



# Committee of Council Minutes

Tuesday, May 2, 2023

Council Chambers

3rd Floor City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC

Council Present:

- Chair - Mayor West
- Councillor Darling
- Councillor McCurrach
- Councillor Penner
- Councillor Petriw
- Councillor Pollock
- Councillor Washington

Staff Present:

- R. Bremner, CAO
- K. Grommada, Deputy CAO
- L. Bowie, Director Recreation
- J. Frederick, Director Engineering & Public Works
- B. Irvine, Director Development Services
- R. Kipps, Fire Chief
- D. Long, Director Community Safety & Corporate Services
- J. Lovell, Director of Finance
- K. Wells, Manager of Legislative Services & Corporate Initiatives

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## 1. CALL TO ORDER

The meeting was called to order at 2:00 p.m.

## 2. ADOPTION OF THE AGENDA

### 2.1 Adoption of the Agenda

Moved-Seconded:

*That the Tuesday, May 2, 2023, Committee of Council Meeting Agenda be adopted as circulated.*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

## 3. CONFIRMATION OF MINUTES

### **3.1 Minutes of Committee of Council**

#### Moved-Seconded:

*That the minutes of the following Committee of Council Meetings be adopted:*

- *April 11, 2023*
- *April 18, 2023.*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

#### Carried

## **4. PROCLAMATIONS**

### **4.1 Polonia Day - May 2, 2023**

Mayor West proclaimed May 2, 2023, as "Polonia Day".

## **5. REPORTS**

### **5.1 Remedial Action Order for 2365 Kelly Avenue**

#### Moved-Seconded:

*That Council:*

1. *Declare the building at 2365 Kelly Avenue, as shown in Attachment 1, to be in and create an unsafe and hazardous condition within the meaning of section 73 of the Community Charter;*
2. *Declare the building and the property to be a nuisance and offensive to the community, all within the meaning of section 74 of the Community Charter;*
3. *Impose on the registered owner of the Property, BC Housing, (the "Owner"), a remedial action requirement in respect of the building and property that requires them to:*
  - a. *completely demolish and remove the building identified in Attachment #1 to this report and restore the property to a safe and orderly condition,*
  - b. *comply with the remedial action requirement by the date that is 30 days after notice of the remedial action requirement is served or provided by registered mail; and,*
4. *Should the Owner fail to comply with the remedial action order within the specified time, City staff by its workers and others, may enter onto the Property without further notice to the Owner and perform the work specified in this resolution; the cost of performing the work shall immediately become debt owed by the Owner to the City; and such debt,*

*if unpaid by December 31, 2023, with applicable interest on the City's standard terms for unpaid accounts, may be recovered by transferring the debt to the property tax account for the Property pursuant to Section 258 of the Community Charter.*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

## **5.2 Official Community Plan Amendment Application for 3149 Raleigh Street**

Moved-Seconded:

*That the applicant, City State Consulting Group, be requested to attend a future Committee of Council meeting to respond to questions from the Committee.*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

## **5.3 Duplex Development Permit Approval Authority and Rezoning 3rd Reading Time Period Extension**

Moved-Seconded:

*That:*

1. *Delegation of Authority Bylaw, 2014, No. 3876 and Development Procedures Bylaw, 2013, No. 3849 be amended to provide the Director of Development Services the authority to issue:*
  - a. *conforming Development Permits for duplexes; and*
  - b. *amendments to existing Development Permits to allow for minor variances to parking regulations; and*
2. *Development Procedures Bylaw, 2013, No. 3849 be amended to extend the one-year time period required for third reading completion to a two-year period.*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

## **5.4 Code of Conduct Policy**

Moved-Seconded:

*That Committee of Council recommend that Council approve the Council Code of Conduct Policy.*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

## **6. COUNCILLORS' UPDATE**

No update.

## **7. MAYOR'S UPDATE**

Mayor West provided an update on his recent meeting with Antony Blinken, U.S. Secretary of State, to discuss the need for a coordinated international response to the opioid crisis.

## **8. CAO UPDATE**

No update.

## **9. RESOLUTION TO CLOSE**

### **9.1 Resolution to Close**

Moved-Seconded:

*That the Committee of Council Meeting of Tuesday, May 2, 2023, be closed to the public pursuant to the following subsections(s) of Section 90(1) of the Community Charter:*

Item 5.1

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

Item 5.2

*a. personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.*

Item 5.3

*e. the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*

*k. negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

*l. discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

## **10. ADJOURNMENT**

### **10.1 Adjournment of the Meeting**

Moved-Seconded:

*That the Tuesday, May 2, 2023, Committee of Council Meeting be adjourned.  
(4:02 p.m.)*

In Favour (7): Mayor West, Councillor Darling, Councillor McCurrach, Councillor Penner, Councillor Petriw, Councillor Pollock, and Councillor Washington

Carried

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Mayor

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Corporate Officer