



# Committee of Council Minutes

Tuesday, December 10, 2019

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Present: Vice Chair - Councillor Washington      Councillor Penner  
Councillor Dupont      Councillor Pollock  
Councillor McCurrach

Absent: Chair - Mayor West      Councillor Darling

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## 1. CALL TO ORDER

The meeting was called to order at 4:00 p.m.

## 2. ADOPTION OF THE AGENDA

### 2.1 Adoption of the Agenda

Moved-Seconded:

*That the Tuesday, December 10, 2019, Committee of Council Meeting Agenda be adopted as circulated.*

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

Carried

## 3. CONFIRMATION OF MINUTES

### 3.1 Minutes of Committee of Council

Moved-Seconded:

*That the minutes of the following Committee of Council Meetings be adopted:*

- *November 19, 2019.*

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

Carried

## **4. REPORTS**

### **4.1 Pavement Cut Restoration and Degradation Fee**

#### Moved-Seconded:

*That Committee of Council direct staff to incorporate pavement rehabilitation standards in updates to the Servicing Bylaw along with a proposed amendment to the Fees and Charges Bylaw for collection of a pavement degradation fee.*

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

#### Carried

### **4.2 Development Permit – 1955 Western Drive (Additional Information)**

Councillor McCurrach declared a conflict of interest due to employment with a telecommunication company.

#### Moved-Seconded:

*That Committee of Council approve Development Permit DP000407, which would regulate rooftop additions at 1955 Western Drive.*

In Favour (3): Councillor Washington, Councillor Penner, and Councillor Pollock

Opposed (1): Councillor Dupont

Absent (3): Mayor West, Councillor Darling, and Councillor McCurrach

#### Carried

#### Moved-Seconded:

*That staff prepare a report reviewing Development Permit guidelines and policies relating to shrouding and delegated authority.*

In Favour (4): Councillor Washington, Councillor Dupont, Councillor Penner, and Councillor Pollock

Absent (3): Mayor West, Councillor Darling, and Councillor McCurrach

#### Carried

### **4.3 2020 Riverside Secondary School After Grad**

#### Moved-Seconded:

*That Committee of Council approve free rental of designated facilities at the Hyde Creek Recreation Centre on May 30 & May 31, 2020 for the Riverside After Grad Committee; and,*

*That the Riverside After Grad Committee pay for any extra staff costs incurred as a result of this event being hosted at the Hyde Creek Recreation Centre.*

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

Carried

**5. COUNCILLORS' UPDATE**

Council provided updates on City business.

**6. MAYOR'S UPDATE**

None.

**7. CAO UPDATE**

None.

**8. RESOLUTION TO CLOSE**

**8.1 Resolution to Close**

Moved-Seconded:

*That the Committee of Council Meeting of Tuesday, December 10, 2019, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:*

Item 5.1

*i. the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

Carried

**9. ADJOURNMENT**

**9.1 Adjournment of the Meeting**

Moved-Seconded:

*That the Tuesday, December 10, 2019, Committee of Council Meeting be adjourned at 5:55 p.m.*

In Favour (5): Councillor Washington, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (2): Mayor West, and Councillor Darling

Carried

#### **10. MEETING NOTES**

Councillor McCurrach returned to the meeting at the beginning of Item 4.3.

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Mayor

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Corporate Officer