure Pool.

*Notes:*

- *In addition to the base rental rate:*
  - *two Aquatic Leaders are required for attendance levels of 1-40*
  - *three Aquatic Leaders are required for attendance levels of 41-80*
  - *four Aquatic Leaders are required for attendance levels of 81-120*
  - *five Aquatic Leaders are required for attendance levels of 121-300.*
  
- *Swim clubs that provide National Lifeguard certified supervision may not require Aquatic Leaders.*

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$93.00/hour	\$94.90/hour
General Public - Non-Residents	\$112.10/hour	\$113.85/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$36.80/hour	\$37.95/hour
Local Non-Profit - Adult	\$74.40/hour	\$75.90/hour
Local Private	\$93.00/hour	\$94.90/hour
Commercial/Non-Resident/Political	\$112.10/hour	\$113.85/hour



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**Outdoor Pools**

*Facilities:*

- **Aggie Park:** Centennial Pool. **Robert Hope Park:** Outdoor Pool.

*Notes:*

- *In addition to the base rental rate:*
  - *two Aquatic Leaders are required for attendance levels of 1-40*
  - *three Aquatic Leaders are required for attendance levels of 41-80*
  - *four Aquatic Leaders are required for attendance levels of 81-120*
  - *five Aquatic Leaders are required for attendance levels of 121-300.*
- *Swim clubs that provide National Lifeguard certified supervision may not require Aquatic Leaders.*
- *Rentals outside of regular hours may be subject to extra fees for opening/closing the outdoor pool.*
- *Centennial Pool can be divided into six lanes during operating hours; each lane may be rented out at 1/6 the price of the entire pool.*

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$44.80/hour	\$45.50/hour
General Public - Non-Residents	\$53.80/hour	\$54.60/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$17.60/hour	\$18.20/hour
Local Non-Profit - Adult	\$35.70/hour	\$36.40/hour
Local Private	\$44.80/hour	\$45.50/hour
Commercial/Non-Resident/Political	\$53.80/hour	\$54.60/hour

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**Outdoor Pools - Wading**

*Facilities:*

- **Routley Pool:** Wading Pool. **Sun Valley Park:** Wading Pool.

*Note:*

- *In addition to the base rental rate, one Aquatic Leader is billable.*

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$43.50/hour	\$44.25/hour
General Public - Non-Residents	\$52.20/hour	\$53.10/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$17.20/hour	\$17.70/hour
Local Non-Profit - Adult	\$34.70/hour	\$35.40/hour
Local Private	\$43.50/hour	\$44.25/hour
Commercial/Non-Resident/Political	\$52.20/hour	\$53.10/hour

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**Outdoor Lacrosse Boxes**

*Facilities:*

- **Minnekhada School:** Lacrosse Box. **Rowland Park:** Lacrosse Box. **Terry Fox Park:** Lacrosse Box.

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$19.40/hour	\$19.75/hour
General Public - Non-Residents	\$23.10/hour	\$23.70/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$7.80/hour	\$7.90/hour
Local Non-Profit - Adult	\$15.50/hour	\$15.80/hour
Local Private	\$19.40/hour	\$19.75/hour
Commercial/Non-Resident/Political	\$23.10/hour	\$23.70/hour

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**Tennis Courts**

*Facilities:*

- **Gates Park:** Tennis Courts 1-6. **Terry Fox Park:** Tennis Courts 1-4.

Individuals	2019 Rate	2020 Rate
General Public - Residents	\$6.25/hour	\$6.40/hour
General Public - Non-Residents	\$7.50/hour	\$7.65/hour

Organizations	2019 Rate	2020 Rate
Local Non-Profit - Youth/Schools	\$2.50/hour	\$2.55/hour
Local Non-Profit - Adult	\$5.00/hour	\$5.10/hour
Local Private	\$6.25/hour	\$6.40/hour
Commercial/Non-Resident/Political	\$7.50/hour	\$7.65/hour

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**Miscellaneous Items**

Extra Fees	2019 Rate	2020 Rate
Outdoor Event with Alcohol	\$156.60/day	\$157.75/day
Banners on Underpass - Local Non-Profit Groups	\$56.70/week	\$57.85/week
Banners on Underpass - Other Customer Types	\$111.20/week	\$113.40/week
Kitchen Rental (Gathering Place)	\$34.00/event	\$34.70/event
Commercial Kitchen Rental (Port Coquitlam Community Centre) <i>* Pre-Approval Required</i>	N/A	\$90.85/event
Clean-up Charge	\$58.20/event	\$68.15/event
Damage Deposit	\$500.00/event	\$500.00/event
Set-Up Charge - Tables & Chairs for 1-100 people	\$66.00/event	\$68.15/event
Set-Up Charge - Tables & Chairs for 101-199 people	\$123.00/event	\$136.30/event
Set-Up Charge - Tables & Chairs for 200-300 people	\$163.00/event	\$181.70/event
Set-Up Charge - City Owned Stage <i>* Pre-Approval Required</i>	N/A	\$90.85/event

