



# Committee of Council Minutes

Tuesday, March 10, 2020

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Present: Chair - Mayor West  
Councillor Darling  
Councillor Dupont  
Councillor McCurrach  
Councillor Penner  
Councillor Pollock  
Councillor Washington

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## 1. CALL TO ORDER

The meeting was called to order at 5:00 p.m.

## 2. ADOPTION OF THE AGENDA

### 2.1 Adoption of the Agenda

Moved-Seconded:

*That the Tuesday, March 10, 2020, Committee of Council Meeting Agenda be adopted as circulated.*

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (1): Councillor Washington

Carried

## 3. CONFIRMATION OF MINUTES

### 3.1 Minutes of Committee of Council

Moved-Seconded:

*That the minutes of the following Committee of Council Meetings be adopted:*

- *February 25, 2020.*

In Favour (6): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, and Councillor Pollock

Absent (1): Councillor Washington

Carried

## **4. REPORTS**

### **4.1 Fire & Emergency Services - Division Update (verbal report)**

Chief Sweet and Chief Minaker presented an update on fire service enhancements, health & wellness programs, response statistics and community relations.

### **4.2 Rezoning Application - 3455 Oxford Street**

Moved-Seconded:

*That Committee of Council recommend to Council that:*

- 1. The zoning of 3455 Oxford Street be amended from RS1 (Residential Single Dwelling 1) to RS4 (Residential Single Dwelling 4);*
- 2. Prior to adoption of the amending bylaw, the following conditions be met to the satisfaction of the Director of Development Services:*
  - a. Installation of protective fencing for the tree on the adjacent lot;*
  - b. Demolition of the existing buildings; and*
  - c. Completion of design and submission of fees and securities for off-site works and services.*

*That Committee direct the Director of Development Services to require adherence to the proposed tree replacement plan when issuing Development Permits.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

### **4.3 Development Permit – 2370 Ottawa Street**

Moved-Seconded:

*That Committee of Council approve Development Permit DP000360 to provide for the addition of a propane station at 2370 Ottawa Street.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

### **4.4 Senior Citizens' Housing Society Update**

Moved-Seconded:

*That Committee of Council:*

- 1. Rescind the following resolution:*

*“That prior to the disbursement of funds, the Society amend the registered Housing Agreement and covenant pursuant to Section 219 of the Land Title Act to confirm:*

- a. The project is in receipt of the Special Needs Housing Reserve funds from the City; and*
- b. All funds received shall be repaid to the City with applicable accrued interest if the project fails to advance to completion within a five-year period.”*

*2. Direct staff to draft and execute an agreement between the City and the Port Coquitlam Senior Citizens’ Housing Society to confirm:*

- a. The project is in receipt of the Special Needs Housing Reserve funds from the City;*
- b. All funds received shall be repaid to the City with applicable accrued interest if the project fails to advance to completion within a five-year period from the date of building permit issuance.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

## **5. COUNCILLORS' UPDATE**

Council provided updates on City business.

## **6. MAYOR'S UPDATE**

Mayor West provided an update on City business.

## **7. CAO UPDATE**

None.

## **8. ADJOURNMENT**

### **8.1 Adjournment of the Meeting**

Moved-Seconded:

*That the Tuesday, March 10, 2020, Committee of Council Meeting be adjourned at 5:52 p.m.*

In Favour (7): Mayor West, Councillor Darling, Councillor Dupont, Councillor McCurrach, Councillor Penner, Councillor Pollock, and Councillor Washington

Carried

**9. MEETING NOTES**

Councillor Washington joined the meeting during Item 4.1 (5:02 p.m.).

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Mayor

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Corporate Officer