



# Committee of Council Minutes

Tuesday, March 17, 2020

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Present: Chair - Mayor West  
Councillor Darling  
Councillor Dupont  
Councillor McCurrach  
Councillor Penner  
Councillor Pollock  
Councillor Washington

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## 1. CALL TO ORDER

The meeting was called to order at 2:00 p.m.

## 2. ADOPTION OF THE AGENDA

### 2.1 Adoption of the Agenda

Moved-Seconded:

*That the Tuesday, March 17, 2020, Committee of Council Meeting Agenda be adopted as circulated.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

## 3. CONFIRMATION OF MINUTES

### 3.1 Minutes of Committee of Council

Moved-Seconded:

*That the minutes of the following Committee of Council Meetings be adopted:*

- *December 17, 2019*
- *March 3, 2020.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

## **4. REPORTS**

### **4.1 Tyner Street/Kingsway Avenue Intersection Review**

#### Moved-Seconded:

*That Committee of Council direct staff to remove the intersection improvements at Tyner Street/Kingsway Avenue from the scope of work for the PCCC off-site works, and include the work as part of the Kingsway Avenue corridor improvements.*

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Opposed (1): Councillor Washington

#### Carried

### **4.2 Q4 2019 Workplan Updates**

Staff provided an update and answered questions from Council.

### **4.3 Parks Bylaw Signage - Follow Up**

#### Moved-Seconded:

*That Committee of Council direct staff to proceed with parks bylaw sign installation as per the template included within the March 17, 2020 report with the following change:*

- *Update wording on signs from "FINES MAY APPLY" to "FINES WILL APPLY".*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

#### Carried

## **5. COUNCILLORS' UPDATE**

Council provided updates on City business.

## **6. MAYOR'S UPDATE**

Mayor West provided an update on City business and the steps the City has taken, and will continue to take to deal with the COVID-19 pandemic.

## **7. CAO UPDATE**

CAO provided an update on City business and the City's response to COVID-19 related issues.

The Corporate Officer provided an update regarding legislative requirements for upcoming Committee of Council and Council meetings. During the period that City Hall

is closed to the public, alternate methods of communication for the public to maintain access to Council for public input and questions will be available. Detailed information will be posted on the website in the next few days. All Committee of Council and Council meetings will be webcast and any related questions can be directed to the Corporate Office.

Moved-Seconded:

*That Committee of Council direct staff to waive late payment fees normally collected as of March 31<sup>st</sup> on outstanding utility balances per Schedule A, Section E of Sewer Regulation Bylaw No. 3936 and Section 12 of Waterworks Regulation Bylaw No. 3935.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

**8. RESOLUTION TO CLOSE**

**8.1 Resolution to Close**

Moved-Seconded:

*That the Committee of Council Meeting of Tuesday, March 17, 2020, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:*

Item 5.1

*c. labour relations or other employee relations.*

Item 5.2

*e. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.*

Item 5.3

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

**9. ADJOURNMENT**

**9.1 Adjournment of the Meeting**

Moved-Seconded:

*That the Tuesday, March 17, 2020, Committee of Council Meeting be adjourned at 3:45 p.m.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

**10. MEETING NOTES**

None.

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Mayor

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Corporate Officer