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## ADMISSIONS PRICING

**ONE CITY PASS:** includes access to drop-in programs, indoor and outdoor swimming pools, fitness areas, and arenas. Registered programs are excluded.

**VISIT PASS:** 10 and 20 visit passes are redeemed as one admission per scan (e.g. if a customer scans a pass at Hyde Creek Recreation Centre to swim and then visits the Port Coquitlam Community Centre to skate, the member would redeem two visits).

- 10-visit pass is based on the cost of 9 single admissions (10% discount).
- 20-visit pass is based on the cost of 16 single admissions (20% discount).

**MONTHLY PASS:** monthly commitment, optional auto-renewal until deactivation is requested.

- Based on the cost of 9 single admissions (10% discount).

**ANNUAL PASS:** commitment of one year.

- Price is calculated at 9x the monthly rate (25% discount).

**FAMILY:** Price is calculated at the rate of one adult and two children, with the exception of the Family Outdoor Summer Pool Pass, which is calculated as one adult and one child.

## Passes & Admissions

Child (4-12)	2019 Rate	2020 Rate
Single Admission - HC, PCCC	\$3.05	\$3.10
Single Admission - Outdoor Pools (CE, RH)	\$1.90	\$1.90
Outdoor Summer Pool Pass	\$19.05	\$19.05
10-Visit Pass	\$27.43	\$27.90
20-Visit Pass	\$48.76	\$49.60
One City Monthly Pass	\$27.43	\$27.90
One City Annual Pass	\$253.56	\$251.10

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Youth/Young Adult (13-24)	2019 Rate	2020 Rate
Single Admission - HC, PCCC	\$4.48	\$4.65
Single Admission - Outdoor Pools (CE, RH)	\$1.90	\$1.90
Outdoor Summer Pool Pass	\$19.05	\$19.05
Youth Access Annual Membership	\$15.00	\$15.30
10-Visit Pass	\$40.29	\$41.85
20-Visit Pass	\$71.62	\$74.40
One City Monthly Pass	\$40.29	\$41.85
One City Annual Pass	\$372.42	\$376.65

Adult (25-59)	2019 Rate	2020 Rate
Single Admission - HC, PCCC	\$6.10	\$6.20
Single Admission - Outdoor Pools (CE, RH)	\$1.90	\$1.90
10-Visit Pass	\$54.86	\$55.80
20-Visit Pass	\$97.52	\$99.20
One City Monthly Pass	\$54.86	\$55.80
One City Annual Pass	\$507.12	\$502.20

Senior (60-84)	2019 Rate	2020 Rate
Single Admission - HC, PCCC	\$4.48	\$4.65
Single Admission - Outdoor Pools (CE, RH)	\$1.90	\$1.90
Wilson Centre Annual Membership	\$18.75	\$19.15
10-Visit Pass	\$40.29	\$41.85
20-Visit Pass	\$71.62	\$74.40
One City Monthly Pass	\$40.29	\$41.85

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One City Annual Pass	\$372.42	\$376.65
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Super Senior (85+)	2019 Rate	2020 Rate
Single Admission - HC, PCCC	\$3.05	\$3.10
Single Admission - Outdoor Pools (CE, RH)	\$1.90	\$1.90
Wilson Centre Annual Membership	\$18.75	\$19.15
10-Visit Pass	\$27.43	\$27.90
20-Visit Pass	\$48.76	\$49.60
One City Monthly Pass	\$27.43	\$27.90
One City Annual Pass	\$253.56	\$251.10

Family	2019 Rate	2020 Rate
Single Admission - HC, PCCC	\$12.19	\$12.40
Single Admission - Outdoor Pools (CE, RH)	\$5.71	\$5.70
Outdoor Summer Pool Pass	\$38.10	\$38.10
10-Visit Pass	\$109.71	\$111.60
20-Visit Pass	\$195.05	\$198.40
One City Monthly Pass	\$109.71	\$111.60
One City Annual Pass	\$1,014.25	\$1,004.40